



AGENDA
CITY OF EL CENTRO
CITY COUNCIL
TUESDAY, DECEMBER 17, 2019

City Hall	Regular Meeting	11:30 AM
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CITY HALL
COUNCIL CHAMBERS
1275 MAIN STREET
EL CENTRO, CA 92243

Mayor & Council Members may be reached at (760) 336-8989

Mayor:	Efrain Silva	City Manager: Marcela Piedra
Mayor Pro-tem:	Jason Jackson	City Attorney: Elizabeth Martyn Evans
Council Members:	Cheryl Viegas-Walker	City Clerk: L. Diane Caldwell
	Tomàs Oliva	
	Edgard Garcia	

11:30 A.M CLOSED SESSION - CONFERENCE ROOM "A"

ROLL CALL (Open Session)

CLOSED SESSION PUBLIC COMMENT:

Any member of the public wishing to address the City Council on any matter appearing on the closed session may do so at this time. Unless the Mayor extends the time limit, remark shall be limited to three (3) minutes. Additional opportunities for Public Comments will be given during and at the end of the meeting.

CITY COUNCIL ADJOURNS INTO CLOSED SESSION

CITY COUNCIL CLOSED SESSION

ANTICIPATED LITIGATION

Significant Exposure to Litigation Against the City. A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the City. There is one potential case (Government Code Section 54956.9(d)(2)).

NEGOTIATIONS REGARDING ACQUISITION/DISPOSITION OF REAL PROPERTY

The City Council will recess to closed session pursuant to Government Code §54956.8 to give instructions to the City's negotiators, Marcela Piedra, City Manager, and Adriana Nava, Community Services Director, regarding the following negotiations regarding real property: (a) with Adam Conn, which instructions will concern price, terms of payment or both, including due diligence provisions and other monetary related considerations concerning purchase and sale of the property located at 229 W. State St. (APN 053-134-002). El Centro, CA.

NOTICE TO THE PUBLIC

This is a public meeting. If there is an item on the agenda on which you wish to be heard, you are asked to complete a blue speaker slip and submit it to the City Clerk prior to the start of the meeting. **Persons wishing to address the Council are not required to identify themselves (Gov't Code § 54953.3); however, this information assists the Mayor by ensuring that all persons wishing to address the Council are recognized and also assists the City Clerk in preparing the City Council meeting minutes.** When the item is announced and your name is called by the Mayor, please step to the podium and state your name for the record. Unless the Mayor extends the time, there is a three (3) minute time limit for each public presentation. If you wish to address the Council concerning any other matter not appearing on the agenda, you may do so during the public comment portion of the agenda.

* Any information provided on the "Speaker Slip" is voluntary and will be public record.

RECONVENE FOR OPEN SESSION 6:00 P.M.

6:00 P.M. OPEN SESSION

ALL TIMES ARE APPROXIMATE AND MAY VARY

CALL TO ORDER:

ROLL CALL BY CITY CLERK

PLEDGE OF ALLEGIANCE

INVOCATION

6:05-6:10 CITY ATTORNEY REPORT ON CLOSED SESSION

6:10-6:30 PRESENTATIONS AND ANNOUNCEMENTS BY MAYOR

1. Recognition of Central Union Softball Division Players Jessica Acosta, Janyssa Martin
2. Recognition of Athletes from 413 Gym Nicole Elmore, Marisa Whitehead, Stefanie Thomas, Annette Arellano

6:30-6:35 CONSENT AGENDA

Consent agenda items are approved by one motion. Council members or members of the public may pull consent items to be considered separately at a time determined by the Mayor.

3. Approve Payroll Registers for the month of November 2019
4. Approve Warrant Registers for the Month of November 2019
5. Approve Treasurer's Report for the Month of November 2019
6. Approval of City Council Minutes of Nov. 5, 2019, Nov. 14, 2019, Nov. 19, 2019 and Dec. 3, 2019.
7. Adopt Resolution No. 19 - , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO RESCINDING RESOLUTION NO. 16-82 AND ADOPTING THE REVISED CREDIT/DEBIT CARD PROCESSING POLICY
8. Accept the annual Development Impact Fee and Water/Wastewater Capacity Fee information report for fiscal year June 30, 2019
9. Adopt Resolution No. 19- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING A MEMORANDUM OF UNDERSTANDING ("MOU") BETWEEN THE CITY AND THE INSTITUTE FOR LOCAL GOVERNMENT FOR THE PURPOSE OF PARTICIPATING IN THE BOOST PILOT PROGRAM
10. Adopt Resolution No. 19- , A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING AN AGREEMENT BETWEEN THE CITY OF EL CENTRO AND IMPERIAL COUNTY FOR THE CITY TO PROVIDE PROFESSIONAL SERVICES FOR COMMUNITY OUTREACH IN THE CITY OF EL CENTRO FOR THE 2020 CENSUS

6:35-6:45 PUBLIC HEARING

11. Discussion and any necessary action regarding a Public Hearing for the purpose of the issuance of multi-family housing revenue bonds for Countryside II Apartments Affordable Housing Project

PRESENTATION: Norma M. Villicana, Community Development Director

RECOMMENDATION:

1) Conduct a Tax Equity and Fiscal Responsibility Act Hearing in consideration of the issuance of tax exempt bond financing by the California Statewide Communities Authority to provide financing for the construction of a 56-unit multi-family rental housing project located at 1725 W. Adams Avenue; and

2) Adopt Resolution No. 19- , A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING THE ISSUANCE OF THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY MULTIFAMILY HOUSING REVENUE BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$15,000,000 FOR THE PURPOSE OF FINANCING OR REFINANCING THE ACQUISITION, CONSTRUCTION, IMPROVEMENT AND EQUIPPING OF COUNTRYSIDE II FAMILY APARTMENTS AND CERTAIN OTHER MATTERS RELATING THERETO

6:45-7:15 UNFINISHED BUSINESS

12. Discussion and any necessary action regarding Agricultural Burning Program - Request for Letter

PRESENTATION: Tomas Oliva, Council Member

RECOMMENDATION:

Discussion and necessary action regarding request from Council Member Oliva.

13. Draft Commercial Cannabis Activities Ordinance

PRESENTATION: Norma M. Villicana, Community Development Director

RECOMMENDATION:

Provide input on draft ordinance related to regulation of adult use commercial activities in the City.

7:15-8:15 NEW BUSINESS

14. Discussion and any necessary action regarding ordinance transferring Library from Community Services Department

PRESENTATION: Marcela Piedra, City Manager

RECOMMENDATION:

Approval of Ordinance No. 19- AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AMENDING CHAPTER 2, DIVISION 8, SECTION 2.118.6 OF THE CITY CODE TRANSFERRING MANAGEMENT OF THE LIBRARY TO THE CITY MANAGER'S OFFICE AND AMENDING CHAPTER 15, SECTION 15.2(B) BOARD OF TRUSTEES; CITY LIBRARY, waive reading and approve as 1st reading and authority City Clerk to place on the next agenda for 2nd reading and adoption

15. Discussion and any necessary action regarding the repeal of Chapter 16, Article X - Cable Communications Franchise

PRESENTATION: Elizabeth Martyn, City Attorney

RECOMMENDATION:

Approval of Ordinance No. 19- AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO REPEALING IN ITS ENTIRETY CHAPTER 16, ARTICLE X, REGARDING CABLE COMMUNICATIONS, waiving reading and approve as 1st reading and authorize City Clerk to place on the next agenda for second reading and adoption.

16. Discussion and any necessary action regarding appointments to the Planning Commission to fill two scheduled vacancies with terms ending October 3, 2023.

PRESENTATION: Efrain Silva, Mayor

RECOMMENDATION:

Mayor's Recommendation

17. Discussion and any necessary action regarding the cancellation of the January 7, 2020 City Council meeting.

PRESENTATION: Efrain Silva, Mayor

RECOMMENDATION:

Direction from City Council regarding the cancellation of the January 7, 2020 City Council meeting.

LEGISLATIVE ACTION

INFORMATIONAL ITEMS

18. Pump Station No. 2 at La Brucherie Avenue and Wake Avenue Update
19. Collections Consultants of California Agreement update
20. Received and filed Notification of Southern California Gas Company's Request To Increase Rates For Low-Income Assistance Programs and Budgets for Program Years 2021-2026 Application No. A.19-11-006
21. Received and filed Notification of Southern California Gas Company's Request To Increase Rates For the 2020 Flex Alert Campaign Application No. A.19-11-018

8:15-8:20 (TIME MAY VARY) PUBLIC COMMENTS

*The City Council welcomes your input. At this time, members of the public may address the City Council on any matter not listed on the posted agenda. Pursuant to the Brown Act, no action will be taken on any issue brought forth under Public Comments. We ask that you please complete a "Speaker Slip" and submit it to the City Clerk prior to the start of the meeting. Although you are not required to identify yourself (Gov't Code §54953.3); this information on the "Speaker Slip" assists the Mayor that all persons wishing to address the Council are recognized and also assists the City Clerk in preparing the City Council meeting minutes. Unless the Mayor extends the time, there is a three (3) minute time limit for each public presentation. * Any information provided on the "Speaker Slip" is voluntary and will be public record.*

8:20-8:25 TASK FORCE REPORTS AND MAYOR - COUNCIL MEMBER REPORTS**ADJOURNMENT**

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet will be available for public inspection at the Office of the City Clerk, 1275 Main Street, El Centro, California 92243, Monday-Friday during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (760)337-4515. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangement to assure accessibility to this meeting.



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

Meeting: 12/17/19 11:30 AM

Department: City Council

Category: Recognition

Prepared By: Elizabeth Zarate

Department Head: Efrain Silva

DOC ID: 3501

1

**SCHEDULED
PRESENTATION (ID # 3501)**

**Recognition of Central Union Softball Division Players
Jessica Acosta, Janyssa Martin**



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

**SCHEDULED
PRESENTATION (ID # 3495)**

Meeting: 12/17/19 11:30 AM

Department: City Council

Category: Presentation

Prepared By: Elizabeth Zarate

Department Head: Efrain Silva

DOC ID: 3495

2

**Recognition of Athletes from 413 Gym Nicole Elmore, Marisa
Whitehead, Stefanie Thomas, Annette Arellano**



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

Meeting: 12/17/19 11:30 AM

Department: Finance

Category: Informational

Prepared By: Stephanie Molina

Department Head: Richard Romero

DOC ID: 3492

3

**SCHEDULED
ACTION ITEM (ID # 3492)**

**Discussion and any necessary action regarding approval of
Payroll Registers for the month of November 2019**

CITY MANAGER'S RECOMMENDATION:

Approve Payroll Registers for the month of November 2019

ATTACHMENTS:

- Payroll Registers November 2019 (PDF)

11/06/2019 11:40
smolina

CITY OF EL CENTRO
TOTALS PROOF

Pay Period 10/22/19 To 11/04/19

P 1
prpyddpf

WARRANT: 110819 PAYROLL TYPE: BI WEEKLY

CHECK DATE: 11/08/2019

EARNINGS SUMMARY

PAY TYPE	HOURS	AMOUNT	PAY EARNED	ESCROW AMOUNT
100 REG	17,222.30	470,658.26	0.00	0.00
150 HRLY	3,049.50	40,013.00	0.00	0.00
180 AWP	160.00	4,034.77	0.00	0.00
200 OT1.0	42.00	894.52	0.00	0.00
201 OT1.5	1,058.25	43,200.92	0.00	0.00
210 FL5A	72.50	1,834.26	0.00	0.00
215 OCP1.0	88.00	2,325.00	0.00	0.00
216 OCP1.5	28.00	1,457.23	0.00	0.00
217 CBP1.5	69.00	2,744.06	0.00	0.00
218 STBY	78.00	2,583.41	0.00	0.00
219 STBY	1.00	100.00	0.00	0.00
226 CTPS	129.28	5,101.45	0.00	0.00
300 VAC	851.95	21,703.37	0.00	0.00
310 SICK	667.07	18,916.84	0.00	0.00
330 ANNUAL	501.16	16,158.10	0.00	0.00
340 PN	143.00	3,308.65	0.00	0.00
350 CMP1.5	109.25	0.00	0.00	0.00
351 CMPUSD	80.00	1,984.03	0.00	0.00
352 CMP1.0	7.50	0.00	0.00	0.00
356 BDAY	9.00	235.52	0.00	0.00
400 CAR	1,677.50	1,406.94	0.00	0.00
410 BLNG	7,381.40	3,514.85	0.00	0.00
415 PREM	557.50	696.88	0.00	0.00
420 EDI	4,645.60	3,941.75	0.00	0.00
440 CERT %	3,824.00	6,587.53	0.00	0.00
445 CERT	4,832.00	4,423.56	0.00	0.00
481 ACT	438.00	1,372.36	0.00	0.00
485 ACT %	0.00	562.15	0.00	0.00
510 EXPERT	960.00	1,246.20	0.00	0.00
515 FTO	21.00	705.00	0.00	0.00
520 HAZARD	1,200.00	1,188.73	0.00	0.00
523 SP ASS	640.00	590.80	0.00	0.00
530 SHIFT	1,680.00	2,191.30	0.00	0.00
600 LONG	693.60	295.42	0.00	0.00
737 SM	272.00	173.08	0.00	0.00
796 UANOPE	0.00	57.69	0.00	0.00
800 4850	195.20	5,607.05	0.00	0.00
801 DI	30.34	955.53	0.00	0.00
805 RETR	0.00	108.77	0.00	0.00
806 RETO	0.00	51.20	0.00	0.00
900 AWOP	382.98	0.00	0.00	0.00
990 LFE>50	0.00	693.78	0.00	0.00
Total:	53,797.88	673,623.96	0.00	0.00
Total Employees: 317				

Attachment: Payroll Registers November 2019 (3492 : Payroll Registers for the month of November 2019)

11/06/2019 11:40
smolinaCITY OF EL CENTRO
TOTALS PROOF

Pay Period 10/22/19 To 11/04/19

IP 2
prpyddpf

WARRANT: 110819 PAYROLL TYPE: BI WEEKLY

CHECK DATE: 11/08/2019

DEDUCTION SUMMARY

DED	TYPE	EMPLOYEE AMT	EMPLOYER AMT	TOTAL AMT	EMPLOYEE GROSS	FICA/MED CALC
1000	FICA 6.2%	1,720.91	1,720.91	3,441.82	27,757.15	x 12.40% = 3,441.89
1100	MEDI 1.45%	8,906.18	8,906.18	17,812.36	614,217.16	x 2.90% = 17,812.30
2000	ADD FAMILY	210.16	0.00	210.16	115,213.74	
2001	ADD IND	31.50	0.00	31.50	29,021.03	
2004	BASIC AD&D F	0.00	15.30	15.30	115,296.44	
2005	BASIC LIFE	0.00	1,011.50	1,011.50	633,538.96	
2006	DEP LIFE	0.00	119.00	119.00	633,538.96	
2007	BASIC AD&D	0.00	36.72	36.72	518,242.52	
2010	TERM LIFE	1,552.65	0.00	1,552.65	321,470.27	
2050	ADDL LFE SPO	212.90	0.00	212.90	147,647.41	
2051	ADDL SPS CHI	59.00	0.00	59.00	172,557.29	
2055	SUP LIFE	0.00	200.97	200.97	268,532.38	
2300	MED INS	26,325.89	93,699.87	120,025.76	600,624.78	
2305	MED INS LIM	-912.64	912.64	0.00	151,269.04	
2320	EAP	0.00	4,384.11	4,384.11	668,522.51	
2325	VISION	0.00	1,464.75	1,464.75	583,147.13	
2334	LTD	0.00	223.62	223.62	87,666.61	
2335	LTD	0.00	1,145.11	1,145.11	453,533.36	
2336	STD	0.00	1,291.71	1,291.71	453,533.36	
2340	UNEMPLOYMENT	0.00	13,734.03	13,734.03	610,399.76	
2345	WORKERS COMP	0.00	67,399.98	67,399.98	612,725.91	
2400	ACCIDENT	1,117.21	0.00	1,117.21	176,445.09	
2405	CANCER	1,787.48	0.00	1,787.48	216,903.02	
2406	ICU	138.80	0.00	138.80	60,925.96	
2407	S125 MED	3,043.72	0.00	3,043.72	192,364.72	
2408	S125 DEP CAR	748.47	0.00	748.47	23,454.02	
2409	PERSONAL REC	103.22	0.00	103.22	29,664.73	
2450	STD	735.73	0.00	735.73	51,087.56	
2455	CRITICAL ILL	167.71	0.00	167.71	28,062.95	
2900	DEF - LINC	6,185.00	0.00	6,185.00	167,770.42	
2901	DEF NRS	1,577.00	0.00	1,577.00	60,867.55	
2902	DEF PERS	1,375.76	0.00	1,375.76	14,357.69	
2905	DEF - LIN CU	1,650.00	0.00	1,650.00	10,705.29	
3000	FIT	50,736.65	0.00	50,736.65	574,206.95	
4000	SIT	16,837.14	0.00	16,837.14	574,206.95	
6000	CHILD SUPP	6,969.96	0.00	6,969.96	42,730.23	
6500	GARN IRS	893.88	0.00	893.88	5,874.66	
6501	GARN FTB	1,290.82	0.00	1,290.82	13,897.67	
6550	MISC	250.69	0.00	250.69	5,817.04	
7000	CALPERS ER	0.00	21,076.90	21,076.90	232,431.65	
7001	CALPERS EE	16,270.17	0.00	16,270.17	232,431.65	
7002	CALPERS EE	7,011.63	0.00	7,011.63	112,185.94	
7003	CALPERS PREP	0.00	10,173.06	10,173.06	112,185.94	
7010	CALPERS ER	0.00	39,370.93	39,370.93	166,445.07	
7011	CALPERS EE	14,980.06	0.00	14,980.06	166,445.07	
7012	CALPERS EE	9,463.58	0.00	9,463.58	74,223.95	
7013	CALPERS ER	0.00	10,232.53	10,232.53	74,223.95	
7015	SURVIVOR BEN	242.73	0.00	242.73	645,866.81	

11/06/2019 11:40
smolina

CITY OF EL CENTRO
TOTALS PROOF

Pay Period 10/22/19 To 11/04/19

IP 3
lprpyddpf

WARRANT: 110819 PAYROLL TYPE: BI WEEKLY

CHECK DATE: 11/08/2019

8110	AT ACCIDENT	65.93	0.00	65.93	36,206.35
8150	AT AD&D	2.25	0.00	2.25	3,872.62
8151	AT AD&D IND	0.30	0.00	0.30	3,151.77
8155	AT TLF	17.00	0.00	17.00	511.38
8500	FFA DUES	1,388.00	0.00	1,388.00	120,746.66
8510	MGMT DUES	531.00	0.00	531.00	39,139.30
8515	POA DUES	1,920.00	0.00	1,920.00	100,739.76
8525	UNITED WAY	14.00	0.00	14.00	6,729.57
8530	ECRMC	19.00	0.00	19.00	3,412.54
8535	ARAG LEGAL	273.25	0.00	273.25	66,794.81
8540	4:13 GYM MEM	202.50	0.00	202.50	34,168.97
9800	FICU	990.00	0.00	990.00	19,340.94
9996	DIRECT DEP	250.00	0.00	250.00	3,764.46
9997	DIRECT DEP	160.00	0.00	160.00	2,398.52
9998	DIRECT DEP	13,484.25	0.00	13,484.25	87,713.08
9999	DIRECT DEP	426,666.40	0.00	426,666.40	614,141.34
Total:		627,667.84	277,119.82	904,787.66	
Total Employees: 317					

** END OF REPORT - Generated by Stephanie Molina **

10/22/2019-11/04/2019
PAYDATE: 11/08/19



Richard Romero
DIRECTOR OF FINANCE

11/18/2019 13:58
smolina

CITY OF EL CENTRO
TOTALS PROOF

P 1
prpyddpf

Pay Period 11/05/19 To 11/18/19

WARRANT: HP2019 PAYROLL TYPE: HP1

CHECK DATE: 11/22/2019

EARNINGS SUMMARY
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<u>PAY TYPE</u>	<u>HOURS</u>	<u>AMOUNT</u>	<u>PAY EARNED</u>	<u>ESCROW AMOUNT</u>
860 HP1	3,287.84	108,129.10	0.00	0.00
Total:	3,287.84	108,129.10	0.00	0.00
Total Employees: 42				

11/18/2019 13:58
smolina

CITY OF EL CENTRO
TOTALS PROOF

| P 2
| prpyddpf

Pay Period 11/05/19 To 11/18/19

WARRANT: HP2019 PAYROLL TYPE: HP1

CHECK DATE: 11/22/2019

DEDUCTION SUMMARY

DED	TYPE	EMPLOYEE AMT	EMPLOYER AMT	TOTAL AMT	EMPLOYEE GROSS	FICA/MED CALC
1100	MEDI 1.45%	1,567.91	1,567.91	3,135.82	108,129.10 x 2.90% =	3,135.74
3000	FIT	13,551.27	0.00	13,551.27	97,350.79	
4000	SIT	4,192.64	0.00	4,192.64	97,350.79	
7010	CALPERS ER	0.00	18,974.64	18,974.64	80,217.62	
7011	CALPERS EE	7,219.59	0.00	7,219.59	80,217.62	
7012	CALPERS EE	3,558.72	0.00	3,558.72	27,911.48	
7013	CALPERS ER	0.00	3,847.85	3,847.85	27,911.48	
Total:		30,090.13	24,390.40	54,480.53		
Total Employees:	42					

** END OF REPORT - Generated by Stephanie Molina **

11/05/2019-11/18/2019
PAYDATE: 11/22/19



Richard Romero
DIRECTOR OF FINANCE

11/20/2019 14:21
smolina

CITY OF EL CENTRO
TOTALS PROOF

Pay Period 11/05/19 To 11/18/19

1P
1prpyddpf

WARRANT: 112219 PAYROLL TYPE: BI WEEKLY

CHECK DATE: 11/22/2019

EARNINGS SUMMARY

PAY TYPE	HOURS	AMOUNT	PAY EARNED	ESCROW AMOUNT
100 REG	16,279.50	444,073.32	0.00	0.00
150 HRLY	2,787.75	36,693.06	0.00	0.00
180 AWP	151.00	3,829.47	0.00	0.00
200 OT1.0	54.50	1,338.23	0.00	0.00
201 OT1.5	2,450.50	103,738.75	0.00	0.00
205 HOL 1.	92.00	1,770.20	0.00	0.00
206 HP 1.5	62.00	2,542.14	0.00	0.00
210 FLSA	152.50	3,936.65	0.00	0.00
215 OCP1.0	80.00	2,180.99	0.00	0.00
216 OCP1.5	31.00	1,561.24	0.00	0.00
217 CBP1.5	93.00	4,069.02	0.00	0.00
218 STBY	78.00	2,572.58	0.00	0.00
226 CTPS	340.00	11,028.00	0.00	0.00
300 VAC	953.95	23,201.37	0.00	0.00
310 SICK	407.25	8,933.27	0.00	0.00
320 ADMN	32.00	1,859.31	0.00	0.00
330 ANNUAL	516.00	16,860.78	0.00	0.00
340 PN	46.80	1,057.23	0.00	0.00
344 PNP	16.00	392.12	0.00	0.00
345 VP	4.62	113.23	0.00	0.00
350 CMP1.5	582.25	0.00	0.00	0.00
351 CMPUSD	47.00	1,120.80	0.00	0.00
354 HOL AC	9.00	0.00	0.00	0.00
355 HOLI	1,212.00	34,422.31	0.00	0.00
356 BDAY	60.00	2,353.61	0.00	0.00
360 BERE	24.00	1,621.84	0.00	0.00
362 JD	9.00	231.37	0.00	0.00
400 CAR	1,680.00	1,407.66	0.00	0.00
410 BLNG	7,415.00	3,531.65	0.00	0.00
415 PREM	560.00	700.00	0.00	0.00
420 EDI	4,629.40	3,936.69	0.00	0.00
440 CERT %	3,824.00	6,587.53	0.00	0.00
445 CERT	4,865.60	4,436.16	0.00	0.00
480 ACT	62.00	92.79	0.00	0.00
481 ACT	189.00	567.83	0.00	0.00
482 ACT-NP	35.00	35.90	0.00	0.00
485 ACT %	0.00	473.12	0.00	0.00
510 EXPERT	960.00	1,246.20	0.00	0.00
515 FTO	21.00	700.00	0.00	0.00
520 HAZARD	1,200.00	1,188.73	0.00	0.00
523 SP ASS	640.00	590.80	0.00	0.00
530 SHIFT	1,520.00	2,131.30	0.00	0.00
545 ADDNL	0.00	200.00	0.00	0.00
600 LONG	677.40	294.02	0.00	0.00
737 SM	272.00	173.08	0.00	0.00
796 UANOPE	0.00	57.69	0.00	0.00
800 4850	224.00	6,112.30	0.00	0.00
801 DI	22.00	609.45	0.00	0.00
805 RETR	0.00	-60.00	0.00	0.00

Attachment: Payroll Registers November 2019 (3492 : Payroll Registers for the month of November 2019)

11/20/2019 14:21
smolina

CITY OF EL CENTRO
TOTALS PROOF

Pay Period 11/05/19 To 11/18/19

P 2
prpyddpf

WARRANT: 112219 PAYROLL TYPE: BI WEEKLY

CHECK DATE: 11/22/2019

806 RETO	0.00	-23.20	0.00	0.00
900 AWOP	383.00	0.00	0.00	0.00
990 LFE>50	0.00	693.78	0.00	0.00
Total:	55,751.02	747,184.37	0.00	0.00
Total Employees: 318				

11/20/2019 14:21 |CITY OF EL CENTRO
smolina |TOTALS PROOF

|P 3
|prpyddpf

Pay Period 11/05/19 To 11/18/19

WARRANT: 112219 PAYROLL TYPE: BI WEEKLY

CHECK DATE: 11/22/2019

DEDUCTION SUMMARY

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DED	TYPE	EMPLOYEE AMT	EMPLOYER AMT	TOTAL AMT	EMPLOYEE GROSS	FICA/MED CALC
1000	FICA 6.2%	1,599.03	1,599.03	3,198.06	25,791.06	x 12.40% = 3,198.09
1100	MEDI 1.45%	9,979.04	9,979.04	19,958.08	688,211.33	x 2.90% = 19,958.13
2000	ADD FAMILY	210.16	0.00	210.16	128,088.39	
2001	ADD IND	31.50	0.00	31.50	32,370.81	
2004	BASIC AD&D F	0.00	15.30	15.30	166,004.58	
2005	BASIC LIFE	0.00	1,015.75	1,015.75	709,878.96	
2006	DEP LIFE	0.00	0.50	0.50	6,731.52	
2007	BASIC AD&D	0.00	36.90	36.90	543,874.38	
2010	TERM LIFE	1,552.65	0.00	1,552.65	345,902.25	
2050	ADDL LFE SPO	212.90	0.00	212.90	158,400.56	
2051	ADDL SPS CHI	59.00	0.00	59.00	190,037.58	
2055	SUP LIFE	0.00	200.97	200.97	323,794.48	
2300	MED INS	26,036.20	93,536.19	119,572.39	667,770.38	
2305	MED INS LIM	-912.64	912.64	0.00	172,379.44	
2320	EAP	0.00	4,384.11	4,384.11	735,651.02	
2325	VISION	0.00	1,464.75	1,464.75	647,490.88	
2334	LTD	0.00	223.62	223.62	87,666.58	
2335	LTD	0.00	1,150.59	1,150.59	455,681.35	
2336	STD	0.00	1,298.81	1,298.81	455,681.35	
2340	UNEMPLOYMENT	0.00	13,754.38	13,754.38	611,302.71	
2345	WORKERS COMP	0.00	67,499.26	67,499.26	613,628.86	
2400	ACCIDENT	1,117.21	0.00	1,117.21	196,098.32	
2405	CANCER	1,787.48	0.00	1,787.48	234,466.62	
2406	ICU	138.80	0.00	138.80	63,876.95	
2407	S125 MED	3,043.72	0.00	3,043.72	230,684.87	
2408	S125 DEP CAR	748.47	0.00	748.47	29,100.49	
2409	PERSONAL REC	103.22	0.00	103.22	31,864.40	
2450	STD	735.73	0.00	735.73	53,562.28	
2455	CRITICAL ILL	167.71	0.00	167.71	28,559.29	
2900	DEF - LINC	6,185.00	0.00	6,185.00	199,936.68	
2901	DEF NRS	1,577.00	0.00	1,577.00	66,008.47	
2902	DEF PERS	1,375.76	0.00	1,375.76	14,776.64	
2905	DEF - LIN CU	1,650.00	0.00	1,650.00	10,705.30	
3000	FIT	57,373.23	0.00	57,373.23	647,334.92	
4000	SIT	20,427.14	0.00	20,427.14	647,334.92	
6000	CHILD SUPP	7,450.88	0.00	7,450.88	53,684.78	
6500	GARN IRS	100.00	0.00	100.00	1,326.92	
6501	GARN FTB	1,029.22	0.00	1,029.22	13,028.04	
6550	MISC	250.69	0.00	250.69	6,577.87	
7000	CALPERS ER	0.00	21,309.28	21,309.28	234,994.49	
7001	CALPERS EE	17,817.51	0.00	17,817.51	254,534.15	
7002	CALPERS EE	5,957.72	0.00	5,957.72	95,325.28	
7003	CALPERS PREP	0.00	10,415.99	10,415.99	114,864.94	
7010	CALPERS ER	0.00	39,602.69	39,602.69	167,424.92	
7011	CALPERS EE	15,068.26	0.00	15,068.26	167,424.92	
7012	CALPERS EE	9,555.24	0.00	9,555.24	74,942.97	
7013	CALPERS ER	0.00	10,331.62	10,331.62	74,942.97	
7015	SURVIVOR BEN	242.73	0.00	242.73	721,393.31	

Attachment: Payroll Registers November 2019 (3492 : Payroll Registers for the month of November 2019)

11/20/2019 14:21
smolina

CITY OF EL CENTRO
TOTALS PROOF

Pay Period 11/05/19 To 11/18/19

|P 4
|prpyddpf

WARRANT: 112219 PAYROLL TYPE: BI WEEKLY

CHECK DATE: 11/22/2019

8110	AT ACCIDENT	65.93	0.00	65.93	38,289.15
8150	AT AD&D	2.25	0.00	2.25	3,872.61
8151	AT AD&D IND	0.30	0.00	0.30	4,136.69
8155	AT TLF	17.00	0.00	17.00	511.38
8500	FFA DUES	1,388.00	0.00	1,388.00	171,454.80
8510	MGMT DUES	531.00	0.00	531.00	37,548.07
8515	POA DUES	1,920.00	0.00	1,920.00	115,234.61
8525	UNITED WAY	14.00	0.00	14.00	6,535.27
8530	ECRMC	19.00	0.00	19.00	3,207.24
8535	ARAG LEGAL	273.25	0.00	273.25	76,263.47
8540	4:13 GYM MEM	202.50	0.00	202.50	38,316.54
9800	FICU	990.00	0.00	990.00	17,754.41
9996	DIRECT DEP	250.00	0.00	250.00	3,764.47
9997	DIRECT DEP	160.00	0.00	160.00	6,975.60
9998	DIRECT DEP	13,468.21	0.00	13,468.21	99,891.62
9999	DIRECT DEP	484,503.87	0.00	484,503.87	681,048.48
Total:		696,475.87	278,731.42	975,207.29	
Total Employees: 318					

** END OF REPORT - Generated by Stephanie Molina **

11/05/2019-11/18/2019
PAYDATE: 11/22/19



Richard Romero
DIRECTOR OF FINANCE



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

Meeting: 12/17/19 11:30 AM

Department: Finance

Category: Warrants

Prepared By: Esmeralda Nunez

Department Head: Richard Romero

DOC ID: 3491

4

SCHEDULED ACTION ITEM (ID # 3491)

Warrant Registers for November 2019

CITY MANAGER'S RECOMMENDATION:

Approve Warrant Registers for the Month of November 2019

FISCAL IMPACT:

STRATEGIC PLANNING PROGRAM 2013-2018 RELATION:

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTORS LICENSE, REFERENCE CHECKS, INSURANCE, ETC:

BACKGROUND:

DISCUSSION:

CONCLUSION:

ATTACHMENTS:

- November 2019 (PDF)

10/31/2019 09:48 |CITY OF EL CENTRO
enunez |A/P CASH DISBURSEMENTS JOURNAL - 11/01/19

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|apcshdsb

CASH ACCOUNT: 000 101001 CASH - WELLS FARGO
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INV DATE PO WARRANT

NET

72439	11/01/2019	PRTD	1	A-MODERN SANITATION	036683 L	10/03/2019	22002021	110119	90.93
					036684 L	10/03/2019	22002021	110119	145.10
					036254 V2	10/03/2019	22002021	110119	90.93
					036255 V2	10/03/2019	22002021	110119	145.10
					CHECK		72439	TOTAL:	472.06
72440	11/01/2019	PRTD	6143	ADVANCE SERVICE INC.	31891	09/01/2019	22002130	110119	460.00
					31894	09/01/2019	22002130	110119	325.00
					CHECK		72440	TOTAL:	785.00
72441	11/01/2019	PRTD	8025	AIR EXHAUST, CO.	79797	10/11/2019	22002065	110119	365.00
					CHECK		72441	TOTAL:	365.00
72442	11/01/2019	PRTD	796	ALL AMERICAN CLEANIN	CE 1902	10/09/2019	22002100	110119	1,545.36
					CHECK		72442	TOTAL:	1,545.36
72443	11/01/2019	PRTD	4624	ALL-VALLEY FENCE & S	17097	09/18/2019	22002233	110119	450.00
					CHECK		72443	TOTAL:	450.00
72444	11/01/2019	PRTD	7	AMERICAN LINEN	LYUM1406404	10/09/2019	22002074	110119	80.67
					LYUM1407916	10/15/2019	22002024	110119	193.23
					LYUM1405922	10/08/2019	22002023	110119	46.81
					LYUM1404458	10/02/2019	22002022	110119	78.50
					LYUM1402526	09/25/2019	22002022	110119	78.50
					LYUM1402489	09/25/2019	22001802	110119	80.67
					LYUM1402490	09/25/2019	22001802	110119	12.00
					LYUM1404418	10/02/2019	22001802	110119	168.54
					LYUM1404417	10/02/2019	22001802	110119	80.67
					LYUM1408371	10/16/2019	22002203	110119	174.72

10/31/2019 09:48 | CITY OF EL CENTRO
 enunez | A/P CASH DISBURSEMENTS JOURNAL - 11/01/19

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 | apcshdsb

CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					LYUM1408370	10/16/2019	22002204	110119	80.67
					LYUM1396834	09/04/2019	22002201	110119	171.63
					LYUM1396833	09/04/2019	22002201	110119	80.67
					LYUM1398681	09/11/2019	22002201	110119	12.18
					LYUM1384277	07/17/2019	22002201	110119	12.00
					LYUM1398680	09/11/2019	22002201	110119	80.67
					LYUM1389552	08/07/2019	22002201	110119	155.40
						CHECK	72444	TOTAL:	1,587.53
72445	11/01/2019	PRTD	7642 BAJA HEATING AND AIR	3316		10/09/2019	22002063	110119	300.00
						CHECK	72445	TOTAL:	300.00
72446	11/01/2019	PRTD	5471 BARTEL ASSOCIATES, L	19-791		10/22/2019	22002249	110119	700.00
						CHECK	72446	TOTAL:	700.00
72447	11/01/2019	PRTD	4321 CHRIS CALDWELL	375671		10/12/2019	22002047	110119	86.59
						CHECK	72447	TOTAL:	86.59
72448	11/01/2019	PRTD	4138 CALPERS	100000015779354		10/21/2019	22002168	110119	1,050.00
						CHECK	72448	TOTAL:	1,050.00
72449	11/01/2019	PRTD	650 CLINICAL LAB OF SAN	971053		10/14/2019	22002215	110119	210.00
						CHECK	72449	TOTAL:	210.00
72450	11/01/2019	PRTD	8236 COOMBS CONSTRUCTION	1016		10/25/2019	22002140	110119	5,900.00
						CHECK	72450	TOTAL:	5,900.00
72451	11/01/2019	PRTD	6113 CORE & MAIN LP	L095721		09/23/2019	22001869	110119	948.34

Attachment: November 2019 (3491 : Warrant Registers - November 2019)

10/31/2019 09:48 | CITY OF EL CENTRO
 enunez | A/P CASH DISBURSEMENTS JOURNAL - 11/01/19

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 | apcshdsb

CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	
								NET	
						CHECK	72451	TOTAL:	948.34
72452	11/01/2019	PRTD	2194 D&H WATER SYSTEMS, I		I 2019-1191	10/07/2019	22002219	110119	2,416.94
						CHECK	72452	TOTAL:	2,416.94
72453	11/01/2019	PRTD	8814 DDP ELECTRIC, INC.		262	10/08/2019	22002146	110119	999.00
						CHECK	72453	TOTAL:	999.00
72454	11/01/2019	PRTD	3211 DELL MARKETING L.P.		10336793653	08/27/2019	22002223	110119	6,173.89
						CHECK	72454	TOTAL:	6,173.89
72455	11/01/2019	PRTD	7246 DESERT HILLS CRANE S		1985	10/01/2019	22002136	110119	650.00
						CHECK	72455	TOTAL:	2,850.00
72456	11/01/2019	PRTD	3638 E.S. BABCOCK & SONS,		BJ91556-7001	10/16/2019	22002224	110119	650.00
						CHECK	72456	TOTAL:	650.00
72457	11/01/2019	PRTD	8100 EA ELECTRIC		INV024	10/09/2019	22002139	110119	287.50
						CHECK	72457	TOTAL:	3,992.50
72458	11/01/2019	PRTD	102 EL CENTRO MOTORS		5157769	10/23/2019	22001445	110119	79.76
						CHECK	72458	TOTAL:	79.76
72459	11/01/2019	PRTD	6019 ELLISON WILSON ADVOC		2019-10-07A	10/01/2019	22002014	110119	750.00

Attachment: November 2019 (3491 : Warrant Registers - November 2019)

10/31/2019 09:48 | CITY OF EL CENTRO
 enunez | A/P CASH DISBURSEMENTS JOURNAL - 11/01/19

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 | apcshdsb

CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						CHECK	72459	TOTAL:	750.00
72460	11/01/2019	PRTD	107 ELMS EQUIPMENT RENTA		0000021274960001	10/24/2019	22000673	110119	598.73
						CHECK	72460	TOTAL:	598.73
72461	11/01/2019	PRTD	245 EMPIRE SOUTHWEST		EMPS4760225	09/24/2019	22002084	110119	2,213.18
						EPWK0469104	10/07/2019	22002208 110119	1,813.82
						CHECK	72461	TOTAL:	4,027.00
72462	11/01/2019	PRTD	2605 ERICKSON-HALL CONSTR		24/AC	10/01/2019	22002164	110119	32,742.00
						CHECK	72462	TOTAL:	32,742.00
72463	11/01/2019	PRTD	2989 EXECUTIVE LANDSCAPE,		4972	10/01/2019	22002037	110119	1,210.00
						4969	10/01/2019	22002037 110119	784.00
						CHECK	72463	TOTAL:	1,994.00
72464	11/01/2019	PRTD	3157 FASTENAL COMPANY		CAEL196362	10/08/2019	22002038	110119	1,158.60
						CHECK	72464	TOTAL:	1,158.60
72465	11/01/2019	PRTD	247 FEDEX		6-744-32931	09/20/2019	22002086	110119	76.46
						6-758-01969	10/04/2019	22002087 110119	76.81
						6-632-08635	08/02/2019	22002087 110119	187.60
						6-625-37196	07/26/2019	22001816 110119	39.56
						6-772-38559	10/18/2019	22002209 110119	32.78
						CHECK	72465	TOTAL:	413.21
72466	11/01/2019	PRTD	4462 FERGUSON ENTERPRISES		8100677	10/09/2019	22002050	110119	562.60
						CHECK	72466	TOTAL:	562.60

Attachment: November 2019 (3491 : Warrant Registers - November 2019)

10/31/2019 09:48 enunez	CITY OF EL CENTRO A/P CASH DISBURSEMENTS JOURNAL - 11/01/19	CASH ACCOUNT: 000	101001	CASH - WELLS FARGO	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
CHECK NO	CHK DATE	TYPE	VENDOR NAME							
72467	11/01/2019	PRTD	8069 FERNANDO RUIZ, INC.	143281	10/01/2019	22001884	110119			485.00
				CHECK	72467	TOTAL:				485.00
72468	11/01/2019	PRTD	7877 FILTER SERVICE AND S	9322	10/08/2019	22002137	110119			280.00
				CHECK	72468	TOTAL:				280.00
72469	11/01/2019	PRTD	2314 FIVE STAR ELECTRIC	2618	10/08/2019	22002110	110119			725.00
				2617	10/08/2019	22002110	110119			788.00
				CHECK	72469	TOTAL:				1,513.00
72470	11/01/2019	PRTD	7643 FIVE STAR REALTY	138326	10/29/2019		110119			19.34
				CHECK	72470	TOTAL:				19.34
72471	11/01/2019	PRTD	4317 FRUTH GROUP INC.	361363/PRKS	10/04/2019	22002043	110119			1.09
				361365	10/04/2019	22002044	110119			125.05
				358174	09/20/2019	22002045	110119			313.14
				363361	10/16/2019	22001564	110119			4,908.06
				360410	09/30/2019	22001860	110119			39.24
				CHECK	72471	TOTAL:				5,386.58
72472	11/01/2019	PRTD	8411 FERNANDO GARCIA	138213	08/21/2019	22001790	110119			363.00
				CHECK	72472	TOTAL:				363.00
72473	11/01/2019	PRTD	9105 GEORGE MITCHELL BUIL	1	10/02/2019	22002073	110119			52,258.55
				CHECK	72473	TOTAL:				52,258.55
72474	11/01/2019	PRTD	8006 THE HARTFORD	370554418381	10/23/2019	22002156	110119			7,189.53
				278804759056	10/23/2019	22002156	110119			4,810.00

10/31/2019 09:48 | CITY OF EL CENTRO
 enunez | A/P CASH DISBURSEMENTS JOURNAL - 11/01/19

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 | apcshdsb

CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						CHECK	72474	TOTAL:	11,999.53
72475	11/01/2019	PRTD	9082 HIGH TECH IRRIGATION	601470		09/27/2019	22002070	110119	3,940.30
						CHECK	72475	TOTAL:	3,940.30
72476	11/01/2019	PRTD	4982 HOME DEPOT	6972399		10/04/2019	22002052	110119	465.66
				9151386		10/11/2019	22002053	110119	79.76
				4972000		09/26/2019	22001863	110119	268.22
				0174652		09/30/2019		110119	-21.65
						CHECK	72476	TOTAL:	791.99
72477	11/01/2019	PRTD	5691 I.C. WORK TRAINING C	2442		09/30/2019	22002054	110119	8,411.00
						CHECK	72477	TOTAL:	8,411.00
72478	11/01/2019	PRTD	8921 IER ENVIRONMENTAL SE	2019-8127		10/06/2019	22002147	110119	5,412.50
						CHECK	72478	TOTAL:	5,412.50
72479	11/01/2019	PRTD	145 IMPERIAL IRRIGATION	138165		10/25/2019	22002172	110119	153,656.05
						CHECK	72479	TOTAL:	153,656.05
72480	11/01/2019	PRTD	146 IMPERIAL PRINTERS	19-3597		09/24/2019	22002076	110119	105.21
						CHECK	72480	TOTAL:	105.21
72481	11/01/2019	PRTD	148 IMPERIAL STORES	830632		10/08/2019	22002080	110119	14.80
				830766		10/09/2019	22002080	110119	81.45
				830823		10/10/2019	22002080	110119	193.09
				830878		10/11/2019	22002080	110119	24.33
				831315		10/15/2019	22002080	110119	103.29
				831910		10/22/2019	22000132	110119	15.57
				830016		10/02/2019	22001809	110119	107.28

Attachment: November 2019 (3491 : Warrant Registers - November 2019)

10/31/2019 09:48 | CITY OF EL CENTRO
 enunez | A/P CASH DISBURSEMENTS JOURNAL - 11/01/19

| P
 | apcsdhsb

CASH ACCOUNT: 000
 CHECK NO CHK DATE TYPE VENDOR NAME CASH - WELLS FARGO VOUCHER INVOICE

INV DATE PO WARRANT

NET

72482 11/01/2019 PRTO	149 IMPERIAL VALLEY PAIN	3745088	10/08/2019 22002081 110119	346.61
	CHECK	72482 TOTAL:		346.61
72483 11/01/2019 PRTO	607 IMPERIAL VALLEY PRES	11329559	09/28/2019 22002098 110119	356.07
		11329462	09/28/2019 22002098 110119	356.07
		0232856/FY2020	10/25/2019 22002177 110119	163.08
	CHECK	72483 TOTAL:		875.22
72484 11/01/2019 PRTO	141 IMPERIAL VALLEY TERM	0273500	10/02/2019 22002025 110119	48.00
	CHECK	72484 TOTAL:		48.00
72485 11/01/2019 PRTO	3760 JADE SECURITY SYSTEM	3146/NOV2019	10/10/2019 22002039 110119	27.99
		4635/OCT2019	10/10/2019 22002040 110119	37.99
		3694/NOV2019	10/10/2019 22002041 110119	49.98
		4654-NOV2019	10/10/2019 22002227 110119	29.99
	CHECK	72481 TOTAL:		1,098.21
		829463	09/26/2019 22002206 110119	133.95
		831127	10/14/2019 22002206 110119	58.42
		831096	10/14/2019 22002206 110119	42.83
		K29543	09/27/2019 22002206 110119	101.70
		829360	09/25/2019 22002206 110119	86.68
		829219	09/24/2019 22002206 110119	36.98
		827690	09/06/2019 22000132 110119	12.25
		829672	09/28/2019 22000132 110119	30.17
		K31262	10/15/2019 22002160 110119	38.92
		830467	10/07/2019 22002027 110119	8.36
		831116	10/14/2019 22002027 110119	8.14

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 enunez | A/P CASH DISBURSEMENTS JOURNAL - 11/01/19

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
				0160613		10/29/2019	22002167	110119	5,970.00
				0160614		10/29/2019	22001262	110119	48,696.80
						CHECK	72485	TOTAL:	54,812.75
72486	11/01/2019	PRTD	821 JCI JONES CHEMICALS,	802808		10/07/2019	22002103	110119	9,113.70
				802835		10/07/2019		110119	-4,500.00
						CHECK	72486	TOTAL:	4,613.70
72487	11/01/2019	PRTD	163 JIM REITER'S LOCKSMI	264069		09/20/2019	22001812	110119	12.99
				264342		10/14/2019	22002161	110119	13.49
						CHECK	72487	TOTAL:	26.48
72488	11/01/2019	PRTD	9119 JO-ANN FABRIC & CRAF	138328		10/29/2019		110119	55.18
						CHECK	72488	TOTAL:	55.18
72489	11/01/2019	PRTD	6291 K-C WELDING & RENTAL	118479		09/25/2019	22002133	110119	103.90
						CHECK	72489	TOTAL:	103.90
72490	11/01/2019	PRTD	175 KAMAN INDUSTRIAL TEC	L90541		09/09/2019	22002083	110119	1,402.80
						CHECK	72490	TOTAL:	1,402.80
72491	11/01/2019	PRTD	7550 LABOR COMPLIANCE CON	1660		10/01/2019	22002061	110119	127.50
				1663		10/01/2019	22002062	110119	332.30
						CHECK	72491	TOTAL:	459.80
72492	11/01/2019	PRTD	4406 LABRUCHERIE IRRIGATI	185856C		10/02/2019	22002049	110119	13.01
				185945C		10/03/2019	22002048	110119	34.46
				185929C		10/03/2019	22002048	110119	42.63
				186201C		10/07/2019	22002048	110119	20.16

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					186233C	10/07/2019	22002048	110119	115.52
					186192C	10/07/2019	22002048	110119	31.64
					186027C	10/04/2019	22002048	110119	39.88
					186464C	10/09/2019	22002048	110119	17.35
					186465C	10/09/2019	22002048	110119	21.82
					186409C	10/09/2019	22002048	110119	89.45
					186350C	10/08/2019	22002124	110119	47.93
					186516C	10/10/2019	22002123	110119	116.80
					185345C	09/24/2019	22002122	110119	622.96
						CHECK	72492	TOTAL:	1,213.61
72493	11/01/2019	PRTD	4003 LIFE ASSIST INC.		950507	10/14/2019	22002228	110119	1,249.20
						CHECK	72493	TOTAL:	1,249.20
72494	11/01/2019	PRTD	814 LOWE'S		902059	09/26/2019	22002163	110119	11.30
					983258	08/29/2019	22002033	110119	164.45
						CHECK	72494	TOTAL:	175.75
72495	11/01/2019	PRTD	9121 MAGANA AVILES, JONAT		138330	10/29/2019		110119	9.52
						CHECK	72495	TOTAL:	9.52
72496	11/01/2019	PRTD	4152 FILEMON MAGANA JR.		138266	09/26/2019	22001909	110119	215.00
						CHECK	72496	TOTAL:	215.00
72497	11/01/2019	PRTD	6025 MED-TECH RESOURCE, I		109821	10/17/2019	22001164	110119	616.89
						CHECK	72497	TOTAL:	616.89
72498	11/01/2019	PRTD	9118 MENDEZ, LORENA		138327	10/29/2019		110119	22.15

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						CHECK	72498	TOTAL:	22.15
72499	11/01/2019	PRTD	485 MYRIAD INDUSTRIES, I		28578-2	08/05/2019	22002092	110119	174.70
						CHECK	72499	TOTAL:	174.70
72500	11/01/2019	PRTD	9091 NU-LINE TECHNOLOGIES		I2019-106-001	06/30/2019	22002158	110119	167,917.25
						I2019-106-002	08/01/2019	22002158 110119	113,215.00
						CHECK	72500	TOTAL:	281,132.25
72501	11/01/2019	PRTD	3700 ONE SOURCE DISTRIBUT		S6288474.001	10/11/2019	22002113	110119	251.95
						CHECK	72501	TOTAL:	251.95
72502	11/01/2019	PRTD	3700 ONE SOURCE DISTRIBUT		S6226822.001	10/08/2019	22002113	110119	120.46
						S6285138.001	10/08/2019	22002113 110119	19.95
						S6255133.001	10/08/2019	22002113 110119	1,207.11
						CHECK	72502	TOTAL:	1,347.52
72503	11/01/2019	PRTD	9117 PALETERIA LA CACHANI		121	10/18/2019	22002198	110119	200.00
						CHECK	72503	TOTAL:	200.00
72504	11/01/2019	PRTD	9120 PEREZ, ZELENE		138329	10/29/2019		110119	31.13
						CHECK	72504	TOTAL:	31.13
72505	11/01/2019	PRTD	9104 ROMAN PLATERO		713399	10/02/2019	22002072	110119	200.00
						CHECK	72505	TOTAL:	200.00
72506	11/01/2019	PRTD	2321 PRES TECH EQUIPMENT		9881	09/19/2019	22001841	110119	3,961.95
						CHECK	72506	TOTAL:	3,961.95
72507	11/01/2019	PRTD	293 QUILL CORPORATION		1710657	10/04/2019	22002029	110119	201.49
						1710604	10/04/2019	22002029 110119	195.40

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					1684431	10/04/2019	22002029	110119	11.60
					1684511	10/04/2019	22002029	110119	12.22
					1650278	10/03/2019	22002029	110119	12.44
						CHECK	72507	TOTAL:	433.15
72508	11/01/2019	PRTD	294 RAIN FOR RENT, INC.		1407835	10/02/2019	22002089	110119	1,018.25
						CHECK	72508	TOTAL:	1,018.25
72509	11/01/2019	PRTD	631 REFRIGERATION SUPPLI		3272646-00	10/14/2019	22002099	110119	106.07
						CHECK	72509	TOTAL:	106.07
72510	11/01/2019	PRTD	8634 REXEL USA, INC.		S125493024.001	08/06/2019	22002241	110119	271.12
						CHECK	72510	TOTAL:	271.12
72511	11/01/2019	PRTD	584 RICK'S GROUP DIESEL,		24199	09/30/2019	22002211	110119	1,695.47
					1924085	10/10/2019	22002211	110119	767.48
						CHECK	72511	TOTAL:	2,462.95
72512	11/01/2019	PRTD	8791 RICK'S ROADRUNNER LO		19149	10/01/2019	22002066	110119	10.83
						CHECK	72512	TOTAL:	10.83
72513	11/01/2019	PRTD	8849 ROSS ROBERT RUBIO		2019NFLWK2,3,4	10/10/2019	22002069	110119	275.00
						CHECK	72513	TOTAL:	275.00
72514	11/01/2019	PRTD	8848 ROMAN RUBIO		2019NFLWK2,3,4	10/10/2019	22002068	110119	275.00
						CHECK	72514	TOTAL:	275.00
72515	11/01/2019	PRTD	330 SHERWIN WILLIAMS CO.		3463-2	08/29/2019	22002162	110119	113.94
						CHECK	72515	TOTAL:	113.94

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72516	11/01/2019	PRTD	3727 SOUTH COAST EMERGENC		496192	10/08/2019	22002226	110119	22,487.14
						CHECK	72516	TOTAL:	22,487.14
72517	11/01/2019	PRTD	3930 SUPERIOR READY MIX		75495	09/13/2019	22002042	110119	399.38
						CHECK	72517	TOTAL:	399.38
72518	11/01/2019	PRTD	178 JOHN TANG		138288	09/26/2019	22001896	110119	215.00
						CHECK	72518	TOTAL:	215.00
72519	11/01/2019	PRTD	5974 THATCHER COMPANY OF		750593	09/26/2019	22002128	110119	7,458.00
					750680	10/03/2019	22002129	110119	7,438.20
						CHECK	72519	TOTAL:	14,896.20
72520	11/01/2019	PRTD	8268 TYLER BUSINESS FORMS		INVOICE-37154	10/18/2019	22002020	110119	163.95
						CHECK	72520	TOTAL:	163.95
72521	11/01/2019	PRTD	6289 U.S. BANK		00900230/9-23-19	09/23/2019	22001418	110119	1,647.43
					00900230/9-23-19(1)	09/23/2019	22002060	110119	1,724.44
					18365439/8-22-19	08/22/2019	22002238	110119	94.35
					18365439/CR8-22-19	08/22/2019		110119	-23.58
						CHECK	72521	TOTAL:	3,442.64
72522	11/01/2019	PRTD	4585 USA BLUE BOOK		024838	10/01/2019	22002125	110119	530.86
						CHECK	72522	TOTAL:	530.86
72523	11/01/2019	PRTD	9087 KRISTOFER WALLA		9/18/2019	10/10/2019	22002071	110119	75.00
						CHECK	72523	TOTAL:	75.00
72524	11/01/2019	PRTD	528 WAXIE SANITARY SUPPL		78606909	10/04/2019	22002032	110119	59.22
					78594067	09/30/2019	22002030	110119	661.62

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CASH ACCOUNT: 000 101001 CASH - WELLS FARGO
 CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

				78630297	10/15/2019	22002031	110119	639.51
				78619501	10/09/2019	22002031	110119	118.47
					CHECK	72524	TOTAL:	1,478.82
72525	11/01/2019	PRTD	530 WEST 80 ELECTRIC	23098	10/07/2019	22002097	110119	740.98
					CHECK	72525	TOTAL:	740.98
72526	11/01/2019	PRTD	1566 WILL DAN FINANCIAL SE	010-42797	10/25/2019	22002218	110119	4,940.64
				010-42798	10/25/2019	22002244	110119	2,250.17
					CHECK	72526	TOTAL:	7,190.81
72527	11/01/2019	PRTD	380 WYMORE, INC.	1206322	09/04/2019	22002090	110119	4,651.73
					CHECK	72527	TOTAL:	4,651.73
72528	11/01/2019	PRTD	3703 XTREME AUDIO & TINTI	138301	10/10/2019	22002165	110119	650.00
					CHECK	72528	TOTAL:	650.00
				NUMBER OF CHECKS	90	*** CASH ACCOUNT TOTAL ***		734,963.25

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	90	734,963.25

*** GRAND TOTAL *** 734,963.25

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CASH ACCOUNT: 000 101001 CASH - WELLS FARGO
 CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INV DATE	PO	WARRANT	NET
10/15/2019	22002304	110819	45.00
CHECK	72534	TOTAL:	937.00
10/18/2019	22002378	110819	102.01
CHECK	72535	TOTAL:	102.01
10/15/2019	22002234	110819	129.30
10/15/2019	22002323	110819	68.96
CHECK	72536	TOTAL:	198.26
10/11/2019	22002075	110819	100.98
10/11/2019	22002075	110819	164.35
08/27/2019	22002200	110819	39.51
08/27/2019	22002199	110819	149.56
10/08/2019	22002170	110819	42.08
10/15/2019	22002170	110819	63.66
10/09/2019	22002171	110819	80.84
10/16/2019	22002171	110819	78.50
10/04/2019	22002267	110819	6.64
10/04/2019	22002266	110819	65.61
10/04/2019	22002274	110819	23.22
10/04/2019	22002275	110819	12.40
10/11/2019	22002277	110819	60.97
10/18/2019	22002279	110819	11.49
10/25/2019	22002279	110819	60.97
10/18/2019	22002278	110819	22.88
10/25/2019	22002278	110819	22.88

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CASH ACCOUNT: 000
CHECK NO CHK DATE TYPE VENDOR NAME CASH - WELLS FARGO VOUCHER INVOICE

INV DATE PO WARRANT

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				LYUM1407138	10/11/2019	22002268	110819	64.64
				LYUM1407141	10/11/2019	22002269	110819	20.40
				LYUM1409074	10/18/2019	22002270	110819	64.64
				LYUM1411020	10/25/2019	22002270	110819	64.64
				LYUM1409077	10/18/2019	22002271	110819	6.20
				LYUM1411023	10/25/2019	22002271	110819	29.55
				LYUM1405130	10/04/2019	22002260	110819	65.48
				LYUM1407142	10/11/2019	22002261	110819	64.51
				LYUM1409078	10/18/2019	22002262	110819	64.51
				LYUM1411024	10/25/2019	22002262	110819	64.51
				LYUM1411019	10/25/2019	22002263	110819	112.74
				LYUM1409081	10/18/2019	22002273	110819	104.26
				LYUM1409082	10/18/2019	22002273	110819	80.96
				LYUM1407139	10/11/2019	22002276	110819	22.88
				LYUM1394969	08/28/2019	22002202	110819	12.00
				LYUM1406405	10/09/2019	22002202	110819	14.69
				LYUM1411027	10/25/2019	22002368	110819	167.48
				LYUM1411026	10/25/2019	22002368	110819	106.50
			CHECK			72537 TOTAL:		2,137.13
72538	11/08/2019	PRTD	5397	ANTUNEZ AUTO BODY PA	10/03/2019	22002328	110819	346.40
				56074	10/22/2019	22002328	110819	186.60
			CHECK			72538 TOTAL:		533.00
72539	11/08/2019	PRTD	1345	APPLIED INDUSTRIAL T	10/18/2019	22002302	110819	417.54
			CHECK			72539 TOTAL:		417.54

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72540	11/08/2019	PRTD	1310 ASCE MEMBERSHIP		138562	09/03/2019	22002379	110819	295.00
						CHECK	72540	TOTAL:	295.00
72541	11/08/2019	PRTD	6215 AT&T		138526	11/05/2019	22002453	110819	624.88
						CHECK	72541	TOTAL:	624.88
72542	11/08/2019	PRTD	6249 AT&T		000013737510	11/05/2019	22002455	110819	477.03
						CHECK	72542	TOTAL:	477.03
72543	11/08/2019	PRTD	6249 AT&T		000013736978	10/12/2019	22002400	110819	1,293.55
						CHECK	72543	TOTAL:	1,293.55
72544	11/08/2019	PRTD	6249 AT&T		000013611901	09/12/2019	22002400	110819	1,293.63
						CHECK	72544	TOTAL:	1,293.63
72545	11/08/2019	PRTD	6249 AT&T		138524	11/05/2019	22002454	110819	2,120.55
						CHECK	72545	TOTAL:	2,120.55
72546	11/08/2019	PRTD	6249 AT&T		000013629585	09/15/2019	22002401	110819	3,968.46
						CHECK	72546	TOTAL:	3,968.46
72547	11/08/2019	PRTD	1493 BAKER DISTRIBUTING C		Y774950	08/26/2019	22002217	110819	23.17
					Y677224	08/13/2019	22002217	110819	50.29
					Z010759	09/30/2019	22002105	110819	3,917.29
						CHECK	72547	TOTAL:	3,990.75
72548	11/08/2019	PRTD	4891 BAY CITY ELECTRIC WO		W216237	10/24/2019	22002324	110819	741.72
						CHECK	72548	TOTAL:	741.72

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 CASH ACCOUNT: 000 101001 CASH - WELLS FARGO
 CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INV DATE PO WARRANT NET
 11/08/2019 22002399 110819 1,274.75
 CHECK 72549 TOTAL: 1,274.75

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72549	11/08/2019	PRTD	5875	BEJARANO'S PORTABLE	0073	10/08/2019	22002399	110819	1,274.75
							CHECK	72549	TOTAL: 1,274.75
72550	11/08/2019	PRTD	6340	BRINKS INCORPORATED	2884132	09/30/2019	22002406	110819	994.84
					10828946	09/01/2019	22002405	110819	259.17
							CHECK	72550	TOTAL: 1,254.01
72551	11/08/2019	PRTD	6276	C R & R	138407	11/04/2019	22002335	110819	151,739.96
							CHECK	72551	TOTAL: 151,739.96
72552	11/08/2019	PRTD	2555	CALIBER SCREENPRINTI	47928	10/09/2019	22002180	110819	1,045.69
					48214	10/30/2019	22001845	110819	992.60
							CHECK	72552	TOTAL: 2,038.29
72553	11/08/2019	PRTD	5783	CALTEST ANALYTICAL L	603545	10/14/2019	22002398	110819	162.50
							CHECK	72553	TOTAL: 162.50
72554	11/08/2019	PRTD	2987	ROY CANO	138534	11/04/2019	22002441	110819	132.00
							CHECK	72554	TOTAL: 132.00
72555	11/08/2019	PRTD	1167	MANUELA CARRILLO	296	11/08/2019	110819	222.50	222.50
					138596		CHECK	72555	TOTAL: 222.50
72556	11/08/2019	PRTD	9124	CHILDERS, CAINAN C.	138382	11/04/2019	110819	181.23	181.23
							CHECK	72556	TOTAL: 181.23
72557	11/08/2019	PRTD	54	CITY OF EL CENTRO-WA	1153684	10/25/2019	22002411	110819	116.06
					1153683	10/25/2019	22002411	110819	61.61
							CHECK	72557	TOTAL: 177.67

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72558	11/08/2019	PRTD	1901 ALEX CORTEZ		138535	11/04/2019	22002436	110819	132.00
						CHECK		72558 TOTAL:	132.00
72559	11/08/2019	PRTD	8103 DAMMARELL INDUSTRIES		1220	10/29/2019	22002240	110819	621.45
						CHECK		72559 TOTAL:	621.45
72560	11/08/2019	PRTD	3751 FELIX DE LEON		138579	10/28/2019	22002390	110819	33.00
						CHECK		72560 TOTAL:	33.00
72561	11/08/2019	PRTD	3211 DELL MARKETING L.P.		10350213750	11/03/2019	22002247	110819	1,641.78
						CHECK		72561 TOTAL:	1,641.78
72562	11/08/2019	PRTD	3638 E.S. BABCOCK & SONS,		8J91555-7001	10/16/2019	22002308	110819	1,403.00
					8J92046-7001	10/21/2019	22002308	110819	967.00
					8J92012-7001	10/21/2019	22002308	110819	1,666.00
						CHECK		72562 TOTAL:	4,036.00
72563	11/08/2019	PRTD	4228 ECRMC FOUNDATION	298	138598	11/08/2019		110819	19.00
						CHECK		72563 TOTAL:	19.00
72564	11/08/2019	PRTD	7745 EFR ENVIROMENTAL SER		49126-19	10/17/2019	22002349	110819	352.45
						CHECK		72564 TOTAL:	352.45
72565	11/08/2019	PRTD	3055 ELIZABETH'S SPECIALT		1676	10/25/2019	22002385	110819	518.00
						CHECK		72565 TOTAL:	518.00
72566	11/08/2019	PRTD	6019 ELLISON WILSON ADVOC		2019-11-08	11/01/2019	22002250	110819	750.00
						CHECK		72566 TOTAL:	750.00

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72567	11/08/2019	PRTD	107	ELMS EQUIPMENT RENTA	2128736-0001	10/16/2019	22002280	110819	205.35
					0000021287110001	10/16/2019	22002280	110819	79.50
						CHECK	72567	TOTAL:	284.85
72568	11/08/2019	PRTD	201	EMPLOYMENT DEVELOPME	L2015342816	10/30/2019	22002253	110819	17,960.00
						CHECK	72568	TOTAL:	17,960.00
72569	11/08/2019	PRTD	9046	EMPLOYMENT DEVELOPME	302	11/08/2019	110819		75.69
					138602	CHECK	72569	TOTAL:	75.69
72570	11/08/2019	PRTD	2668	ENERSPECT MEDICAL SO		10/25/2019	22002306	110819	126.75
					47761	CHECK	72570	TOTAL:	126.75
72571	11/08/2019	PRTD	3157	FASTENAL COMPANY	CAEL196593	10/24/2019	22002388	110819	25.67
					CAEL196591	10/24/2019	22002387	110819	18.38
						CHECK	72571	TOTAL:	44.05
72572	11/08/2019	PRTD	247	FEDEX		10/18/2019	22002292	110819	8.40
					6-772-62730	10/11/2019	22002293	110819	190.43
					6-765-05844	CHECK	72572	TOTAL:	198.83
72573	11/08/2019	PRTD	4462	FERGUSON ENTERPRISES	8118968	10/17/2019	22002232	110819	418.41
					8116522	10/14/2019	22002186	110819	287.81
						CHECK	72573	TOTAL:	706.22
72574	11/08/2019	PRTD	202	FIRST IMPERIAL CREDI	293	11/08/2019	110819		3,441.00
					138593	CHECK	72574	TOTAL:	3,441.00
72575	11/08/2019	PRTD	2314	FIVE STAR ELECTRIC	2625	10/17/2019	22002303	110819	250.00
					2626	10/17/2019	22002303	110819	250.00

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						CHECK	72575	TOTAL:	500.00
72576	11/08/2019	PRTD	3767 FRANCHISE TAX BOARD	297	138597	11/08/2019		110819	1,290.82
						CHECK	72576	TOTAL:	1,290.82
72577	11/08/2019	PRTD	4317 FRUTH GROUP INC.		352994	08/26/2019	22002231	110819	40.74
					358381	09/23/2019	22002317	110819	72.43
					363428/PLN	10/16/2019	22002393	110819	40.88
						CHECK	72577	TOTAL:	154.05
72578	11/08/2019	PRTD	6386 LORENZO GALINDO		1	10/09/2019	22002188	110819	200.00
						CHECK	72578	TOTAL:	200.00
72579	11/08/2019	PRTD	1610 CLAUDIA GONZALEZ CAM		436795	10/17/2019	22002380	110819	94.00
						CHECK	72579	TOTAL:	94.00
72580	11/08/2019	PRTD	2238 GRANITE CONSTRUCTION		1668092	07/31/2019	22002437	110819	10,426.25
					1667951	06/30/2019	22002437	110819	12,730.00
						CHECK	72580	TOTAL:	23,156.25
72581	11/08/2019	PRTD	457 HACH COMPANY		11605383	08/22/2019	22002298	110819	4,963.77
						CHECK	72581	TOTAL:	4,963.77
72582	11/08/2019	PRTD	2170 HELIX LABORATORIES,		20155	10/22/2019	22002382	110819	7,144.50
						CHECK	72582	TOTAL:	7,144.50
72583	11/08/2019	PRTD	4982 HOME DEPOT		7974201	07/25/2019	22002235	110819	192.43
					1970259	08/20/2019	22002235	110819	47.82
					4973893	07/18/2019	22002187	110819	23.32
					1972576	10/09/2019	22002325	110819	67.74

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72588	11/08/2019	PRTD	607 IMPERIAL VALLEY PRES	11333470		10/25/2019	22002374	110819	250.33
				11310268		07/28/2019	22002373	110819	2,008.81
						CHECK	72588	TOTAL:	2,259.14
72589	11/08/2019	PRTD	141 IMPERIAL VALLEY TERM	0274549		11/04/2019	22000976	110819	128.00
				0274550		11/04/2019	22000844	110819	38.00
						CHECK	72589	TOTAL:	166.00
72590	11/08/2019	PRTD	894 INTERNAL REVENUE SER 295	138595		11/08/2019		110819	100.00
						CHECK	72590	TOTAL:	100.00
72591	11/08/2019	PRTD	2254 J.L. WINGERT CO.	802074		10/30/2019	22002384	110819	3,646.70
						CHECK	72591	TOTAL:	3,646.70
72592	11/08/2019	PRTD	3760 JADE SECURITY SYSTEM	4365/NOV2019		10/10/2019	22002166	110819	27.99
				4366/OCT2019		10/10/2019	22002166	110819	54.98
				4761/NOV2019		10/10/2019	22002310	110819	39.99
						CHECK	72592	TOTAL:	122.96
72593	11/08/2019	PRTD	899 JUNIOR'S CAFE	13-9632		06/17/2019	22002178	110819	174.88
						CHECK	72593	TOTAL:	174.88
72594	11/08/2019	PRTD	2041 KENNEDY'S KARNE	0759		10/16/2019	22002246	110819	750.00
						CHECK	72594	TOTAL:	750.00
72595	11/08/2019	PRTD	4406 LABRUCHERIE IRRIGATI	186964C		10/16/2019	22002185	110819	3.00
				186872C		10/15/2019	22002185	110819	28.33
				186740C		10/14/2019	22002185	110819	79.83
				186638C		10/11/2019	22002185	110819	27.12

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO	VOUCHER	INVOICE	INV DATE	PO	WARRANT
CHECK NO	CHK DATE	TYPE	VENDOR NAME	INVOICE	INV DATE	PO	WARRANT
72596	11/08/2019	PRTD	265 LEE TIRE CO.	359162	10/03/2019	22002294	110819
					CHECK	72596	TOTAL:
							65.00
72597	11/08/2019	PRTD	5806 LEXIPOL LLC	31198	11/01/2019	22002329	110819
					CHECK	72597	TOTAL:
							6,771.00
72598	11/08/2019	PRTD	4003 LIFE ASSIST INC.	953858	10/31/2019	22000139	110819
					CHECK	72598	TOTAL:
							68.90
72599	11/08/2019	PRTD	8812 LIGHT HOUSE OF ARIZO	33737	10/17/2019	22002359	110819
					CHECK	72599	TOTAL:
							183.63
72600	11/08/2019	PRTD	8523 MARK LIMON	138536	11/04/2019	22002465	110819
					CHECK	72600	TOTAL:
							132.00
72601	11/08/2019	PRTD	814 LOWE'S	902650	09/16/2019	22002034	110819
					CHECK	72601	TOTAL:
							41.57
72602	11/08/2019	PRTD	276 MCNEECE BROS. OIL CO	722915	10/16/2019	22002295	110819
							209.14
				722349	10/08/2019	22002296	110819
					CHECK	72602	TOTAL:
							418.28
72603	11/08/2019	PRTD	9095 MECHANICS BANK	138603	11/08/2019		110819
					CHECK	72603	TOTAL:
							1,611.62
							1,611.62

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72604	11/08/2019	PRTD	2219 MYGOV, LLC		4971/PW	11/01/2019	22001215	110819	1,240.00
						CHECK	72604	TOTAL:	1,240.00
72605	11/08/2019	PRTD	485 MYRIAD INDUSTRIES, I		28578-1	07/31/2019	22002093	110819	137.58
						CHECK	72605	TOTAL:	137.58
72606	11/08/2019	PRTD	3200 COUNTY MOTOR PARTS		707568	10/30/2019	22001159	110819	12.97
					707519	10/29/2019	22001159	110819	80.99
						CHECK	72606	TOTAL:	93.96
72607	11/08/2019	PRTD	4453 NATIONWIDE RETIREMEN 299		138599	11/08/2019		110819	1,577.00
						CHECK	72607	TOTAL:	1,577.00
72608	11/08/2019	PRTD	8852 OVERHEAD DOOR COMPAN		WO-4114	10/22/2019	22002362	110819	1,730.00
					WO-4118	10/22/2019	22002362	110819	95.00
						CHECK	72608	TOTAL:	1,825.00
72609	11/08/2019	PRTD	2571 PACIFIC COAST LANDSC		41796	10/17/2019	22002181	110819	4,500.00
						CHECK	72609	TOTAL:	4,500.00
72610	11/08/2019	PRTD	3629 PHOENIX PROCESS EQUI		0054887-IN	10/15/2019	22002389	110819	919.50
						CHECK	72610	TOTAL:	919.50
72611	11/08/2019	PRTD	9125 PICENO, LEYLAN		138411	11/04/2019		110819	.83
						CHECK	72611	TOTAL:	.83
72612	11/08/2019	PRTD	1862 PITNEY BOWES INC.		1014135286	10/12/2019	22002381	110819	33.55
						CHECK	72612	TOTAL:	33.55

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72613	11/08/2019	PRTD	3940 POLYDYNE, INC.		1394978	10/09/2019	22002114	110819	6,957.86
						CHECK	72613	TOTAL:	6,957.86
72614	11/08/2019	PRTD	3121 PRO RECORD STORAGE &		0022692	11/01/2019	22000080	110819	8.34
						CHECK	72614	TOTAL:	8.34
72615	11/08/2019	PRTD	7895 QT SANITATION		1627	10/13/2019	22002190	110819	130.00
						CHECK	72615	TOTAL:	130.00
72616	11/08/2019	PRTD	631 REFRIGERATION SUPPLI		3270774-00	08/29/2019	22002214	110819	240.76
					3270362-01	08/22/2019	22002213	110819	46.04
					3270362-00	08/22/2019	22002212	110819	108.20
					3272160-00	09/27/2019	22002375	110819	88.42
						CHECK	72616	TOTAL:	483.42
72617	11/08/2019	PRTD	7449 REPORTING SYSTEMS, I		2019_8312	11/01/2019	22000206	110819	768.12
						CHECK	72617	TOTAL:	768.12
72618	11/08/2019	PRTD	8634 REXEL USA, INC.		S126138029.001	10/15/2019	22002142	110819	803.55
					S126095426.001	10/15/2019	22002142	110819	47.52
					S125081068.001	10/22/2019	22000333	110819	31,978.55
					S126060208.001	10/24/2019	22001885	110819	253.59
						CHECK	72618	TOTAL:	33,083.21
72619	11/08/2019	PRTD	8791 RICK'S ROADRUNNER LO		19132	09/19/2019	22002242	110819	142.60
					19136	09/23/2019	22002242	110819	20.00
					19139	09/24/2019	22002242	110819	20.00
						CHECK	72619	TOTAL:	182.60

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72620	11/08/2019	PRTD	8849 ROSS ROBERT RUBIO		2019NFLWK5	10/17/2019	22002195	110819	75.00
						CHECK	72620	TOTAL:	75.00
72621	11/08/2019	PRTD	8848 ROMAN RUBIO		2019NFLWK5	10/17/2019	22002194	110819	75.00
						CHECK	72621	TOTAL:	75.00
72622	11/08/2019	PRTD	7638 MATTHEW RYCKMAN		138468	10/15/2019	22002347	110819	880.00
						CHECK	72622	TOTAL:	880.00
72623	11/08/2019	PRTD	9126 SANCHEZ, CINDY C.		138412	11/04/2019		110819	232.34
						CHECK	72623	TOTAL:	232.34
72624	11/08/2019	PRTD	1656 SECURITAS SEC. SERV.		W6631971	10/24/2019	22002245	110819	97.40
						CHECK	72624	TOTAL:	97.40
72625	11/08/2019	PRTD	213 SOUTHERN CALIFORNIA		02222688000/OCT2019	10/17/2019	22002288	110819	79.51
					09772541000/OCT2019	10/16/2019	22002288	110819	75.16
					12964862366/OCT2019	10/22/2019	22002288	110819	71.45
					11025635076/OCT2019	10/15/2019	22002290	110819	52.97
					16488264959/OCT2019	10/15/2019	22002290	110819	97.16
						CHECK	72625	TOTAL:	376.25
72626	11/08/2019	PRTD	3519 SPECTRUM		14478	10/22/2019	22002248	110819	500.00
						CHECK	72626	TOTAL:	500.00
72627	11/08/2019	PRTD	5990 STATE DISBURSEMENT U 301		138601	11/08/2019		110819	6,747.46
						CHECK	72627	TOTAL:	6,747.46
72628	11/08/2019	PRTD	1460 BJORN STRUEBING		0001158	10/26/2019	22001338	110819	3,600.00

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					00861556/9-23-19(1)	09/23/2019	22001126	110819	3,249.71
					00861556/10-22-19CR	10/22/2019		110819	-324.75
					02327677/10/22-19(1)	10/22/2019	22002457	110819	62.76
					13840956/10-22-19	10/22/2019	22002456	110819	440.53
						CHECK	72636	TOTAL:	3,840.44
72637	11/08/2019	PRTD	4628 UNITED STATES TREASU	300	138600	11/08/2019		110819	793.88
						CHECK	72637	TOTAL:	793.88
72638	11/08/2019	PRTD	200 UNITED WAY OF IMPERI	292	138592	11/08/2019		110819	14.00
						CHECK	72638	TOTAL:	14.00
72639	11/08/2019	PRTD	4647 VERIZON WIRELESS		9839069053	09/28/2019	22002252	110819	3,944.81
						CHECK	72639	TOTAL:	3,944.81
72640	11/08/2019	PRTD	3971 VWR INTERNATIONAL, I		8087876013	10/07/2019	22002391	110819	1,161.00
						CHECK	72640	TOTAL:	1,161.00
72641	11/08/2019	PRTD	528 WAXIE SANITARY SUPPL		78604870	10/03/2019	22002175	110819	1,040.44
					78613636	10/08/2019	22002176	110819	25.99
						CHECK	72641	TOTAL:	1,066.43
72642	11/08/2019	PRTD	380 WYMORE, INC.		1206849	10/02/2019	22002091	110819	121.02
						CHECK	72642	TOTAL:	121.02

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NUMBER OF CHECKS 114 *** CASH ACCOUNT TOTAL *** 381,010.05

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	114	381,010.05

*** GRAND TOTAL ***

381,010.05



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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72643	11/15/2019	PRTD	7897 360 BUSINESS PRODUCT		OE-47999-2	10/14/2019	22002351	111519	33.44
					OE-47999-1	10/03/2019	22002351	111519	152.68
					OE-48238-1	10/25/2019	22002351	111519	100.32
					WO-20958-1	10/21/2019	22002460	111519	57.51
					WO-21196-1	11/01/2019	22002461	111519	127.51
					CHECK		72643	TOTAL:	471.46
72644	11/15/2019	PRTD	3933 ACME SAFETY & SUPPLY		136246-00	10/28/2019	22002314	111519	1,786.13
					136247-00	10/28/2019	22002314	111519	1,087.91
					CHECK		72644	TOTAL:	2,874.04
72645	11/15/2019	PRTD	6143 ADVANCE SERVICE INC.		32008	10/01/2019	22002488	111519	550.00
					32010	10/01/2019	22002488	111519	11,465.00
					CHECK		72645	TOTAL:	12,015.00
72646	11/15/2019	PRTD	2403 AIRWAVE COMMUNICATIO		437747	10/14/2019	22002483	111519	152.49
					CHECK		72646	TOTAL:	152.49
72647	11/15/2019	PRTD	8327 ALL COUNTY FIRE, INC		109839	10/18/2019	22002357	111519	370.65
					CHECK		72647	TOTAL:	370.65
72648	11/15/2019	PRTD	8187 ALPINE TECHNICAL SER		25824	10/17/2019	22002356	111519	21,678.08
					CHECK		72648	TOTAL:	21,678.08
72649	11/15/2019	PRTD	7 AMERICAN LINEN		LYUM1405932	10/18/2019	22002366	111519	40.67
					LYUM1409871	10/22/2019	22002366	111519	39.51
					LYUM1403917	10/01/2019	22002365	111519	149.56
					LYUM1405931	10/08/2019	22002365	111519	158.62
					LYUM1407925	10/15/2019	22002365	111519	149.56

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					LYUM1409870	10/22/2019	22002365	111519	149.56
					LYUM1411805	10/29/2019	22002365	111519	149.56
					LYUM1402030	09/24/2019	22002364	111519	39.51
					LYUM1402029	09/24/2019	22002363	111519	149.56
					LYUM1389158	08/06/2019	22002259	111519	159.11
					LYUM1411796	10/29/2019	22002265	111519	190.54
					LYUM1409860	10/22/2019	22002264	111519	42.08
					LYUM1411795	10/29/2019	22002264	111519	63.66
					LYUM1404435	10/02/2019	22002468	111519	36.02
					LYUM1408389	10/16/2019	22002468	111519	36.02
					LYUM1412272	10/30/2019	22002468	111519	36.02
					LYUM1406826	10/10/2019	22002468	111519	148.61
					LYUM1410715	10/24/2019	22002468	111519	148.61
					LYUM1413721	11/05/2019	22002470	111519	45.26
					LYUM1410350	10/23/2019	22002469	111519	78.50
					LYUM1412294	10/30/2019	22002469	111519	78.50
						CHECK	72649	TOTAL:	2,089.04
72650	11/15/2019	PRTD	8070 AMERICAN RED CROSS		22231805	10/16/2019	22002497	111519	567.00
						CHECK	72650	TOTAL:	567.00
72651	11/15/2019	PRTD	6249 AT&T		000013625990	08/13/2019	22002509	111519	3,002.35
						CHECK	72651	TOTAL:	3,002.35
72652	11/15/2019	PRTD	6249 AT&T		000013485619	08/13/2019	22002509	111519	3,046.80
						CHECK	72652	TOTAL:	3,046.80

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CASH ACCOUNT: 000 101001 CASH - WELLS FARGO
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INV DATE PO WARRANT

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72653	11/15/2019	PRTD	6249	AT&T	000013337023	07/13/2019	22002509	111519	3,070.24
					CHECK	72653	TOTAL:		3,070.24
72654	11/15/2019	PRTD	6249	AT&T	000013768999	10/15/2019	22002507	111519	6,930.47
					CHECK	72654	TOTAL:		6,930.47
72655	11/15/2019	PRTD	4170	AUTOZONE, INC.	2803225402	10/28/2019	22000311	111519	195.84
					2803225393	10/28/2019	22000311	111519	82.26
					2823221244	10/24/2019	22000311	111519	55.75
					2803228712	10/31/2019	22000311	111519	3.02
					2803228836	10/31/2019		111519	-3.02
					2803202611	10/07/2019	22000311	111519	177.51
					2803206804	10/11/2019	22000311	111519	35.85
					2803210597	10/14/2019	22000311	111519	329.87
					2803212568	10/16/2019	22000311	111519	89.84
					2803220114	10/23/2019	22000311	111519	181.82
					2803219324	10/22/2019	22000311	111519	162.36
					2803220115	10/23/2019		111519	-162.36
					2803198586	10/03/2019	22000312	111519	195.84
					2803198588	10/03/2019	22000312	111519	391.68
					2803202243	10/07/2019	22000312	111519	180.68
					2803205654	10/10/2019	22000312	111519	391.68
					2803205658	10/10/2019	22000312	111519	147.13
					2803205662	10/10/2019	22000312	111519	195.84
					2803205663	10/10/2019	22000312	111519	195.84
					2803212754	10/16/2019	22000312	111519	195.84
					2803212756	10/16/2019	22000312	111519	195.84

11/14/2019 13:40 enunez	CITY OF EL CENTRO A/P CASH DISBURSEMENTS JOURNAL - 11/15/19	CASH ACCOUNT: 000 CHECK NO	CHK DATE	101001 TYPE VENDOR NAME	CASH - WELLS FARGO VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						2803213635	10/17/2019	22000312	111519	120.06
						2803205656	10/10/2019		111519	-195.84
						2803202371	10/07/2019		111519	-180.68
						2803205655	10/10/2019		111519	-195.84
						2803205661	10/10/2019		111519	-147.13
						2803205672	10/10/2019		111519	-195.84
						2803205670	10/10/2019		111519	-195.84
						2803212755	10/16/2019		111519	-195.84
						2803213644	10/17/2019		111519	-120.06
						2803198582	10/03/2019		111519	-195.84
							CHECK	72655	TOTAL:	1,736.26
72656	11/15/2019	PRTD	1493	BAKER DISTRIBUTING C		2196312	10/29/2019	22002433	111519	22.97
							CHECK	72656	TOTAL:	22.97
72657	11/15/2019	PRTD	2775	CARAHSOFT TECHNOLOGY		IN705558	11/07/2019	22000028	111519	1,727.20
							CHECK	72657	TOTAL:	1,727.20
72658	11/15/2019	PRTD	1682	CERTIFIED LABORATORI		3710576	10/10/2019	22002435	111519	431.04
							CHECK	72658	TOTAL:	431.04
72659	11/15/2019	PRTD	54	CITY OF EL CENTRO-WA		1150572	10/25/2019	22002412	111519	496.32
							CHECK	72659	TOTAL:	496.32
72660	11/15/2019	PRTD	6113	CORE & MAIN LP		L329357	10/17/2019	22002332	111519	196.92
							CHECK	72660	TOTAL:	196.92
72661	11/15/2019	PRTD	8699	D&M WATER CO. INC.		285734	10/21/2019	22002500	111519	57.75

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						CHECK	72661	TOTAL:	57.75
72662	11/15/2019	PRTD	1871 DANIELS TIRE SERVICE		227041622	10/14/2019	22001527	111519	219.45
					227041784	10/25/2019	22001527	111519	625.49
					227041655	10/16/2019	22001527	111519	150.70
					227041653	10/16/2019	22001527	111519	129.97
					227041654	10/16/2019	22001527	111519	129.97
					227041663	10/16/2019	22001527	111519	150.70
					227041656	10/16/2019	22000739	111519	150.70
					227041757	10/24/2019	22001527	111519	205.74
						CHECK	72662	TOTAL:	1,762.72
72663	11/15/2019	PRTD	3638 E.S. BABCOCK & SONS,		BI90298-7001	09/05/2019	22002307	111519	650.00
						CHECK	72663	TOTAL:	650.00
72664	11/15/2019	PRTD	102 EL CENTRO MOTORS		5157550	10/15/2019	22000720	111519	20.09
						CHECK	72664	TOTAL:	20.09
72665	11/15/2019	PRTD	245 EMPIRE SOUTHWEST		EMPC0648405	10/17/2019	22002291	111519	96.98
					EMPC0648406	10/17/2019	22002291	111519	58.19
					EPWK0469757	10/17/2019	22002291	111519	150.00
					EPWK0469740	10/17/2019	22002291	111519	150.00
					EPWK0469741	10/17/2019	22002291	111519	150.00
					RPWK0469867	10/18/2019	22002291	111519	1,620.00
					EPWK0469866	10/18/2019	22002291	111519	1,470.00
					EPWK0469803	10/18/2019	22002291	111519	1,880.00
					EMPS4780744	10/18/2019	22002291	111519	395.34

Attachment: November 2019 (3491 : Warrant Registers - November 2019)

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CASH ACCOUNT: 000
CHECK NO CHK DATE

INV DATE	PO	WARRANT	NET
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					CHECK	72665 TOTAL:	5,970.51
72666	11/15/2019	PRTD	2668 ENERSPECT MEDICAL SO	47925	10/31/2019 22002485 111519		1,157.05
					CHECK	72666 TOTAL:	1,157.05
72667	11/15/2019	PRTD	8149 EXPERT NETWORKS, INC	216843	10/28/2019 22002464 111519		165.00
					CHECK	72667 TOTAL:	165.00
72668	11/15/2019	PRTD	8009 FRANCES A. FINK	11	11/06/2019 22002496 111519		350.00
				12	11/06/2019 22002496 111519		350.00
				13	11/06/2019 22002496 111519		350.00
					CHECK	72668 TOTAL:	1,050.00
72669	11/15/2019	PRTD	4317 FRUTH GROUP INC.	363088	10/15/2019 22002316 111519		33.52
					CHECK	72669 TOTAL:	33.52
72670	11/15/2019	PRTD	7973 EDGARD GARCIA	138896	10/14/2019 22002191 111519		814.54
					CHECK	72670 TOTAL:	814.54
72671	11/15/2019	PRTD	121 GIO'S MOBILE HOME ES	98700300/NOV2019	11/05/2019 22002413 111519		35.01
					CHECK	72671 TOTAL:	35.01
72672	11/15/2019	PRTD	4982 HOME DEPOT	3532897	10/17/2019 22002396 111519		105.57
				5972824	10/15/2019 22002396 111519		130.92
				6013861	10/24/2019 22002447 111519		128.97
				1971639	09/19/2019 22002326 111519		124.37
				3972928	10/17/2019 22002327 111519		246.81
					CHECK	72672 TOTAL:	736.64

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72673	11/15/2019	PRTD	9056 IMPERIAL CHEVRON		003/ED	10/08/2019	22002466	111519	18.00
						CHECK	72673	TOTAL:	18.00
72674	11/15/2019	PRTD	2517 IMPERIAL COUNTY HEAL		20457	09/23/2019	22002305	111519	1,705.00
						CHECK	72674	TOTAL:	1,705.00
72675	11/15/2019	PRTD	145 IMPERIAL IRRIGATION		3034482/SEP2019	10/03/2019	22002281	111519	15,554.00
						CHECK	72675	TOTAL:	15,554.00
72676	11/15/2019	PRTD	146 IMPERIAL PRINTERS		19-4358	10/28/2019	22002415	111519	362.33
					19-3963	10/14/2019	22002516	111519	72.07
						CHECK	72676	TOTAL:	434.40
72677	11/15/2019	PRTD	148 IMPERIAL STORES		830191	10/03/2019	22002282	111519	5.15
					831788	10/21/2019	22002282	111519	4.95
					831635	10/18/2019	22002417	111519	12.65
					832205	10/25/2019	22002417	111519	20.39
					831095	10/14/2019	22002416	111519	3.20
					831537	10/17/2019	22002416	111519	20.56
					831174	10/14/2019	22002416	111519	33.17
					831878	10/22/2019	22002285	111519	144.17
					827624	09/05/2019	22002285	111519	81.39
					832181	10/25/2019	22002285	111519	28.50
					831736	10/21/2019	22002285	111519	15.73
					831431	10/16/2019	22002286	111519	10.59
					833033	11/04/2019	22000287	111519	25.08
					832377	10/28/2019	22000287	111519	30.92
					832551	10/29/2019	22002471	111519	179.53

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					833618	11/11/2019	22000132	111519	15.70
					833527	11/09/2019	22000132	111519	2.71
					831893	10/22/2019	22002287	111519	121.79
						CHECK	72677	TOTAL:	756.18
72678	11/15/2019	PRTD	607 IMPERIAL VALLEY PRES		11329423	10/21/2019	22002428	111519	546.03
					11340612	10/30/2019	22002427	111519	471.82
						CHECK	72678	TOTAL:	1,017.85
72679	11/15/2019	PRTD	6144 INLAND FAIR HOUSING		13775	09/30/2019	22002452	111519	2,267.88
						CHECK	72679	TOTAL:	2,267.88
72680	11/15/2019	PRTD	1147 INTERNATIONAL CODE C		1001109211	10/24/2019	22002431	111519	47.90
						CHECK	72680	TOTAL:	47.90
72681	11/15/2019	PRTD	6291 K-C WELDING & RENTAL		120006	10/24/2019	22002346	111519	1,094.47
					120131	10/28/2019		111519	-15.14
						CHECK	72681	TOTAL:	1,079.33
72682	11/15/2019	PRTD	5933 KATHLEEN G. BALL		7591	10/23/2019	22002448	111519	600.00
						CHECK	72682	TOTAL:	600.00
72683	11/15/2019	PRTD	3654 KIMLEY-HORN & ASSOCI		14609079	08/31/2019	22002443	111519	62,525.00
					14843765	09/30/2019	22002442	111519	9,449.62
						CHECK	72683	TOTAL:	71,974.62
72684	11/15/2019	PRTD	4406 LABRUCHERIE IRRIGATI		187182C	10/18/2019	22002446	111519	138.93
					187842C	10/29/2019	22002321	111519	7.64
					187598C	10/24/2019	22002321	111519	12.50

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					723965	10/31/2019	22002472	111519	2,029.13
					869551	10/31/2019	22002472	111519	1,429.00
					869533	10/31/2019	22002524	111519	8,849.65
						CHECK	72690	TOTAL:	18,065.13
72691	11/15/2019	PRTD	2219 MYGOV, LLC		4971/BLDG	10/17/2019	22002383	111519	1,860.00
						CHECK	72691	TOTAL:	1,860.00
72692	11/15/2019	PRTD	9113 NATIONAL ASSOCIATION		1654097	09/23/2019	22002197	111519	200.85
						CHECK	72692	TOTAL:	200.85
72693	11/15/2019	PRTD	7057 O'REILLY AUTO PARTS		4340-495827	10/08/2019	22000328	111519	512.11
					4340-495829	10/08/2019	22000328	111519	11.90
					4340-497275	10/16/2019	22000328	111519	17.20
					4340-496856	10/14/2019	22000328	111519	16.25
					4340-497398	10/17/2019	22000328	111519	20.64
					4340-497388	10/17/2019	22000328	111519	29.55
					4340-498167	10/22/2019	22000328	111519	26.56
					4340-498567	10/24/2019	22000328	111519	47.87
					4340-498532	10/24/2019	22000328	111519	95.10
					4340-498534	10/24/2019	22000328	111519	9.73
					4340-499669	10/31/2019	22000328	111519	132.79
					4340-499502	10/30/2019	22000328	111519	53.95
					4340-499517	10/30/2019	22000328	111519	72.59
					4340-499869	11/01/2019	22000328	111519	37.69
					4340-100534	11/05/2019	22000328	111519	10.87
					4340-497475	10/17/2019		111519	-252.23
					4340-497574	10/18/2019		111519	-249.16

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					4340-497394	10/17/2019		111519	-29.55
					4340-100366	11/04/2019		111519	-10.83
						CHECK	72693	TOTAL:	553.03
72694	11/15/2019	PRTD	8901 TOMAS OLIVA		138897	10/11/2019	22002196	111519	435.56
						CHECK	72694	TOTAL:	435.56
72695	11/15/2019	PRTD	3700 ONE SOURCE DISTRIBUT		56297905.001	10/23/2019	22002486	111519	283.42
					56295452.001	10/21/2019	22002309	111519	7.49
						CHECK	72695	TOTAL:	290.91
72696	11/15/2019	PRTD	9123 PLANETBIDS, INC.		0703001	07/30/2019	22002467	111519	1,975.00
					0703001/PW	07/30/2019	22002409	111519	3,500.00
					0703001/PARKS	07/30/2019	22002505	111519	1,500.00
						CHECK	72696	TOTAL:	6,975.00
72697	11/15/2019	PRTD	3121 PRO RECORD STORAGE &		0022693	11/01/2019	22002386	111519	203.46
					0022690	11/01/2019	22002532	111519	51.14
						CHECK	72697	TOTAL:	254.60
72698	11/15/2019	PRTD	293 QUILL CORPORATION		2147367	10/23/2019	22002474	111519	127.71
						CHECK	72698	TOTAL:	127.71
72699	11/15/2019	PRTD	2216 R & K AIR CONDITIONI		43133	10/29/2019	22002482	111519	211.09
						CHECK	72699	TOTAL:	211.09
72700	11/15/2019	PRTD	631 REFRIGERATION SUPPLI		3272989-00	10/23/2019	22002377	111519	33.00
						CHECK	72700	TOTAL:	33.00

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72701	11/15/2019	PRTD	2840 RESERVE ACCOUNT-PITN		138682	10/24/2019	22002440	111519	1,000.00
						CHECK	72701	TOTAL:	1,000.00
72702	11/15/2019	PRTD	8634 REXEL USA, INC.		S125810937.001	10/21/2019	22002358	111519	1,198.85
					S125810975.001	10/20/2019	22002358	111519	1,767.72
					S126211714.001	10/30/2019	22002499	111519	124.49
						CHECK	72702	TOTAL:	3,091.06
72703	11/15/2019	PRTD	8791 RICK'S ROADRUNNER LO		19269	10/17/2019	22002408	111519	75.00
						CHECK	72703	TOTAL:	75.00
72704	11/15/2019	PRTD	8849 ROSS ROBERT RUBIO		2019NFLWK6	10/24/2019	22002361	111519	75.00
					2019NFLWK7	11/04/2019	22002503	111519	100.00
						CHECK	72704	TOTAL:	175.00
72705	11/15/2019	PRTD	8848 ROMAN RUBIO		2019NFLWK6	10/24/2019	22002360	111519	75.00
					2019NFLWK7	11/04/2019	22002502	111519	100.00
						CHECK	72705	TOTAL:	175.00
72706	11/15/2019	PRTD	1656 SECURITAS SEC. SERV.		W6619918	10/31/2019	22002566	111519	673.65
					W6579464	09/26/2019	22002565	111519	673.65
						CHECK	72706	TOTAL:	1,347.30
72707	11/15/2019	PRTD	1656 SECURITAS SEC. SERV.		W6579452C	09/30/2019	22002481	111519	3,289.55
					2030064670	10/31/2019	22002481	111519	3,648.75
						CHECK	72707	TOTAL:	6,938.30
72708	11/15/2019	PRTD	3727 SOUTH COAST EMERGENC		496418	10/28/2019	22002487	111519	310.18
					496426	10/28/2019	22002487	111519	85.00

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					496428	10/28/2019	22002487	111519	1,958.18
						CHECK	72708	TOTAL:	2,353.36
72709	11/15/2019	PRTD	213 SOUTHERN CALIFORNIA		17977410368/OCT2019	10/18/2019	22002289	111519	24.65
						CHECK	72709	TOTAL:	24.65
72710	11/15/2019	PRTD	3519 SPECTRUM		14498	11/05/2019	22002533	111519	500.00
						CHECK	72710	TOTAL:	500.00
72711	11/15/2019	PRTD	1460 BJORN STRUEBING		0001159	10/26/2019	22002432	111519	3,600.00
						CHECK	72711	TOTAL:	3,600.00
72712	11/15/2019	PRTD	979 SWRCB		SW-0178014	10/23/2019	22002430	111519	526.00
						CHECK	72712	TOTAL:	526.00
72713	11/15/2019	PRTD	1378 TELDATA		84061	09/30/2019	22000384	111519	9,652.26
						CHECK	72713	TOTAL:	9,652.26
72714	11/15/2019	PRTD	4062 TERMINIX OF IMPERIAL		924653	08/15/2019	22002392	111519	42.00
					926674	09/19/2019	22002392	111519	20.00
					930053	10/17/2019	22002392	111519	20.00
					931578	10/17/2019	22002392	111519	42.00
					930369	10/17/2019	22002444	111519	40.00
					930152	10/17/2019	22002444	111519	42.00
					930969	10/17/2019	22002315	111519	39.00
					930378	10/17/2019	22002315	111519	48.00
						CHECK	72714	TOTAL:	293.00
72715	11/15/2019	PRTD	5974 THATCHER COMPANY OF		750824	10/21/2019	22002330	111519	7,418.40

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO	VOU
CHECK NO	CHK DATE	TYPE	VENDOR NAME

INV DATE	PO	WARRANT	NET
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CHECK	72715 TOTAL:	7,418.40
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72716	11/15/2019	PRTD	6505 THOMPSON, JAMES	138899	10/10/2019	22001937	111519	644.22
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CHECK	72716 TOTAL:	644.22
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72717	11/15/2019	PRTD	6050	TIME WARNER CABLE	0572710101819	10/18/2019	22002331	111519	94.02
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0634031101619	10/16/2019	22002449	111519	65.13
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CHECK	72717 TOTAL:	159.15
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72718	11/15/2019	PRTD	8543 TRUSOURCE, LLC	010478	10/27/2019	22002498	111519	443.40
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CHECK	72718 TOTAL:	443.40
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72719	11/15/2019	PRTD	8268 TYLER BUSINESS FORMS	37852	11/01/2019	22002258	111519	454.93
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37345	10/23/2019	22002020	111519	205.68
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37918	11/04/2019	22002258	111519	139.57
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CHECK	72719 TOTAL:	800.18
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72720	11/15/2019	PRTD	6289	U.S. BANK	13840865/10-22-19	10/22/2019	22002338	111519	803.69
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00126042/09-23-19	09/23/2019	22002340	111519	946.06
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00126042/10-22-19	10/22/2019	22002493	111519	630.55
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18879207/10-22-19	10/22/2019	22002490	111519	577.28
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02481441/10-22-19(1)	10/22/2019	22002492	111519	633.32
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02481441/10-22-19(2)	10/22/2019	22001731	111519	774.42
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02481441/10-22-19(3)	10/22/2019	22002491	111519	413.24
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01391591/10-22-19(1)	10/22/2019	22002511	111519	630.98
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01391591/10-22-19(2)	10/22/2019	22002510	111519	515.98
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00900230/10-22-19	10/22/2019	22002339	111519	1,330.05
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00900230/CR10-22-19	10/22/2019	111519	-160.17
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01391591/10-22-19(3)	10/22/2019	22002489	111519	1,639.61
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11/14/2019 13:40 | CITY OF EL CENTRO
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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					01003224/10-22-19(1)	10/22/2019	22001419	111519	855.00
					01003224/10-22-19(2)	10/22/2019	22001420	111519	417.55
					01003224/10-22-19(3)	10/22/2019	22001421	111519	920.14
					02327677/10-22-19(2)	10/22/2019	22002459	111519	149.00
					00943529/09-23-19(2)	09/23/2019	22002404	111519	975.00
					00929080/10-22-19(2)	10/22/2019	22002341	111519	115.54
					51150405/10-22-19	10/22/2019	22002403	111519	127.78
					00917945/09-23-19	09/23/2019	22002342	111519	1,320.00
					00917945/CR09-23-19	09/23/2019		111519	-1,320.00
					00929080/10-22-19(1)	10/22/2019	22002458	111519	446.45
					00929080/CR10-22-19	10/22/2019		111519	-380.98
					00861556/09-23-19(2)	09/23/2019	22002337	111519	136.18
						CHECK	72720	TOTAL:	12,496.67
72721	11/15/2019	PRTD	355 UNDERGROUND SERV ALE		1020190232	11/01/2019	22000853	111519	156.85
					18DSBFE5659	11/01/2019	22000853	111519	93.46
						CHECK	72721	TOTAL:	250.31
72722	11/15/2019	PRTD	9097 VIRTUAL PROJECT MANA		12-2018	09/27/2019	22002547	111519	1,000.00
					12-2056	10/28/2019	22002548	111519	1,000.00
						CHECK	72722	TOTAL:	2,000.00
72723	11/15/2019	PRTD	528 WAXIE SANITARY SUPPL		78668905	10/31/2019	22002300	111519	69.56
					78613470	10/08/2019	22002299	111519	26.98
					78630399	10/15/2019	22002477	111519	73.31
					78622415	10/10/2019	22002476	111519	68.06
					78669071	10/31/2019	22002479	111519	338.28

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CASH ACCOUNT: 000 101001 CASH - WELLS FARGO
 CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE INV DATE PO WARRANT NET

78668898 10/31/2019 22002478 111519 66.29

78668835 10/31/2019 22002426 111519 274.38

CHECK 72723 TOTAL: 916.86

NUMBER OF CHECKS 81 *** CASH ACCOUNT TOTAL *** 258,072.51

	COUNT	AMOUNT
TOTAL PRINTED CHECKS	81	258,072.51

*** GRAND TOTAL *** 258,072.51

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Attachment: November 2019 (3491 : Warrant Registers - November 2019)

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72724	11/22/2019	PRTD	7897 360 BUSINESS PRODUCT		WO-21286-1	11/07/2019	22002462	112219	311.04
						CHECK	72724	TOTAL:	311.04
72725	11/22/2019	PRTD	7897 360 BUSINESS PRODUCT		WO-21486-1	11/15/2019	22002715	112219	27.85
						CHECK	72725	TOTAL:	27.85
72726	11/22/2019	PRTD	9089 4:13 FITNESS CENTER	315	139163	11/22/2019		112219	405.00
						CHECK	72726	TOTAL:	405.00
72727	11/22/2019	PRTD	7995 A & N QUALITY BUILDE		4	10/18/2019	22002463	112219	21,897.96
						CHECK	72727	TOTAL:	21,897.96
72728	11/22/2019	PRTD	6143 ADVANCE SERVICE INC.		32009	10/01/2019	22002616	112219	460.00
					32011	10/01/2019	22002616	112219	325.00
						CHECK	72728	TOTAL:	785.00
72729	11/22/2019	PRTD	9129 AMAYA-CRANKSHAW, ELI		139018	11/05/2019	22002710	112219	1,089.00
						CHECK	72729	TOTAL:	1,089.00
72730	11/22/2019	PRTD	7928 AMERICA'S FINEST FIR		18M 800304	10/28/2019	22002664	112219	145.03
						CHECK	72730	TOTAL:	145.03
72731	11/22/2019	PRTD	7 AMERICAN LINEN		LYUM1410314	10/23/2019	22002272	112219	80.67
					LYUM1410315	10/23/2019	22002272	112219	12.00
					LYUM1412254	10/30/2019	22002513	112219	171.63
					LYUM1412253	10/30/2019	22002514	112219	80.67
					LYUM1409861	10/22/2019	22002410	112219	43.75
						CHECK	72731	TOTAL:	388.72

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72732	11/22/2019	PRTD	2168 ANALYTICAL CHEMISTS,		39542	10/23/2019	22002567	112219	190.00
						CHECK	72732	TOTAL:	190.00
72733	11/22/2019	PRTD	8105 ARAG LLC	313	139161	11/22/2019		112219	546.50
						CHECK	72733	TOTAL:	546.50
72734	11/22/2019	PRTD	6249 AT&T		000013883377	11/12/2019	22002508	112219	478.14
						CHECK	72734	TOTAL:	478.14
72735	11/22/2019	PRTD	4170 AUTOZONE, INC.		2803233595	11/04/2019	22000312	112219	147.13
					2803222221	10/25/2019	22000312	112219	147.13
					2803226266	10/29/2019	22000312	112219	123.31
					2803222350	10/25/2019		112219	-147.13
					2803226270	10/29/2019		112219	-123.31
						CHECK	72735	TOTAL:	147.13
72736	11/22/2019	PRTD	6340 BRINKS INCORPORATED		10866552	10/01/2019	22002706	112219	270.39
					2936494	10/31/2019	22002705	112219	1,073.04
						CHECK	72736	TOTAL:	1,343.43
72737	11/22/2019	PRTD	6276 C R & R INCORPORATED		0281290	11/01/2019	22002652	112219	410.51
						CHECK	72737	TOTAL:	410.51
72738	11/22/2019	PRTD	9020 CALIFORNIA CONSULTIN		2968	10/31/2019	22002668	112219	4,003.84
						CHECK	72738	TOTAL:	4,003.84
72739	11/22/2019	PRTD	5351 CANON FINANCIAL SERV		20637079	10/13/2019	22002585	112219	254.40
						CHECK	72739	TOTAL:	254.40

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CASH ACCOUNT: 000 101001 CASH - WELLS FARGO
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

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72740	11/22/2019	PRTD	1167	MANUELA CARRILLO	308	139156	11/22/2019	112219	222.50
							CHECK	72740 TOTAL:	222.50
72741	11/22/2019	PRTD	6403	ADRIAN CHILPA		139023	10/15/2019	22002707 112219	160.00
							CHECK	72741 TOTAL:	160.00
72742	11/22/2019	PRTD	8117	COLE HUBER LLP		32740	10/03/2019	22002598 112219	21,439.86
						32741	10/03/2019	22002598 112219	3,981.16
						32742	10/03/2019	22002598 112219	1,940.80
						32743	10/03/2019	22002598 112219	2,239.79
							CHECK	72742 TOTAL:	29,601.61
72743	11/22/2019	PRTD	6113	CORE & MAIN LP		L376527	11/13/2019	22001870 112219	2,542.90
							CHECK	72743 TOTAL:	2,542.90
72744	11/22/2019	PRTD	2470	COUNTY OF SAN DIEGO,		20ELCNMNGRNO4	11/01/2019	22002607 112219	57.00
						20ELCNFDNO4	11/01/2019	22000194 112219	2,593.50
							CHECK	72744 TOTAL:	2,650.50
72745	11/22/2019	PRTD	1871	DANIELS TIRE SERVICE		227041755	10/24/2019	22002679 112219	515.36
						227041753	10/24/2019	22002679 112219	1,234.91
							CHECK	72745 TOTAL:	1,750.27
72746	11/22/2019	PRTD	727	DBX, INC.		SD208-01	10/28/2019	22002527 112219	292,848.05
							CHECK	72746 TOTAL:	292,848.05
72747	11/22/2019	PRTD	8814	DDP ELECTRIC, INC.		272	10/30/2019	22002619 112219	330.00
							CHECK	72747 TOTAL:	330.00

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72748	11/22/2019	PRTD	7246	DESERT HILLS CRANE S	2012	10/30/2019	22002541	112219	550.00
						CHECK	72748	TOTAL:	550.00
72749	11/22/2019	PRTD	3638	E.S. BARCOCK & SONS,	SINV100801	11/01/2019	22002610	112219	10.00
						CHECK	72749	TOTAL:	10.00
72750	11/22/2019	PRTD	4228	ECRMC FOUNDATION	310	11/22/2019	112219	19.00	19.00
						CHECK	72750	TOTAL:	19.00
72751	11/22/2019	PRTD	102	EL CENTRO MOTORS	5157433	10/10/2019	22002552	112219	685.89
					5157470	10/11/2019	22002552	112219	123.10
					5157472	10/11/2019	22002552	112219	120.84
					5157471	10/11/2019	22002552	112219	72.69
					5157587	10/16/2019	22002552	112219	98.69
					5157702	10/21/2019	22002552	112219	316.35
					5157730	10/22/2019	22002552	112219	263.78
					5157902	10/22/2019	22002552	112219	256.12
					5158172	11/05/2019	22002552	112219	321.35
					5157469	10/11/2019	112219	-81.19	-81.19
					6257074	09/05/2019	22002671	112219	98.95
					CHECK	72751	TOTAL:	2,276.57	2,276.57
72752	11/22/2019	PRTD	105	EL OASIS WATER	752931	10/04/2019	22002672	112219	218.03
					753122	10/09/2019	22002672	112219	295.78
					751747	10/17/2019	22002672	112219	158.41
					753052	10/19/2019	22002672	112219	130.93
					752933	10/04/2019	22002672	112219	94.69

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	CHECK	72752 TOTAL:	897.84
72753 11/22/2019 PRD	9046 EMPLOYMENT DEVELOPME	314	139162
	11/22/2019	112219	75.69
	CHECK	72753 TOTAL:	75.69
72754 11/22/2019 PRD	5564 FAIL SAFE TESTING		10439
	06/24/2019 22002587	112219	655.30
	CHECK	72754 TOTAL:	655.30
72755 11/22/2019 PRD	247 FEDEX		6-709-26931
	08/16/2019 22000097	112219	87.37
	10/18/2019 22002520	112219	88.33
	10/25/2019 22002521	112219	164.56
	CHECK	72755 TOTAL:	340.26
72756 11/22/2019 PRD	8069 FERNANDO RUIZ, INC.		143677
	11/08/2019 22002617	112219	495.00
	11/08/2019 22002617	112219	495.00
	11/08/2019 22002617	112219	495.00
	11/01/2019 22002542	112219	485.00
	CHECK	72756 TOTAL:	1,970.00
72757 11/22/2019 PRD	1459 FIRE ETC		135983
	11/06/2019 22002678	112219	328.51
	CHECK	72757 TOTAL:	328.51
72758 11/22/2019 PRD	202 FIRST IMPERIAL CREDI	305	139153
	11/22/2019	112219	3,441.00
	CHECK	72758 TOTAL:	3,441.00
72759 11/22/2019 PRD	3767 FRANCHISE TAX BOARD	309	139157
	11/22/2019	112219	1,029.22
	CHECK	72759 TOTAL:	1,029.22
72760 11/22/2019 PRD	4317 FRUTH GROUP INC.		363428
	10/16/2019 22002581	112219	40.88
	11/07/2019 22002579	112219	61.79

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	
								NET	
					367769	11/07/2019	22002578	112219	44.76
					365179	10/28/2019	22002688	112219	72.43
					363769	10/18/2019	22002445	112219	282.81
					364985	10/25/2019	22002582	112219	16.26
					367770/ED	11/07/2019	22002640	112219	158.62
						CHECK	72760	TOTAL:	677.55
72761	11/22/2019	PRTD	8530 GEOSYNTEC CONSULTANT		21191441	10/25/2019	22002543	112219	399.00
						CHECK	72761	TOTAL:	399.00
72762	11/22/2019	PRTD	120 GFOA		54253001/FY2020	11/18/2019	22002711	112219	250.00
						CHECK	72762	TOTAL:	250.00
72763	11/22/2019	PRTD	8811 HAMEL CONTRACTING, I		APP#17/AC	10/31/2019	22002667	112219	654,241.87
						CHECK	72763	TOTAL:	654,241.87
72764	11/22/2019	PRTD	8795 ICONIX WATERWORKS (U		17913045740	10/29/2019	22002544	112219	518.13
						CHECK	72764	TOTAL:	518.13
72765	11/22/2019	PRTD	9056 IMPERIAL CHEVRON		004/ED	11/01/2019	22002669	112219	41.00
						CHECK	72765	TOTAL:	41.00
72766	11/22/2019	PRTD	461 IMPERIAL CO PUBLIC H		IN0032160	10/15/2019	22002563	112219	68.50
						CHECK	72766	TOTAL:	68.50
72767	11/22/2019	PRTD	205 IMPERIAL CO SHERIFF' 306		139154	11/22/2019		112219	175.00
						CHECK	72767	TOTAL:	175.00
72768	11/22/2019	PRTD	145 IMPERIAL IRRIGATION		4027784	09/18/2019	22002553	112219	2,000.00

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CASH ACCOUNT: 000 101001 CASH - WELLS FARGO
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INV DATE PO WARRANT

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72776	11/22/2019	PRTD	4714	IWEDC	139062	11/07/2019	22002644	112219	170.00
					CHECK	72776	TOTAL:		170.00
72777	11/22/2019	PRTD	3760	JADE SECURITY SYSTEM	0161525	11/13/2019	22002636	112219	6,353.46
					4654/DEC19	11/10/2019	22002685	112219	29.99
					CHECK	72777	TOTAL:		6,383.45
72778	11/22/2019	PRTD	2880	JORDAN IMPLEMENT CO.	P67784	10/03/2019	22002531	112219	44.59
					CHECK	72778	TOTAL:		44.59
72779	11/22/2019	PRTD	9127	JW SUPREME SOLUTIONS	139066	11/02/2019	22002670	112219	3,200.00
					CHECK	72779	TOTAL:		3,200.00
72780	11/22/2019	PRTD	7550	LABOR COMPLIANCE CON	1676	11/04/2019	22002660	112219	1,097.24
					1679	11/04/2019	22002660	112219	85.00
					CHECK	72780	TOTAL:		1,182.24
72781	11/22/2019	PRTD	4406	LABRUCHERIE IRRIGATI	187625C	10/24/2019	22002583	112219	187.29
					188480C	11/06/2019	22002612	112219	609.54
					188467C	11/06/2019	22002612	112219	175.62
					188617C	11/07/2019	22002612	112219	21.92
					CHECK	72781	TOTAL:		994.37
72782	11/22/2019	PRTD	4003	LIFE ASSIST INC.	955876	11/12/2019	22000139	112219	126.05
					CHECK	72782	TOTAL:		126.05
72783	11/22/2019	PRTD	2493	MALLORY SAFETY & SUP	4739368	11/06/2019	22002608	112219	927.22
					4736947	11/01/2019	22002608	112219	136.39

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72792	11/22/2019	PRTD	7057 O'REILLY AUTO PARTS		4340-495651	10/07/2019	22002540	112219	163.09
					4340-499561	10/30/2019	22002593	112219	43.28
						CHECK	72792	TOTAL:	206.37
72793	11/22/2019	PRTD	8916 GERARDO PEREZ		11126	10/17/2019	22002546	112219	170.00
					11130	10/22/2019	22002600	112219	170.00
						CHECK	72793	TOTAL:	340.00
72794	11/22/2019	PRTD	3121 PRO RECORD STORAGE &		0022694	11/01/2019	22002573	112219	121.54
						CHECK	72794	TOTAL:	121.54
72795	11/22/2019	PRTD	4955 RICHARD RAMOS		138983	09/30/2019	22001917	112219	297.00
						CHECK	72795	TOTAL:	297.00
72796	11/22/2019	PRTD	631 REFRIGERATION SUPPLI		3272573-00	10/10/2019	22002526	112219	49.75
						CHECK	72796	TOTAL:	49.75
72797	11/22/2019	PRTD	584 RICK'S GROUP DIESEL,		24336	11/04/2019	22002674	112219	543.50
					24365	11/11/2019	22002675	112219	330.00
						CHECK	72797	TOTAL:	873.50
72798	11/22/2019	PRTD	3913 DANIEL ROMERO		138982	09/30/2019	22001907	112219	297.00
						CHECK	72798	TOTAL:	297.00
72799	11/22/2019	PRTD	8912 SARA MICHELLE ROSAS		8	11/13/2019	22002504	112219	350.00
					9	11/13/2019	22002504	112219	350.00
						CHECK	72799	TOTAL:	700.00
72800	11/22/2019	PRTD	8621 SCHWARTZ HYDE & GARF		454665	11/07/2019	22002666	112219	57.00

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CHECK	72800	TOTAL:	57.00
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CHECK	72801 TOTAL:	3,089.55
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CHECK	72802 TOTAL:	118.58
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CHECK	72803 TOTAL:	150.00
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1313265628/OCT2019	10/16/2019 22002419 112219	25.61
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04322688005/OCT2019	10/17/2019	22002420	112219	14.40
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CHECK	72804 TOTAL:	87.30
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CHECK	72805 TOTAL:	845.21
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14473	10/21/2019	22002684	112219	500.00
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CHECK	72806 TOTAL:	3,104.00
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CHECK	72807	TOTAL:	7,228.38
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CHECK	72808	TOTAL:	1,768.97
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CASH ACCOUNT: 000 101001 CASH - WELLS FARGO
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INV DATE PO WARRANT NET

						CHECK	72809 TOTAL:	681.98
72810	11/22/2019	PRTD	178 JOHN TANG	138988	10/01/2019	22001895	112219	297.00
						CHECK	72810 TOTAL:	297.00
72811	11/22/2019	PRTD	7887 TECHNOLOGY DEPOT	8383	11/07/2019	22002596	112219	222.75
						CHECK	72811 TOTAL:	222.75
72812	11/22/2019	PRTD	1378 TELDATA	84507	11/13/2019	22001251	112219	1,436.69
						CHECK	72812 TOTAL:	1,436.69
72813	11/22/2019	PRTD	5974 THATCHER COMPANY OF	750949	11/04/2019	22002615	112219	7,431.60
						CHECK	72813 TOTAL:	7,431.60
72814	11/22/2019	PRTD	6505 JAMES THOMPSON	139150	11/04/2019	22002708	112219	1,067.35
						CHECK	72814 TOTAL:	1,067.35
72815	11/22/2019	PRTD	6050 TIME WARNER CABLE	0513490102219	10/22/2019	22002588	112219	129.99
				420010573023/OCT2019	10/18/2019	22002450	112219	118.20
				420010045113/OCT2019	10/15/2019	22002451	112219	118.20
				420090009484/OCT2019	10/11/2019	22002650	112219	89.99
						CHECK	72815 TOTAL:	456.38
72816	11/22/2019	PRTD	362 TORRENCE'S FARM IMPL	C74086	10/04/2019	22002562	112219	241.36
				C74196	10/14/2019	22002562	112219	51.59
				C74108	10/07/2019		112219	-16.16
				C73249	08/01/2019		112219	-53.88
						CHECK	72816 TOTAL:	222.91

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72817	11/22/2019	PRTD	2716	BARNEY TREJO	305972	10/31/2019	22002530	112219	113.82
						CHECK	72817	TOTAL:	113.82
72818	11/22/2019	PRTD	6289	U.S. BANK	18365439/10-22-19	10/22/2019	22002345	112219	360.62
					22619421/10-22-19	10/22/2019	22002695	112219	618.85
					02661534/10-22-19	10/22/2019	22002696	112219	555.27
					00669306/10-22-19	10/22/2019	22002697	112219	138.48
					22235582/10-22-19(2)	10/22/2019	22002699	112219	703.45
					22235582/10-22-19(3)	10/22/2019	22002700	112219	703.45
					22235582/10-22-19(4)	10/22/2019	22002701	112219	1,800.00
					22235582/10-22-19(5)	10/22/2019	22002702	112219	700.00
					22235582/10-22-19(6)	10/22/2019	22002703	112219	674.00
					01003224/10-22-19(4)	10/22/2019	22002343	112219	2,560.34
					01003224/CR10-22-19	10/22/2019		112219	-750.00
					01044893/10-22-19	10/22/2019	22002592	112219	356.16
					02465360/10-22-19	10/22/2019	22002656	112219	150.00
					CHECK	72818	TOTAL:		8,570.62
72819	11/22/2019	PRTD	200	UNITED WAY OF IMPERI 304	139152	11/22/2019		112219	14.00
					CHECK	72819	TOTAL:		14.00
72820	11/22/2019	PRTD	4585	USA BLUE BOOK	016881	09/23/2019	22002613	112219	506.53
					051402	10/29/2019	22001862	112219	173.20
					040925	10/17/2019	22001862	112219	1,437.18
					CHECK	72820	TOTAL:		2,116.90
72821	11/22/2019	PRTD	4647	VERIZON WIRELESS	9840748607	10/23/2019	22002690	112219	2,276.82
					9839561692	10/06/2019	22002689	112219	2,189.29

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						CHECK	72821	TOTAL:	4,466.11
72822	11/22/2019	PRTD	5592 JESUS VIESCA		138989	09/30/2019	22001918	112219	297.00
						CHECK	72822	TOTAL:	297.00
72823	11/22/2019	PRTD	528 WAXIE SANITARY SUPPL		78630619	10/15/2019	22002425	112219	345.85
					78630603	10/15/2019	22002424	112219	115.59
					78702015	11/14/2019	22002629	112219	97.17
					78668832	10/31/2019	22002605	112219	194.02
					78637768	10/17/2019	22002475	112219	11.76
						CHECK	72823	TOTAL:	764.39
72824	11/22/2019	PRTD	2395 WESTAIR GASES & EQUI		80277270	10/31/2019	22002680	112219	167.22
						CHECK	72824	TOTAL:	167.22
72825	11/22/2019	PRTD	380 WYMORE, INC.		1207381	10/31/2019	22002604	112219	1,540.00
					1206812	09/30/2019	22002604	112219	3.07
						CHECK	72825	TOTAL:	1,543.07
NUMBER OF CHECKS 102						*** CASH ACCOUNT TOTAL ***			1,140,008.59
						COUNT	AMOUNT		
TOTAL PRINTED CHECKS						102	1,140,008.59		

*** GRAND TOTAL *** 1,140,008.59

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CASH ACCOUNT: 000 101001 CASH - WELLS FARGO
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INV DATE PO WARRANT

NET

72826	11/27/2019	PRTD	7897	360	BUSINESS PRODUCT	WO-21602-1	11/21/2019	22002716	112719	154.65
						OE-48327-1	10/23/2019	22002830	112719	71.12
						OE-48177-1	10/17/2019	22002875	112719	282.78
						WO-21490-1	11/15/2019	22002791	112719	123.39
						CHECK		72826	TOTAL:	631.94
72827	11/27/2019	PRTD	7995	A & N	QUALITY BUILDE	5	11/14/2019	22002831	112719	8,727.82
						CHECK		72827	TOTAL:	8,727.82
72828	11/27/2019	PRTD	1	A-MODERN	SANITATION	036254W2	11/05/2019	22002799	112719	90.93
						036255W2	11/05/2019	22002799	112719	145.10
						036683M	11/05/2019	22002799	112719	90.93
						036684M	11/05/2019	22002799	112719	145.10
						CHECK		72828	TOTAL:	472.06
72829	11/27/2019	PRTD	6206	ACCUSOURCE	INC.	90906	10/31/2019	22002651	112719	206.20
						CHECK		72829	TOTAL:	206.20
72830	11/27/2019	PRTD	8025	AIR	EXHAUST, CO.	0456017	11/14/2019	22002832	112719	52.00
						CHECK		72830	TOTAL:	52.00
72831	11/27/2019	PRTD	2403	AIRWAVE	COMMUNICATIO	437773	10/25/2019	22002529	112719	618.32
						CHECK		72831	TOTAL:	618.32
72832	11/27/2019	PRTD	4624	ALL-VALLEY	FENCE & S	17154	10/15/2019	22002865	112719	17,350.00
						CHECK		72832	TOTAL:	17,350.00
72833	11/27/2019	PRTD	7928	AMERICA'S	FINEST FIR	18M 800308	10/29/2019	22002663	112719	255.03
						18M 800306	10/28/2019	22002663	112719	152.06
						18M 800305	10/28/2019	22002663	112719	235.30

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					18M 799804	10/25/2019	22002876	112719	203.49
						CHECK	72833	TOTAL:	845.88
72834	11/27/2019	PRTD	7 AMERICAN LINEN		LYUM1413720	11/05/2019	22002621	112719	42.08
					LYUM1415687	11/12/2019	22002621	112719	62.46
					LYUM1415689	11/12/2019	22002622	112719	191.52
					LYUM1412952	11/01/2019	22002512	112719	104.68
					LYUM1412953	11/01/2019	22002512	112719	82.97
					LYUM1414239	11/06/2019	22002800	112719	79.64
					LYUM1416163	11/13/2019	22002800	112719	78.50
					LYUM1417610	11/19/2019	22002801	112719	46.75
					LYUM1392704	08/20/2019	22002839	112719	193.23
						CHECK	72834	TOTAL:	881.83
72835	11/27/2019	PRTD	13 ATS LABS INC		19-6707	10/31/2019	22002515	112719	85.00
					19-6624	10/25/2019	22002515	112719	85.00
						CHECK	72835	TOTAL:	170.00
72836	11/27/2019	PRTD	3146 MANUEL AVENDANO		139273	11/21/2019	22002765	112719	66.00
						CHECK	72836	TOTAL:	66.00
72837	11/27/2019	PRTD	4922 BAKER & TAYLOR		5015749911	10/02/2019	22002866	112719	32.51
					5015780550	10/16/2019	22002866	112719	38.19
					5015813441	10/30/2019	22002866	112719	63.13
					5015829224	11/06/2019	22002866	112719	33.40
						CHECK	72837	TOTAL:	167.23

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72838	11/27/2019	PRTD	1493 BAKER DISTRIBUTING C		Y907601	10/16/2019	22002179	112719	656.61
						CHECK	72838	TOTAL:	656.61
72839	11/27/2019	PRTD	8612 BENEFIT ADVISORS SER		UNI-202715/DEC2019	11/13/2019	22002665	112719	37,446.78
						CHECK	72839	TOTAL:	37,446.78
72840	11/27/2019	PRTD	8846 MIKE JAMES BOERNER	2		11/20/2019	22002879	112719	100.00
						CHECK	72840	TOTAL:	100.00
72841	11/27/2019	PRTD	2503 CAL-TEST, INC.		2019-17294	09/06/2019	22002632	112719	49.00
					2019-17553	10/03/2019	22002632	112719	49.00
						CHECK	72841	TOTAL:	98.00
72842	11/27/2019	PRTD	860 CALIFORNIA PARK & RE		019122/FY2020	11/08/2019	22002818	112719	145.00
						CHECK	72842	TOTAL:	145.00
72843	11/27/2019	PRTD	9122 CALIX-NORTH AMERICA-		INV-1010	10/14/2019	22002550	112719	4,371.63
						CHECK	72843	TOTAL:	4,371.63
72844	11/27/2019	PRTD	4767 MARCO A. CANCHOLA		139274	11/21/2019	22002778	112719	66.00
						CHECK	72844	TOTAL:	66.00
72845	11/27/2019	PRTD	7510 CANIZALEZ ASSOCIATES		139218	07/16/2019	22002657	112719	240.00
						CHECK	72845	TOTAL:	240.00
72846	11/27/2019	PRTD	2987 ROY CANO		139277	11/22/2019	22002764	112719	66.00
						CHECK	72846	TOTAL:	66.00
72847	11/27/2019	PRTD	2551 COAST TO COAST COMPU		A2058775	11/07/2019	22002850	112719	146.15

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT
								NET
						CHECK	72847	TOTAL: 146.15
72848	11/27/2019	PRTD	8117 COLE HUBER LLP	33047		10/31/2019	22002731	112719 16,718.80
				33050		10/31/2019	22002731	112719 1,365.43
						CHECK	72848	TOTAL: 18,084.23
72849	11/27/2019	PRTD	1371 CONSOLIDATED ELEC DI	1964-484947		11/21/2019	22002848	112719 53.88
				1964-484931		11/20/2019	22002847	112719 302.78
						CHECK	72849	TOTAL: 356.66
72850	11/27/2019	PRTD	4676 COUNTY BURNER & MACH	00101222		10/30/2019	22002536	112719 1,533.95
						CHECK	72850	TOTAL: 1,533.95
72851	11/27/2019	PRTD	2470 COUNTY OF SAN DIEGO,	20ELCNPWN04		11/01/2019	22002760	112719 2,251.50
						CHECK	72851	TOTAL: 2,251.50
72852	11/27/2019	PRTD	8699 D&M WATER CO. INC.	285559		10/15/2019	22002795	112719 67.82
						CHECK	72852	TOTAL: 67.82
72853	11/27/2019	PRTD	2780 D-MAX ENGINEERING, I	5288		11/19/2019	22000960	112719 2,912.50
						CHECK	72853	TOTAL: 2,912.50
72854	11/27/2019	PRTD	5766 DC FROST ASSOCIATES,	40828		08/09/2019	22000881	112719 3,276.81
				40844		08/13/2019	22000881	112719 16,356.01
				40838		08/13/2019	22000881	112719 1,986.49
						CHECK	72854	TOTAL: 21,619.31
72855	11/27/2019	PRTD	8814 DDP ELECTRIC, INC.	270		10/25/2019	22002545	112719 1,720.00
						CHECK	72855	TOTAL: 1,720.00

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72856	11/27/2019	PRTD	245 EMPIRE SOUTHWEST		57732301	11/19/2019	22000727	112719	85,937.00
						CHECK	72856	TOTAL:	85,937.00
72857	11/27/2019	PRTD	2668 ENERSPECT MEDICAL SO		47407	10/03/2019	22002682	112719	64.17
						CHECK	72857	TOTAL:	64.17
72858	11/27/2019	PRTD	2989 EXECUTIVE LANDSCAPE,		5066	11/01/2019	22002635	112719	784.00
					5069	11/01/2019	22002635	112719	1,210.00
						CHECK	72858	TOTAL:	1,994.00
72859	11/27/2019	PRTD	8149 EXPERT NETWORKS, INC		216893	11/18/2019	22002257	112719	330.00
						CHECK	72859	TOTAL:	330.00
72860	11/27/2019	PRTD	247 FEDEX		6-832-63555	11/08/2019	22002719	112719	24.54
					6-709-26931/PW	08/16/2019	22002518	112719	215.66
						CHECK	72860	TOTAL:	240.20
72861	11/27/2019	PRTD	4462 FERGUSON ENTERPRISES		8211936	11/07/2019	22002643	112719	340.40
					8201661	11/05/2019	22002775	112719	49.07
					8233854	11/13/2019	22002726	112719	281.30
						CHECK	72861	TOTAL:	670.77
72862	11/27/2019	PRTD	8069 FERNANDO RUIZ, INC.		12914	11/20/2019	22002617	112719	485.00
						CHECK	72862	TOTAL:	485.00
72863	11/27/2019	PRTD	4317 FRUTH GROUP INC.		369011	11/14/2019	22002771	112719	8.44
					367770/PW	11/07/2019	22002770	112719	29.03
					367770/PRK	11/07/2019	22002861	112719	.80
					368603	11/12/2019	22002863	112719	96.40

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
					361364	10/04/2019	22002862	112719	65.52
					363115	10/15/2019	22002862	112719	170.26
					368604	11/12/2019	22002820	112719	52.94
						CHECK	72863	TOTAL:	423.39
72864	11/27/2019	PRTD	5541 GREY HOUSE PUBLISHIN		957638	10/10/2019	22002870	112719	148.50
						CHECK	72864	TOTAL:	148.50
72865	11/27/2019	PRTD	8006 THE HARTFORD		374760803158	11/21/2019	22002730	112719	7,216.21
					276073979915	11/21/2019	22002730	112719	4,873.64
						CHECK	72865	TOTAL:	12,089.85
72866	11/27/2019	PRTD	7852 MATTHEW HARTNETT		139276	11/21/2019	22002790	112719	66.00
						CHECK	72866	TOTAL:	66.00
72867	11/27/2019	PRTD	2771 HOLMAN PROF COUNSELI		INV2015266	11/01/2019	22002634	112719	7,058.46
					INV2015276	11/01/2019	22002634	112719	1,002.03
						CHECK	72867	TOTAL:	8,060.49
72868	11/27/2019	PRTD	4982 HOME DEPOT		8542271	11/01/2019	22002823	112719	23.72
					1031338	11/08/2019	22002824	112719	74.69
					0030456	10/30/2019	22002825	112719	79.59
					1151888	11/18/2019	22002826	112719	114.94
					0151914	11/19/2019	22002869	112719	59.80
					8974572	11/21/2019	22002868	112719	197.77
					595974259	11/14/2019	22002868	112719	267.31
						CHECK	72868	TOTAL:	817.82

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72869	11/27/2019	PRTD	5691 I.C. WORK TRAINING C	2456		10/31/2019	22002647	112719	7,433.00
				2457		10/31/2019	22002648	112719	5,353.01
				2458		10/31/2019	22002872	112719	3,058.95
						CHECK	72869	TOTAL:	15,844.96
72870	11/27/2019	PRTD	7741 IMPERIAL COUNTY AREA	139177		11/18/2019	22002661	112719	25.00
						CHECK	72870	TOTAL:	25.00
72871	11/27/2019	PRTD	5617 IMPERIAL COUNTY PUB	IN0032626		11/01/2019	22002646	112719	560.00
				IN0032395		11/01/2019	22002645	112719	452.00
				IN0032790		11/01/2019	22002871	112719	560.00
				IN0032358		11/01/2019	22002827	112719	791.00
						CHECK	72871	TOTAL:	2,363.00
72872	11/27/2019	PRTD	145 IMPERIAL IRRIGATION	4027786		09/18/2019	22002736	112719	2,000.00
						CHECK	72872	TOTAL:	2,000.00
72873	11/27/2019	PRTD	145 IMPERIAL IRRIGATION	139224		11/21/2019	22002735	112719	128,439.00
						CHECK	72873	TOTAL:	128,439.00
72874	11/27/2019	PRTD	146 IMPERIAL PRINTERS	19-4052		10/18/2019	22002802	112719	350.73
						CHECK	72874	TOTAL:	350.73
72875	11/27/2019	PRTD	148 IMPERIAL STORES	833393		11/07/2019	22002624	112719	13.62
				833344		11/07/2019	22002624	112719	43.57
				833400		11/07/2019	22002624	112719	23.77
				K33208		11/06/2019	22002624	112719	139.69
				6462		11/12/2019	22002624	112719	363.50
				833392		11/07/2019		112719	-25.96

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CASH ACCOUNT: 000 101001 CASH - WELLS FARGO
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INV DATE PO WARRANT

NET

				834181	11/18/2019	22000132	112719	30.05
				834344	11/19/2019	22000132	112719	8.28
				833930	11/14/2019	22002805	112719	35.53
				833454	11/08/2019	22002804	112719	25.31
				833027	11/04/2019	22002803	112719	22.40
				834623	11/22/2019	22002840	112719	4.86
				6465	11/14/2019	22002840	112719	342.63
				834330	11/19/2019	22002840	112719	47.54
				834503	11/21/2019	22002840	112719	193.74
				834372	11/20/2019	22002840	112719	44.13
				832617	10/30/2019	22002841	112719	20.45
				834353	11/19/2019	22002841	112719	15.43
				834281	11/19/2019	22002841	112719	6.71
				834180	11/18/2019	22002841	112719	49.25
				830458	10/07/2019	22002842	112719	21.89
				831390	10/16/2019	22002842	112719	4.85
			CHECK	72875 TOTAL:				1,431.24
72876	11/27/2019	PRTD	607 IMPERIAL VALLEY PRES	11298367	11/18/2019	22002743	112719	732.60
				0231599/FY2020	11/22/2019	22002846	112719	163.08
				11336395	10/18/2019	22002744	112719	291.86
				11296867A	07/29/2019	22002815	112719	1.00
			CHECK	72876 TOTAL:				1,188.54
72877	11/27/2019	PRTD	141 IMPERIAL VALLEY TERM	0274551	11/05/2019	22002623	112719	48.00
			CHECK	72877 TOTAL:				48.00

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72878	11/27/2019	PRTD	4925	INGRAM LIBRARY SERVI	42231094	10/03/2019	22002867	112719	79.03
					42312215	10/10/2019	22002867	112719	73.17
					42404500	10/17/2019	22002867	112719	78.35
					42492904	10/24/2019	22002867	112719	42.00
					42578037	10/31/2019	22002867	112719	84.36
					42578038	10/31/2019	22002867	112719	20.65
					CHECK		72878	TOTAL:	377.56
72879	11/27/2019	PRTD	3760	JADE SECURITY SYSTEM	3694/DEC2019	11/10/2019	22002637	112719	49.98
					3146/DEC2019	11/10/2019	22002638	112719	27.99
					4635/NOV2019	11/10/2019	22002639	112719	40.99
					4761/DEC2019	11/10/2019	22002767	112719	39.99
					4365/DEC2019	11/10/2019	22002855	112719	27.99
					4366/NOV2019	11/10/2019	22002855	112719	54.98
					3314/NOV2019	10/10/2019	22002856	112719	24.99
					111019	11/10/2019	22002856	112719	24.99
					CHECK		72879	TOTAL:	291.90
72880	11/27/2019	PRTD	163	JIM REITER'S LOCKSMI	264544	11/13/2019	22002806	112719	9.58
					264562	11/21/2019	22002843	112719	12.34
					CHECK		72880	TOTAL:	21.92
72881	11/27/2019	PRTD	662	JJJ ENTERPRISES	86779	11/01/2019	22002817	112719	105.00
					CHECK		72881	TOTAL:	105.00
72882	11/27/2019	PRTD	6291	K-C WELDING & RENTAL	120834	11/13/2019	22002829	112719	36.76
					120868	11/13/2019	22002829	112719	151.54

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						CHECK	72882	TOTAL:	188.30
72883	11/27/2019	PRTD	1353 KIMBALL MIDWEST		7507516	10/28/2019	22002748	112719	170.41
						CHECK	72883	TOTAL:	170.41
72884	11/27/2019	PRTD	7550 LABOR COMPLIANCE CON		1678	11/04/2019	22002658	112719	255.00
					1681	11/04/2019	22002659	112719	504.60
					1677	11/04/2019	22002788	112719	467.50
						CHECK	72884	TOTAL:	1,227.10
72885	11/27/2019	PRTD	4406 LABRUCHERIE IRRIGATI		188509C	11/06/2019	22002642	112719	24.23
					188433C	11/06/2019	22002642	112719	3.10
					188308C	11/04/2019	22002642	112719	24.44
					188260C	11/04/2019	22002642	112719	35.33
					188089C	10/31/2019	22002642	112719	120.15
					187994C	10/30/2019	22002642	112719	20.31
					188614C	11/07/2019	22002642	112719	89.28
					188553C	11/07/2019	22002642	112719	24.61
					188686C	11/08/2019	22002642	112719	4.30
					187850C	10/29/2019	22002774	112719	31.92
					184009C	08/30/2019	22002821	112719	182.46
					189366C	11/19/2019	22002864	112719	35.57
					189284C	11/18/2019	22002864	112719	214.29
					189231C	11/18/2019	22002864	112719	26.95
					189067C	11/14/2019	22002864	112719	23.90
					189315C	11/19/2019	22002864	112719	232.08
					189446C	11/21/2019		112719	-35.27
					187176C	10/18/2019	22002822	112719	138.93

Attachment: November 2019 (3491 : Warrant Registers - November 2019)

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amezcua |A/P CASH DISBURSEMENTS JOURNAL 11/27/19

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CASH ACCOUNT: 000 101001 CASH - WELLS FARGO
CHECK NO CHK DATE TYPE VENDOR NAME VOUCHER INVOICE

INV DATE PO WARRANT

NET

72886	11/27/2019	PRTD	8754	LESLIE'S SWIMMING PO	00652-02-013173	11/12/2019	22002833	112719	CHECK	72885 TOTAL:	1,196.58
					00652-02-013086	11/07/2019	22002834	112719			40.04
									CHECK	72886 TOTAL:	144.95
											184.99
72887	11/27/2019	PRTD	4003	LIFE ASSIST INC.	957451	11/20/2019	22000139	112719	CHECK	72887 TOTAL:	793.52
									CHECK	72887 TOTAL:	793.52
72888	11/27/2019	PRTD	518	THE LIGHTHOUSE INC.	34568	11/01/2019	22002741	112719	CHECK	72888 TOTAL:	111.50
									CHECK	72888 TOTAL:	111.50
72889	11/27/2019	PRTD	4860	FERNANDO LOPEZ	139267	11/21/2019	22002779	112719	CHECK	72889 TOTAL:	66.00
									CHECK	72889 TOTAL:	66.00
72890	11/27/2019	PRTD	814	LOWE'S	983259	11/08/2019	22002723	112719	CHECK	72890 TOTAL:	414.60
									CHECK	72890 TOTAL:	414.60
72891	11/27/2019	PRTD	7740	JEFFERY MALCOMB	139223	11/21/2019	22002709	112719	CHECK	72891 TOTAL:	805.00
									CHECK	72891 TOTAL:	805.00
72892	11/27/2019	PRTD	5744	MARIO ROACHO/XTREME	139205	11/07/2019	22002649	112719	CHECK	72892 TOTAL:	1,250.00
									CHECK	72892 TOTAL:	1,250.00
72893	11/27/2019	PRTD	276	MCNEECE BROS. OIL CO	723421	10/18/2019	22002523	112719	CHECK	72893 TOTAL:	73.00
									CHECK	72893 TOTAL:	73.00
72894	11/27/2019	PRTD	6025	MED-TECH RESOURCE, I	110654	11/07/2019	22000141	112719	CHECK	72894 TOTAL:	79.99
									CHECK	72894 TOTAL:	79.99

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
72895	11/27/2019	PRTD	2280 MWR		AS20191120	11/20/2019	22002757	112719	500.00
						CHECK	72895	TOTAL:	500.00
72896	11/27/2019	PRTD	3200 COUNTY MOTOR PARTS		708140	11/12/2019	22001159	112719	113.73
						CHECK	72896	TOTAL:	113.73
72897	11/27/2019	PRTD	3700 ONE SOURCE DISTRIBUT		S6288474.002	10/14/2019	22002534	112719	270.26
					S6304074.001	10/30/2019	22002535	112719	34.48
						CHECK	72897	TOTAL:	304.74
72898	11/27/2019	PRTD	5893 OTC BRANDS, INC.		698958985-01	10/22/2019	22002873	112719	92.39
						CHECK	72898	TOTAL:	92.39
72899	11/27/2019	PRTD	2571 PACIFIC COAST LANDSC		42002	11/17/2019	22002851	112719	4,500.00
						CHECK	72899	TOTAL:	4,500.00
72900	11/27/2019	PRTD	3093 PENWORTHY COMPANY		0556565-IN	10/10/2019	22002852	112719	456.15
						CHECK	72900	TOTAL:	456.15
72901	11/27/2019	PRTD	1967 PIONEER RESEARCH COR		256975	10/28/2019	22002528	112719	2,196.75
						CHECK	72901	TOTAL:	2,196.75
72902	11/27/2019	PRTD	1862 PITNEY BOWES INC.		1014311292	11/11/2019	22002753	112719	33.55
						CHECK	72902	TOTAL:	33.55
72903	11/27/2019	PRTD	6362 PREFERRED BENEFIT IN		EIA30545	11/01/2019	22002729	112719	15,305.45
						CHECK	72903	TOTAL:	15,305.45
72904	11/27/2019	PRTD	9106 PRO SYSTEMS AV, DBA		00099362	11/18/2019	22001890	112719	24,736.04

Attachment: November 2019 (3491 : Warrant Registers - November 2019)

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CASH ACCOUNT: 000		101001	CASH - WELLS FARGO						
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						CHECK	72904	TOTAL:	24,736.04
72905	11/27/2019	PRTD	7544 JIMMY PUYOT		139270	11/21/2019	22002787	112719	66.00
						CHECK	72905	TOTAL:	66.00
72906	11/27/2019	PRTD	293 QUILL CORPORATION		2314310	10/30/2019	22002809	112719	32.46
						2372099	11/01/2019	22002810 112719	53.03
						CHECK	72906	TOTAL:	85.49
72907	11/27/2019	PRTD	8481 R&R WATER		1439	11/16/2019	22002878	112719	1,114.00
						CHECK	72907	TOTAL:	1,114.00
72908	11/27/2019	PRTD	2840 RESERVE ACCOUNT-PITN		139207	11/19/2019	22002724	112719	1,000.00
						CHECK	72908	TOTAL:	1,000.00
72909	11/27/2019	PRTD	1629 MIGUEL REYES		139275	11/21/2019	22002749	112719	66.00
						CHECK	72909	TOTAL:	66.00
72910	11/27/2019	PRTD	9116 ALEX RIOS		D74126	10/19/2019	22002549	112719	216.49
						CHECK	72910	TOTAL:	216.49
72911	11/27/2019	PRTD	2761 JESUS J. RODRIGUEZ		139269	11/21/2019	22002763	112719	66.00
						CHECK	72911	TOTAL:	66.00
72912	11/27/2019	PRTD	8849 ROSS ROBERT RUBIO		2019NFLWK8	11/08/2019	22002837	112719	100.00
						2019NFLWK9	11/15/2019	22002838 112719	50.00
						CHECK	72912	TOTAL:	150.00
72913	11/27/2019	PRTD	8848 ROMAN RUBIO		2019NFLWK8	11/08/2019	22002835	112719	100.00
						2019NFLWK9	11/15/2019	22002836 112719	50.00

Attachment: November 2019 (3491 : Warrant Registers - November 2019)

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						CHECK	72913	TOTAL:	150.00
72914	11/27/2019	PRTD	1542 SAN DIEGO UNION-TRIB		4399458/FY20	10/31/2019	22002849	112719	451.48
						CHECK	72914	TOTAL:	451.48
72915	11/27/2019	PRTD	2022 ALVARO SANCHEZ		139263	11/21/2019	22002754	112719	66.00
						CHECK	72915	TOTAL:	66.00
72916	11/27/2019	PRTD	8491 SCHNEIDER ELECTRIC B		779761-1	11/13/2019	22002793	112719	39,707.73
					779761-2	11/13/2019	22002793	112719	35,580.16
						CHECK	72916	TOTAL:	75,287.89
72917	11/27/2019	PRTD	2169 SELECT ELECTRIC, INC		3374-04	07/09/2019	22002755	112719	14,424.64
					3374-05	10/10/2019	22002756	112719	11,059.98
						CHECK	72917	TOTAL:	25,484.62
72918	11/27/2019	PRTD	213 SOUTHERN CALIFORNIA		05162691009/NOV19	11/18/2019	22000359	112719	18.97
					04986508523/OCT2019	10/22/2019	22002517	112719	14.30
					18592554002/NOV2019	11/15/2019	22002807	112719	45.37
					13132656284/NOV2019	11/15/2019	22002808	112719	24.36
					04322688005/NOV2019	11/18/2019	22002844	112719	14.89
						CHECK	72918	TOTAL:	117.89
72919	11/27/2019	PRTD	392 STATE OF CA. DEPT. O		414786	11/05/2019	22002627	112719	256.00
						CHECK	72919	TOTAL:	256.00
72920	11/27/2019	PRTD	979 SWRCB		SW-0174495	10/23/2019	22002747	112719	14,230.00
						CHECK	72920	TOTAL:	14,230.00

Attachment: November 2019 (3491 : Warrant Registers - November 2019)

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72921	11/27/2019	PRTD	4062	TERMINIX OF IMPERIAL	934136	11/21/2019	22002859	112719	39.00
					934019	11/21/2019	22002858	112719	42.00
					933703	11/21/2019	22002857	112719	42.00
					930510	10/17/2019	22002860	112719	45.00
						CHECK	72921 TOTAL:		168.00
72922	11/27/2019	PRTD	2716	BARNEY TREJO	139264	11/19/2019	22002762	112719	66.00
						CHECK	72922 TOTAL:		66.00
72923	11/27/2019	PRTD	6289	U.S. BANK	00861556/10-22-19(1)	10/22/2019	22002785	112719	159.60
					00861556/10-22-(2)	10/22/2019	22001875	112719	1,081.00
					22749319	10/22/2019	22001979	112719	530.06
					01391591/10-22-19(4)	10/22/2019	22002721	112719	500.00
					00943529/10-22-19	10/22/2019	22002722	112719	1,544.26
					13840931/10-22-19(1)	10/22/2019	22002781	112719	236.59
					13840931/CR10-22-19	10/22/2019		112719	-73.17
					13840931/10-22-19(2)	10/22/2019	22002782	112719	101.19
					13840931/10-22-19(4)	10/22/2019	22002591	112719	514.12
					13840931/10-22-19(5)	10/22/2019	22002057	112719	80.11
					13840931/10-22-19(3)	10/22/2019	22002550	112719	538.54
					13840931/CR10-22-19.	10/22/2019		112719	-46.42
					13841046/10-22-19	10/22/2019	22002874	112719	79.43
					00917945/09-23-19(5)	09/23/2019	22002828	112719	1,295.00
					00917945/CR09-23-19A	09/23/2019		112719	-1,295.00
					22235582/06-24-19(1)	06/24/2019	22002704	112719	2,904.76
					22235582/CR6-24-19	06/24/2019		112719	-123.32

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CASH ACCOUNT: 000	101001	CASH - WELLS FARGO							
CHECK NO	CHK DATE	TYPE	VENDOR NAME	VOUCHER	INVOICE	INV DATE	PO	WARRANT	NET
						CHECK	72923	TOTAL:	8,026.75
72924	11/27/2019	PRTD	2309 VELOCITY TRUCK CENTE		XA292031902:01	11/04/2019	22002758	112719	365.66
					XA292031866:01	10/30/2019	22002758	112719	77.51
						CHECK	72924	TOTAL:	443.17
72925	11/27/2019	PRTD	528 WAXIE SANITARY SUPPL		78668897	10/31/2019	22002628	112719	319.10
					78668944	10/31/2019	22002811	112719	205.68
					78668854	10/31/2019	22002812	112719	125.20
					78669000	10/31/2019	22002814	112719	385.69
					78630638	10/15/2019	22002845	112719	64.60
						CHECK	72925	TOTAL:	1,100.27
72926	11/27/2019	PRTD	8148 WEST COAST ARBORISTS		154061	11/19/2019	22002877	112719	1,800.00
						CHECK	72926	TOTAL:	1,800.00
72927	11/27/2019	PRTD	2382 WEX BANK		62355963	11/15/2019	22002568	112719	648.34
						CHECK	72927	TOTAL:	648.34
72928	11/27/2019	PRTD	3543 ZAMORA'S BACKFLOW SE		3362	11/14/2019	22002854	112719	200.00
					3362.	11/14/2019	22002853	112719	200.00
						CHECK	72928	TOTAL:	400.00
					NUMBER OF CHECKS	103	*** CASH ACCOUNT TOTAL ***		572,145.64
					COUNT		AMOUNT		
					TOTAL PRINTED CHECKS	103	572,145.64		

*** GRAND TOTAL *** 572,145.64

[Signature]
11/26/19

Attachment: November 2019 (3491 : Warrant Registers - November 2019)



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

Meeting: 12/17/19 11:30 AM

Department: Finance

Category: Report

Prepared By: Karla Chaparro

Department Head: Richard Romero

DOC ID: 3498

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SCHEDULED ACTION ITEM (ID # 3498)

Treasurer's Report for the Month of November 2019

CITY MANAGER'S RECOMMENDATION:

Approve Treasurer's Report for the Month of November 2019

ATTACHMENTS:

- November 2019 (PDF)

**CITY OF EL CENTRO
TREASURER'S REPORT
SCHEDULE OF INVESTMENTS
NOVEMBER 2019**

	<u>Maturity</u> <u>Date</u>	<u>Par</u>	<u>Rate</u> <u>(Pcnt)</u>	<u>YTM</u>	<u>Cost</u>	<u>Market</u> <u>Value</u>
<u>GENERAL ACCOUNT</u>						
<i>U.S. Government Agencies</i>						
FHLMC MTN 3134GBZF2	07/27/20	\$ 500,000	1.770	1.770	\$ 500,000	\$ 500,595
Federal Farm Credit Bks 3133EGXU4	10/06/20	\$ 500,000	1.370	1.370	\$ 500,000	\$ 498,570
Federal Farm Credit Bks 3133EK5X0	02/12/21	\$ 750,000	1.680	1.680	\$ 750,000	\$ 750,000
FHLMC MTN 3134GUCP3	09/20/21	\$ 750,000	2.100	2.100	\$ 750,000	\$ 749,843
FHLMCMTN 3134GURK8	11/22/21	\$ 750,000	1.750	1.750	\$ 750,000	\$ 749,978
Federal Farm Credit Bks 3133EK2S4	04/21/22	\$ 750,000	1.920	1.920	\$ 750,000	\$ 749,528
Federal Home Loan Bks 3130AHEG4	04/28/22	\$ 750,000	1.800	1.800	\$ 750,000	\$ 749,678
Federal Farm Credit Bks 3133EKX50	07/15/22	\$ 750,000	1.950	1.950	\$ 750,000	\$ 747,915
Federal Farm Credit Bks 3133EKF27	08/26/22	\$ 500,000	1.850	1.850	\$ 500,000	\$ 498,910
FHLMCMTN 3134GUPY0	11/14/22	\$ 750,000	1.900	1.900	\$ 750,000	\$ 749,873
FHLMCMTN 3134GURE2	11/18/22	\$ 750,000	1.900	1.900	\$ 750,000	\$ 750,060
Subtotal		7,500,000			7,500,000	7,494,948
<i>Certificate of Deposits</i>						
Community Valley Bank	06/07/20	\$ 247,677	2.000	2.000	\$ 247,677	\$ 247,677
Capital One Bank USA	12/20/19	\$ 245,000	2.100	2.100	\$ 245,000	\$ 245,076
Ubs Bank USA	01/21/20	\$ 245,000	1.750	1.750	\$ 245,000	\$ 245,069
US Bank N A	02/13/20	\$ 245,000	2.500	2.490	\$ 245,000	\$ 245,443
B Bay Promissory Notebal	03/24/20	\$ 245,000	1.750	1.750	\$ 245,000	\$ 245,115
Webbank Corporation	03/30/20	\$ 245,000	1.850	1.850	\$ 245,000	\$ 245,061
Citibank Na	04/13/20	\$ 245,000	2.550	2.540	\$ 245,000	\$ 245,870
Valley N B 5	05/01/20	\$ 240,000	2.400	2.390	\$ 240,000	\$ 240,787
Synchrony Bank	05/11/20	\$ 245,000	2.700	2.690	\$ 245,000	\$ 246,210
Amerant Bank Na	06/26/20	\$ 245,000	1.800	1.800	\$ 245,000	\$ 245,279
Midsouth Bank Lafayette	07/13/20	\$ 245,000	1.850	1.850	\$ 245,000	\$ 245,081
Bank Baroda New York Brh 06063HHP1	07/30/20	\$ 245,000	1.750	1.750	\$ 245,000	\$ 245,257
Berkshire Bk Pittsfield Ma 084601WK5	08/27/20	\$ 245,000	1.700	1.700	\$ 245,000	\$ 245,208
Bank Baroda New York Brh	09/11/20	\$ 245,000	1.750	1.750	\$ 245,000	\$ 245,311
Branch Banking Trust Company	10/14/20	\$ 245,000	1.800	1.800	\$ 245,000	\$ 245,463
Medallion Bk Salt Lake City	10/21/20	\$ 245,000	1.700	1.700	\$ 245,000	\$ 245,260
Investors Bk Short Hills	10/23/20	\$ 245,000	1.750	1.750	\$ 245,000	\$ 245,368
Bank Hapoalim B M of New York	10/27/20	\$ 245,000	1.750	1.750	\$ 245,000	\$ 245,372
Bank of America National Asso	11/13/20	\$ 245,000	1.600	1.600	\$ 245,000	\$ 245,044
Sallie Mae Bank Salk Lke	11/16/20	\$ 245,000	2.000	1.990	\$ 245,000	\$ 245,987
Morgan Stanley Bk N A Salt	03/01/21	\$ 245,000	1.750	1.750	\$ 245,000	\$ 245,431
Morgan Stanley Pvt Bank	03/01/21	\$ 245,000	1.750	1.750	\$ 245,000	\$ 245,431
Discover Bank	05/10/21	\$ 245,000	2.850	2.800	\$ 245,000	\$ 249,275
Ally Bank	08/30/21	\$ 245,000	1.800	1.800	\$ 245,000	\$ 245,571
Goldman Sachs Bk USA New York	08/30/21	\$ 245,000	1.850	1.840	\$ 245,000	\$ 245,782
Cedar Rapids Bank Trust	10/15/21	\$ 245,000	1.850	1.850	\$ 245,000	\$ 245,091
Jp Morgan Chase Bank Na	10/31/21	\$ 245,000	1.850	1.850	\$ 245,000	\$ 245,270
Subtotal		6,612,677			6,612,677	6,626,789
<i>Other Investments</i>						

Attachment: November 2019 (3498 : Treasurer's Report - November 2019)

**CITY OF EL CENTRO
TREASURER'S REPORT
SCHEDULE OF INVESTMENTS
NOVEMBER 2019**

	Maturity Date	Par	Rate (Pcnt)	YTM	Cost	Market Value
Cash Equiv.		\$ 762,888	0.550	0.550	\$ 762,888	\$ 762,888
Local Agency Investment Fund		<u>\$ 65,000,000</u>	2.103	2.103	<u>\$ 65,000,000</u>	<u>\$ 65,000,000</u>
Subtotal		65,762,888			65,762,888	65,762,888
Subtotal		<u>79,875,565</u>			<u>79,875,565</u>	<u>79,884,625</u>
<u>RDA 2007 COPS</u>						
Series A & B - Redevelopment		<u>\$ 2,423,359</u>	0.550	0.550	<u>\$ 2,423,359</u>	<u>\$ 2,423,359</u>
		2,423,359			2,423,359	2,423,359
<u>CITY OF EL CENTRO 2011 REVENUE BONDS</u>						
City of El Centro 2011		<u>\$ 154</u>	0.550	0.550	<u>\$ 154</u>	<u>\$ 154</u>
		154			154	154
<u>EL CENTRO FA - WASTEWATER 2014 REV REF BONDS</u>						
Wastewater Total Cash Equivalents		<u>\$ 3,034,482</u>	0.550	0.550	<u>\$ 3,034,482</u>	<u>\$ 3,034,482</u>
		3,034,482			3,034,482	3,034,482
Total		<u>85,333,559</u>			<u>85,333,559</u>	<u>85,342,620</u>

**CITY OF EL CENTRO
TREASURER'S REPORT
SCHEDULE OF INVESTMENTS
NOVEMBER 2019**

	<u>This Month</u>	<u>Fiscal YTD</u>	<u>Same Period Previous FYTD</u>
<u>Interest Received</u>			
Other Investments	\$ 17,888	\$ 181,692	\$ 147,767
LAIF	<u>-</u>	<u>816,579</u>	<u>110,032</u>
Total	\$ 17,888	\$ 998,271	\$ 257,799

	<u>Balance 10/31/19</u>	<u>Change</u>	<u>Balance 11/30/19</u>
<u>Monthly Activity</u>			
<u>General Accounts</u>			
U.S. Government Agencies	\$ 5,000,000	\$ 2,500,000	\$ 7,500,000
Certificate of Deposits	6,612,256	420	6,612,677
Cash Equiv. & Other Investments	1,765,639	(1,002,751)	762,888
LAIF	<u>65,000,000</u>	<u>-</u>	<u>65,000,000</u>
	\$ 78,377,896	1,497,669	\$ 79,875,565
 <u>Trustee Accounts</u>			
RDA 2007 COPS	\$ 2,423,359	\$ -	\$ 2,423,359
LTA 2009 COPS	16,483	(16,483)	0
City of El Centro 2011	154	0	154
Wastewater 2014	<u>3,032,691</u>	<u>1,791</u>	<u>3,034,482</u>
	\$ 5,472,687	(14,692)	\$ 5,457,995
 Tota	 <u>83,850,582</u>	 <u>1,482,977</u>	 <u>85,333,559</u>

I hereby certify that this report reflects the pooled investments of the City of El Centro and is in conformity with the Investment Policy of the City as adopted by the City Council on February 2, 2019. A copy of this Policy is available at the Office of the City Clerk. In the opinion of the undersigned, the City's expenditure requirements for the following six months, can be met from projected revenues and maturities of Investments listed herein.



Richard Romero
Director of Finance

**City of El Centro
Treasurer's Report
Summary of Investments
as of 11/30/2019**

		Cost/Par	Investment income to-date	Unrealized gain/loss (*) (**)	Net increase decrease	Market Value end of Period	percent of total
1	US Government Agencies	\$ 7,500,000		\$ (5,053)		\$ 7,494,948	9%
2	Certificates of Deposit	\$ 6,612,677		\$ 14,113		\$ 6,626,789	8%
3	U.S. Bank cash equivalent	\$ 762,888		\$ -		\$ 762,888	1%
4	LAIF	\$ 65,000,000		\$ -		\$ 65,000,000	81%
	Total	\$ 79,875,565	\$ -	\$ 9,060	\$ -	\$ 79,884,625	100%

(*) Investments 1 through 5

Investments are held to maturity redemption is at cost rendering no loss.



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

Meeting: 12/17/19 11:30 AM

Department: City Clerk's Office

Category: Minutes

Prepared By: Diane Caldwell

Department Head: Diane Caldwell

DOC ID: 3506

6

SCHEDULED ACTION ITEM (ID # 3506)

Approval of City Council Minutes of Nov. 5, 2019, Nov. 14, 2019, Nov. 19, 2019 and Dec. 3, 2019.

CITY MANAGER'S RECOMMENDATION:

Approval of City Council Minutes of Nov. 5, 2019, Nov. 14, 2019, Nov. 19, 2019 and Dec. 3, 2019.

ATTACHMENTS:

- 11-05-19 Regular Meeting CC Minutes (PDF)
- 11-14-19 Special Meeting CC Minutes (PDF)
- 11-19-19 Regular Meeting CC Minutes (PDF)
- 12-03-19 Regular Meeting CC Minutes (PDF)

REGULAR MEETING
EL CENTRO CITY COUNCIL
CITY HALL, COUNCIL CHAMBERS
1275 MAIN STREET, EL CENTRO, CA
TUESDAY, NOVEMBER 5, 2019 11:30 A.M.

The El Centro City Council met in regular session on Tuesday, November 5, 2019 at 11:35 a.m. in Conference Room “A”, El Centro City Hall, 1275 Main Street, El Centro, California for the purpose of closed session.

PRESENT: Council: Garcia, Jackson, Silva, Viegas-Walker
City Clerk Caldwell, City Manager Piedra, City Attorney Martyn Evans

ABSENT: Oliva (arrived at 11:45 a.m.)

Closed Session Public Comment

None

CITY COUNCIL CLOSED SESSION

Moved by Jackson, second by Viegas-Walker to adjourn into closed session for:

EXISTING LITIGATION

Upon advice of its legal counsel, the City Council will recess to closed session pursuant to Government Code Section 54956.9(d)(1) regarding the following existing cases to which the City is a party: *City of El Centro vs. Jacob Zavala, individually, Kimberly Zavala, individual, Jacob Zavala and Kimberly Zavala dba El Dorado Printing and Embroidery, and DOES 1 through 10, inclusive*-Imperial Superior Court Case No. ECU001048; and *Marco A. Garcia and Alicia Arroyo Garcia*, United States Bankruptcy Court for the Southern District of California Case No 19-05994-13;

ANTICIPATED LITIGATION

Possible Initiation of Litigation by the City pursuant to Government Code Section 54956.9(d)(4) – 1 case: Code Enforcement – 463 W. Main Street, El Centro.

Motion unanimously carried. Mayor Garcia absent (arrived at 11:45 a.m.).

Closed Session concluded at 12:45 p.m.

City Council recessed to 6:00 p.m.

OPEN SESSION

The El Centro City Council met in regular session on Tuesday, November 5, 2019 at 6:05 p.m. in Council Chambers, El Centro City Hall, 1275 Main Street, El Centro, California.

PRESENT: Council: Oliva, Jackson, Garcia, Silva, Viegas-Walker
City Clerk Caldwell, City Manager Piedra, City Attorney Martyn Evans

ABSENT: None

Pledge of Allegiance to the flag of the United States of America was led by Mayor Garcia and Invocation was given by Council Member Oliva.

CITY ATTORNEY REPORT ON CLOSED SESSION

City Attorney Martyn stated there was no reportable action coming out of closed session.

PRESENTATIONS AND ANNOUNCEMENTS BY MAYOR

None

PUBLIC COMMENTS

- A. Karina Alvarez, 400 block of Main Street, spoke regarding the homeless issues caused by the business at 463 W. Main Street in the downtown area, and asked Council to resolve this as soon as possible.

SCHEDULED PUBLIC COMMENTS

1. Ms. Gina Vargas and Mr. Mario Renteria-Ramirez, WomanHaven thanked the City Council for their support for WomanHaven's past events.
2. Adriana Nava, Director of Community Services introduced and recognized the following staff members on their recent promotions: Bianca Sanabria, Staff Assistant and Stacy Cox, Economic Development Manager.

CONSENT AGENDA

Moved by Jackson, second by Silva approval of consent agenda items #3 and #5. Item #4 was pulled off the consent agenda for discussion and separate action.

3. Acceptance of competitively won bid from the Sourcewell (formerly National Joint Powers Alliance) for the purchase of three (3) 2020 Chevrolet Tahoe Police Pursuit Vehicles in the amount of \$134,057.82.
4. See below*
5. Adoption of **Resolution No. 19-84**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO ESTABLISHING THE COMPENSATION AND EMPLOYMENT TERMS FOR THE FIRE CHIEF/DIRECTOR OF DISASTER SERVICES

AYES: Oliva, Jackson, Garcia, Silva, Viegas-Walker

NOES: None

ABSENT: None

ABSTAINED: None

- *4. Moved by Jackson, second by Oliva, adoption of **Resolution No. 19-85**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO IN SUPPORT OF THE DECLARATION OF LOCAL EMERGENCY AT THE SALTON SEA BY THE COUNTY OF IMPERIAL

AYES: Oliva, Jackson, Garcia, Silva, Viegas-Walker
 NOES: None
 ABSENT: None
 ABSTAINED: None

Council Member Viegas-Walker, requested that a letter be prepared for Mayor's signature to Senator Feinstein, thanking her for consideration of including us within the San Diego/Imperial County border region to receive substantial funding to address issues with pollution coming north from Mexico. Direction was given to staff to prepare letter.

NEW BUSINESS – Item #14 taken out of order

14. Tomas Oliva, Council Member spoke on his request for letters to be prepared to State Assembly Member Eduardo Garcia and Senator Ben Hueso, to address agricultural burning in Imperial County as it affects the air quality in the community. Gil Rebollar and Matt Dessert, Imperial County Air Pollution Control District, spoke and presented a power point regarding their policies and rules in effect and indicated that agriculture burning has been decreasing. Pete Rodriguez, spoke on the item. Ms. Brea Mohamed, Imperial County Farm Bureau Executive Director, spoke on farm practices in the valley and provided an article "Imperial Valley Farmers and the Environment". After Council discussion, Council deferred this item to the next meeting to allow two letters be drafted one to our State representatives and one to our Federal representative as this is not only a local issue, but also a federal issue. Health data currently in letters will be removed and include that health impacts are tied to poor air quality, and ask for a bi-National meeting as air pollutants coming from Mexicali, Mexico are a big concern for our Valley's air quality. Letters to be reviewed by Imperial County Air Pollution Board and Imperial County Farm Bureau prior to returning for Council's action.

City Council recessed at 7:15 p.m. and reconvened at 7:34 p.m. with all Council Members present

PUBLIC HEARINGS

6. This was the date and time set to consider the recommendation of the Planning Commission regarding Conditional Use Permit 19-02 allowing retail sales in the Civic Center Zoning District at 830/834 W. State Street. Presentation by Norma Villicana, Director of Community Development. Ms. Villicana stated that the applicant had withdrawn their current project and their new project will come back at a later date for a public hearing. Council Member Viegas-Walker asked that the new project contain more detail information on landscaping and their parking. Mayor Pro-Tem Silva requested a color rendering of the exterior when the item returns. Mayor Garcia opened and closed the public hearing with no comments from the public and **no action taken**.

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7. This was the date and time set to conduct a Tax Equity and Fiscal Responsibility Act public hearing in consideration of the issuance of a tax-exempt bond financing by the California Statewide Communities

Development Authority to provide financing for the construction of a 24-unit multi-family rental housing project generally located on the northeast corner of 8th Street and El Dorado Avenue. Presentation by Norma Villicana, Director of Community Development and Mr. Ben Barker, California Municipal Finance Authority. Mayor Garcia opened the public hearing and asked if anyone wish to speak on this issue to come forward. Seeing no one wishing to speak the hearing was closed.

Moved by Jackson, second by Viegas-Walker, adopting **Resolution No. 19-86**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING THE ISSUANCE OF THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY MULTIFAMILY HOUSING REVENUE BONDS IN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$8,000,000 FOR THE PURPOSE OF FINANCING OR REFINANCING THE ACQUISITION, CONSTRUCTION, IMPROVEMENT AND EQUIPPING OF EL DORADO FAMILY APARTMENTS AND CERTAIN OTHER MATTERS RELATED THERETO

AYES: Oliva, Jackson, Garcia, Silva, Viegas-Walker

NOES: None

ABSENT: None

ABSTAINED: None

UNFINISHED BUSINESS

8. Presentation by Norma M. Villicana, Director of Community Development, requesting direction from Council to staff on local regulation of commercial cannabis activities in the City. This item was continued from October 15, 2019 meeting. Ms. Villicana presented a summary of the survey results from a community workshop held on October 29, 2019 seeking the community's input on whether commercial cannabis should be allowed in the City. She stated that at the workshop, approximately 60 persons attended, 15 provided verbal comments, 25 provided written comments and three (3) letters were submitted.

Tonight the following individuals spoke against commercial cannabis: Eddie Garcia, Sr. New Generation Church; Sarah Talbot, El Centro; Deby Ellett, El Centro; Elizabeth Villa; Marty Ellet, El Centro; Pete Rodriguez, El Centro, Luz Trujillo, El Centro, and Byron Dale Hunt. The following individuals spoke in favor: Joann Villareal, Valley Green Rush and Roxanne Romero, Imperial Valley Cannabis Chamber of Commerce, and Peter Gutierrez. After much discussion and comments Council Member Jackson and Viegas-Walker stated their position would be against allowing commercial cannabis activities. Mayor Garcia, Council Member Silva, and Council Member Oliva stated they were in favor of allowing commercial cannabis activities. Direction was given to Staff to develop a commercial cannabis regulatory ordinance for retail storefront, non-storefront retailer-deliver, and develop a commercial cannabis tax measure for November 2020. Ordinance to be brought back the first quarter of the new year.

City Council recessed at 9:10 p.m. and reconvened at 9:21 p.m. with all Council Members present.

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NEW BUSINESS

Items #9, #10, #11 were taken out of order.

- *11. Presentation by Adriana Nava, Community Services Director regarding the naming of the park south of Fire Station #3. Ms. Nava explained the process and stated that the four (4) park names submitted were *First Responders Park; Hennesay & Vickers Memorial Park, Resilience Park; and Michael Benavidez Park*. The following individuals spoke in support of naming the park for fallen Fire Department Fire Engineer Michael Benavidez: Paul Porter, El Centro Firefighters Association, Chris Petree, Retired Fire Chief, Steve Wilson, Retired Fire Battalion Chief, Martiza Benavidez, Family Member, El Centro Fire Chief Ken Herbert and Police Chief Brian Johnson. Michael Garcia, El Centro Police Officers Association Representative, spoke in support of naming the park First Responders Park as it is all inclusive of all first responders (police, fire, federal agents, probation, etc.) (*El Centro Police Officers Association had submitted the name of Hennesay & Vickers Memorial Park*) Anna Garcia, El Centro, spoke in support of her submission of naming the park First Responders Park. During discussion Council Member Viegas-Walker suggested the Michael Benavidez First Responders Park. Chris Petree stated that the Benavidez Family was in support of that suggestion. After continued discussion and comments Council Member Viegas-Walker and Mayor Pro-Tem Silva stated their position would be in favor of naming the park after Michael Benavidez. Mayor Garcia, Council Members Jackson and Silva stated their reasoning for naming the park First Responders.

Moved by Garcia, second by Oliva, approving the naming of the park south of Fire Station #3 as First Responders Park with the playground to be the “Michael Benavidez Memorial Playground”. To memorialize Michael Benavidez, the playground equipment would be fire department themed, along with a monument, plaque, an image/rendering, and a historic bio of his life, service and dedication to the City.

AYES: Oliva, Jackson, Garcia

NOES: Silva, Viegas-Walker

ABSENT: None

ABSTAINED: None

City Council recessed at 10:27 p.m. and reconvened at 10:42 p.m. with all Council Members present.

10. Moved by Silva, second by Viegas-Walker, adopting **Resolution No. 19-87, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE WATERMAN AVENUE PARK PLAY EQUIPMENT PROJECT** (First Responders Park), to Play & Park Structures, Inc. in the amount of \$654,884.51 with direction to staff to go back to the contractor and request some revised play elements to incorporate additional fire department themed playground equipment.

AYES: Oliva, Jackson, Garcia, Silva, Viegas-Walker

NOES: None

ABSENT: None

ABSTAINED: None

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9. Presentation by Stacy Cox, Economic Development Manager regarding the award of bid and authorizing the execution of a contract for the McGee Park Restroom Project and request for budget amendment to roll over Community Development Block Grant (CDBG) Program funds and approve budget amendment. Ms. Cox explained since the preparation of agenda item approximately \$54,000 from CDBG 2019-20 Housing Activity has become available, and those funds can be reallocated to the project. Therefore, a third recommendation could be considered to fully fund the entire project.

Moved by Viegas-Walker, second by Jackson, adopting **Resolution No. 19-88**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AWARDING THE EXECUTION OF A CONTRACT FOR THE MCGEE PARK RESTROOMS PROJECT (to Three-Peaks Corporation in the amount of \$591,335.00 *(fully fund entire project)* with re-allocation of \$35,000 of Community Development Block Grant (CDBG) funds-previous years; CDBG budget amendment to roll over CDBG funds from previous fiscal year (*Entitlement \$579,370 and Program Income \$41,196*); and re-allocate \$54,000 from CDBG 2019-20 Housing Activity.

AYES: Oliva, Jackson, Garcia, Silva, Viegas-Walker

NOES: None

ABSENT: None

ABSTAINED: None

12. Moved by Viegas-Walker, second by Oliva, adopting **Resolution No. 19-89**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING A REVOLVING LOAN FUND ADMINISTRATIVE PLAN FROM OCTOBER 2019 THROUGH SEPTEMBER 2024

AYES: Oliva, Jackson, Garcia, Silva, Viegas-Walker

NOES: None

ABSENT: None

ABSTAINED: None

13. Discussion and any necessary action regarding appointments to the Planning Commission to fill two scheduled vacancies with terms ending October 3, 2019 – deferred to next meeting.
14. See above*
15. Review of City Council Norms and Procedures established in Resolution No. 13-19 – deferred to next meeting.

LEGISLATIVE ACTION-None

PUBLIC COMMENTS

See above*

DEPARTMENT REPORTS

16. Presentation by Abraham Campos, Director of Public Works/City Engineer gave an update on the Caltrans, ICTC & City outreach coordination meeting held on October 31, 2019 regarding the Imperial Avenue bridge project and related road closure and detour plan.

INFORMATIONAL ITEMS

17. Received and filed Pump Station No. 2 at La Brucherie Avenue and Wake Avenue update.

PUBLIC COMMENTS

*See above.

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TASK FORCE AND MAYOR & COUNCIL MEMBERS REPORTS

Mayor and Council Members reported on their activities since last City Council meeting and upcoming events.

ADJOURNMENT

Mayor Garcia closed the meeting in memory and to give condolences to Norma Villicana, Director of Community Development for the recent passing of her Mother. Our hearts are with you and our prayers to your family.

With no further business to be discussed, the meeting was adjourned at 11:20 p.m.

APPROVED BY:

L. Diane Caldwell, City Clerk

Edgard Garcia, Mayor

**SPECIAL MEETING
EL CENTRO CITY COUNCIL
CITY HALL, COUNCIL CHAMBERS
1275 MAIN STREET, EL CENTRO, CA
THURSDAY, NOVEMBER 14, 2019 3:00 P.M.**

The El Centro City Council met in special session on Thursday, November 14, 2019 at 3:05 p.m. in Conference Room "A", El Centro City Hall, 1275 Main Street, El Centro, California for the purpose of closed session.

PRESENT: Council: Oliva, Silva, Viegas-Walker
City Clerk Caldwell, City Manager Piedra, City Attorney Martyn Evans
ABSENT: Garcia and Jackson (arrived 3:10 p.m.)

Closed Session Public Comment

None

CITY COUNCIL CLOSED SESSION

Moved by Viegas-Walker, second by Oliva to adjourn into closed session for:

EXISTING LITIGATION

Upon advice of its legal counsel, the City Council will recess to closed session pursuant to Government Code Section 54956.9(d)(1) regarding the following existing cases to which the City is a party: *Marco A. Garcia and Alicia Arroyo Garcia*, United States Bankruptcy Court for the Southern District of California Case No 19-05994-13;

ANTICIPATED LITIGATION

Significant Exposure to Litigation Against the City. A point has been reached where, in the opinion of the City Council on the advice of its legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the City. There are two claims from David Dotterer regarding lost property. Possible Initiation of Litigation by the City pursuant to Government Code Section 54956.9(d)(4) 1 case: Code Enforcement regarding 463 W. Main Street, El Centro.

Motion unanimously carried. Mayor Garcia absent and Council Member Jackson absent (arrived at 3:10 p.m.).

Closed Session concluded at 3:40 p.m.

City Council recessed to 3:43 p.m.

OPEN SESSION

The El Centro City Council met in special session on Thursday, November 14, 2019 at 3:43 p.m. in Council Chambers, El Centro City Hall, 1275 Main Street, El Centro, California.

PRESENT: Council: Oliva, Jackson, Silva, Viegas-Walker
City Clerk Caldwell, City Manager Piedra, City Attorney Martyn Evans
ABSENT: Garcia

Pledge of Allegiance to the flag of the United States of America was led by Council Member Jackson and Invocation was given by Council Member Viegas-Walker

CITY ATTORNEY REPORT ON CLOSED SESSION

City Attorney Martyn stated there was no reportable action coming out of closed session.

CONSENT AGENDA

Moved by Oliva, second by Viegas-Walker approval of consent agenda as presented.

1. Approval of Warrant Registers for the Month of October 2019.
2. Approval of Payroll Registers for the month of October 2019.
3. Approval of Treasurer's Report for the Month of October 2019.
4. Approval of minutes for regular City Council meetings of October 1, 2019 and October 15, 2019.
5. Rejection of Claims served on the City on November 5, 2019 and November 8, 2019 by David Dotterer.
6. Adoption of **Resolution No. 19-90**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO ACCEPTING GRANT FUNDS ALLOCATED FROM THE OFFICES OF TRAFFIC SAFETY SELECTIVE TRAFFIC ENFORCEMENT PROGRAM
7. Adoption of **Resolution No. 19-91**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO ACCEPTING GRANT FUNDS FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM FY 2019 FOR THE PURCHASE OF EQUIPMENT BY THE EL CENTRO POLICE DEPARTMENT
8. Adoption of **Resolution No. 19-92**, A RESOLUTION OF CITY COUNCIL OF THE CITY OF EL CENTRO AUTHORIZING APPLICATION FOR, AND RECEIPT OF SB2 PLANNING GRANTS PROGRAM FUNDS
9. Approval of the purchase of the Barracuda Security Program for a 5-year term (60 months) in the amount of \$140,210.14.
10. Adoption of **Resolution No. 19-93**, A RESOLUTION OF THE CITY COUNCIL OF EL CENTRO APPROVING AN AGREEMENT WITH COOMBS SERVICE GROUP TO PROVIDE CERTAIN EQUIPMENT FOR CLARIFIER #3 AT THE CITY'S WASTEWATER TREATMENT PLANT
11. Adoption of **Resolution No. 19-94**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AWARDING THE BID AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE SOUTH IMPERIAL AVENUE WATER PIPELINE IMPROVEMENTS AND DRAINAGE PIPELINE INSTALLATION PROJECT.
12. Adoption of **Resolution No. 19-95**, RESOLUTION OF THE CITY COUNCIL OF EL CENTRO APPROVING AN AGREEMENT WITH PSOMAS TO PROVIDE PROFESSIONAL SERVICES FOR THE CITY OF EL CENTRO FOR THE SOUTHERN PUMP STATION PROJECT and direct City Manager and City Attorney to work with Psomas, if minor modifications are needed to the agreement, to the satisfaction of the City Attorney.

AYES: Oliva, Jackson, Silva, Viegas-Walker

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NOES: None
 ABSENT: Garcia
 ABSTAINED: None

NEW BUSINESS

13. Presentation by Stacy Cox, Economic Development Manager, regarding the award of bid and authorizing the execution of contract for the Carlos Aguilar Field 2 Project and Re-allocate \$129,894 of Bucklin Park Phase II Measure P funds for the Carlos Aguilar Field 2 Project. Council and Staff discussed the project and Council stated that the Humane Society would not be relocating to the current basketball court site because of costs involved, therefore, is there a need to demolish the current basketball courts and relocated them. Council requested the bid amount to demolition, relocate/install new basketball courts. Staff requested that this item be continued until later tonight, to allow staff to review the bid submitted and provide Council with the alternate bid amounts.

14. *See below.

Item 15 taken out of order.

15. Presentation by Marcela Piedra, City Manager regarding the review of the City Council Norms and Procedures established in Resolution No. 13-19. Direction was given to staff to draft revised Norms and Procedures and include language in Section 3, Advocacy that relates to the manner in which City Council is processing legislative bills and certain positions that Council is asked. Also in Section 3, Advocacy, subsection B, include language to clarify the use of letterhead by individual Council Members' opinions as oppose to the majority of Council. Council directed that until the revised Norms and Procedures have been adopted, no letterhead will be used by individual members for external purposes. Staff to bring back draft Norms and Procedures on January 7th.

- *13. This item was continued from earlier in the meeting. Staff presented Council with the bid amounts for Alternate bids #1 (basketball courts), #2 (paved alley) , #3 (metal fencing). Council during discussion, looked at options to lower the cost of the contract, such as removing the additive of demolish and relocate basketball courts. After much discussion between Council and Staff regarding the funding of the project the following action was taken.

Moved by Viegas-Walker, second by Oliva, adopting **Resolution No. 19-96, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AWARDDING THE BID AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE CARLOS AGUILAR FIELD 2 PROJECT, (A&N Quality Builders-\$2,033,275) with the removal of basketball courts additive (\$150,687); and re-allocate \$129, 894 of Bucklin Park Phase II Measure P funds, \$82,700 of LTA funds and \$316,066 Measure P funds to Carlos Aguilar Field 2 Project. (Current basketball courts will remain-basketball courts were going to be removed to allow for the relocation of the Humane Society)**

AYES: Oliva, Jackson, Silva, Viegas-Walker

NOES: None

ABSENT: Garcia

ABSTAINED: None

- *14. Council gave direction to Community Services Staff when establishing priorities for the 2020-2021

Community Development Block Grant Funding Cycle. Public services funding will be consistent with past practices of funding programs that provide shelter and food. With regard to the other programs, staff to look at past performances, and continue where funding has been allocated and spent in the past. Council also requested a presentation from Inland Fair Housing.

15. *See above.
16. Appointments to the Planning Commission – deferred until December.

LEGISLATIVE ACTION-None

PUBLIC COMMENTS

No comments made.

TASK FORCE AND MAYOR & COUNCIL MEMBERS REPORTS

Mayor and Council Members reported on their activities since last City Council meeting and upcoming events.

ADJOURNMENT

With no further business to be discussed, the meeting was adjourned at 5:00 p.m.

APPROVED BY:

L. Diane Caldwell, City Clerk

Edgard Garcia, Mayor

**REGULAR MEETING
EL CENTRO CITY COUNCIL
CITY HALL, COUNCIL CHAMBERS
1275 MAIN STREET, EL CENTRO, CA
TUESDAY, NOVEMBER 19, 2019 11:30 A.M.**

This being a regularly scheduled meeting date of the City Council of the City of El Centro, this date of November 19, 2019 at 11:30 a.m. meeting was cancelled, due to no quorum (three Council Members were attending NLC conference in San Antonio, TX).

Next regular meeting to be held on Tuesday, December 3, 2019.

L. Diane Caldwell, City Clerk

APPROVED BY:

Edgard Garcia, Mayor

**REGULAR MEETING
EL CENTRO CITY COUNCIL
CITY HALL, COUNCIL CHAMBERS
1275 MAIN STREET, EL CENTRO, CA
TUESDAY, DECEMBER 3, 2019 11:30 A.M.**

The El Centro City Council adjourned the regular meeting of the City Council scheduled for Tuesday, December 3, 2019 at 11:30 a.m. until Tuesday, December 3, 2019 at 6:00 p.m. for open session. No closed session was held.

OPEN SESSION

The El Centro City Council met in regular session on Tuesday, December 3, 2019 at 6:11 p.m. in Council Chambers, El Centro City Hall, 1275 Main Street, El Centro, California.

PRESENT: Council: Oliva, Jackson, Garcia, Silva, Viegas-Walker
City Clerk Caldwell, City Manager Piedra, City Attorney Martyn Evans

ABSENT: None

Pledge of Allegiance to the flag of the United States of America was led by Mayor Garcia and Invocation was given by Council Member Oliva.

UNFINISHED BUSINESS

1. Moved by Viegas-Walker, second by Silva, adoption of **Resolution No. 19-97**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO RESCINDING RESOLUTION NO. 19-96 AND CONFIRMING THE AWARD OF BID AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE CARLOS AGUILAR FIELD 2 PROJECT (project fully funded-current existing basketball courts will be retained for their useful life, and new basketball courts will be built as per project plans)

AYES: Oliva, Jackson, Garcia, Silva, Viegas-Walker

NOES: None

ABSENT: None

ABSTAINED: None

2. Moved by Jackson, second by Silva, appointing Oscar Escalante and Param Maroke to the Building Appeals Board. Terms are at the pleasure of the City Council.

AYES: Oliva, Jackson, Garcia, Silva, Viegas-Walker

NOES: None

ABSENT: None

ABSTAINED: None

RECOGNITION OF MAYOR GARCIA

3. Mayor Pro-Tem Silva presented outgoing Mayor Garcia with a plaque in recognition of his service as Mayor to the City of El Centro for 2018/2019.

4. Marcela Piedra, City Manager presented an Album of Events to outgoing Mayor Garcia for his year of service as Mayor.
5. Presentations honoring outgoing Mayor Garcia were made at this time from the following: Assemblyman Eduardo Garcia, Iveth Diaz Field Representative; Ms. Diaz also presented on behalf of Senator Ben Hueso, and Congressman Juan Vargas; Anne Irigoyen, President, El Centro Chamber of Commerce; and Dr. Edward, CEO, El Centro Regional Medical Center.
6. Comments from fellow Council Members to outgoing Mayor Garcia were made at this time.
7. Comments from outgoing Mayor Garcia were made at this time.

REORGANIZATION OF CITY COUNCIL

Reorganization of the City Council was turned over to City Clerk Caldwell who called for nomination(s) for Mayor for the ensuing year.

8. Moved by Garcia, second by Jackson, for the nomination of Efrain Silva, for Mayor and with no other nominations being made, nominations were closed and called for the question.

AYES: Oliva, Jackson, Garcia, Silva, Viegas-Walker

NOES: None

ABSENT: None

ABSTAINED: None

City Clerk Caldwell turned the meeting over to the newly selected Mayor Silva for the nomination of Mayor Pro-Tem.

9. Moved by Viegas-Walker, second by Garcia, for the nomination of Jason Jackson for Mayor Pro-Tem and with no other nominations being made, nominations were closed and called for the question.

AYES: Jackson, Garcia, Silva, Viegas-Walker

NOES: Oliva

ABSENT: None

ABSTAINED: None

10. Closing remarks were made at this time by income Mayor Silva.

ADJOURNMENT

With no further business to be discussed, the meeting was adjourned at 6:53 p.m.

L. Diane Caldwell, City Clerk

APPROVED BY:

Edgard Garcia, Mayor



**SCHEDULED
RESOLUTION (ID # 3474)**

Discussion and any necessary action regarding the adoption of Policy No. 310 with revisions to the process pertaining to the acceptance of credit/debit card payments.

CITY MANAGER'S RECOMMENDATION:

Adopt Resolution No. 19 - , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO RESCINDING RESOLUTION NO. 16-82 AND ADOPTING THE REVISED CREDIT/DEBIT CARD PROCESSING POLICY

FISCAL IMPACT:

N/A

STRATEGIC PLANNING PROGRAM 2013-2018 RELATION:

All, as it establishes policies for a strong financial condition which will assist in meeting goals in the City's strategic plan.

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTORS LICENSE, REFERENCE CHECKS, INSURANCE, ETC:

N/A

BACKGROUND:

Policy Statement No. 310 (Credit/Debit Card Processing) originally adopted on September 20, 2016, by Resolution No. 16-82, authorized the Finance Department as the only designated approved location to accept credit/debit cards. The department was approved to accept only two (2) types of cards which are VISA and Master Card and the only user fees/charges for which a credit card could be used as form of payment is for business license fees and building permit fees. With the expansion of cashier stations though-out the City, it has been requested that all facilities with such stations be authorized to accept credit/debit cards as form of payment for all user fees/charges. Therefore, it is necessary to revise Policy Statement No. 310.

DISCUSSION:

It is imperative to revise Policy Statement No. 310 to authorize the following City departments: Finance Dept., Community Center, Dr. Martin Luther King Jr. Sports Pavilion, Aquatic Center, City Library, Fire Dept., and Police Dept. to accept credit/debit cards as a form of payment for all City user fees/charges. In addition, the revised policy will allow the City to expand the acceptance of additional types of credit/debit cards to include VISA, Master Card, American Express and Discover.

CONCLUSION:

Approve Resolution and revision of Policy No. 310

ATTACHMENTS:

- Resolution (PDF)
- Policy No. 310 (PDF)

RESOLUTION NO. 19-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO
RESCINDING RESOLUTION NO. 16-82 AND ADOPTING THE REVISED
CREDIT/DEBIT CARD PROCESSING POLICY

WHEREAS, the City Council of the City of El Centro, California, (hereinafter referred to as "City Council") recognizes the value and potential benefit of approving the revised Credit/Debit Card Processing Policy to enhance the City's ability to provide an additional method of payment for additional types of transactions and at additional locations throughout the City to all customers; and

WHEREAS, the City Council wishes to adopt a policy to ensure that credit/debit cards payments are processed appropriately; and

WHEREAS, the City Council finds that the Credit/Debit Card Processing Policy should be adopted.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA DOES HEREBY RESOLVE AS FOLLOWS:

1. That the foregoing is true, correct and adopted.
2. That the Credit/Debit Card Processing Policy, a copy of which will be on file in the office of the City Clerk, is hereby adopted.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California held on the day of 2019.

CITY OF EL CENTRO

By _____
Edgard Garcia, Mayor

ATTEST:

By _____
L. Diane Caldwell, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By _____
Elizabeth L. Martyn, City Attorney

Attachment: Resolution (3474 : Revising Policy No. 310 - Credit/Debit Card Processing)

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, L. Diane Caldwell, City Clerk of the City of El Centro, California, do hereby certify that the foregoing Resolution No. 19- was duly and regularly adopted at a regular meeting of the City Council of the City of El Centro, California, held on the day of 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

By _____
L. Diane Caldwell, City Clerk

Attachment: Resolution (3474 : Revising Policy No. 310 - Credit/Debit Card Processing)

CITY OF EL CENTRO POLICY STATEMENT

Policy Statement No: 310
Category: Finance
Subject: Credit/Debit Card Processing Policy

Adopted: September 20, 2016
Revised: December 17, 2019
Distribution: All Departments

I Purpose

The intended purpose of the City accepting credit and debit cards is to provide organizational effectiveness and efficiency by having a convenient payment option for customers of the City, while preserving the City's gross revenues.

This Credit/Debit Card Policy ("Policy") establishes guidelines for how transactions associated with accepting credit and debit cards as a form of payment by the City of El Centro ("City") will be administered.

II Policy/Guidelines

- A. The City will accept VISA, MasterCard, American Express and Discover credit/debit cards.
- B. On site, at authorized locations, the City will accept credit/debit cards payment for Business License Fees, Building Dept. Fees, Community Development Dept. Fees, Community Services Dept. Fees, Engineering Dept. Fees, Fire Dept. Fees, Library Fees, Parks & Recreation Fees, Police Dept. Fees, Transient Occupancy Tax and Utility Payments.
 1. Each time a customer is using a credit/debit card, signed picture identification must be required. Examples of acceptable identification are driver's license, military or government identification, or California identification card.
 2. Telephone number, address or driver's license numbers are not required as a condition to accept credit/debit card payments, unless necessary if a fraudulent card is suspected.
 3. Telephone number, address or driver's license number should not be written on the sales draft or note pad.
 4. Customer receipt should ONLY display the last four (4) digits of credit/debit card number.
 5. No cash or check refunds will be made on transactions paid for by credit/debit card. Credits will ONLY be issued to the card used for the original transaction.
 6. The City reserves the right to refuse acceptance of any credit/debit card for payment.

7. Any fraudulent use of credit/debit card subjects individuals to criminal prosecution.

C. The following locations within the City of El Centro have been authorized by the City to accept credit/debit cards.

Location	Address
Aquatic Center	540 Park Avenue
City Hall/Finance Department	1275 Main Street
Community Center	375 S. 1 st Street
Dr. Martin Luther King Jr. Sports Pavilion	770 Park Avenue
El Centro Public Library	1140 N. Imperial Avenue
Fire Department	1910 N. Waterman Avenue
Police Department	150 N. 11 th Street

All credit and debit card payment will be integrated with the City's financial management system.

D. The City reserves the right to charge a Service Fee for all credit/debit card based on transaction amount. Service fee shall not exceed City's cost. No payment in excess of \$9,999.99 will be accepted using a credit/debit card.

1. The Service Fee will be charged directly to the credit/debit card user by a third-party vendor(s) for providing the merchant credit/debit card services.
2. The Service Fee will be charged for all credit/debit transactions processed at all authorized locations.
3. The Service Fee will be a predetermined fixed percentage of the transaction total or a flat amount and is set by the third-party vendor (s). The Service Fee may vary based on the rates established by the third-party vendor(s). The service fee is not collected by the City and is not considered to be a City fee.

4. All credit/debit card users will be made aware of the Service Fee prior to processing the transaction for payment.
 5. The City reserves the right to amend the terms with the third-party vendor(s) providing the service of processing credit/debit cards as it deems appropriate.
- E.** The Finance Department will oversee and establish procedures associated with all other credit/debit card matters. As discussed previously, it is the goal of the City to preserve gross revenues while providing a convenience to customers of the City. Any procedures established subsequent to this policy will consider the preservation of revenues.
- F.** The City Manager and the Finance Director have the authority to expand the type of payments for which credit and debit cards are accepted. In addition, they have the authority to amend, change and increase the locations at which such credit and debit card payment are accepted.

III Procedures

- A.** Access to Customer Credit Card Data
 1. Access is authorized only for City staff responsible for facilitating credit and debit card transactions.
 2. Only Authorized City staff may process credit and debit card transactions or have access to documentation related to credit and debit card transactions.
 3. A copy of this policy must be read and signed by authorized staff on initial employment.
 4. Signed policies will be maintained by the Division Supervisor.
- B.** Transmission of Credit/Debit Card Transactions
 1. Limit credit/debit card transactions to over the counter (card present) transactions. Insecure (unencrypted) transmission of cardholder data is prohibited. Credit/debit card numbers and cardholder data may not be emailed, faxed, or sent via any electronic messaging technologies such as instant messaging for chat.
- C.** Card Present Transactions
 1. Signed picture Id is required.
 2. A receipt of the transactions will be provided to the customer.
 3. All transaction documentation and merchant receipts shall be stored in a secure (locked) area.

IV Prohibited Use

- A.** Payments for services not listed in policy will not be authorized.



**SCHEDULED
ACTION ITEM (ID # 3449)**

**Accept the Annual Development Impact Fee and
Water/Wastewater Capacity Fee information report for fiscal
year June 30, 2019**

CITY MANAGER'S RECOMMENDATION:

Accept the annual Development Impact Fee and Water/Wastewater Capacity Fee information report for fiscal year June 30, 2019

FISCAL IMPACT:

None

STRATEGIC PLANNING PROGRAM 2013-2018 RELATION:

Not applicable

**DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE
DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE,
CONTRACTORS LICENSE, REFERENCE CHECKS, INSURANCE, ETC:**

N/A

BACKGROUND:

California Government Code Section 66006 (b)(1) and Section 66013 require that a report on Development Impact Fee and Water/Wastewater Capacity information report be prepared and made available to the public for review.

DISCUSSION:

Title 7, Division 1, Chapter 5 of the California Government Code provide regulatory guidelines for the imposition, collection, use, and reporting of fees for development projects. Section 66006 (b) (1) and Section 66013 requires that the following information be made available to the public annually within 180 days after the last day of each fiscal year:

1. A brief description of the type of fee.
2. The amount of the fee.
3. The beginning and ending balance of the account.
4. The amount of the fees collected and any interest earned.
5. Identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement including percentage of the cost of public improvement that was funded with the fees.
6. If an agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, when construction of the improvement will commence.
7. A description of each inter-fund transfer or loan.
8. The amount of any refunds

CONCLUSION:

Approve information reports to be filed

ATTACHMENTS:

- Impact Fee Annual Rpt FY 2019 (PDF)

(1) (2) Current Development Impact fees are set forth below.

	<u>Parks & Recreation</u>	<u>Library</u>	<u>Police</u>	<u>General Government</u>	<u>Fire</u>	<u>Streets</u>	<u>Total</u>
<u>Residential</u>							
Single Family	\$ 1,288	\$ 714	\$ 377	\$ 932	\$ 621	N/A	\$ 3,932
Multi-Family	\$ 921	\$ 510	\$ 269	\$ 666	\$ 444	N/A	\$ 2,810
Mobile Home	\$ 1,037	\$ 575	\$ 303	\$ 750	\$ 500	N/A	\$ 3,165

Non-Residential

Com/Shop Ctr 50,000 SF or less	N/A	N/A	\$ 1.15	\$ 0.30	\$ 0.20	N/A	\$ 1.65
Com/Shop Ctr 50,000 - 100,000 SF	N/A	N/A	\$ 1.01	\$ 0.26	\$ 0.18	N/A	\$ 1.45
Com/Shop Ctr 100,001 - 200,000 SF	N/A	N/A	\$ 0.87	\$ 0.23	\$ 0.16	N/A	\$ 1.26
Com/Shop Ctr over 200,000 SF	N/A	N/A	\$ 0.75	\$ 0.21	\$ 0.14	N/A	\$ 1.10
Office/inst 25,000 SF or less	N/A	N/A	\$ 0.47	\$ 0.43	\$ 0.29	N/A	\$ 1.19
Office/inst 25,001 - 50,000 SF	N/A	N/A	\$ 0.40	\$ 0.41	\$ 0.27	N/A	\$ 1.08
Office/inst 50,001 - 100,000 SF	N/A	N/A	\$ 0.34	\$ 0.38	\$ 0.26	N/A	\$ 0.98
Medical - Dental Office	N/A	N/A	\$ 0.93	\$ 0.42	\$ 0.28	N/A	\$ 1.63
Hospital	N/A	N/A	\$ 0.45	\$ 0.35	\$ 0.24	N/A	\$ 1.04
Business Park	N/A	N/A	\$ 0.33	\$ 0.33	\$ 0.22	N/A	\$ 0.88
Light Industrial	N/A	N/A	\$ 0.18	\$ 0.24	\$ 0.16	N/A	\$ 0.58
Manufacturing	N/A	N/A	\$ 0.10	\$ 0.19	\$ 0.13	N/A	\$ 0.42
Warehousing	N/A	N/A	\$ 0.13	\$ 0.13	\$ 0.09	N/A	\$ 0.35
Elementary School	N/A	N/A	\$ 0.37	\$ 0.10	\$ 0.06	N/A	\$ 0.53

Other Nonresidential

Lodging (per room)	N/A	N/A	\$ 144	\$ 46	\$ 31	N/A	\$ 221
Day Care (per student)	N/A	N/A	\$ 114	\$ 17	\$ 11	N/A	\$ 142
Nursing Home (per bed)	N/A	N/A	\$ 60	\$ 38	\$ 25	N/A	\$ 123

Single Family Dwellings

2 Bedroom	N/A	N/A	N/A	N/A	N/A	\$ 283	\$ 283
3 Bedroom	N/A	N/A	N/A	N/A	N/A	\$ 316	\$ 316
4 Bedroom	N/A	N/A	N/A	N/A	N/A	\$ 350	\$ 350
5 Bedroom	N/A	N/A	N/A	N/A	N/A	\$ 383	\$ 383

Duplex, Mobile Home

	N/A	N/A	N/A	N/A	N/A	\$ 267	\$ 267
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Multi Family

1 Bedroom	N/A	N/A	N/A	N/A	N/A	\$ 160	\$ 160
2 Bedroom	N/A	N/A	N/A	N/A	N/A	\$ 200	\$ 200
3 Bedroom	N/A	N/A	N/A	N/A	N/A	\$ 240	\$ 240

Non Residential per 1,000 SF unless otherwise noted

<u>Office</u>	N/A	N/A	N/A	N/A	N/A	\$ 500	\$ 500
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Retail:

Supermarket	N/A	N/A	N/A	N/A	N/A	\$ 1,500	\$ 1,500
Convenience Store	N/A	N/A	N/A	N/A	N/A	\$ 5,401	\$ 5,401
Shopping Center	N/A	N/A	N/A	N/A	N/A	\$ 1,020	\$ 1,020
Other Retail / Service	N/A	N/A	N/A	N/A	N/A	\$ 1,200	\$ 1,200
Bank, S&L, Thrift	N/A	N/A	N/A	N/A	N/A	\$ 1,800	\$ 1,800

Restaurants:

Sit Down	N/A	N/A	N/A	N/A	N/A	\$ 3,201	\$ 3,201
Fast Food	N/A	N/A	N/A	N/A	N/A	\$ 5,068	\$ 5,068

Motel / Hotel (per room)

Gas Station	N/A	N/A	N/A	N/A	N/A	\$ 233	\$ 233
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Industrial:

Manufacturing	N/A	N/A	N/A	N/A	N/A	\$ 100	\$ 100
Non-Manufacturing	N/A	N/A	N/A	N/A	N/A	\$ 467	\$ 467

Religious/Institution

	N/A	N/A	N/A	N/A	N/A	\$ 180	\$ 180
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(3) (4) The following schedule sets forth the beginning and ending balances of each fee, fees collected, interest earned, expenditures, and inter fund loans:

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/1991**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 1990	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Revenues:									
Impact Fees	63,083	46,135	25,437	131,435	60,001	52,810	51,634	7,045	437,560
Interest	2,839	2,042	1,039	5,738	2,701	2,348	2,359	313	19,379
Total Revenue	65,902	48,177	26,476	137,173	62,702	55,158	53,993	7,358	456,939
Expenditures	-	-	-	-	-	-	-	-	-
Balance June 30, 1991	65,902	48,177	26,476	137,173	62,702	55,158	53,993	7,358	456,939

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/1992**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 1991	65,902	48,177	26,476	137,173	62,702	55,158	53,993	7,358	456,939
Revenues:									
Impact Fees	51,879	79,686	43,147	419,671	48,236	33,306	97,466	13,183	786,574
Interest	7,303	6,331	3,765	25,529	6,917	5,606	7,940	1,074	64,465
Total Revenue	59,182	86,017	46,912	445,200	55,153	38,912	105,406	14,257	851,039
Expenditures:									
Computers	-	7,268	-	-	-	-	-	-	7,268
Total Expenditures	-	7,268	-	-	-	-	-	-	7,268
Balance June 30, 1992	125,084	126,926	73,388	582,372	117,855	94,070	159,399	21,616	1,300,710

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/1993**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 1992	125,084	126,926	73,388	582,372	117,855	94,070	159,399	21,616	1,300,710
Revenues:									
Impact Fees	47,786	35,238	17,820	95,634	43,800	24,761	51,968	5,781	322,788
Interest	10,294	10,281	6,257	44,258	9,813	7,375	13,090	1,739	103,107
Total Revenue	58,080	45,519	24,077	139,892	53,613	32,136	65,058	7,520	425,895
Expenditures:									
Library	4,481	-	-	-	-	-	-	-	4,481
Other Real Property	-	-	-	9,720	-	-	-	-	9,720
Total Expenditures	4,481	-	-	9,720	-	-	-	-	14,201
Balance June 30, 1993	178,683	172,445	97,465	712,544	171,468	126,206	224,457	29,136	1,712,404

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/1994**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 1993	178,683	172,445	97,465	712,544	171,468	126,208	224,457	29,136	1,712,404
Revenues:									
Impact Fees	67,382	61,555	31,225	181,226	62,274	34,925	112,705	10,340	561,631
Interest	10,969	11,447	6,338	42,850	9,722	7,647	15,817	1,933	106,723
Total Revenue	78,351	73,002	37,563	224,076	71,996	42,572	128,522	12,273	668,354
Expenditures:									
Library Collections	9,500	-	-	-	-	-	-	-	9,500
Professional Fees	0	-	-	-	28,163	-	-	-	28,163
Other Real Property	-	-	-	110,819	18,914	-	-	-	129,733
Total Expenditures	9,500	-	-	110,819	47,077	-	-	-	167,396
Balance June 30, 1994	247,534	245,447	135,027	825,801	196,387	168,778	352,979	41,409	2,213,362

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/1995**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 1994	247,534	245,447	135,027	825,801	196,387	168,778	352,979	41,409	2,213,362
Revenues:									
Impact Fees	12,969	12,014	7,565	58,633	12,023	6,580	24,932	1,983	136,700
Interest	13,091	10,781	4,920	43,975	5,616	9,294	19,940	2,300	109,917
Total Revenue	26,060	22,795	12,485	102,608	17,639	15,874	44,872	4,283	246,617
Expenditures:									
Library Collections	19,506	-	-	-	-	-	-	-	19,506
Computers	-	82,274	-	-	-	-	-	-	82,274
Computer Software	-	33,380	-	-	-	-	-	-	33,380
Professional Fees	-	-	-	-	6,963	-	-	-	6,963
Public Safety Vehicles	-	-	141,018	-	-	-	-	-	141,018
Other Real Property	-	-	-	-	132,027	-	-	-	132,027
Total Expenditures	19,506	115,654	141,018	-	138,990	-	-	-	415,168
Balance June 30, 1995	254,088	152,587	6,494	928,410	75,036	184,652	397,851	45,692	2,044,810

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/1996**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 1995	254,088	152,587	6,494	928,410	75,036	184,652	397,851	45,692	2,044,810
Revenues:									
Impact Fees	19,413	35,135	22,884	94,467	17,997	10,131	72,162	5,769	277,959
Interest	9,560	7,343	-	56,776	1,732	8,380	19,563	2,167	105,521
Total Revenue	28,973	42,478	22,884	151,243	19,729	18,511	91,725	7,936	383,479
Expenditures:									
Library Collections	43,485	-	-	-	-	-	-	-	43,485
Computers	10,124	7,775	-	-	-	-	-	-	17,899
Computer Software	15,418	-	-	-	-	-	-	-	15,418
Communications Equip	22,005	-	-	-	-	-	-	-	22,005
Professional Fees	-	-	-	-	1,003	-	-	-	1,003
Public Safety Vehicles	-	-	111,521	-	-	-	-	-	111,521
Other Real Property	-	-	-	109,210	48,174	-	-	-	157,384
Total Expenditures	91,032	7,775	111,521	109,210	49,177	-	-	-	368,715
Balance June 30, 1996	192,029	187,290	(82,142)	970,443	45,588	203,163	489,576	53,628	2,059,574

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/1997**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 1996	192,029	187,290	(82,142)	970,443	45,588	203,163	489,576	53,628	2,059,574
Revenues:									
Impact Fees	22,029	22,789	14,863	62,997	21,219	11,497	38,066	3,132	196,592
Interest	7,913	9,265	-	50,003	2,322	9,577	23,015	2,468	104,563
Total Revenue	29,942	32,054	14,863	113,000	23,541	21,074	61,081	5,600	301,154
Expenditures:									
Library Collections	37,061	-	-	-	-	-	-	-	37,061
Computers	7,463	-	-	-	-	-	-	-	7,463
Computer Software	32	-	-	-	-	-	-	-	32
Professional Fees	-	-	-	-	-	-	-	10,727	10,727
Other Real Property	-	-	-	1,475	16,993	-	49,031	-	67,499
Total Expenditures	44,556	-	-	1,475	16,993	-	49,031	10,727	122,782
Balance June 30, 1997	177,415	219,344	(67,279)	1,081,969	52,136	224,237	501,625	48,500	2,237,947

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/1998**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 1997	177,415	219,344	(67,279)	1,081,969	52,136	224,237	501,625	48,500	2,237,947
Revenues:									
Impact Fees	24,787	25,405	17,762	39,634	22,978	12,937	56,139	4,164	203,806
Interest	10,271	13,160	-	64,619	3,755	13,035	25,644	2,412	132,896
Total Revenue	35,058	38,565	17,762	104,253	26,733	25,972	81,783	6,576	336,702
Expenditures:									
Library Collections	17,003	-	-	-	-	-	-	-	17,003
Professional Fees	-	-	-	-	-	-	-	14,752	14,752
Building	-	-	-	-	-	-	44,675	-	44,675
Arch/Engineering	-	-	-	18,530	-	-	-	-	18,530
Other Real Property	-	11,206	-	170,567	-	-	4,100	-	185,873
Total Expenditures	17,003	11,206	-	189,097	-	-	48,775	14,752	280,833
Balance June 30, 1998	195,470	246,703	(49,517)	997,124	78,869	250,209	534,634	40,324	2,293,816

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/1999**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 1998	195,470	246,703	(49,517)	997,124	78,869	250,209	534,634	40,324	2,293,816
Revenues:									
Impact Fees	11,520	17,577	11,486	49,601	10,881	6,012	67,367	2,919	177,163
Interest	9,633	8,249	-	60,425	4,355	11,709	29,502	2,110	125,983
Total Revenue	21,153	25,826	11,486	110,026	15,036	17,721	96,869	5,029	303,146
Expenditures:									
Library Collections	18,202	-	-	-	-	-	-	-	18,202
Communication Equip	-	22,984	-	-	-	-	-	-	22,984
Building	-	90,643	-	-	-	-	-	-	90,643
Other Real Property	-	-	-	27,828	-	79,957	2,332	-	110,117
Total Expenditures	18,202	113,627	-	27,828	-	79,957	2,332	-	241,946
Balance June 30, 1999	198,421	158,902	(38,031)	1,079,322	93,905	187,974	629,170	45,353	2,355,016

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/2000**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 1999	198,421	158,902	(38,031)	1,079,322	93,905	187,974	629,170	45,353	2,355,016
Revenues:									
Impact Fees	18,339	27,033	17,821	83,483	17,000	9,571	51,158	4,134	228,339
Interest	10,823	9,747	-	72,440	5,798	2,199	29,595	2,636	133,238
Total Revenue	29,162	36,780	17,821	155,923	22,798	11,770	80,753	6,770	361,577
Expenditures:									
Library Collections	15,452	-	-	-	-	-	-	-	15,452
Communication Equip	-	13,142	-	-	-	-	-	-	13,142
Arch/Engineering	-	-	-	2,425	-	-	-	-	2,425
Building	-	-	-	-	-	-	342,252	-	342,252
Other Real Property	-	-	-	-	-	178,771	12,020	-	190,791
Total Expenditures	15,452	13,142	-	2,425	-	178,771	354,272	-	564,062
Balance June 30, 2000	212,131	182,540	(20,410)	1,232,820	116,703	20,972	355,652	52,123	2,152,531

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/2001**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 2000	212,131	182,540	(20,410)	1,232,820	116,703	20,972	355,652	52,123	2,152,531
Revenues:									
Impact Fees	49,358	44,742	29,180	67,191	45,754	26,277	91,559	7,418	361,479
Interest	15,530	14,584	284	93,321	9,618	1,004	15,762	3,983	154,086
Total Revenue	64,888	59,326	29,464	160,512	55,372	27,281	107,321	11,401	515,565
Expenditures:									
Library Collections	18,760	-	-	-	-	-	-	-	18,760
Communication Equip	-	-	-	16,250	-	-	-	-	16,250
Arch/Engineering	-	-	-	-	-	25,000	-	-	25,000
Building	-	-	-	-	-	21,000	36,171	-	57,171
Other Real Property	-	-	-	85,294	11,775	11,232	165,134	-	273,435
Total Expenditures	18,760	-	-	101,544	11,775	57,232	201,305	-	390,616
Balance June 30, 2001	258,259	241,866	9,054	1,291,788	160,300	(8,979)	261,668	63,524	2,277,480

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/2002**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 2001	258,259	241,866	9,054	1,291,788	160,300	(8,979)	261,668	63,524	2,277,480
Revenues:									
Impact Fees	37,874	48,710	31,811	149,617	35,111	19,766	98,248	8,313	429,450
Interest	9,726	8,898	974	59,208	6,252	4,089	10,673	2,417	102,237
Total Revenue	47,600	57,608	32,785	208,825	41,363	23,855	108,921	10,730	531,687
Expenditures:									
Library Collections	19,956	-	-	-	-	-	-	-	19,956
Communication Equip	-	64,632	-	-	-	-	-	-	64,632
Building	-	-	-	-	-	-	286,656	-	286,656
Other Real Property	-	-	-	4,500	49,309	875	-	-	54,684
Total Expenditures	19,956	64,632	-	4,500	49,309	875	286,656	-	425,928
Balance June 30, 2002	285,903	234,842	41,839	1,496,113	152,354	14,001	83,933	74,254	2,383,239

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/2003**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 2002	285,903	234,842	41,839	1,486,113	152,354	14,001	83,933	74,254	2,383,239
Revenues:									
Impact Fees	58,141	91,199	69,660	349,581	27,912	30,343	189,738	15,150	831,724
Interest	7,205	7,483	2,406	62,442	3,312	840	6,124	2,077	91,889
Total Revenue	65,346	98,682	72,066	412,023	31,224	31,183	195,862	17,227	923,613
Expenditures:									
Library Collections	21,376	-	-	-	-	-	-	-	21,376
Equipment	-	-	-	-	35,476	-	-	-	35,476
Other Real Property	-	-	-	113,700	52,825	-	-	-	166,525
Total Expenditures	21,376	-	-	113,700	88,301	-	-	-	223,377
Balance June 30, 2003	329,873	333,524	113,905	1,794,436	95,277	45,184	279,795	91,481	3,083,475

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/2004**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 2003	329,873	333,524	113,905	1,794,436	95,277	45,184	279,795	91,481	3,083,475
Revenues:									
Impact Fees	157,679	250,485	234,731	1,047,559	123,150	82,285	515,510	41,522	2,452,921
Interest	7,290	9,297	4,365	54,952	2,015	1,492	12,497	2,010	93,918
Total Revenue	164,969	259,782	239,096	1,102,511	125,165	83,777	528,007	43,532	2,546,839
Expenditures:									
Park Equipment	-	-	-	-	65,860	-	-	-	65,860
Property	-	-	-	315,581	19,367	-	-	-	334,948
Library Collection	37,128	-	-	-	-	-	-	-	37,128
Other Real Property	26,057	-	-	-	-	-	-	-	26,057
Total Expenditures	63,185	-	-	315,581	85,227	-	-	-	463,993
Balance June 30, 2004	431,656	593,306	353,001	2,581,366	135,215	128,961	807,802	135,014	5,166,321

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/2005**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Balance July 1, 2004	431,656	593,306	353,001	2,581,366	135,215	128,961	807,802	135,014	5,166,321
Revenues:									
Impact Fees	375,946	270,273	197,825	614,417	294,033	206,734	544,032	44,763	2,548,023
Interest	9,436	13,339	8,621	67,432	5,845	4,884	20,655	2,757	132,969
Total Revenue	385,382	283,612	206,446	681,849	299,878	211,618	564,687	47,520	2,680,992
Expenditures:									
Equipment	-	58,102	12,127	-	-	-	-	-	70,229
Property & Building	261,471	-	-	-	-	-	-	-	261,471
Library Collection	81,422	-	-	-	-	-	-	-	81,422
Other Real Property	-	-	-	187,114	13,173	-	-	31,571	231,858
Other Assets	-	-	-	-	-	-	-	-	-
Total Expenditures	342,893	58,102	12,127	187,114	13,173	-	-	31,571	644,980
Balance June 30, 2005	474,145	818,816	547,320	3,076,101	421,920	340,579	1,372,489	150,963	7,202,333

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/06**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Actual Audited Balance June 30, 2005	474,145	818,816	547,320	3,076,101	421,920	340,579	1,372,489	150,963	7,202,333
Total Revenue									
Impact Fee	116,309	117,990	92,920	840,784	67,695	61,427	245,025	20,194	1,562,344
Interest	17,120	28,394	16,371	126,947	14,230	10,988	48,630	2,733	265,413
Total Revenue	133,429	146,384	109,291	967,731	81,925	72,415	293,655	22,927	1,827,757
Total Expenditures									
Library Collection	30,158	-	-	-	-	-	-	-	30,158
Computers	10,676	-	-	-	-	-	-	1,349	12,025
Computer Software	-	-	-	-	-	-	-	61,437	61,437
Professional Fees	-	-	-	-	-	-	-	60,040	60,040
Public Safety Vehicle	-	-	155,000	-	-	-	-	-	155,000
Parks & Recreation Equipment	-	-	-	-	37,175	24,777	-	-	61,952
Other Real Property	9,810	-	-	703,856	3,255	44,160	-	-	761,081
Total Expenditures	50,644	-	155,000	703,856	40,430	68,937	-	122,826	1,141,693
Balance June 30, 2006	556,930	965,200	501,611	3,339,976	463,415	344,057	1,666,144	51,064	7,888,397

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/07**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Totals
Actual Audited Balance June 30, 2006	556,930	965,200	501,611	3,339,976	463,415	344,057	1,666,144	51,064	7,888,397
Total Revenue									
Impact Fee	41,872	370,956	89,013	520,299	44,446	18,496	51,902	114,002	1,250,986
Interest	32,696	63,530	28,966	221,210	28,798	14,898	98,975	5,612	494,685
Total Revenue	74,568	434,486	117,979	741,509	73,244	33,394	150,877	119,614	1,745,671
Total Expenditures									
Library Collection	79,296	-	-	-	-	-	-	-	79,296
Computers	8,800	26,195	-	-	-	-	-	-	34,995
Computer Software	-	-	-	-	-	-	-	9,451	9,451
Professional Fees	-	7,650	-	-	-	-	-	3,160	10,810
Public Safety Vehicle	-	48,945	163,251	-	-	-	-	-	212,196
Arch/Engineering	-	-	-	28,957	-	-	-	-	28,957
Land & Building	-	-	-	563,226	-	-	-	-	563,226
Other Real Property	-	-	-	1,397	-	311,640	-	-	313,037
Total Expenditures	88,096	82,790	163,251	593,580	-	311,640	-	12,611	1,251,968
Balance June 30, 2007	543,402	1,316,896	456,339	3,487,905	536,659	65,811	1,817,021	158,067	8,382,100

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/08**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Parks & Recreation	Totals
Actual Audited										
Balance June 30, 2007	543,402	1,316,896	456,339	3,487,905	536,659	65,811	1,817,021	158,067	-	8,382,100
Total Revenue										
Impact Fee	139,990	195,509	135,749	209,195	-	-	-	223,314	219,160	1,122,413
Interest	24,685	58,909	20,521	158,779	23,381	2,996	76,538	11,517	4,906	382,732
Total Revenue	164,675	254,418	156,270	367,974	23,381	2,996	76,538	234,831	224,066	1,505,145
Total Expenditures										
Library Collection	84,854	-	-	-	-	-	-	-	-	84,854
Communication Equipment	-	-	-	-	-	-	-	-	-	-
Computers	4,687	-	-	-	-	-	-	-	-	4,687
Computer Software	18,021	20,411	18,021	-	-	-	-	54,062	-	110,515
Professional Fees	-	-	-	-	-	-	-	-	-	-
Public Safety Vehicle	-	138,494	471,307	-	-	-	-	-	-	609,801
Arch/Engineering	-	-	-	15,838	-	-	-	-	-	15,838
Parks & Recreation Equipment	-	-	-	-	-	-	-	-	-	-
Land & Building	-	-	-	430,864	-	-	-	-	-	430,864
Other Real Property	-	-	-	275	-	-	-	-	-	275
Total Expenditures	107,562	158,905	489,328	446,977	-	-	-	54,062	-	1,256,832
Balance June 30, 2008	600,515	1,412,409	123,281	3,408,902	560,040	68,807	1,893,559	338,836	224,066	8,630,113

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/09**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Parks & Recreation	Totals
Actual Audited										
Balance June 30, 2008	600,515	1,412,409	123,281	3,408,902	560,040	68,807	1,893,559	338,836	224,066	8,630,113
Total Revenue										
Impact Fee	55,118	43,913	39,182	37,964	12,547	7,063	16,294	56,195	70,698	338,970
Interest	8,703	21,237	1,858	61,537	5,620	998	28,164	5,380	3,745	137,505
Total Revenue	63,821	65,150	41,040	99,501	18,167	8,061	44,458	61,575	74,443	476,475
Total Expenditures										
Library Collection	92,692	-	-	-	-	-	-	-	-	92,692
Communication Equipment	-	-	-	-	-	-	-	-	-	-
Computers	13,168	8,003	-	-	-	5,405	-	-	-	26,576
Computer Software	11,143	10,657	50,776	-	-	-	-	33,911	-	106,487
Professional Fees	-	-	-	-	-	-	-	-	-	-
Public Safety Vehicle	-	-	-	-	-	-	-	-	-	-
Arch/Engineering	-	-	-	-	-	-	-	-	-	-
Parks & Recreation Equipment	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	-	-	5,900	-	-	-	5,900
Field Equipment	-	1,382	-	-	246,918	-	-	-	-	248,300
Land	-	-	-	-	-	-	-	-	38,300	38,300
Other Real Property	-	-	-	-	-	36,943	-	-	-	36,943
Total Expenditures	117,003	20,042	50,776	-	246,918	48,248	-	33,911	38,300	555,198
Balance June 30, 2009	547,333	1,457,517	113,545	3,508,403	331,289	28,620	1,938,017	366,500	260,209	8,551,915

Attachment: Impact Fee Annual Rpt FY 2019 (3449 : Accept the Annual Development Impact Fee Report and Water/Wastewater Capacity Fee

City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/10

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Parks & Recreation	Totals
Actual Audited										
Balance June 30, 2009	547,333	1,457,517	113,545	3,508,403	331,289	28,620	1,938,017	366,500	260,209	8,551,4
Total Revenue										
Impact Fee	1,938	51,134	15,977	48,596	-	-	-	24,721	3,497	145,8
Interest	1,771	5,235	513	14,989	348	1,482	6,990	1,324	1,707	34,3
Total Revenue	3,709	56,369	16,490	63,585	348	1,482	6,990	26,045	5,204	180,2
Total Expenditures										
Library Collection	85,328	-	-	-	-	-	-	-	-	85,3
Communication Equipment	-	-	-	-	15,267	-	-	-	-	15,2
Computers	-	-	-	-	-	-	-	-	-	-
Computer Software	8,679	9,505	8,590	-	11,610	-	-	25,463	9,200	73,0
Office Machines	-	-	-	-	-	7,784	-	-	938	8,7
Public Safety Vehicle	-	83,026	117,950	-	-	-	-	-	-	200,9
Arch/Engineering	-	40,891	-	39,040	-	-	-	-	-	79,9
Parks & Recreation Equipment	-	-	-	-	-	-	-	-	14,880	14,8
Furniture & Fixtures	-	7,368	-	-	-	3,699	-	-	-	11,0
Field Equipment	-	-	15,848	-	18,078	-	-	-	-	33,9
Buildings	-	-	-	-	-	-	-	-	34,252	34,2
Other Real Property	-	-	-	508,838	36,193	18,619	-	-	-	563,6
Total Expenditures	94,007	140,790	142,388	547,878	81,148	30,102	-	25,463	59,270	1,121,0
Balance June 30, 2010	457,035	1,373,096	(12,353)	3,024,110	250,489	0	1,945,007	367,082	206,143	7,610,6

City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/11

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Parks & Recreation	Totals
Actual Audited										
Balance June 30, 2010	457,035	1,373,096	(12,353)	3,024,110	250,489	0	1,945,007	367,082	206,143	7,610,6
Total Revenue										
Impact Fee	313	86,604	21,883	320,149	522	-	-	32,323	-	461,7
Interest	1,312	4,542	1	12,172	768	20	6,278	740	641	26,4
Total Revenue	1,625	91,146	21,884	332,321	1,290	20	6,278	33,063	641	488,2
Total Expenditures										
Library Collection	70,590	-	-	-	-	-	-	-	-	70,5
Communication Equipment	-	-	-	-	-	-	-	-	-	-
Computers	15,559	-	-	-	-	-	-	42,587	3,519	61,6
Computer Software	5,876	3,620	3,620	-	-	-	-	211,460	2,000	226,1
Office Machines	-	-	-	-	-	-	-	-	-	-
Public Safety Vehicle	-	-	-	-	-	-	-	-	-	-
Arch/Engineering	-	-	-	-	-	-	-	-	-	-
Parks & Recreation Equipment	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	-	-	-	-	4,156	5,818	9,9
Field Equipment	-	-	-	-	-	-	-	-	-	-
Buildings	-	-	170,500	-	5,080	-	56,443	-	1,312	233,3
Other Real Property	-	-	-	9,041	10,917	-	143	829	-	20,9
Total Expenditures	92,025	3,620	174,120	9,041	15,997	-	56,586	259,032	12,649	623,0
Balance June 30, 2011	366,635	1,460,622	(164,589)	3,347,390	235,782	20	1,894,699	141,113	194,135	7,475,6

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/12**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Parks & Recreation	Totals
Actual Audited Balance June 30, 2011	366,635	1,460,622	(164,589)	3,347,390	235,782	20	1,894,699	141,113	194,135	7,475,8
Total Revenue										
Impact Fee	38,148	41,822	38,259	33,281	-	-	57,376	-	68,888	277,7
Interest	819	3,224	99	8,605	612	30	3,897	365	518	18,1
Total Revenue	38,967	45,046	38,358	41,886	612	30	61,273	365	69,406	295,9
Total Expenditures										
Library Collection	35,843	-	-	-	-	-	-	-	-	35,8
Communication Equipment	-	-	72,641	-	-	-	-	-	-	72,6
Computers	-	-	43,761	-	-	-	-	1,338	-	45,0
Computer Software	9,724	8,470	8,470	-	-	-	-	11,470	-	38,1
Office Machines	-	-	-	-	-	-	-	-	-	-
Public Safety Vehicle	-	-	-	-	-	-	-	-	-	-
Arch/Engineering	-	-	-	10,826	-	-	-	-	-	10,8
Parks & Recreation Equipment	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	26,147	-	122,816	-	-	-	-	-	-	148,9
Field Equipment	-	-	-	-	-	-	-	4,013	-	4,0
Buildings	-	-	-	-	-	-	192,807	-	2,497	195,3
Other Real Property	145,944	46,963	-	61,878	11,514	-	-	-	-	266,2
Total Expenditures	217,658	55,433	247,688	72,704	11,514	-	192,807	16,821	2,497	817,1
Balance June 30, 2012	187,944	1,450,235	(373,919)	3,316,572	224,880	50	1,763,165	124,657	261,044	6,954,6

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/13**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Parks & Recreation	Totals
Actual Audited Balance June 30, 2012	187,944	1,450,235	(373,919)	3,316,572	224,880	50	1,763,165	124,657	261,044	6,954,6
Total Revenue										
Impact Fee	1,428	9,742	3,763	9,599	-	-	5,664	-	2,577	32,7
Interest	494	10,858	-	25,352	1,659	-	13,086	880	2,352	54,6
Total Revenue	1,922	20,600	3,763	34,951	1,659	-	18,750	880	4,929	87,4
Total Expenditures										
Library Collection	54,858	-	-	-	-	-	-	-	-	54,8
Communication Equipment	-	-	21,934	-	-	-	-	-	-	21,9
Computers	13,312	-	-	-	-	-	-	-	-	13,3
Computer Software	8,611	7,286	7,286	-	-	-	8,900	7,286	-	39,3
Office Machines	2,047	-	-	-	-	-	-	-	-	2,0
Public Safety Vehicle	-	-	-	-	-	-	-	-	-	-
Arch/Engineering	-	-	-	-	-	-	-	-	-	-
Parks & Recreation Equipment	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	-	-	-	-	24,010	-	24,0
Field Equipment	-	-	-	-	-	-	-	1,439	-	1,4
Buildings	-	-	-	-	3,107	-	11,082	24,700	-	38,8
Other Real Property	141,324	27,578	-	1,736,243	-	28	-	-	6,100	1,911,2
Total Expenditures	220,152	34,864	29,220	1,736,243	3,107	28	19,982	57,435	6,100	2,107,1
Balance June 30, 2013	(30,286)	1,435,971	(399,376)	1,615,280	223,432	22	1,761,933	68,102	259,873	4,934,9

Attachment: Impact Fee Annual Rpt FY 2019 (3449) : Accept the Annual Development Impact Fee Report and Water/Wastewater Capacity Fee

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/14**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Parks & Recreation	Total
Actual Audited										
Balance June 30, 2013	(30,286)	1,435,971	(399,376)	1,615,280	223,432	22	1,761,933	68,102	259,873	4,934,169
Total Revenue										
Impact Fee	30,702	54,551	34,857	60,505	-	-	52,285	-	55,384	288,384
Interest	(27)	6,603	-	9,662	768	-	7,529	282	856	25,635
Total Revenue	30,675	61,154	34,857	70,167	768	-	59,814	282	56,240	313,919
Total Expenditures										
Library Collection	-	-	-	-	-	-	-	-	-	-
Communication Equipment	-	-	-	-	-	-	-	-	-	-
Computers	-	-	-	-	-	-	130,733	-	-	130,733
Computer Software	-	7,636	-	-	-	-	-	22,906	-	30,542
Office Machines	-	-	-	-	-	-	-	-	-	-
Public Safety Vehicle	-	-	-	-	-	-	-	-	-	-
Arch/Engineering	-	-	-	-	-	-	-	-	-	-
Parks & Recreation Equipment	-	-	-	-	-	-	139,747	-	-	139,747
Furniture & Fixtures	-	-	-	-	-	-	3,671	-	-	3,671
Field Equipment	-	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	168,360	-	1,048,317	-	205,377	1,422,054
Other Real Property	-	125,159	-	77,973	-	-	116,005	2,615	36,203	357,950
Total Expenditures	-	132,795	-	77,973	168,360	-	1,438,473	25,521	241,580	2,084,709
Balance June 30, 2014	389	1,364,330	(364,519)	1,607,474	55,840	22	383,274	42,863	74,533	3,164,113

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/15**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Parks & Recreation	Total
Actual Audited										
Balance June 30, 2014	389	1,364,330	(364,519)	1,607,474	55,840	22	383,274	42,863	74,533	3,164,113
Total Revenue										
Impact Fee	50,694	31,820	46,246	24,356	-	-	69,353	-	91,532	314,001
Interest	92	6,933	-	10,960	10	-	517	180	207	18,889
Total Revenue	50,786	38,753	46,246	35,316	10	-	69,870	180	91,739	332,890
Total Expenditures										
Library Collection	-	-	-	-	-	-	-	-	-	-
Communication Equipment	-	-	-	-	-	-	-	-	-	-
Computers	-	38,635	-	-	-	-	26,729	-	-	65,364
Computer Software	-	8,003	-	-	-	-	-	24,008	-	32,011
Office Machines	-	-	-	-	-	-	-	-	-	-
Public Safety Vehicle	-	322,731	-	-	-	-	-	-	-	322,731
Arch/Engineering	-	-	-	-	-	-	-	-	-	-
Parks & Recreation Equipment	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-
Field Equipment	-	-	-	-	-	-	-	-	-	-
Buildings	-	-	-	-	91,862	-	341,332	-	116,440	549,634
Other Real Property	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	369,369	-	-	91,862	-	368,061	24,008	116,440	969,739
Balance June 30, 2015	51,175	1,033,714	(318,273)	1,642,790	(36,012)	22	85,083	19,035	49,832	2,527,329

Attachment: Impact Fee Annual Rpt FY 2019 (3449 : Accept the Annual Development Impact Fee Report and Water/Wastewater Capacity Fee

City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/16

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Parks & Recreation	Totals
Actual Audited										
Balance June 30, 2015	51,175	1,033,714	(318,273)	1,642,790	(36,012)	22	85,083	19,035	49,832	2,527,3
Total Revenue										
Impact Fee	7,140	43,726	13,369	18,599	12,880	-	20,060	-	-	115,7
Interest	247	7,801	-	13,898	(13)	(22)	264	136	556	22,8
Total Revenue	7,387	51,527	13,369	32,497	12,867	(22)	20,324	136	556	138,6
Total Expenditures										
Land	-	-	-	1,200	-	-	-	-	-	1,2
Computers	-	-	-	-	-	-	83,979	-	-	83,9
Buildings	58,850	-	-	-	-	-	-	-	-	58,8
Other Real Property	-	-	-	-	-	-	-	-	-	-
Total Expenditures	58,850	-	-	1,200	-	-	83,979	-	-	144,0
Balance June 30, 2016	(288)	1,085,241	(304,904)	1,674,087	(23,145)	0	21,428	19,171	50,388	2,521,9

City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/17

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Parks & Recreation	Totals
Actual Audited										
Balance June 30, 2016	(288)	1,085,241	(304,904)	1,674,087	(23,145)	0	21,428	19,171	50,388	2,521,9
Total Revenue										
Impact Fee	713	72,613	23,043	73,972	1,288	-	33,413	-	-	205,0
Interest	4	10,538	-	18,474	-	-	340	181	482	30,0
Total Revenue	717	83,151	23,043	92,446	1,288	-	33,753	181	482	235,0
Total Expenditures										
Land	-	-	-	-	-	-	-	-	-	-
Communication Equipment	-	-	-	-	-	-	-	-	-	-
Computers	-	-	-	-	-	-	-	-	-	-
Buildings	6,166	-	-	-	-	-	-	-	-	6,1
Other Real Property	-	-	-	-	-	-	-	-	-	-
Total Expenditures	6,166	-	-	-	-	-	-	-	-	6,1
Balance June 30, 2017	(5,737)	1,168,392	(281,861)	1,766,533	(21,857)	0	55,181	19,352	50,870	2,750,8

Attachment: Impact Fee Annual Rpt FY 2019 (3449 : Accept the Annual Development Impact Fee Report and Water/Wastewater Capacity Fee

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/18**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Parks & Recreation	Totals
Actual Audited										
Balance June 30, 2017	(5,737)	1,168,392	(281,861)	1,766,533	(21,857)	0	55,181	19,352	50,870	2,750,8
Total Revenue										
Impact Fee	49,062	62,938	59,541	102,178	21,857	-	89,493	-	66,738	451,8
Interest	57	16,191	-	29,618	-	-	1,148	280	939	48,2
Total Revenue	49,119	79,129	59,541	131,796	21,857	-	90,641	280	67,677	500,0
Total Expenditures										
Land	-	-	-	-	-	-	-	-	-	-
Safety Equipment	-	91,991	-	-	-	-	-	-	-	91,9
Computers	-	-	-	-	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-	-	-	-	-
Office Machines	-	-	-	-	-	-	-	-	-	-
Public Safety Vehicle	-	-	-	-	-	-	-	-	-	-
Arch/Engineering	-	-	-	-	-	-	-	-	-	-
Parks & Recreation Equipment	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-
Field Equipment	-	-	-	-	-	-	-	-	-	-
Buildings	12,331	21,472	-	-	-	-	-	-	-	33,8
Other Real Property	-	-	-	-	-	-	-	-	-	-
Total Expenditures	12,331	113,463	-	-	-	-	-	-	-	125,7
Balance June 30, 2018	31,051	1,134,058	(222,320)	1,898,329	0	0	145,822	19,632	118,547	3,125.1

**City of El Centro
Schedule of Impact Fee Expenditure
For the Fiscal Year Ended 6/30/19**

	Library	Police	Fire	Streets	Parks	Recreation	General Govt.	Administration	Parks & Recreation	Totals
Actual Audited										
Balance June 30, 2018	31,051	1,134,058	(222,320)	1,898,329	0	0	145,822	19,632	118,547	3,125,1
Total Revenue										
Impact Fee	2,856	33,616	21,134	52,149	-	-	31,131	-	5,152	146,0
Interest	464	16,056	-	30,519	-	-	2,234	276	1,678	51,2
Total Revenue	3,320	49,672	21,134	82,668	-	-	33,365	276	6,830	197,2
Total Expenditures										
Land	-	-	-	-	-	-	-	-	-	-
Safety Equipment	-	-	-	-	-	-	-	-	-	-
Computers	-	-	-	-	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-	-	-	-	-
Office Machines	-	-	-	-	-	-	-	-	-	-
Public Safety Vehicle	-	-	-	-	-	-	-	-	-	-
Arch/Engineering	-	-	-	-	-	-	-	-	-	-
Parks & Recreation Equipment	-	-	-	-	-	-	-	-	-	-
Furniture & Fixtures	-	-	-	-	-	-	-	-	-	-
Field Equipment	-	-	-	-	-	-	-	-	-	-
Buildings	-	30,421	-	-	-	-	-	-	-	30,4
Other Real Property	-	-	-	-	-	-	-	-	125,000	125,0
Total Expenditures	-	30,421	-	-	-	-	-	-	125,000	155,4
Balance June 30, 2019	34,371	1,153,309	(201,186)	1,980,997	0	0	179,187	19,908	377	3,166.9

Attachment: Impact Fee Annual Rpt FY 2019 (3449 : Accept the Annual Development Impact Fee Report and Water/Wastewater Capacity Fee

**City of El Centro
Summary of Impact Fees Since Inception
Through Fiscal Year Ended 6/30/19**

	Library	Police	Fire	Streets	Parks	Recreation	General Government	Admin- istration	Parks & Recreation	Totals
Total Revenues										
Impact Fees	1,554,448	2,284,910	1,407,953	5,796,772	1,003,404	654,921	2,734,680	646,365	583,626	16,667,079
Interest	<u>230,319</u>	<u>402,297</u>	<u>107,298</u>	<u>1,546,690</u>	<u>155,954</u>	<u>120,869</u>	<u>546,766</u>	<u>62,283</u>	<u>18,587</u>	<u>3,191,063</u>
Grand Total Revenues	<u>1,784,767</u>	<u>2,687,207</u>	<u>1,515,251</u>	<u>7,343,462</u>	<u>1,159,358</u>	<u>775,790</u>	<u>3,281,446</u>	<u>708,648</u>	<u>602,213</u>	<u>19,858,142</u>
Total Expenditures										
Library Collection	876,951	-	-	-	-	-	-	-	-	876,951
Communication Equip	22,005	100,758	94,575	-	15,267	-	-	-	-	232,605
Computers	83,789	170,150	43,761	-	-	5,405	241,441	45,274	3,519	593,339
Computer Software	77,504	108,968	96,763	-	11,610	-	8,900	461,454	11,200	776,399
Professional Fees	-	7,650	-	-	7,966	-	-	88,679	-	104,295
Equipment	-	151,475	27,975	-	431,670	24,777	139,747	5,452	14,880	795,976
Office Machines	2,047	-	-	-	-	7,784	-	-	938	10,769
Public Safety Vehicles	-	593,186	1,160,047	-	-	-	-	-	-	1,753,243
Arch/Engineering	-	40,891	-	131,866	-	-	-	-	-	172,757
Furniture & Fixtures	26,147	7,368	122,816	-	-	9,599	3,671	28,166	5,818	203,587
Land & Buildings	338,818	142,536	170,500	1,310,871	287,776	46,000	2,359,735	24,700	398,178	5,079,114
Other Real Property	<u>323,135</u>	<u>210,906</u>	<u>-</u>	<u>3,919,728</u>	<u>405,069</u>	<u>682,225</u>	<u>348,765</u>	<u>35,015</u>	<u>167,303</u>	<u>6,092,146</u>
Grand Total Expenditures	<u>1,750,396</u>	<u>1,533,898</u>	<u>1,716,437</u>	<u>5,362,465</u>	<u>1,159,358</u>	<u>775,790</u>	<u>3,102,259</u>	<u>688,740</u>	<u>601,836</u>	<u>16,691,179</u>
Balance June 30, 2019	<u>34,371</u>	<u>1,153,309</u>	<u>(201,186)</u>	<u>1,980,997</u>	<u>0</u>	<u>0</u>	<u>179,187</u>	<u>19,908</u>	<u>377</u>	<u>3,166,963</u>

Attachment: Impact Fee Annual Rpt FY 2019 (3449 : Accept the Annual Development Impact Fee Report and Water/Wastewater Capacity Fee

(5) Public improvements on which fees were expended, amount of expenditures, percentage of cost funded with impact fees 2019

B) Police	Total Cost of Building Feasability Study	\$	30,421
	Impact Fee Expended		30,421
	Percent Expended		100%
C) Parks & Rec.	Total Cost of Development of Plank Park	\$	240,125
	Impact Fee Expended		125,000
	Percent Expended		52%

(6) n/a

(7) No interfund transfers or loans

(8) No refunds have been paid

LIBRARY IMPACT FEES*Using First In First Out Method*

						ENDING FUND BAL.
	Collections	Interest	City Contribution	Total	Expenditures & Commitments	Net unspent Funds
Activities from 1991	63,063	2,839	-	65,902	65,902	-
Activities from 1992	51,879	7,303	-	59,182	59,182	-
Activities from 1993	47,786	10,294	-	58,080	58,080	-
Activities from 1994	67,382	10,969	-	78,351	78,351	-
Activities from 1995	12,969	13,091	-	26,060	26,060	-
Activities from 1996	19,413	9,560	-	28,973	28,973	-
Activities from 1997	22,029	7,913	-	29,942	29,942	-
Activities from 1998	24,787	10,271	-	35,058	35,058	-
Activities from 1999	11,520	9,633	-	21,153	21,153	-
Activities from 2000	18,339	10,823	-	29,162	29,162	-
Activities from 2001	49,358	15,530	-	64,888	64,888	-
Activities from 2002	37,874	9,726	-	47,600	47,600	-
Activities from 2003	58,140	7,205	-	65,345	65,345	-
Activities from 2004	157,679	7,290	-	164,969	164,969	-
Activities from 2005	375,946	9,436	-	385,382	385,382	-
Activities from 2006	116,309	17,120	-	133,429	133,429	-
Activities from 2007	41,872	32,696	-	74,568	74,568	-
Activities from 2008	139,990	24,685	-	164,675	164,675	-
Activities from 2009	55,118	8,703	-	63,821	63,821	-
Activities from 2010	1,938	1,771	-	3,709	3,709	-
Activities from 2011	313	1,312	-	1,625	1,625	-
Activities from 2012	38,148	819	-	38,967	38,967	-
Activities from 2013	1,428	494	-	1,922	32,208	-
Activities from 2014	30,702	(27)	-	30,675	388	-
Activities from 2015	50,694	92	-	50,786	50,796	-
Activities from 2016	7,140	247	-	7,387	7,666	-
Activities from 2017	713	4	-	717	6,166	-
Activities from 2018	49,062	57	-	49,119	12,331	31,051
Activities from 2019	2,856	464	-	3,320	-	3,320
Total Ending Fund Balance	1,554,447	230,320	-	1,784,767	1,750,396	34,371

POLICE IMPACT FEES*Using First In First Out Method*

						ENDING FUND BAL.
	Collections	Interest	City Contribution	Total	Expenditures & Commitments	Net unspent Funds
Activities from 1991	46,135	2,042	-	48,177	48,177	-
Activities from 1992	79,686	6,331	-	86,017	86,017	-
Activities from 1993	35,238	10,281	-	45,519	45,519	-
Activities from 1994	61,555	11,447	-	73,002	73,002	-
Activities from 1995	12,014	10,780	-	22,794	22,794	-
Activities from 1996	35,135	7,343	-	42,478	42,478	-
Activities from 1997	22,789	9,265	-	32,054	32,054	-
Activities from 1998	25,405	13,160	-	38,565	38,565	-
Activities from 1999	17,577	8,249	-	25,826	25,826	-
Activities from 2000	27,033	9,747	-	36,780	36,780	-
Activities from 2001	44,742	14,584	-	59,326	59,326	-
Activities from 2002	48,710	8,898	-	57,608	57,608	-
Activities from 2003	91,199	7,483	-	98,682	98,682	-
Activities from 2004	250,485	9,297	-	259,782	259,782	-
Activities from 2005	270,273	13,339	-	283,612	283,612	-
Activities from 2006	117,990	28,394	-	146,384	146,384	-
Activities from 2007	370,956	63,530	-	434,486	177,292	257,194
Activities from 2008	195,509	58,909	-	254,418	-	254,418
Activities from 2009	43,913	21,237	-	65,150	-	65,150
Activities from 2010	51,134	5,235	-	56,369	-	56,369
Activities from 2011	86,604	4,542	-	91,146	-	91,146
Activities from 2012	41,822	3,224	-	45,046	-	45,046
Activities from 2013	9,742	10,858	-	20,600	-	20,600
Activities from 2014	54,551	6,603	-	61,154	-	61,154
Activities from 2015	31,820	6,933	-	38,753	-	38,753
Activities from 2016	43,726	7,801	-	51,527	-	51,527
Activities from 2017	72,613	10,538	-	83,151	-	83,151
Activities from 2018	62,938	16,191	-	79,129	-	79,129
Activities from 2019	33,616	16,056	-	49,672	-	49,672
Total Ending Fund Balance	2,284,910	402,297	-	2,687,207	1,533,898	1,153,309

FIRE IMPACT FEES*Using First In First Out Method*

					ENDING FUND BAL.	
	Collections	Interest	City Contribution	Total	Expenditures & Commitments	Net unspent Funds
Activities from 1991	25,437	1,039	-	26,476	26,476	-
Activities from 1992	43,147	3,765	-	46,912	46,912	-
Activities from 1993	17,820	6,257	-	24,077	24,077	-
Activities from 1994	31,225	6,338	-	37,563	37,563	-
Activities from 1995	7,565	4,920	-	12,485	12,485	-
Activities from 1996	22,884	-	-	22,884	22,884	-
Activities from 1997	14,863	-	-	14,863	14,863	-
Activities from 1998	17,762	-	-	17,762	17,762	-
Activities from 1999	11,486	-	-	11,486	11,486	-
Activities from 2000	17,621	-	-	17,621	17,621	-
Activities from 2001	29,180	284	-	29,464	29,464	-
Activities from 2002	31,811	974	-	32,785	32,785	-
Activities from 2003	69,660	2,406	-	72,066	72,066	-
Activities from 2004	234,731	4,365	-	239,096	239,096	-
Activities from 2005	197,825	8,621	-	206,446	206,446	-
Activities from 2006	92,920	16,371	-	109,291	109,291	-
Activities from 2007	89,013	28,966	-	117,979	117,979	-
Activities from 2008	135,749	20,521	-	156,270	156,270	-
Activities from 2009	39,182	1,858	-	41,040	41,040	-
Activities from 2010	15,977	513	-	16,490	28,843	-
Activities from 2011	21,883	1	-	21,884	174,120	-
Activities from 2012	38,259	99	-	38,358	247,688	-
Activities from 2013	3,763	-	-	3,763	29,220	-
Activities from 2014	34,857	-	-	34,857	-	-
Activities from 2015	46,246	-	-	46,246	-	-
Activities from 2016	13,369	-	-	13,369	-	-
Activities from 2017	23,043	-	-	23,043	-	-
Activities from 2018	59,541	-	-	59,541	-	-
Activities from 2019	21,134	-	-	21,134	-	(201,186)
Total Ending Fund Balance	1,407,953	107,298	-	1,515,251	1,716,437	(201,186)

STREETS IMPACT FEES*Using First In First Out Method*

					ENDING FUND BAL.	
	Collections	Interest	City Contribution	Total	Expenditures & Commitments	Net unspent Funds
Activities from 1991	131,435	5,738	-	137,173	137,173	-
Activities from 1992	419,671	25,529	-	445,200	445,200	-
Activities from 1993	95,634	44,258	-	139,892	139,892	-
Activities from 1994	181,226	42,850	-	224,076	224,076	-
Activities from 1995	58,633	43,975	-	102,608	102,608	-
Activities from 1996	94,467	56,776	-	151,243	151,243	-
Activities from 1997	62,997	50,003	-	113,000	113,000	-
Activities from 1998	39,634	64,619	-	104,253	104,253	-
Activities from 1999	49,601	60,425	-	110,026	110,026	-
Activities from 2000	83,483	72,440	-	155,923	155,923	-
Activities from 2001	67,191	93,321	-	160,512	160,512	-
Activities from 2002	149,617	59,208	-	208,825	208,825	-
Activities from 2003	349,581	62,442	-	412,023	412,023	-
Activities from 2004	1,047,559	54,952	-	1,102,511	1,102,511	-
Activities from 2005	614,417	67,432	-	681,849	681,849	-
Activities from 2006	840,784	126,947	-	967,731	967,731	-
Activities from 2007	520,299	221,210	-	741,509	145,620	595,889
Activities from 2008	209,195	158,779	-	367,974	-	367,974
Activities from 2009	37,964	61,537	-	99,501	-	99,501
Activities from 2010	48,596	14,989	-	63,585	-	63,585
Activities from 2011	320,149	12,172	-	332,321	-	332,321
Activities from 2012	33,281	8,605	-	41,886	-	41,886
Activities from 2013	9,599	25,352	-	34,951	-	34,951
Activities from 2014	60,505	9,662	-	70,167	-	70,167
Activities from 2015	24,356	10,960	-	35,316	-	35,316
Activities from 2016	18,599	13,898	-	32,497	-	32,497
Activities from 2017	73,972	18,474	-	92,446	-	92,446
Activities from 2018	102,178	29,618	-	131,796	-	131,796
Activities from 2019	52,149	30,519	-	82,668	-	82,668
Total Ending Fund Balance	5,796,772	1,546,690	-	7,343,462	5,362,465	1,980,997

PARKS IMPACT FEES*Using First In First Out Method*

					ENDING FUND BAL.	
	Collections	Interest	City Contribution	Total	Expenditures & Commitments	Net unspent Funds
Activities from 1991	60,001	2,701	-	62,702	62,702	-
Activities from 1992	48,236	6,917	-	55,153	55,153	-
Activities from 1993	43,800	9,813	-	53,613	53,613	-
Activities from 1994	62,274	9,722	-	71,996	71,996	-
Activities from 1995	12,023	5,616	-	17,639	17,639	-
Activities from 1996	17,997	1,732	-	19,729	19,729	-
Activities from 1997	21,219	2,322	-	23,541	23,541	-
Activities from 1998	22,978	3,755	-	26,733	26,733	-
Activities from 1999	10,681	4,355	-	15,036	15,036	-
Activities from 2000	17,000	5,798	-	22,798	22,798	-
Activities from 2001	45,754	9,618	-	55,372	55,372	-
Activities from 2002	35,111	6,252	-	41,363	41,363	-
Activities from 2003	27,912	3,312	-	31,224	31,224	-
Activities from 2004	123,150	2,015	-	125,165	125,165	-
Activities from 2005	294,033	5,845	-	299,878	299,878	-
Activities from 2006	67,695	14,230	-	81,925	81,925	-
Activities from 2007	44,446	28,798	-	73,244	73,244	-
Activities from 2008	-	23,381	-	23,381	23,381	-
Activities from 2009	12,547	5,620	-	18,167	18,167	-
Activities from 2010	-	348	-	348	348	-
Activities from 2011	522	768	-	1,290	1,290	-
Activities from 2012	-	612	-	612	612	-
Activities from 2013	-	1,659	-	1,659	1,659	-
Activities from 2014	-	768	-	768	768	-
Activities from 2015	-	10	-	10	36,022	-
Activities from 2016	12,880	(13)	-	12,867	-	-
Activities from 2017	1,288	-	-	1,288	-	-
Activities from 2018	21,857	-	-	21,857	-	-
Activities from 2019	-	-	-	-	-	-
Total Ending Fund Balance	1,003,404	155,954	-	1,159,358	1,159,358	-

RECREATION IMPACT FEES*Using First In First Out Method*

					ENDING FUND BAL.	
	Collections	Interest	City Contribution	Total	Expenditures & Commitments	Net unspent Funds
Activities from 1991	52,810	2,348	-	55,158	55,158	-
Activities from 1992	33,306	5,606	-	38,912	38,912	-
Activities from 1993	24,761	7,375	-	32,136	32,136	-
Activities from 1994	34,925	7,647	-	42,572	42,572	-
Activities from 1995	6,580	9,294	-	15,874	15,874	-
Activities from 1996	10,131	8,380	-	18,511	18,511	-
Activities from 1997	11,497	9,577	-	21,074	21,074	-
Activities from 1998	12,937	13,035	-	25,972	25,972	-
Activities from 1999	6,012	11,709	-	17,721	17,721	-
Activities from 2000	9,571	2,199	-	11,770	11,770	-
Activities from 2001	26,277	1,004	-	27,281	27,281	-
Activities from 2002	19,766	4,089	-	23,855	23,855	-
Activities from 2003	30,343	840	-	31,183	31,183	-
Activities from 2004	82,285	1,492	-	83,777	83,777	-
Activities from 2005	206,734	4,884	-	211,618	211,618	-
Activities from 2006	61,427	10,988	-	72,415	72,415	-
Activities from 2007	18,496	14,898	-	33,394	33,394	-
Activities from 2008	-	2,996	-	2,996	2,996	-
Activities from 2009	7,063	998	-	8,061	8,061	-
Activities from 2010	-	1,482	-	1,482	1,482	-
Activities from 2011	-	20	-	20	20	-
Activities from 2012	-	30	-	30	8	-
Activities from 2013	-	-	-	-	-	-
Activities from 2014	-	-	-	-	-	-
Activities from 2015	-	-	-	-	-	-
Activities from 2016	-	(22)	-	(22)	-	-
Activities from 2017	-	-	-	-	-	-
Activities from 2018	-	-	-	-	-	-
Activities from 2019	-	-	-	-	-	-
Total Ending Fund Balance	654,921	120,869	-	775,790	775,790	-

GENERAL GOVERNMENT IMPACT FEES*Using First In First Out Method*

					ENDING FUND BAL.	
	Collections	Interest	City Contribution	Total	Expenditures & Commitments	Net unspent Funds
Activities from 1991	51,634	2,359	-	53,993	53,993	-
Activities from 1992	97,466	7,940	-	105,406	105,406	-
Activities from 1993	51,968	13,090	-	65,058	65,058	-
Activities from 1994	112,705	15,817	-	128,522	128,522	-
Activities from 1995	24,932	19,940	-	44,872	44,872	-
Activities from 1996	72,162	19,563	-	91,725	91,725	-
Activities from 1997	38,066	23,015	-	61,081	61,081	-
Activities from 1998	56,139	25,644	-	81,783	81,783	-
Activities from 1999	67,367	29,502	-	96,869	96,869	-
Activities from 2000	51,158	29,595	-	80,753	80,753	-
Activities from 2001	91,559	15,762	-	107,321	107,321	-
Activities from 2002	98,248	10,673	-	108,921	108,921	-
Activities from 2003	189,738	6,124	-	195,862	195,862	-
Activities from 2004	515,510	12,497	-	528,007	528,007	-
Activities from 2005	544,032	20,655	-	564,687	564,687	-
Activities from 2006	245,025	48,630	-	293,655	293,655	-
Activities from 2007	51,902	98,975	-	150,877	150,877	-
Activities from 2008	-	76,538	-	76,538	76,538	-
Activities from 2009	16,294	28,164	-	44,458	44,458	-
Activities from 2010	-	6,990	-	6,990	6,990	-
Activities from 2011	-	6,278	-	6,278	6,278	-
Activities from 2012	57,376	3,897	-	61,273	61,273	-
Activities from 2013	5,664	13,086	-	18,750	18,750	-
Activities from 2014	52,285	7,529	-	59,814	59,814	-
Activities from 2015	69,353	517	-	69,870	68,766	1,104
Activities from 2016	20,060	264	-	20,324	-	20,324
Activities from 2017	33,413	340	-	33,753	-	33,753
Activities from 2018	89,493	1,148	-	90,641	-	90,641
Activities from 2019	31,131	2,234	-	33,365	-	33,365
Total Ending Fund Balance	2,734,680	546,766	-	3,281,446	3,102,259	179,187

ADMINISTRATION IMPACT FEES*Using First In First Out Method*

					ENDING FUND BAL.	
	Collections	Interest	City Contribution	Total	Expenditures & Commitments	Net unspent Funds
Activities from 1991	7,045	313	-	7,358	7,358	-
Activities from 1992	13,183	1,074	-	14,257	14,257	-
Activities from 1993	5,781	1,739	-	7,520	7,520	-
Activities from 1994	10,340	1,933	-	12,273	12,273	-
Activities from 1995	1,983	2,301	-	4,284	4,284	-
Activities from 1996	5,769	2,167	-	7,936	7,936	-
Activities from 1997	3,132	2,468	-	5,600	5,600	-
Activities from 1998	4,164	2,412	-	6,576	6,576	-
Activities from 1999	2,919	2,110	-	5,029	5,029	-
Activities from 2000	4,134	2,636	-	6,770	6,770	-
Activities from 2001	7,418	3,983	-	11,401	11,401	-
Activities from 2002	8,313	2,417	-	10,730	10,730	-
Activities from 2003	15,150	2,077	-	17,227	17,227	-
Activities from 2004	41,522	2,010	-	43,532	43,532	-
Activities from 2005	44,763	2,757	-	47,520	47,520	-
Activities from 2006	20,194	2,733	-	22,927	22,927	-
Activities from 2007	114,002	5,612	-	119,614	119,614	-
Activities from 2008	223,314	11,517	-	234,831	234,831	-
Activities from 2009	56,195	5,380	-	61,575	61,575	-
Activities from 2010	24,721	1,324	-	26,045	26,045	-
Activities from 2011	32,323	740	-	33,063	15,735	17,328
Activities from 2012	-	365	-	365	-	365
Activities from 2013	-	880	-	880	-	880
Activities from 2014	-	282	-	282	-	282
Activities from 2015	-	180	-	180	-	180
Activities from 2016	-	136	-	136	-	136
Activities from 2017	-	181	-	181	-	181
Activities from 2018	-	280	-	280	-	280
Activities from 2019	-	276	-	276	-	276
Total Ending Fund Balance	646,365	62,283	-	708,648	688,740	19,908

PARKS & RECREATION IMPACT FEES*Using First In First Out Method*

	Collections	Interest	City Contribution	Total	Expenditures & Commitments	ENDING FUND BAL. Net unspent Funds
Activities from 2008	219,160	4,906	-	224,066	224,066	-
Activities from 2009	70,698	3,745	-	74,443	74,443	-
Activities from 2010	3,497	1,707	-	5,204	5,204	-
Activities from 2011	-	641	-	641	641	-
Activities from 2012	68,888	518	-	69,406	69,406	-
Activities from 2013	2,577	2,352	-	4,929	4,929	-
Activities from 2014	55,384	856	-	56,240	56,240	-
Activities from 2015	91,532	207	-	91,739	91,739	-
Activities from 2016	-	556	-	556	556	-
Activities from 2017	-	482	-	482	482	-
Activities from 2018	66,738	939	-	67,677	67,677	-
Activities from 2019	<u>5,152</u>	<u>1,678</u>	-	<u>6,830</u>	<u>6,453</u>	<u>377</u>
Total Ending Fund Balance	583,626	18,587	-	602,213	601,836	377
						<u><u>3,166,963</u></u>

Water Capacity Fees

(1) (2) Current Water Capacity Fee is set forth below

Cost is based on an Equivalent Dwelling Unit base:
 Water Capacity Fee \$6,149 per E.D.U.

(3) (4) The following schedule set forth the beginning and ending balance of the fees collected, interest earned and expenditures

City Of El Centro Schedule Of Water Capacity Fees

Fiscal Year	Beginning Balance	Fee Collected	Interest Earned	Capital Expenditures	Ending Balance
1987	152,707	141,033	42,195	0	335,935
1988	335,935	109,282	27,788	120,000	353,005
1989	353,005	129,720	33,424	85,000	431,149
1990	431,149	379,709	8,847	400,000	419,705
1991	419,705	159,352	33,646	-	612,703
1992	612,703	252,983	38,764	600,000	304,450
1993	304,450	147,198	12,190	400,000	63,838
1994	63,838	301,399	12,854	-	378,091
1995	378,091	57,138	19,190	99,750	354,669
1996	354,669	140,194	20,000	200,000	314,863
1997	314,863	76,724	16,057	-	407,644
1998	407,644	96,418	25,707	-	529,769
1999	529,769	100,176	29,728	-	659,673
2000	659,673	78,302	41,910	-	779,885
2001	779,885	141,699	60,259	-	981,843
2002	981,843	169,966	36,785	-	1,188,594
2003	1,188,594	299,674	33,994	-	1,522,262
2004	1,522,262	850,223	42,126	-	2,414,611
2005	2,414,611	946,477	54,957	853,113	2,562,932
2006	2,562,932	686,079	90,393	-	3,339,404
2007	3,339,404	1,144,516	213,091	1,062,274	3,634,737
2008	3,634,737	1,358,214	218,687	1,159,555	4,052,082
2009	4,052,082	406,478	82,455	1,340,802	3,200,213
2010	3,200,213	142,253	6,886	306,596	3,042,756
2011	3,042,756	166,441	9,090	1,135,492	2,082,795
2012	2,082,795	454,553	4,648	5,229	2,536,767
2013	2,536,767	187,223	19,483	4,853	2,738,620
2014	2,738,620	236,850	14,781	37,175	2,953,076
2015	2,953,076	477,283	17,756	793,626	2,654,489
2016	2,654,489	163,533	25,315	822,029	2,021,308
2017	2,021,308	221,044	20,208	-	2,262,560
2018	2,262,560	691,185	35,400	-	2,989,145
2019	2,989,145	664,059	45,453	-	3,698,657
		10,913,319	1,348,614	9,425,495	

(5) There were no miscellaneous water plant improvements

(6) n/a

(7) No interfund transfers or loans

(8) No refunds have been paid

Wastewater Capacity Fees

(1) (2) Current Wastewater Capacity Fee is set forth below

Cost is based on an Equivalent Dwelling Unit base:

Wastewater Capacity Fee \$7,174 per E.D.U.

(3) (4) The following schedule set forth the beginning and ending balance of the fees collected, interest earned and expenditures

City Of El Centro Schedule Of Wastewater Capacity Fees

Fiscal Year	Beginning Balance	Fee Collected	Interest Earned	Capital Expenditures	Ending Balance
1987	364,261	141,033	43,788	-	549,082
1988	549,082	109,282	44,502	-	702,866
1989	702,866	129,720	62,778	309,000	586,364
1990	586,364	455,495	3,802	772,000	273,661
1991	273,661	193,799	25,318	-	492,778
1992	492,778	300,066	37,052	457,142	372,754
1993	372,754	204,361	15,283	500,000	92,398
1994	92,398	363,227	16,494	-	472,119
1995	472,119	83,861	28,300	-	584,280
1996	584,280	143,828	30,000	250,000	508,108
1997	508,108	101,903	25,828	-	635,839
1998	635,839	87,911	38,186	-	761,936
1999	761,936	99,871	41,111	-	902,918
2000	902,918	109,024	57,629	-	1,069,571
2001	1,069,571	174,550	81,508	-	1,325,629
2002	1,325,629	194,407	49,609	-	1,569,645
2003	1,569,645	362,603	43,866	-	1,976,114
2004	1,976,114	1,034,993	55,050	239,109	2,827,048
2005	2,827,048	1,092,122	62,722	-	3,981,892
2006	3,981,892	831,024	143,123	-	4,956,039
2007	4,956,039	956,697	317,673	423,167	5,807,242
2008	5,807,242	1,532,693	272,510	2,962,678	4,649,767
2009	4,649,767	162,444	81,438	696,803	4,196,847
2010	4,196,847	161,071	15,274	-	4,373,192
2011	4,373,192	117,947	13,670	1,453,488	3,051,321
2012	3,051,321	535,212	7,137	42,052	3,551,618
2013	3,551,618	16,304	27,130	869,730	2,725,322
2014	2,725,322	328,881	15,942	93,775	2,976,370
2015	2,976,370	546,160	18,332	-	3,540,862
2016	3,540,862	159,042	33,232	-	3,733,136
2017	3,733,136	270,625	36,546	-	4,040,307
2018	4,040,307	819,600	61,587	-	4,921,494
2019	4,921,494	248,810	71,157	-	5,241,461
		11,819,756	1,806,420	9,068,943	

(5) There were no miscellaneous wastewater plant improvements

(6) n/a

(7) No interfund transfers or loans

(8) No refunds have been paid



**SCHEDULED
RESOLUTION (ID # 3485)**

**Discussion and any necessary action approving
Memorandum of Understanding between the City of El
Centro and the Institute of Local Government for the BOOST
Pilot Program**

CITY MANAGER'S RECOMMENDATION:

Adopt Resolution No. 19- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING A MEMORANDUM OF UNDERSTANDING ("MOU") BETWEEN THE CITY AND THE INSTITUTE FOR LOCAL GOVERNMENT FOR THE PURPOSE OF PARTICIPATING IN THE BOOST PILOT PROGRAM

FISCAL IMPACT:

No Impact

STRATEGIC PLANNING PROGRAM 2013-2018 RELATION:

Not Applicable

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTORS LICENSE, REFERENCE CHECKS, INSURANCE, ETC:

Not Applicable

BACKGROUND:

The Institute of Local Government (ILG) is a non-profit educational organization founded in 1955 for the purpose of promoting good government at the local level with practical, impartial and easy-to-use resources for California Communities. ILG provides information and education for California local governments in subjects including but not limited to budgeting, inclusive public engagement, sustainability, and leadership and governance. The League of California Cities, California State Association of Counties and California Special Districts Association serve as ILG's parent organizations.

In support of their work assisting local governments, ILG has partnered with the State of California Strategic Growth Council (SGS) and created the BOOST Pilot Program. The BOOST program helps under-resourced communities build capacity to develop and secure funding for projects that provide access to clean air and water, clean transportation, affordable housing and economic opportunity in alignment with the state's equity and environmental goals. A FAQ produced by ILG for the BOOST program is attached hereto as Exhibit A.

DISCUSSION:

The City of El Centro has been selected to be one of twelve California communities to participate in the BOOST Pilot Program. As a participant, the City will be provided assistance in the form of organization analysis, opportunity assessment, grant application support, facilitation assistance, education and training. ILG and the City

have held several meetings to discuss the City's local priority projects and how ILG and BOOST can assist the City. Those priority projects have been incorporated in the Memorandum of Understanding that establishes a framework of the partnership between the City and the BOOST pilot program.

CONCLUSION:

Adopt Resolution No. 19- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING A MEMORANDUM OF UNDERSTANDING ("MOU") BETWEEN THE CITY AND THE INSTITUTE FOR LOCAL GOVERNMENT FOR THE PURPOSE OF PARTICIPATING IN THE BOOST PILOT PROGRAM

ATTACHMENTS:

- Exhibit A-BOOST FAQ (PDF)
- Exhibit B-FINAL MOU (PDF)
- Exhibit C-Resolution (PDF)



Build • Organize • Optimize • Strengthen • Transform

Answers to Frequently Asked Questions

What is the BOOST Pilot Program?

BOOST is a new pilot program created by the Institute for Local Government (ILG) with funding and support from the California Strategic Growth Council (SGC). The pilot will help under-resourced communities create a framework for sustainable community planning that is customized and tailored to communities' specific needs.

Has ILG done this work before?

ILG has a long history of helping local governments achieve measureable gains in sustainability and climate action. Over the last decade, ILG has gathered promising practices and lessons learned about sustainability through its flagship Beacon Program for cities and counties. Now, ILG is translating that expertise to assist BOOST communities with projects ranging from housing to disaster recovery to climate action planning. Through BOOST, ILG will offer one-on-one coaching to each community that includes staff trainings, stakeholder and community engagement, and development of a realistic and sustainable implementation plan.

What are the benefits of BOOST for participants?

Not all California communities are accessing state resources and climate funding. Through BOOST, ILG and SGC will help participants excel with right-sized assistance so they can better navigate through complex issues and create healthier, more vibrant communities. BOOST communities will be able to prioritize climate action and accomplish the following:

- **Build** awareness of funding opportunities available to address climate action.
- **Organize** projects to be best positioned to meet goals.
- **Optimize** existing resources and build more capacity.
- **Strengthen** relationships with key stakeholders and identify new opportunities for regional engagement and collaboration.
- **Transform** their approach to addressing climate action.

Why was the BOOST Pilot Program created?

Californians deserve to live in communities where they can have access to clean air and water, clean transportation, affordable housing, and economic opportunity. Yet many communities across the state lack the staff capacity and resources to develop projects and secure funding to make this a reality for their residents.

How is BOOST funded?

The California Legislature appropriated money for this pilot program from the Greenhouse Gas Reduction Fund, administered through California Climate Investments, a statewide initiative that puts billions of cap-and-trade dollars to work reducing greenhouse gas emissions, strengthening the economy, and improving public health outcomes, particularly in disadvantaged communities. As part of BOOST, ILG will work closely with these under-resourced communities to equip them with the skills, tools and knowledge necessary to develop sustainable communities that are protected from the worst effects of climate change.

Who are the participants?

The 2019-20 BOOST program is a pilot outreach effort focused on 10 cities and two regions in California. The jurisdictions in this initial cohort vary in size, geography and demographics. They were selected based on being under-resourced, disadvantaged or low-income, with staff capacity challenges, and a demonstrated desire to work on climate-related issues. The BOOST communities include: the cities of Arcata, Arvin, Bakersfield, East Palo Alto, El



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Centro, Mammoth Lakes, Paramount, Salinas, San Diego and Ventura, and regions in the San Joaquin Valley and the Coachella Valley.

What is the BOOST timeframe?

The BOOST Pilot Program will run through December 2020.

Who do I contact with questions about BOOST?

Contact Karalee Browne or Christal Love-Lazard, program managers with the Institute for Local Government, at kbrowne@ca-ilg.org 916-658-8274 or clazard@ca-ilg.org 916-658-8233.



MEMORANDUM OF UNDERSTANDING

For

TECHNICAL ASSISTANCE, EDUCATION, and TRAINING

Between

CITY OF EL CENTRO

And

INSTITUTE FOR LOCAL GOVERNMENT

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding as of the day and year of the last signature indicated below.

By:

Date: 12/9/19

By: _____

Date: _____

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is entered into by and between the Institute for Local Government (ILG) and the City of El Centro (Local Agency) (collectively, the Parties).

1. PURPOSE

The purpose of this MOU is to establish the framework through which the Parties will collaborate and to articulate the specific objectives of the partnership, as well as the roles and responsibilities of each Party to accomplish those objectives.

2. BACKGROUND

WHEREAS, California Strategic Growth Council's (SGC) California Climate Investments Technical Assistance Program was created to build local capacity and support communities in applying for the cap-and-trade funded grant programs.

WHEREAS, the SGC aims to create replicable models of capacity building and technical assistance and to develop best practices that will inform future service delivery to diverse communities across the state.

WHEREAS, ILG has been selected by SGC to administer the BOOST pilot program to ten cities and two regions in California to model capacity building and technical assistance services; and the Local Agency has been selected to participate in the BOOST pilot program.

WHEREAS, ILG has developed expertise in providing impartial and easy-to-use resources for local agencies to assist with on-the-ground implementation of policies.

WHEREAS, the BOOST pilot program was designed to help local agencies:

- a. Build awareness of funding opportunities available to address climate action.
- b. Organize projects to be best positioned to meet goals.
- c. Optimize existing resources and build more capacity.
- d. Strengthen relationships with key stakeholders and identify new opportunities for regional engagement and collaboration.
- e. Transform their approach to addressing climate action.

WHEREAS, ILG is committed to helping local agencies achieve climate action by providing right-sized assistance so they can better navigate through complex issues and create healthier, more vibrant communities.

NOW, THEREFORE, the undersigned Parties agree as follows:

3. OBJECTIVES

The objectives of this MOU are as follows:

- a. To allow the Parties to engage in discussion, collaborate and identify activities of mutual interest.
- b. Where appropriate and as mutually agreed upon by SGC, ILG and the local agency, to jointly seek sources of external support to fund these planned collaborative efforts.
- c. To make available to other jurisdictions best practices that are discovered through their collaboration, and to share information that will expand the knowledge base and improve outcomes for all California communities.

4. EXPECTATIONS OF BOTH PARTIES

- a. ILG Responsibilities. ILG will conduct the following activities:
 - i. Support & Planning: ILG will offer one-on-one coaching that includes staff trainings and stakeholder engagement, and will work with the Local Agency to develop a realistic and sustainable implementation plan.
 - ii. Consultation: ILG will identify local projects, organize them, and work closely with the Local Agency to identify funding sources through grants and other creative funding mechanisms.
 - iii. Training & Technical Assistance: ILG will assess the specific training, education and technical assistance needs of the local agency related to the BOOST program.
- b. Joint Responsibilities. Each Party agrees to the following joint responsibilities:
 - i. Key Contacts: Each Party will appoint a key contact person for the BOOST pilot program partnership.
 - ii. Willingness to Collaborate: Each Party agrees to collaborate, share relevant information and maintain frequent communications to facilitate cooperation under this MOU.
 - iii. Established Timelines & Deadlines: These key contacts will work together to determine appropriate timelines for project updates and status reports throughout the pilot program period. Agreed upon activities, projects and outcomes related to this partnership will be specified in "Appendix A" of this document.

5. ASSURANCES

- a. Each Party hereby assures and represents that it:
 - i. Has all requisite power and authority to execute this MOU;
 - ii. Is committed to working collaboratively to meet the responsibilities specified in this MOU in order to improve the likelihood of the BOOST pilot program's success;
 - iii. Will comply with all the terms of the BOOST program and all applicable Federal and State laws and regulations.

6. REPORTING

Upon completion of the BOOST pilot program, ILG will provide a closing report, which outlines key activities and outcomes for the Local Agency.

7. FUNDING

This MOU does not anticipate any present exchange of monies between the Parties or guarantee any funding.

8. EFFECTIVE DATE/DURATION/TERMINATION

This MOU is at-will and may be modified by mutual written consent of authorized officials from either Party. This MOU shall become effective upon signature by the authorized officials from each organization and will remain in effect until modified or terminated in writing by either Party with written notice provided to SGC via email to ena.lupine@sgc.ca.gov and First-Class mail addressed to California Strategic Growth Council, 1400 Tenth Street, Sacramento, CA 95814. Unless terminated earlier, this MOU shall end upon the expiration of the BOOST pilot project period on December 31, 2020.

APPENDIX A.

Based on discussions between ILG and the City of El Centro, the following are priorities for this partnership and potential activities that may achieve the desired outcomes.

1. LOCAL AGENCY PRIORITY PROJECTS

The City of El Centro has indicated the following priorities:

- 1) Prepare for the Affordable Housing and Sustainable Communities grant
- 2) Obtain a greenhouse gas emissions baseline for the city and community
- 3) Understand and access California Climate Investments funding and other funding opportunities related to sustainability, infill development, and others
- 4) Build connections with stakeholders in Sacramento and the state
- 5) Prepare for the 2020-2025 Strategic Plan
- 6) Prepare an application for Active Transportation Program (ATP) Cycle 5 grant

2. SCOPE OF ACTIVITIES

To address the above priorities, ILG will work with El Centro to accomplish some or all of the following activities, if possible:

- **Organization Analysis** to understand capacity needs to increase cross-departmental effectiveness around sustainability efforts
- **Opportunity Assessment** to identify projects that qualify for sustainability-related grant funding
- **Grant Application Support** to review and enhance applications for funding assistance
- **Facilitation Assistance** to address public engagement and regional collaboration needs
- **Education and training** in ILG's core program areas including sustainability and public engagement around the strategic plan and other projects

ILG and El Centro may identify additional activities not listed here to accomplish their priorities and desired outcomes.

3. DESIRED OUTCOMES

The following outcomes would demonstrate a successful endeavor by both Parties. ILG and El Centro will work collaboratively to:

1. Affordable Housing and Sustainable Communities grant application development

- a. Facilitate relationship building and partnerships with the Local Agency and subject matter experts and strategic partners to build the capacity, skills, and knowledge of the Local Agency and enhance the application.
 - b. Provide assistance in preparation for the application period.
2. Explore opportunities to identify a greenhouse gas emissions (GHG) inventory for the community and city
 - a. Connect with Imperial County Transportation Commission to understand regional Climate Action Plan framework and potential for disaggregated citywide GHG inventory.
 - b. Facilitate connections with technical assistance and subject matter experts to assist in development of GHG inventory as needed.
3. Understand opportunities for climate related grant opportunities including, but not limited to, elements that would fund portions of the library master plan, infill development, urban stormwater and median planting projects
 - a. Provide education, training, and support to build the capacity of the Local Agency to undertake climate and sustainability projects across departments through the Beacon Program, California Climate Investments, and others.
 - b. Identify grant opportunities and offer consultation and support to help the Local Agency complete project applications through California Climate Investments, state agencies, and other sources as applicable.
4. Elevate the sustainability and climate accomplishments of the Local Agency and build connections with state and local agencies
 - a. Facilitate connections with subject matter experts, key stakeholders, and strategic partners at the state and in Sacramento.
 - b. Facilitate better understanding of, and connection to, the local AB 617 process.
 - c. Identify opportunities for both parties to highlight the Local Agency's sustainability and climate-related accomplishments.
5. Prepare for the 2020-2025 Strategic Plan
 - a. Provide consultation in conducting public outreach.
6. Develop grant application for ATP
 - a. Provide consultation, review, and support to develop and strengthen the Local Agency's application.
 - b. Facilitate connections with the Local Agency and technical assistance providers to review and enhance the application for submission.

RESOLUTION NO. 19-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO
 APPROVING A MEMORANDUM OF UNDERSTANDING (“MOU”)
 BETWEEN THE CITY AND THE INSTITUTE FOR LOCAL GOVERNMENT,
 FOR THE PURPOSE OF PARTICIPATING IN THE BOOST PILOT PROGRAM

WHEREAS, the Institute of Local Government (ILG) has selected the City of El Centro to participate in the BOOST pilot program with the objectives and goals of building local capacity and fostering technical skills to support of the City in applying for California cap and trade funded programs and to serve as a model for other agencies across the State; and

WHEREAS, the City and ILG, now have reached agreement on that MOU for the purpose of establishing the framework through which the City and ILG will collaborate and articulate the specific objectives of the partnership, as well as the roles and responsibilities of each party to accomplish these objectives; and

WHEREAS, there is no cost to the City for the MOU; and

WHEREAS, the City finds that its approval of the MOU will be in the best interest of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO
 RESOLVES AS FOLLOWS:

1. That the foregoing is true, correct, and adopted.
2. That the City does hereby approve the MOU.
3. That the City Manager is hereby authorized to sign the MOU, a copy of which is on file at the Office of the City Clerk, on behalf of the City.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California, held on the day of 2019.

CITY OF EL CENTRO

By _____
 Efrain Silva, Mayor

ATTEST:

By _____
 L. Diane Caldwell, City Clerk

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

By _____
Elizabeth L. Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) SS
CITY OF EL CENTRO)

I, L. Diane Caldwell, City Clerk of the City of El Centro, California, do hereby certify that the forgoing Resolution No. 19-_____ was duly and regularly adopted at a regular meeting of the City Council of the City of El Centro, California, held on the _____ day of _____ 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

By _____
L. Diane Caldwell, City Clerk



**SCHEDULED
ACTION ITEM (ID # 3503)**

**Discussion and any necessary action regarding the
agreement for Services with Imperial County for Professional
Services to Provide Community Outreach for the 2020
Census**

CITY MANAGER'S RECOMMENDATION:

Adopt Resolution No. 19- , A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING AN AGREEMENT BETWEEN THE CITY OF EL CENTRO AND IMPERIAL COUNTY FOR THE CITY TO PROVIDE PROFESSIONAL SERVICES FOR COMMUNITY OUTREACH IN THE CITY OF EL CENTRO FOR THE 2020 CENSUS

FISCAL IMPACT:

The City will receive \$45,471 from Imperial County for Census efforts in the form of grant funding. The grant does not cover Staff time and it unknown how much Staff time will be required from the present time to April 30, 2020.

STRATEGIC PLANNING PROGRAM 2013-2018 RELATION:

Because population affects all aspects of municipal government, the project is consistent with Goals 1-5 of the Strategic Plan.

**DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE
DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE,
CONTRACTORS LICENSE, REFERENCE CHECKS, INSURANCE, ETC:**

Not applicable.

BACKGROUND:

The next Census is Spring 2020. Beginning in mid-March 2020, each household will receive a letter in the mail which will explain the different ways, individuals can fill out the Census questionnaire. This is the first year, the Census will be encouraging internet responses.

The City of El Centro is a member of the Imperial County Complete Count Committee and our goal is to disseminate information regarding the Census and encourage El Centro residents to complete the Census questionnaire as soon as they receive them.

Key Census Dates are as follows:

3/12-3/20- Invitation to the 2020 Census mailed

3/16-3/24- Reminder letters mailed

3/26-4/3- Reminder postcard mailed

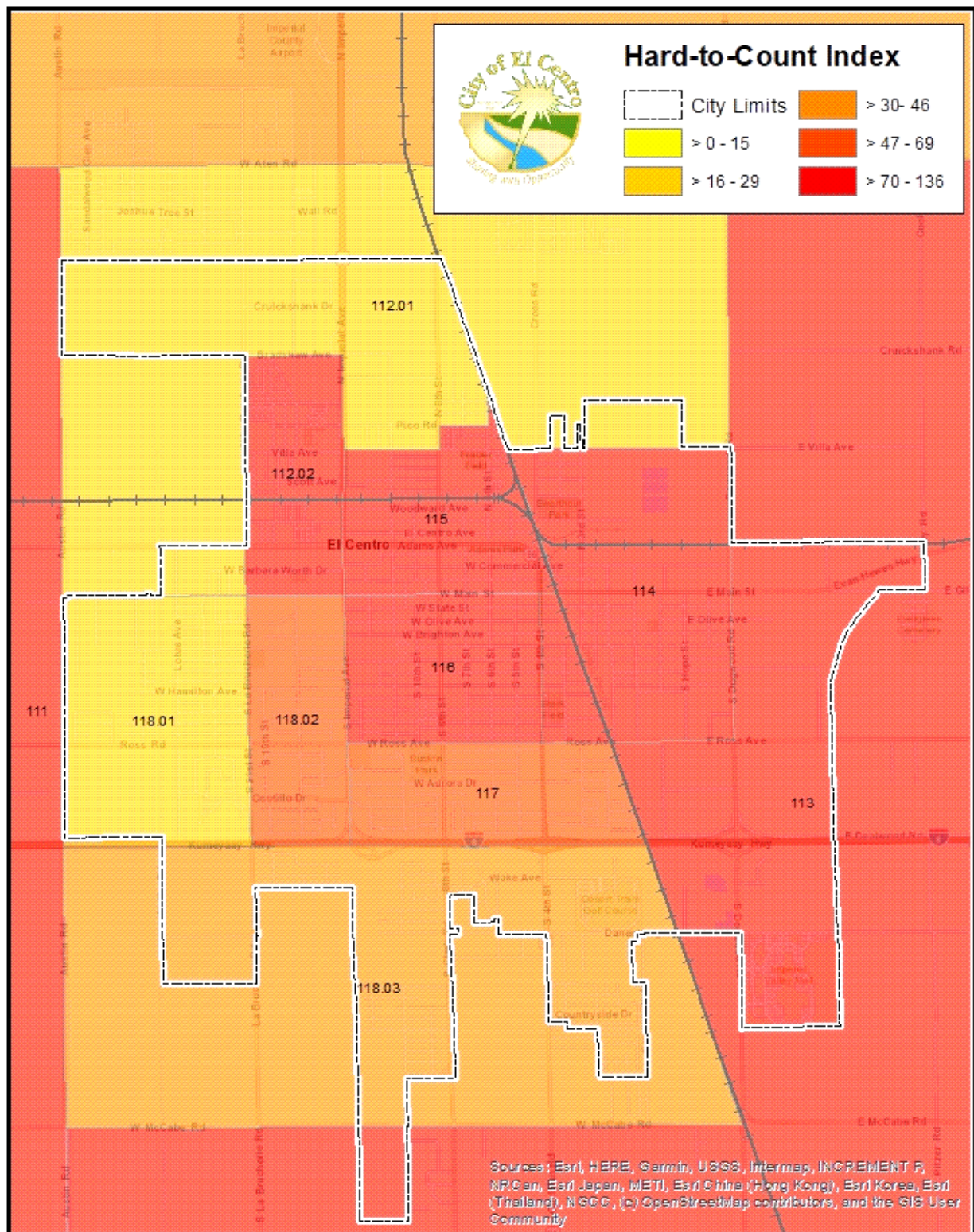
April 1- Census Day!

4/8-4/16- Second reminder and hard copy Census mailed

4/20-4/27- Final postcards mailed before an in-person follow-up

DISCUSSION:

Most of El Centro is considered a hard to count (HTC) area. Within the incorporated areas of El Centro and the general vicinity of the city, there are various Hard-to-Count census tracts. Census tracts identified as Hard-to-Count per the 2010 Census are as follows: 112.02, 114, 115, 116, 117, and 118.02. These tracts had a 2010 mail return rate of 73% or less (in the bottom 20% of return rates nationwide). Because a great portion of El Centro's population is deemed "Hard-to-Count" it is imperative the City focus resources to ensure individuals are properly counted.



Imperial County received funding from the State government to carry out Census efforts. A Request for Proposals (RFP) was issued and El Centro responded to the RFP and was successful. The Agreement with Imperial County attached hereto will allow the City to secure \$45,471 for Census efforts. Census efforts on the City's behalf consist of a variety of activities inclusive of Census Special Events at various location, incentive participation prizes, advertising on billboards, decals on City vehicles, attendance at special events, as well as Census promotional items.

CONCLUSION:

Adoption of Resolution No. 19- , A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING AN AGREEMENT BETWEEN THE CITY OF EL CENTRO AND IMPERIAL COUNTY FOR THE CITY TO PROVIDE PROFESSIONAL SERVICES FOR COMMUNITY OUTREACH IN THE CITY OF EL CENTRO FOR THE 2020 CENSUS

ATTACHMENTS:

- County Census Funding Proposal signed 090319 (PDF)
- Census 2020 County Services Agreement (PDF)
- Census 2020 Resolution (PDF)



September 3, 2019

Imperial County Purchasing Department
 Attn: Esperanza Colio Warren, Deputy County Executive Officer
 1125 Main Street
 El Centro, CA 92243

Re: Request for Proposal to Conduct a Census 2020 Community
 Outreach in an Incorporated City in Imperial County

Dear Ms. Colio,

The City of El Centro is pleased to submit this proposal for funding through the California Census 2020 Funding Allocation to ensure a complete count of its population. The City aims to reach, educate, motivate, and activate individuals who are traditionally excluded and undercounted in the Census. For this reason, as recommended by the U.S Census Bureau and the Complete Count Committee (CCC) Office, the City of El Centro seeks to implement a robust local campaign focusing on outreach in the Hardest-to-Count (HTC) populations in trusted locations, with culturally aware organizations and trusted messengers.

One of the major challenges of any U.S Census is ensuring that everyone gets counted. Individuals that are undercounted, are generally identified as "Hard-to-Count." The Hard-to-Count populations generally consist of children, rural residents, individuals of color, immigrants, homeless, and others.

Within the incorporated areas of El Centro and the general vicinity of the city, there are various Hard-to-Count census tracts. Census tracts identified as Hard-to-Count per the 2010 Census are as follows: 112.02, 114, 115, 116, 117, and 118.02. These tracts had a 2010 mail return rate of 73% or less (in the bottom 20% of return rates nationwide). Because a great portion of El Centro's population is deemed "Hard-to-Count" it is imperative the City focus resources to ensure individuals are properly

Economic Development

1249 W. Main Street, El Centro, CA 92243 (760) 337-4543 Fax (760) 352-4867

counted. The table that follows identifies the various census tracts that require greater follow-up and variables that correlate with Hard-to-Count factors.

The City of El Centro understands the long term effects of having such a large portion of our population going uncounted in the Census 2020 and further understands the reward to be gained by not only local governments, but also by stakeholders such as businesses, developers, transportation planners, and citizen organizations. As part of our efforts, City staff has been working with Dr. Arturo Hernandez of the Federal Census to establish the “**El Centro Counts 2020**” Complete Count Committee (ECCCC). The Strategic Plan that has been prepared by the ECCCC is included as Attachment 1 and incorporated as part of this proposal. The Plan details the committee’s proposed strategy for the outreach and partnering efforts to reach the Hard-to-Count areas of our community.

Table 1 – Hard-to-Count Census Tracts Within El Centro

Census Tract	Population	Variables correlated with tract’s Hard-to-Count Index	Hard-to-Count Index*
112.02	5,637	1. Below 150 percent of poverty level 2. Households receiving public assistance 3. Unemployed	115
114	4,568	1. Non-high school graduates 2. Below 150 percent poverty level 3. Households receiving public assistance	87
115	6,076	1. Households receiving public assistance 2. Limited English-speaking households 3. Vacant housing units	109
116	6,159	1. Unemployed 2. Vacant housing units 3. Renter-occupied units	79
117	5,184	1. Unemployed 2. Limited English-speaking households 3. Moved recently	55
118.02	5,509	1. Unemployed 2. Children under 5 3. Vacant housing units	66
*Statewide the median hard-to-count index is 37.			

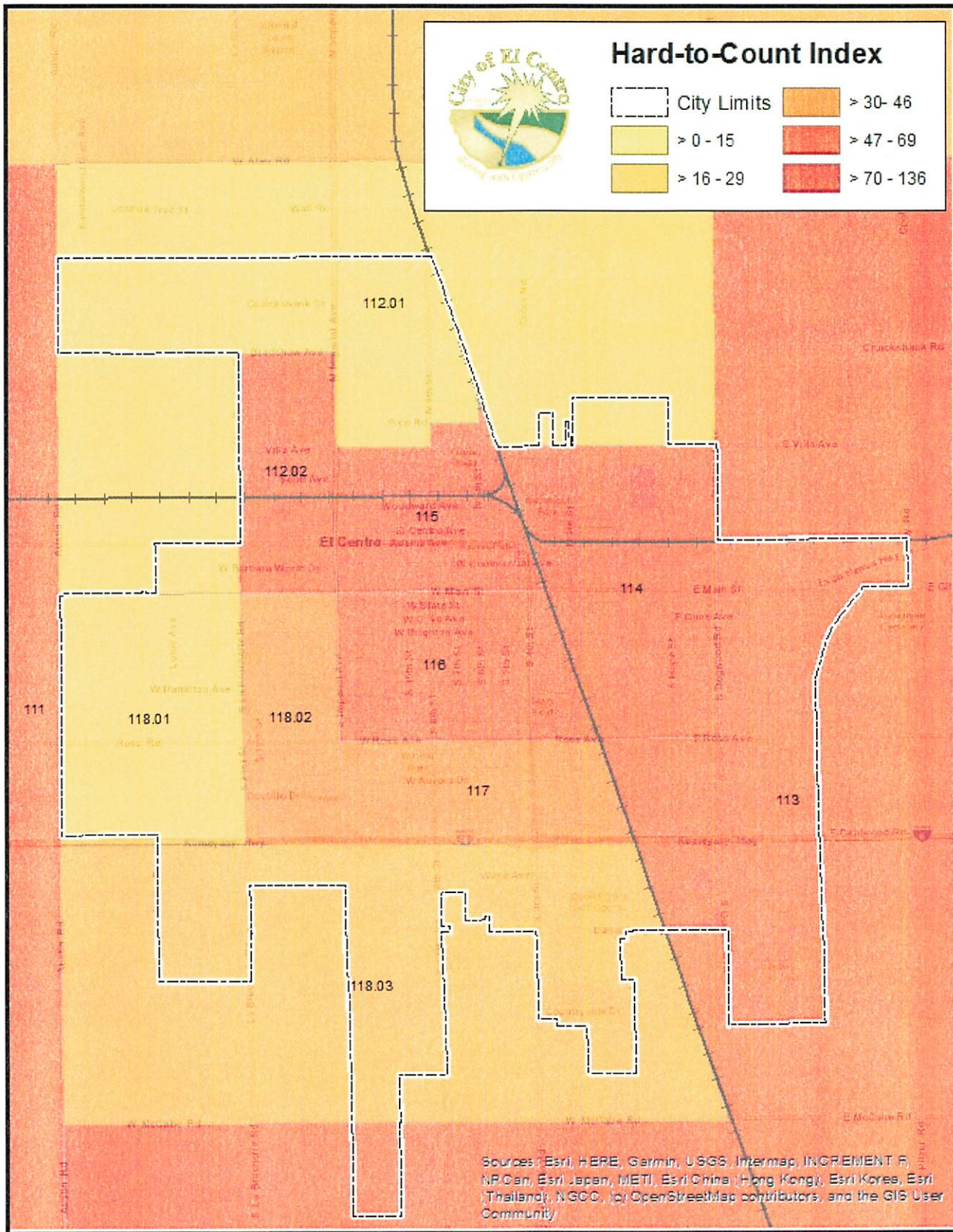


Figure 1 – El Centro Hard-to-Count Census Tracts

The information being provided in this proposal for funding is numbered in a manner to correlate with the Imperial County Complete Count Committee's Request for Proposals.

12.0 Proposal Elements

12.1 Qualifications:

- A. **Incorporation:** The City of El Centro was incorporated in 1908.
- B. **Ability to complete key activities within an 8-month timeline:** The City has an aggressive schedule that is detailed in the Activities Timeline on pages 12-15 of the Strategic Plan. The timeline is summarized as follows:
 - o Education Phase: October 2019 – December 2019
 Note: In the Strategic Plan, the Education Phase starts in September 2019. The City will begin the education phase associated with the Plan prior to the availability of any funding resulting from the submission of this proposal.
 - o Activation Phase: January 2020 – April 2020
 - o Follow-up Phase: April 2020 – May 2020
 Note: In the Strategic Plan, the Follow-up Phase will continue into June 2020. Any activities done within this month will be conducted outside the boundaries of this proposal.
- C. **Organizational capacity to implement the project, including staff, operational and fiscal management:** The City of El Centro will carry out the planned outreach activities through a combination of effort by both city staff and our ECCCC partners. The Census 2020 outreach activities will be administered by the City's Community Services Department and City Manager's Office.

The City will have two people dedicated to the administration of the activities to be undertaken for the Census Complete Count as well as two additional staff members assisting. The overall outreach efforts to be conducted will be completed through a combination of City staff and the ECCCC. The members of the ECCCC who will help in disseminating the message to the community, particularly the HTC areas, are trusted partners that come from a wide variety of community segments including religious organizations, school districts, non-profits, utilities, community representatives, business, public service organizations, and various city departments. The ongoing interaction they have with their respective organization members and clientele makes them accessible and trusted partners.

The funds being administered for the activities that result from this proposal will be administered by the City of El Centro Finance Department. The Department is led by Finance Director, Richard Romero, who has over 33 years in administering public funds.

- D. **Applicants must include a detailed budget along with a brief budget narrative that makes clear the breakdown of line items.** The budget shown on Attachment 2 to this proposal is an expanded version of the budget contained on pages 11-12 of the Strategic Plan. It provides more details of the proposed expenses for each component of the City's outreach efforts.
- E. **Awardees must agree to attend CCC meetings, which allow for community-based organizations to coordinate outreach efforts, share resources, and discuss lessons learned with each other to strengthen their reach to HTC communities in the 2020 Census.**
Staff members from the City of El Centro coordinating the activities that result from this funding are members of the Imperial County Complete Count Committee and have been attending CCC meetings since the beginning of this process. These staff members will continue to attend CCC meetings.

12.2 Proposed Scope of Work

The City has reviewed the Scope of Work required to obtain funding from the California Census 2020 Funding Allocation. We propose to address the six tasks required in the following manner.

Task 1 – The City of El Centro currently has four staff members and one City Councilmember who are members of the Imperial County Complete Count Committee (CCC). City staff will continue working closely with the CCC staff to ensure that expectations and desired outcomes are understood and achieved. City staff will also review with the CCC our proposed schedule, budget and format of deliverables to receive input. During these meetings, clarification of the responsibility of each party will be established.

Task 2 – Specific information on the Hard-to-Count population is provided in Table 1 – Hard-to-County Census Tracts Within El Centro on page 2. The map showing the locations of these areas is shown on Figure 1 – El Centro Hard-to-Count Census Tracts on page 3. Currently, 74.6% of the City's population is located in HTC Census Tracts with a HTC index of 55 or higher.

The ECCCC includes trusted partners of these HTC areas who will work alongside the City on outreaching to the HTC population. The members and the proposed targeted population is as follows.

- Members of religious organizations – Outreach will be done to their congregations through newsletters, flyers, posters, and their respective church groups.
- Education districts – Information will be provided to the students about the importance of the Census and how it will help them throughout their school years. The students will be encouraged to ensure that their household participates in the Census and flyers will be provided to the students for dissemination at home. This flyer will be provided in both English and Spanish and will include contact information for the ECCCC should any further information or assistance be needed.
- Service providers – The ECCCC has members from Clinicas de Salud del Pueblo, Catholic Charities, and the IVLGBT Center. These providers work closely with clientele who are within the segments of the community identified as Hard-To-Count. As trusted partners, they can deliver the message of the importance of the Census to those they provide services to. The City also anticipates working with these trusted partners to coordinate sites for Questionnaire Assistance Centers (QAC) in an effort to reach out to those in the HTC community.
- City departments – The ECCCC staff will be working closely with City departments to take advantage of their relationship and interaction with various members of the HTC community. Training will be provided to City departments about the Census process and timeline so that they are able to answer any questions from members of the community that come into City offices to conduct business, receive services, or participate in activities. Most particularly, employees from the Adult Center and Library will be a focus of the outreach as they have the highest level of interaction with members of the HTC areas. The Adult Center staff works with members of the HTC area, Spanish speaking population, and the senior population, while the Library has close interaction with members from the HTC areas as well as the Spanish speaking population. The Adult Center and Library are identified as locations for QACs during the timeframe when Census responses are being accepted.

During the training provided to City staff, information will be provided on the importance of the Census, the process of submitting Census responses, the availability of QACs during the Census response period, as well as applicable timelines so that they can provide assistance to any community members who seek this information during their interaction with City staff.

The City anticipates taking on a campaign that utilizes various forms of media to attempt to reach as many segments of the community as possible. The activities are summarized as follows.

- Campaign development - The City will be retaining Spectrum Advertising to create a campaign that reaches across various forms of media. The information and materials will include TV commercials, flyers, banners, posters and all material will be created in both Spanish and English.
- Television – Thirty second commercial spots will be created in English and Spanish for broadcasting on various local English and Spanish channels in an attempt reach all members of the community, particularly the HTC. The City's efforts will not only reach the HTC population of El Centro, but will have the added benefit of reaching all HTC populations throughout the Imperial County.
- Radio – The City proposes to engage with local Spanish and English radio stations to produce and broadcast commercials advertising the 2020 Census and delivering the message of the importance of participating. In addition to the efforts being presented as part of this proposal, staff received information that the County CCC would be providing the opportunity, as part of the county media campaign, for Councilmember Oliva to be interviewed about the Census for broadcasting on various radio stations.
- Newspapers – Advertisement will be published in local Spanish and English papers throughout the next several months. In addition to advertising the upcoming Census, advertising will be done after April 1, 2020 reminding the community that they still are able to submit their information and encouraging them to participate.
- Social media – The City plans to utilize all of its available social media pages as well as engaging with our ECCCC members and other community organizations to utilize theirs pages in an attempt to reach as much of the population as possible. We will also be utilizing the option to do Facebook 'buys' to push our message to a larger audience. Facebook 'ads' will be pursued as budget allows; however, as the market for Facebook advertising is competitive and done on an auction basis, this cannot be guaranteed.

Task 3 – The City will be setting up QACs at various City offices as well as working with our ECCCC members to identify sites within the HTC areas for mobile QACs. As part of this process, the City proposes purchasing Ipads with capabilities to connect to facility Wi-Fi. The staff working at the QACs will be bilingual in both English and Spanish and will have information on hand to assist them in utilizing the translation services available

through the Census for languages other than Spanish and English. All staff members working the QAC will be trained in the 'how-to' of completing Census submittals in paper, online, and phone formats so that they can provide assistance to any community member needing help to participate in the count. They will also be versed in the overall Census process and have Census timeline information available for the public. All QAC sites will be handicap accessible.

Task 4 – In an effort to promote online response to the Census, all flyers created will provide website information where the Census can be completed (if available by production time). The QAC's being provided to the public will have computers or Ipad available for use by the public in completing their online questionnaire. In addition to the I pads being available during the operation of the QAC, the City has computers with Wi-Fi capabilities available to the public at both its Adult Center and Community Center which are located in areas with HTC indexes of 115 and 87 respectively.

From mid-March 2020 to mid-April 2020, the City proposes to set up QACs at the Adult Center, City Library, Branch Library, and trusted partner locations. The quantity of QAC set up and availability will be dependent on the amount of funding awarded. The finalized schedule will be included on flyers that will be distributed in both Spanish and English.

The City plans to attend a variety of events being held in the City of El Centro to reach as wide a variety of the community and HTC populations as possible. In addition to the two staff members dedicated to the complete count effort, a variety of staff members who generally work these events as well as ECCCC members who will be volunteering, will be trained in the various aspects of the ECCCC's outreach efforts and Census information.

When estimating the attendance of the HTC community at various events in the City, It should be re-stated that approximately 74.6% of the city's population lives in a Census Tract with a HTC index of 55 or higher. While attending events within the City conducting outreach, ECCCC members will not only be reaching HTC segments of the City but also HTC communities from throughout the County. At a minimum, the City proposes to reach out to the community at the following locations and events.

- El Centro "El Grito de Independencia" – This event has a high attendance of those considered part of the HTC population. The event itself is hosted at Bucklin Park located within Census Tract 117 (HTC Index of 55) and is directly across the street from Census Tract 116 (HTC Index of 79). However, this event is attended largely by members of the Hispanic communities throughout the Imperial County.
- Harvest Night Trunk and Treat (Faith Based) – As part of the City's outreach efforts, we will engage with various faith based organizations to reach out to the members of their congregations and community members they serve. During the

month of October, Christ Community Church, one of the larger churches in the city, holds a Trunk and Treat event to provide a safe place for children to go and be able 'trick or treat' in well-lit and supervised setting.

- El Centro "Christmas Tree Lighting Ceremony" – This event is held in December each year and is well attended by the community as a whole. The target of this outreach will be families, youth, and the Hispanic population.
- El Centro Skate SLAM Event (Youth-Based) – This event is in January and is held at the Sidewinder Skate Park in conjunction with local businesses. The event will target the youth population.
- Carne Asada Cook-off (General Public) - This event is generally held in April each year and is well attended by the community as a whole. The target of this outreach will be families, youth, and the Hispanic population. Although this event will take place after April 1st Census Day, the City will continue outreach efforts to encourage anyone who has not filled out their Census questionnaire to do so.
- El Centro Mardi Gras (General Public) - This event is held in February each year and is well attended by the community as a whole. The target of this outreach will be families, youth, and the Hispanic population.
- California Mid-Winter Fair - This event is held in March each year and is well attended by the County as a whole. The target of this outreach will be families, youth, and the Hispanic population. It is anticipated that this event will be a joint effort of all members of the Imperial County CCC.
- Children's Fair (Family and Children) - This event is generally held in April each year and is well attended by the community as a whole. The target of this outreach will be families, youth, and the Hispanic population. Although this event will take place after April 1st Census Day, the City will continue outreach efforts to encourage anyone who has not filled out their Census questionnaire to do so.
- Easter Vigil and Procession (Faith-Based) – This event is held by the Catholic Church during Easter and attracts a large segment of the Catholic parishioners. It is held at Mc Gee Park which is located in a HTC Census Tract.

Task 5 – All materials developed under this proposal will be created in both English and Spanish. If space on promotional materials does not permit information in both languages, the item will be produced in both English and Spanish versions.

Task 6 – Based on the schedule for this funding, City staff will have already begun its outreach efforts prior to receiving any funding associated with the California Census 2020 Funding Allocation. The City has an aggressive schedule that is detailed within

the Strategic Plan in section 1.10 Activities Timeline on pages 12-15. It is summarized as follows:

- Education Phase: October 2019 – December 2019
Note: In the Strategic Plan, the Education Phase starts in September 2019. The City will begin the education phase associated with the Plan prior to the availability of any funding resulting from the submission of this proposal.
- Activation Phase: January 2020 – April 2020
- Follow-up Phase: April 2020 – May 2020
Note: In the Strategic Plan, the Follow-up Phase will continue into June 2020. Any activities done within this month will be conducted outside the boundaries of this proposal.

Within the Strategic Plan the activities to be undertaken within each phase are identified in detail.

12.3 Project Personnel and Their Availability

The point of contact for this project is Stacy Cox, who is the Economic Development Manager for the City of El Centro. She will be performing all day-to-day activities associated with the Census outreach efforts. Ms. Cox also conducted the Local Update of Census Addresses (LUCA) for both 2010 and 2020, as well as community outreach activities associated with the 2010 Census. Ms. Cox was hired by the City in 1988, and has been working with various aspects of Capital Improvement projects since 2000. She specializes in the Project and Grant Management and has administered an excess of 17 grants and projects totaling more than \$51,029,000. She has experience working with a variety of funding sources including Community Development Block Grants, Economic Development Administration, Prop 84, CA State Parks, CalFire, Local Transit Authority, and Redevelopment Bonds. Her full resume is provided in Attachment 3.

The Project Team will be led by Adriana Nava, Director of Community Services. Ms. Nava has been a city employee since January 2014 and in 2018 was promoted to the position of Community Services Director. She is a certified urban planner and grant writer with over a decade of experience in community planning and managing multi-million dollar projects. Her grant writing efforts have resulted in the award of over \$2 million in state and federal dollars to local Imperial Valley communities, including a \$648,000 grant for construction of Phase II of Plank Park located in El Centro. Ms. Nava has an extensive background in grant and project administration as well as community outreach activities and marketing. Her full resume is provided in Attachment 3.

Assisting in the Census 2020 outreach will be Liz Zarate, Management Assistant with the City Manager's Office. She currently administers the media and marketing efforts for the City of El Centro and has works with the promotion of various City projects and programs.

Oversight of the project will be done by the City Manager of El Centro, Marcela Piedra. Ms. Piedra has been a city employee since January 2002 and has served in several positions with the City. She was appointed City Manager on January 4, 2018.

Ms. Piedra has more than 20 years of experience in local government, administering various grants and funding sources. She also has experience in coordinating and overseeing economic development, housing programs, and multi-family projects utilizing Community Development Block Grant (CDBG) funds, HOME Investment Partnerships and Redevelopment Agency funds. She has managed over \$67 million in capital projects and completed a variety of redevelopment and community projects. Ms. Piedra also worked with Census outreach activities for the 2010 Census.

12.4 Cost of Proposed Services

Budget Narrative:

As previously mentioned, the budget shown on Attachment 2 to this proposal is an expanded version of the budget contained on pages 11-12 of the Strategic Plan. It provides more details of the proposed expenses for each component of the City's outreach efforts. The expenses are identified as being paid by either the City's automatic allocation or a request for funds from the competitive portion of the funding.

Based on the detailed budget, the City has outlined the use of the full **\$18,201** automatic allocated and is requesting **\$47,643** from the competitive portion of the California Census 2020 Funding Allocation, which represents a total request for funds of \$65,844.

The City has identified key activities to be funded to assist in the outreach areas. The budget includes funding requests to carry out the following activities:

- Campaign Development
- Promotion of Census 2020 in Spanish and English in various mediums such as television, radio, and newspaper
- Advertising including billboards, kiosks / banners at Imperial Valley Mall, vehicle wraps, and bus stops.
- Set up of Question Assistance Centers including purchase of Ipads, privacy booths, and stipends for QAC volunteers
- Creation of flyers and posters for handout, mailer inserts, church bulletin boards, City offices, and various events.
- Production of items for attendance at various events including booth set up, staff shirts, and promotional items. A request for stipends to pay for volunteers to run the booths at various community events.
- Set up of Census Information Kiosks at various locations.

In conclusion, the City understands the importance of a complete count on April 1, 2020, to not only our City, but the region as a whole. We look forward to working with the Imperial County Complete Count Committee to reach every member of the County to ensure that they participate in Census 2020.

The City thanks you for your consideration. If any additional or clarifying information is needed, please do not hesitate to contact Stacy Cox at (760) 337-4543 or at scox@cityofelcentro.org.

Sincerely,



Marcela Piedra
City Manager

Attachments:

Attachment 1 – El Centro Complete County Committee Strategic Plan

Attachment 2 – ECCCC Detailed Budget

Attachment 3 – Key Personnel resumes

Addendums 1-4 to the Request for Proposals

City of El Centro
California Census 2020 Funding Allocation Budget

Attachment

10.a

Media & Advertising	Cost	City Allocation		Competitive	
	Description	Item cost	Amount	Item cost	Amount
*Spectrum Creative Services	Packet to include: Bus Shelter design/rent/printing, banner design, and design of 2 flyers (English & Spanish), work to re-size graphics for various flyers		\$ 2,000		
*Billboards	6 mos FULL \$1,355/mo = 8,130 1 mo FULL \$1,530/mo for 1 = \$1,530			6 mos. + 1 mo	\$ 9,660
*City Vehicle Ads	Estimate is \$1,000/car \$1,500 budgeted for Large Vehicles			Car and Expedition	\$ 2,500
City Vehicle Decals	Estimate is \$200/car	3 Public Works Trucks	\$ 600		
IV Mall Advertisement	IV Mall ad production costs	Poster Production	\$ 225	Banner Production	\$ 385
Church Bulletin Reports Announcement	6 columns for \$178 per month/6 mos		\$ 1,068		
Printing Costs for Census Material	10,000 color, two sided	Flyers	\$ 740	2nd flyer style	\$ 740
Resource Table CMWF				Contribution toward CCC booth	\$ 200
Water Bill Inserts	Insert #1 8.5x11, color two sided		\$ 1,028		
Promotional Items for Special Events	Wrist bands - 10,000 one color print on two color band \$2,000 Foldable flying disk - 5,000 \$4,400 Pens - 5,000 4 color ink pen with imprint \$2,900		\$ 3,330		\$ 5,970
Special Event set up	Banner \$60 Branded Pop up tent \$550-800 Branded Table Cloth - \$100 Staff shirts \$450 (6 polos+30 t shirts)	Banner & Shirts	\$ 510	Pop-up table cloth	\$ 650

Attachment: County Census Funding Proposal signed 090319 (3503 : Agreement for Services with

City of El Centro
California Census 2020 Funding Allocation Budget

Stipend for Attendance at Citywide events	Raffle Prizes (<\$250) for Event Raffles Short event stipend \$50 Long event stipend \$75 At least 2 per event				
*El Centro "Christmas Tree Lighting Ceremony"	2 people + 1 TV (\$250)	Long	\$ 400		
*El Centro Skate SLAM Event (Youth-Based)	2 people + 1 Raffle Prize (\$250)		\$ 250	Short	\$ 100
*Carne Asada Cook-off (General Public)	2 people + 1 Raffle Prize (\$250)			Long	\$ 400
*Children's Fair (Family and Children)	2 people + 1 Raffle Prize (\$250)		\$ 250	Long	\$ 150
*Easter Vigil and Procession (Faith-Based)	2 people + 1 Raffle Prize (\$250)		\$ 250	Short	\$ 100
Business Expo January 2020	Booth Fee (\$250) + Raffle Prize (\$250)		\$ 250		\$ 250
Special Census Events					
Special Census Day at MLK Jr. Pavilion (HTC location) Winter Camp Targeting 1st - 6th Grade	Winter camp is held from Dec. 20 to Jan. 3. One day will be "Census Day" where Census activities will be planned from 7:30 AM to 12:30 PM.	Census Coloring Book, Snacks, Pledge Cards	\$ 400		
Special Census Event for Seniors at Adult Center "Saint Census Day" on March 17	The Adult Center will host a Census event on March 17, 2020 to assist seniors in completing questionnaires. Computers are onsite to complete Census questionnaires.	Census flower craft, hot dogs and drinks, raffle prizes.	\$ 1,000		
Special Census Event for Families at the Library	The El Centro Public Library will host a Census Event Mid March 2020 to assist families and seniors in completing questionnaires. Computers are available onsite to complete Census questionnaires.		\$ 1,000		
Event with Campesinos Unidos Mid March 2020	Campesinos Unidos uses the El Centro Public Library Branch as a Volunteer Income Tax Assistance location. We will be hosting small events where a volunteer will be present and where individuals will fill out their Census questionnaire.	TV Raffle Incentive after completion of questionnaire, Volunteer Stipend, etc.	\$ 950		\$ 50
Special Census Event in conjunction with El Centro Spring Fling Event at Bucklin Park	The Parks and Recreation Division hosts Movie Night at the Park. We have scheduled Frozen II and will also include a Census information center given the high turn out of Movie Night Events.				\$ 1,715
El Centro Christmas Parade	Construction of Float \$1000 Stipend for Volunteer Builder \$200 Lights for "Parade of Lights" \$300		\$ 1,200		\$ 300

City of El Centro
California Census 2020 Funding Allocation Budget

Questionnaire Assistance Assistance Centers Centers will be set up to assist with filling out Census from release of Census through late Census.	Mid-March - End of April				
	Ipads for Questionnaire Assistance Centers				
	*Two (2) Ipad for El Centro Main Library		\$ 550		\$ 550
	*Two (2) Ipads for El Centro Library Branch				\$ 1,100
	*Two (2) Ipads for El Centro Adult Center		\$ 550		\$ 550
	*One (1) Ipad for loan to outreach partners		\$ 550		
	Four (4) Privacy booths				\$ 200
Questionnaire Assistance Centers personnel stipends					
*Main Library	\$50/4 hrs. 7 wks - 2x/wk = 8		\$ 300	8	\$ 400
*Library Branch	\$50/4 hrs. 7 wks - 2x/wk = 8		\$ 300	8	\$ 400
*Adult Center	\$50/4 hrs. 7 wks - 2x/wk = 8		\$ 300	8	\$ 400
*Non-profit partner locations	\$50/4 hrs. 7 wks - 2x/wk = 8	4	\$ 200	4	\$ 200
Census Assistance Kiosks	Production of information stations at various locations				\$ 300
Total Request		City Allocation	\$ 18,201	Competitive Allocation	\$ 27,270

AGREEMENT FOR SERVICES

THIS AGREEMENT FOR SERVICES ("Agreement"), made and entered into effective the _____ day of _____, 2019, by and between the **County of Imperial**, a political subdivision of the State of California, by and through its Executive Office ("COUNTY") and the City of _____, a municipal corporation of the state of California ("CONSULTANT") (individually, "Party;" collectively, "Parties") shall be as follows:

RECITALS

WHEREAS, COUNTY desires to retain a qualified city to provide professional services to provide community outreach in the incorporated cities of the County of Imperial for the 2020 census ("Project"); and

WHEREAS, CONSULTANT represents that it is qualified and experienced to perform the Project services; and

WHEREAS, COUNTY desires to engage CONSULTANT to provide services by reason of its qualifications and experience for performing such services, and CONSULTANT has offered to provide the services required for the Project.

NOW, THEREFORE, in consideration of their mutual covenants, COUNTY and CONSULTANT have and hereby agree to the following:

1. RECITALS.

1.1. Parties hereby certify that to the best of their knowledge, the above recitals are true and correct.

1.2. The above recitals are hereby adopted and incorporated within this Agreement.

2. DEFINITIONS.

2.1. "Request for Proposals" or "RFP" shall mean that document that describes the Project and project requirements to prospective bidders entitled, "Request for Proposals – To Conduct A Census 2020 Community Outreach In The Incorporated Cities of Imperial County," dated August 2, 2019. The Request for Proposal is attached hereto as **Exhibit "A"** and incorporated herein by this reference.

2.2. “Proposal” shall mean CONSULTANT’s document entitled,
 “ _____
 _____,”
 dated _____, and submitted to COUNTY’s Executive Office.
 The Proposal is attached hereto as **Exhibit “B”** and incorporated herein this by reference.

3. **CONTRACT COORDINATION.**

3.1. COUNTY’s Executive Officer, or his/her designee, shall be the representative of COUNTY for all purposes under this Agreement. COUNTY’s Executive Officer, or his/her designee, is hereby designated as the Contract Manager for COUNTY. He/she shall supervise the progress and execution of this Agreement.

3.2. CONSULTANT shall assign a single Contract Manager to have overall responsibility for the progress and execution of this Agreement. Should circumstances or conditions subsequent to the execution of this Agreement require a substitute Contract Manager for any reason, the Contract Manager designee shall be subject to the prior written acceptance and approval of COUNTY’s Contract Manager.

4. **DESCRIPTION OF WORK.**

CONSULTANT shall provide all materials and labor to perform this Agreement consistent with the RFP and the Proposal, as set forth in **Exhibits “A” and “B.”** In the event of a conflict amongst this Agreement, the RFP, and the Proposal, the RFP shall take precedence over the Proposal and this Agreement shall take precedence over both.

5. **WORK TO BE PERFORMED BY CONSULTANT.**

5.1. CONSULTANT shall comply with all terms, conditions, and requirements of the RFP, the Proposal, and this Agreement.

5.2. CONSULTANT shall perform such other tasks as necessary and proper for the full performance of the obligations assumed by CONSULTANT hereunder.

5.3. CONSULTANT shall:

5.3.1. Procure all permits and licenses, pay all charges and fees, and give all notices that may be necessary and incidental to the due and lawful prosecution of the services

to be performed by CONSULTANT under this Agreement;

5.3.2. Keep itself fully informed of all existing and proposed federal, state and local laws, ordinances, regulations, orders and decrees which may affect those engaged or employed under this Agreement;

5.3.3. At all times observe and comply with, and cause all of its employees to observe and comply with all of said laws, ordinances, regulations, orders and decrees mentioned above; and

5.3.4. Immediately report to COUNTY's Contract Manager in writing any discrepancy or inconsistency it discovers in said laws, ordinances, regulations, orders and decrees mentioned above in relation to any plans, drawings, specifications or provisions of this Agreement.

6. REPRESENTATIONS BY CONSULTANT.

6.1. CONSULTANT understands and agrees that COUNTY has limited knowledge in the multiple areas specified in the Proposal and the RFP. CONSULTANT has represented itself to be an expert in these fields and understands that COUNTY is relying upon such representation.

6.2. CONSULTANT represents and warrants that it is a lawful entity possessing all required licenses and authorities to do business in the state of California and perform all aspects of this Agreement.

6.3. CONSULTANT shall not commence any work under this Agreement or provide any other services, or materials, in connection therewith until CONSULTANT has received written authorization from COUNTY's Contract Manager to do so.

6.4. CONSULTANT represents and warrants that the people executing this Agreement on behalf of CONSULTANT have the authority of CONSULTANT to sign this Agreement and bind CONSULTANT to the performance of all duties and obligations assumed by CONSULTANT herein.

6.5. CONSULTANT represents and warrants that any employee, subcontractor, and/or agent who will be performing any of the duties and obligations of CONSULTANT herein possess

all required licenses and authorities, as well as the experience and training, to perform such tasks.

6.6. CONSULTANT represents and warrants that the allegations contained in the RFP are true and correct.

6.7. CONSULTANT understands that COUNTY considers the representations made herein to be material and would not enter into this Agreement with CONSULTANT if such representations were not made.

6.8. CONSULTANT understands and agrees not to discuss this Agreement or work performed pursuant to this Agreement with anyone not a party to this Agreement without the prior permission of COUNTY. CONSULTANT further agrees to immediately advise COUNTY of any contacts or inquiries made by anyone not a party to this Agreement with respect to work performed pursuant to this Agreement.

6.9. Prior to accepting any work under this Agreement, CONSULTANT shall perform a due diligence review of its files and advise COUNTY of any conflict or potential conflict CONSULTANT may have with respect to the work requested.

6.10. CONSULTANT understands and agrees that in the course of performance of this Agreement, CONSULTANT may be provided with information or data considered by the owner or the COUNTY to be confidential. COUNTY shall clearly identify such information and/or data as confidential. CONSULTANT shall take all necessary steps necessary to maintain such confidentiality including but not limited to restricting the dissemination of all material received to those required to have such data in order for CONSULTANT to perform under this Agreement.

6.11. CONSULTANT represents that the personnel dedicated to this project, as identified in CONSULTANT's Proposal, will be the people to perform the tasks identified therein. CONSULTANT will not substitute other personnel or engage any contractors to work on any tasks identified herein without prior written notice to COUNTY.

7. TERM OF AGREEMENT.

This Agreement shall commence on the date first written above and shall remain in effect for a

period of eight (8) months, unless otherwise modified or terminated as provided for in this Agreement.

8. COMPENSATION.

8.1. The total compensation payable under this Agreement shall not exceed _____ (\$_____), unless otherwise previously agreed to in writing by COUNTY.

8.2. Except as provided under Paragraph 8.1, COUNTY shall not be responsible to pay CONSULTANT any compensation, out of pocket expenses, fees, reimbursement of expenses or other remuneration.

9. PAYMENT.

9.1. CONSULTANT shall bill COUNTY on a time and material basis as set forth in **Exhibit “B.”** COUNTY shall pay CONSULTANT for completed and approved services upon presentation of its itemized billing.

9.2. COUNTY may retain up to five percent (5%) of the total of amount of each invoice, not to exceed five percent (5%) of the total compensation amount of the completed Project. “Completion of the Project” is when the work to be performed has been completed in accordance with this Agreement, as determined by COUNTY, and all subcontractors, if any, have been paid in full by CONSULTANT. Upon completion of the Project, CONSULTANT shall bill COUNTY the retention for payment by COUNTY.

10. METHOD OF PAYMENT.

CONSULTANT shall at any time prior to the fifteenth (15th) day of any month, submit to COUNTY a written claim for compensation for services performed. The claim shall be in a format approved by COUNTY. No payment shall be made by COUNTY prior to the claims being approved in writing by COUNTY’s Contract Manager or his/her designee. CONSULTANT may expect to receive payment within a reasonable time thereafter and in any event in the normal course of business within thirty (30) days after the claim is submitted.

11. TIME FOR COMPLETION OF THE WORK.

The Parties agree that time is of the essence in the performance of this Agreement. Project scheduling shall be as described in **Exhibits “A” and “B”** unless revisions are approved by both

COUNTY's Contract Manager and CONSULTANT's Contract Manager. Time extensions may be allowed for delays caused by COUNTY, other governmental agencies or factors not directly brought about by the negligence or lack of due care on the part of CONSULTANT.

12. MAINTENANCE AND ACCESS OF BOOKS AND RECORDS.

CONSULTANT shall maintain books, records, documents, reports and other materials developed under this Agreement as follows:

12.1. CONSULTANT shall maintain all ledgers, books of accounts, invoices, vouchers, canceled checks, and other records relating to CONSULTANT's charges for services or expenditures and disbursements charged to COUNTY for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to CONSULTANT pursuant to this Agreement.

12.2. CONSULTANT shall maintain all reports, documents, and records, which demonstrate performance under this Agreement for a minimum period of five (5) years, or for any longer period required by law, from the date of termination or completion of this Agreement.

12.3. Any records or documents required to be maintained by CONSULTANT pursuant to this Agreement shall be made available to COUNTY for inspection or audit at any time during CONSULTANT's regular business hours provided that COUNTY provides CONSULTANT with seven (7) days advanced written or e-mail notice. Copies of such documents shall, at no cost to COUNTY, be provided to COUNTY for inspection at CONSULTANT's address indicated for receipt of notices under this Agreement.

13. SUSPENSION OF AGREEMENT.

COUNTY's Contract Manager shall have the authority to suspend this Agreement, in whole or in part, for such period as deemed necessary due to unfavorable conditions or to the failure on the part of CONSULTANT to perform any provision of this Agreement. CONSULTANT will be paid the compensation due and payable to the date of suspension.

14. TERMINATION.

COUNTY retains the right to terminate this Agreement for any reason by notifying

CONSULTANT in writing twenty (20) days prior to termination and by paying the compensation due and payable to the date of termination; provided, however, if this Agreement is terminated for fault of CONSULTANT, COUNTY shall be obligated to compensate CONSULTANT only for that portion of CONSULTANT's services which are of benefit to COUNTY.

15. INSPECTION.

CONSULTANT shall furnish COUNTY with every reasonable opportunity for COUNTY to ascertain that the services of CONSULTANT are being performed in accordance with the requirements and intentions of this Agreement. All work done and materials furnished, if any, shall be subject to COUNTY's Contract Manager's inspection and approval. The inspection of such work shall not relieve CONSULTANT of any of its obligations to fulfill its Agreement as prescribed.

16. OWNERSHIP OF MATERIALS.

All original drawings, videotapes, studies, sketches, computations, reports, information, data and other materials given to or prepared or assembled by or in the possession of CONSULTANT pursuant to this Agreement shall become the permanent property of COUNTY and shall be delivered to COUNTY upon demand, whether or not completed, and shall not be made available to any individual or organization without the prior written approval of COUNTY.

17. INTEREST OF CONSULTANT.

17.1. CONSULTANT covenants that it presently has no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services hereunder.

17.2. CONSULTANT covenants that, in the performance of this Agreement, no sub-contractor or person having such an interest shall be employed.

17.3. CONSULTANT certifies that no one who has or will have any financial interest under this Agreement is an officer or employee of COUNTY.

18. INDEMNIFICATION.

CONSULTANT shall hold harmless, defend, and indemnify COUNTY and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with

CONSULTANT's performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which was caused by the sole negligence or willful misconduct of COUNTY.

19. INDEPENDENT CONTRACTOR.

19.1. In all situations and circumstances arising out of the terms and conditions of this Agreement, CONSULTANT is an independent contractor, and as an independent contractor, the following shall apply:

19.2. CONSULTANT is not an employee or agent of COUNTY and is only responsible for the requirements and results specified by this Agreement or any other agreement.

19.3. CONSULTANT shall be responsible to COUNTY only for the requirements and results specified by this Agreement and except as specifically provided in this Agreement, shall not be subject to COUNTY's control with respect to the physical actions or activities of CONSULTANT in fulfillment of the requirements of this Agreement.

19.4. CONSULTANT is not, and shall not be, entitled to receive from, or through, COUNTY, and COUNTY shall not provide, or be obligated to provide, CONSULTANT with Workers' Compensation coverage or any other type of employment or worker insurance or benefit coverage required or provided by any Federal, State or local law or regulation for, or normally afforded to, an employee of COUNTY.

19.5. CONSULTANT shall not be entitled to have COUNTY withhold or pay, and COUNTY shall not withhold or pay, on behalf of CONSULTANT, any tax or money relating to the Social Security Old Age Pension Program, Social Security Disability Program, or any other type of pension, annuity, or disability program required or provided by any Federal, State or local law or regulation.

19.6. CONSULTANT shall not be entitled to participate in, nor receive any benefit from, or make any claim against any COUNTY fringe program, including, but not limited to, COUNTY's pension plan, medical and health care plan, dental plan, life insurance plan, or any other type of benefit program, plan, or coverage designated for, provided to, or offered to COUNTY's employees.

1 **19.7.** COUNTY shall not withhold or pay, on behalf of CONSULTANT, any Federal, State, or
 2 local tax, including, but not limited to, any personal income tax, owed by
 3 CONSULTANT.

4 **19.8.** CONSULTANT is, and at all times during the term of this Agreement, shall represent
 5 and conduct itself as an independent contractor, not as an employee of COUNTY.

6 **19.9.** CONSULTANT shall not have the authority, express or implied, to act on behalf of, bind
 7 or obligate COUNTY in any way without the written consent of COUNTY.

8 **20. INSURANCE.**

9 Parties hereby agree, at their respective cost and expense, to obtain and maintain in full force
 10 during the entire term of this Agreement (or extended term thereof) insurance sufficient to cover their
 11 respective risks associated with the work to be performed under this Agreement.

12 **21. PREVAILING WAGE.**

13 **21.1.** CONSULTANT acknowledges that any work that qualifies as a “public work” within the
 14 meaning of California Labor Code section 1720 shall cause CONSULTANT, and its sub-
 15 consultants, to comply with the provisions of California Labor Code sections 1775 et seq.

16 **21.2.** When applicable, copies of the prevailing rate of per diem wages shall be on file at
 17 COUNTY’s Department of Public Works and available to CONSULTANT and any other
 18 interested party upon request. CONSULTANT shall post copies of the prevailing wage
 19 rate of per diem wages at the Project site.

20 **21.3.** CONSULTANT hereby acknowledges and stipulates to the following:

21 **21.3.1.** CONSULTANT has reviewed and agrees to comply, when applicable, with the
 22 provisions of Labor Code section 1776 regarding retention and inspection of
 23 payroll records and noncompliance penalties; and

24 **21.3.2.** CONSULTANT has reviewed and agrees to comply, when applicable, with the
 25 provisions of Labor Code section 1777.5 regarding employment of registered
 26 apprentices; and

27 **21.3.3.** CONSULTANT has reviewed and agrees to comply, when applicable, with the
 28 provisions of Labor Code section 1810 regarding the legal day’s work; and

1 **21.3.4.** CONSULTANT has reviewed and agrees to comply, when applicable, with the
 2 provisions of Labor Code section 1813 regarding forfeiture for violations of the
 3 maximum hours per day and per week provisions contained in the same chapter.

4 **21.3.5.** CONSULTANT has reviewed and agrees to comply, when applicable, with any
 5 applicable provisions for those Projects subject to Department of Industrial
 6 Relations (DIR) Monitoring and Enforcement of prevailing wages. COUNTY
 7 hereby notifies CONSULTANT that CONSULTANT is responsible for
 8 complying with the requirements of Senate Bill 854 (SB854) regarding certified
 9 payroll record reporting. Further information concerning the requirements of
 10 SB854 is available on the DIR website located at: <http://www.dir.ca.gov/Public-Works/PublicWorksEnforcement.html>.

12 **22. ASSIGNMENT.**

13 Neither this Agreement nor any duties or obligations hereunder shall be assignable by
 14 CONSULTANT without the prior written consent of COUNTY. CONSULTANT may employ other
 15 specialists to perform services as required with prior approval by COUNTY.

16 **23. NON-DISCRIMINATION.**

17 **23.1.** During the performance of this Agreement, CONSULTANT and its subcontractors shall
 18 not unlawfully discriminate, harass or allow harassment against any employee or
 19 applicant for employment because of sex, race, color, ancestry, religious creed, national
 20 origin, physical disability (including HIV and AIDS), mental disability, medical
 21 condition (cancer), age (over forty (40)), marital status and denial of family care leave.

22 **23.2.** CONSULTANT and its subcontractors shall insure that the evaluation and treatment of
 23 their employees and applicants for employment are free from such discrimination and
 24 harassment.

25 **23.3.** CONSULTANT and its subcontractors shall comply with the provisions of the Fair
 26 Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable
 27 regulations promulgated thereunder (California Code of Regulations, Title 2, §7285 et
 28 seq.).

23.4. The applicable regulations of the Fair Employment and Housing Commission implementing Government Code §12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

23.5. The applicable regulations of §504 of the Rehabilitation Act of 1973 (29 U.S.C. §794 (a)) are incorporated into this Agreement by reference and made a part hereof as if set forth in full.

23.6. CONSULTANT and its subconsultants shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

23.7. CONSULTANT shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under this Agreement.

24. NOTICES AND REPORTS.

24.1. Any notice and reports under this Agreement shall be in writing and may be given by personal delivery or by mailing by certified mail, addressed as follows:

COUNTY

County Executive Office
Attn: Contract Manager
940 Main Street, Suite 208
El Centro, CA 92243

CONSULTANT

County of Imperial
Clerk of the Board of Supervisors
940 W. Main Street, Suite 209
El Centro, CA 92243

24.2. Notice shall be deemed to have been delivered only upon receipt by the Party, seventy-two (72) hours after deposit in the United States mail or twenty-four (24) hours after deposit with an overnight carrier.

24.3. The addressees and addresses for purposes of this Section may be changed to any other addressee and address by giving written notice of such change. Unless and until written notice of change of addressee and/or address is delivered in the manner provided in this

Section, the addressee and address set forth in this Agreement shall continue in effect for all purposes hereunder.

25. ENTIRE AGREEMENT.

This Agreement contains the entire Agreement between COUNTY and CONSULTANT relating to the transactions contemplated hereby and supersedes all prior or contemporaneous agreements, understandings, provisions, negotiations, representations, or statements, either written or oral.

26. MODIFICATION.

No modification, waiver, amendment, discharge, or change of this Agreement shall be valid unless the same is in writing and signed by both Parties.

27. CAPTIONS.

Captions in this Agreement are inserted for convenience of reference only and do not define, describe or limit the scope or the intent of this Agreement or any of the terms thereof.

28. PARTIAL INVALIDITY.

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force without being impaired or invalidated in any way.

29. GENDER AND INTERPRETATION OF TERMS AND PROVISIONS.

As used in this Agreement and whenever required by the context thereof, each number, both singular and plural, shall include all numbers, and each gender shall include a gender. CONSULTANT as used in this Agreement or in any other document referred to in or made a part of this Agreement shall likewise include the singular and the plural, a corporation, a partnership, individual, firm or person acting in any fiduciary capacity as executor, administrator, trustee or in any other representative capacity or any other entity. All covenants herein contained on the part of CONSULTANT shall be joint and several if more than one person, firm or entity executes the Agreement.

30. WAIVER.

No waiver of any breach or of any of the covenants or conditions of this Agreement shall be construed to be a waiver of any other breach or to be a consent to any further or succeeding breach of the same or any other covenant or condition.

1 **31. CHOICE OF LAW.**

2 This Agreement shall be governed by the laws of the State of California. This Agreement is
3 made and entered into in Imperial County, California. Any action brought by either party with respect
4 to this agreement shall be brought in a court of competent jurisdiction within said County.

5 **32. AUTHORITY.**

6 **32.1.** Each individual executing this Agreement on behalf of CONSULTANT represents and
7 warrants that:

8 **32.1.1.** He/She is duly authorized to execute and deliver this Agreement on behalf of
9 CONSULTANT;

10 **32.1.2.** Such execution and delivery is in accordance with the terms of the Articles of
11 Incorporation or Partnership, any by-laws or Resolutions of CONSULTANT and;

12 **32.1.3.** This Agreement is binding upon CONSULTANT accordance with its terms.

13 **32.2.** CONSULTANT shall deliver to COUNTY evidence acceptable to COUNTY of the
14 foregoing within thirty (30) days of execution of this Agreement.

15 **33. COUNTERPARTS.**

16 This Agreement (as well as any amendments hereto) may be executed in any number of
17 counterparts, each of which when executed shall be an original, and all of which together shall constitute
18 one and the same Agreement. No counterparts shall be effective until all Parties have executed a
19 counterpart hereof.

20 **34. REVIEW OF AGREEMENT TERMS.**

21 **34.1.** Each Party has had the opportunity to receive independent legal advice from its attorneys
22 with respect to the advisability of making the representations, warranties, covenants and
23 agreements provided for herein, and with respect to the advisability of executing this
24 Agreement.

25 **34.2.** Each Party represents and warrants to and covenants with the other Party that:

26 **34.2.1.** This Agreement in its reduction to final written form is a result of extensive good
27 faith negotiations between the Parties and/or their respective legal counsel; and

28 **34.2.2.** The Parties and their legal counsel have had the opportunity to carefully review

and examine this Agreement for execution by said Parties.

34.3. Any statute or rule of construction that ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Agreement.

35. NON-APPROPRIATION.

This Agreement is based upon the availability of public funding. In the event that public funds are unavailable and not appropriated for the performance of the services set forth in this Agreement, the Agreement shall be terminated without penalty after written notice to CONSULTANT of the unavailability and/or non-appropriation of funds.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the day and year first above written.

County of Imperial

By: _____
Ryan E. Kelley, Chairman
Imperial County Board of Supervisors

By: _____

ATTEST:

By: _____
Blanca Acosta, Clerk of the Board
County of Imperial, State of California

APPROVED AS TO FORM:

Katherine Turner,
County Counsel

By: _____
Adam G. Crook,
Assistant County Counsel

RESOLUTION NO. 19-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING AN AGREEMENT BETWEEN THE CITY OF EL CENTRO AND IMPERIAL COUNTY FOR THE CITY TO PROVIDE PROFESSIONAL SERVICES FOR COMMUNITY OUTREACH IN THE CITY OF EL CENTRO FOR THE 2020 CENSUS

WHEREAS, the City of El Centro was awarded \$45,471 from the County of Imperial to provide community outreach in the City of El Centro for the 2020 Census; and

WHEREAS, the City of El Centro Staff is professionally qualified to conduct outreach activities; and

WHEREAS, the City Council finds that its approval of the Agreement will be in the best interest of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. That the foregoing is true, correct and adopted hereby.
2. That the City Council does hereby approve the Agreement with the County, a copy of which is on file in the Office of the City Clerk.
3. That the City Manager is authorized to sign on behalf of the City.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California, held on the day of 2019.

CITY OF EL CENTRO

By _____
Efrain Silva, Mayor

ATTEST:

By _____
L. Diane Caldwell, City Clerk

Attachment: Census 2020 Resolution (3503 : Agreement for Services with Imperial County)

APPROVED AS TO FORM:
Office of the City Attorney

By _____
Elizabeth L. Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, L. Diane Caldwell, City Clerk of the City of El Centro, California, do hereby certify that the foregoing Resolution No. 19-_____ was duly and regularly adopted at a regular meeting of the City Council of the City of El Centro, California held on the _____ day of _____ 2019, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

By _____
L. Diane Caldwell, City Clerk

Attachment: Census 2020 Resolution (3503 : Agreement for Services with Imperial County)



**SCHEDULED
ACTION ITEM (ID # 3478)**

Discussion and any necessary action regarding a Public Hearing for the purpose of the issuance of multi-family housing revenue bonds for Countryside II Apartments Affordable Housing Project

CITY MANAGER'S RECOMMENDATION:

- 1) Conduct a Tax Equity and Fiscal Responsibility Act Hearing in consideration of the issuance of tax exempt bond financing by the California Statewide Communities Authority to provide financing for the construction of a 56-unit multi-family rental housing project located at 1725 W. Adams Avenue; and
- 2) Adopt Resolution No. 19- , A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING THE ISSUANCE OF THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY MULTIFAMILY HOUSING REVENUE BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$15,000,000 FOR THE PURPOSE OF FINANCING OR REFINANCING THE ACQUISITION, CONSTRUCTION, IMPROVEMENT AND EQUIPPING OF COUNTRYSIDE II FAMILY APARTMENTS AND CERTAIN OTHER MATTERS RELATING THERETO

FISCAL IMPACT:

None

STRATEGIC PLANNING PROGRAM 2013-2018 RELATION:

Objective 2 - Expand Housing Opportunities, Task A - Develop Affordable Housing

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTORS LICENSE, REFERENCE CHECKS, INSURANCE, ETC:

BACKGROUND:

Countryside II CIC, LP (the "Borrower") a partnership of which Chelsea Investment Corporation (the "Developer") or a related person to the Developer is the general partner, has requested that the California Municipal Finance Authority (the "CMFA") adopt a plan of financing providing for the issuance of exempt facility bonds in one or more series, and at no time to exceed \$15,000,000 in aggregate principal, to finance or refinance the acquisition, construction, improvement and equipping of a 56-unit multifamily rental housing project located at 1725 Adams Avenue, El Centro, California.

DISCUSSION:

In order for all or a portion of the Bonds to qualify as tax-exempt bonds, the City of El

Centro must conduct a public hearing (the “TEFRA Hearing”) providing for the members of the community an opportunity to speak in favor of or against the use of tax-exempt bonds for the financing of the Project. Prior to such TEFRA Hearing, reasonable notice must be provided to the members of the community. Following the close of the TEFRA Hearing, an “applicable elected representative” of the governmental unit hosting the Project must provide its approval of the issuance of the Bonds for the financing of the Project.

The Bonds to be issued by the CMFA for the Project will be the sole responsibility of the Borrower, and the City will have no financial, legal, moral obligation, liability or responsibility for the Project or the repayment of the Bonds for the financing of the Project. All financing documents with respect to the issuance of the Bonds will contain clear disclaimers that the Bonds are not obligations of the City or the State of California but are to be paid for solely from funds provided by the Borrower.

The Board of Directors of the California Foundation for Stronger Communities, a California non-profit public benefit corporation (the “Foundation”), acts as the Board of Directors for the CMFA. Through its conduit issuance activities, the CMFA shares a portion of the issuance fees it receives with its member communities and donates a portion of these issuance fees to the Foundation for the support of local charities. With respect to the City of El Centro, it is expected that a portion of the issuance fee attributable to the City will be granted by the CMFA to the general fund of the City. Such grant may be used for any lawful purpose of the City.

CONCLUSION:

- 1) Conduct a Tax Equity and Fiscal Responsibility Act Hearing in consideration of the issuance of tax-exempt bond financing by the California Statewide Communities Development Authority to provide financing for the construction of a 56-unit multi- family rental housing project located at 1725 W. Adams Avenue; and
- 2) Adopt Resolution 19- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING THE ISSUANCE OF THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY MULTIFAMILY HOUSING REVENUE BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$15,000,000 FOR THE PURPOSE OF FINANCING OR REFINANCING THE ACQUISITION, CONSTRUCTION, IMPROVEMENT AND EQUIPPING OF COUNTRYSIDE II FAMILY APARTMENTS AND CERTAIN OTHER MATTERS RELATING THERETO.

ATTACHMENTS:

- Resolution (PDF)

RESOLUTION NO. 19-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING THE ISSUANCE OF THE CALIFORNIA MUNICIPAL FINANCE AUTHORITY MULTIFAMILY HOUSING REVENUE BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$15,000,000 FOR THE PURPOSE OF FINANCING OR REFINANCING THE ACQUISITION, CONSTRUCTION, IMPROVEMENT AND EQUIPPING OF COUNTRYSIDE II APARTMENTS AND CERTAIN OTHER MATTERS RELATING THERETO

WHEREAS, Countryside II CIC, LP (the “Borrower”) a partnership of which Chelsea Investment Corporation (the “Developer”) or a related person to the Developer is the general partner, has requested that the California Municipal Finance Authority (the “Authority”) adopt a plan of financing providing for the issuance of exempt facility bonds for a qualified residential rental project pursuant to Section 142(a)(7) of the Internal Revenue Code of 1986 (the “Code”) in one or more series issued from time to time, including bonds issued to refund such exempt facility bonds in one or more series from time to time, and at no time to exceed \$15,000,000 in aggregate principal amount (the “Bonds”), to finance or refinance the acquisition, construction, improvement and equipping of a 56-unit multifamily rental housing project located at 1725 Adams Avenue, El Centro, California (the “Project”); and

WHEREAS, pursuant to Section 147(f) of the Code, the issuance of the Bonds by the Authority must be approved by the City of El Centro (the “City”) because the Project is located within the territorial limits of the City although the City and the City Council have no liability of any kind here; and

WHEREAS, the City Council of the City (the “City Council”) is the elected legislative body of the City and is one of the “applicable elected representatives” required to approve the issuance of the Bonds under Section 147(f) of the Code; and

WHEREAS, the Authority has requested that the City Council approve the issuance of the Bonds by the Authority in order to satisfy the public approval requirement of Section 147(f) of the Code and the requirements of Section 4 of the Joint Exercise of Powers Agreement Relating to the California Municipal Finance Authority, dated as of January 1, 2004 (the “Agreement”), among certain local agencies, including the City; and

WHEREAS, pursuant to Section 147(f) of the Code, the City Council has, following notice duly given, held a public hearing regarding the issuance of the Bonds, and now desires to approve the issuance of the Bonds by the Authority; and

WHEREAS, the approval is exempt from the California Quality Act as an exemption.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. That the foregoing is true, correct and adopted hereby.

Section 2. The City Council hereby approves the issuance of the Bonds by the Authority. It is the purpose and intent of the City Council that this resolution constitute approval of the

issuance of the Bonds by the Authority, for the purposes of (a) Section 147(f) of the Code by the applicable elected representative of the governmental unit having jurisdiction over the area in which the Project is located, in accordance with said Section 147(f) and (b) Section 4 of the Agreement.

Section 3. The issuance of the Bonds shall be subject to the approval of the Authority of all financing documents relating thereto to which the Authority is a party. The City shall have no responsibility or liability whatsoever with respect to the Bonds.

Section 4. The adoption of this Resolution shall not obligate the City or any department thereof to (i) provide any financing to acquire or construct the Project or any refinancing of the Project; (ii) approve any application or request for or take any other action in connection with any planning approval, permit or other action necessary for the acquisition, construction, rehabilitation, installation or operation of the Project; (iii) make any contribution or advance any funds whatsoever to the Authority; or (iv) take any further action with respect to the Authority or its membership therein.

Section 5. The officers of the City are hereby authorized and directed, jointly and severally, to do any and all things and to execute and deliver any and all documents which they deem necessary or advisable in order to carry out, give effect to and comply with the terms and intent of this resolution and the financing transaction approved hereby.

Section 6. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California, held on the _____ day of _____ 2019.

CITY OF EL CENTRO

By: _____
Efrain Silva, Mayor

ATTEST:

By: _____
L. Diane Caldwell, City Clerk

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

By _____
Elizabeth L. Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) SS
CITY OF EL CENTRO)

I, L. Diane Caldwell, City Clerk of the City of El Centro, California, do hereby certify that the forgoing Resolution No. 19-_____ was duly and regularly adopted at a regular meeting of the City Council of the City of El Centro, California, held on the _____ day of _____ 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

By _____
L. Diane Caldwell, City Clerk

Attachment: Resolution (3478 : TEFRA Hearing - Countryside II Apartments)



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

Meeting: 12/17/19 11:30 AM

Department: City Attorney's Office

Category: Authorization

Prepared By: Clara Obeso

Department Head: Marcela Piedra

DOC ID: 3508

12

SCHEDULED ACTION ITEM (ID # 3508)

Discussion and any necessary action regarding Agricultural Burning Program - Request for Letter

CITY MANAGER'S RECOMMENDATION:

Discussion and necessary action regarding request from Council Member Oliva.

DISCUSSION:

At the request of Council Member Tomas Oliva, a letter was drafted regarding the need to address agricultural burning in Imperial County.

CONCLUSION:

Provide direction to staff regarding request for letter from Council Member Oliva.

ATTACHMENTS:

- 12.13.19 Air Quality Letter B. Hueso (PDF)
- 12.13.19 Air Quality Letter J. Vargas (PDF)



*Mayor and
Council Members*
Edgard Garcia
Efrain Silva
Jason Jackson
Tomás Oliva
Cheryl Viegas-Walker

December 18, 2019

Senator Ben Hueso
1224 State Street, Suite D
El Centro, CA 92243

Senator Ben Hueso,

The El Centro City Council writes to you to respectfully request that you continue to address agricultural burning in Imperial County, a practice that continues to be used in our community and affects the air quality of our residents.

One of the many factors that contribute to the poor quality of air in the Imperial Valley is the burning of agricultural fields to clear stubble, weeds and waste. This practice may be fast and economical but it is not sustainable and contaminates the air by producing large amounts of particulate pollutant black carbon, which can penetrate deep into the lungs (data from <https://ccacoalition.org/en/activity/open-agricultural-burning>) causing respiratory related illnesses such as asthma and reduced lung function.

Even though the number of acreage burned in the Imperial County has decreased in the last ten years, the number of the rate of asthma-related prevalence in Imperial County continues to be higher than the state average: 15.1% In Imperial County vs. 14.8% for the State of California for 2015-2016 (data from the CA Department of Public Health).

It is imperative that together we focus our attention on addressing the process of carving out a solution on how we can improve the air quality in our community. We ask that you work with local stakeholders, our farming community, and state agencies, to find an economically feasible solution to further reduce or eliminate the practice of agricultural burning in Imperial County.

Please contact the office of the City Manager to set up a meeting so we may discuss the above referenced issue.

Respectfully,

Efrain Silva
Mayor

El Centro City Hall

1275 Main Street, El Centro, CA 92243 (760) 337-4540 Fax (760) 352-6177

Attachment: 12.13.19 Air Quality Letter B. Hueso (3508 : Agricultural Burning Program - Request for Letter)



December 18, 2019

Congressman Juan Vargas
380 N. 8th Street, Suite 14
El Centro, CA 92243

Congressman Juan Vargas,

The El Centro City Council writes to you to respectfully request that you continue to address agricultural burning in Imperial County, a practice that continues to be used in our community and affects the air quality of our residents.

One of the many factors that contribute to the poor quality of air in the Imperial Valley is the burning of agricultural fields to clear stubble, weeds and waste. This practice may be fast and economical but it is not sustainable and contaminates the air by producing large amounts of particulate pollutant black carbon, which can penetrate deep into the lungs (data from <https://ccacoalition.org/en/activity/open-agricultural-burning>) causing respiratory related illnesses such as asthma and reduced lung function.

Even though the number of acreage burned in the Imperial County has decreased in the last ten years, the number of the rate of asthma-related prevalence in Imperial County continues to be higher than the state average: 15.1% in Imperial County vs. 14.8% for the State of California for 2015-2017 (data from the CA Department of Public Health).

It is imperative that together we focus our attention on addressing the process of carving out a solution on how we can improve the air quality in our community. We ask that you work with local stakeholders, our farming community, and state agencies, to find an economically feasible solution to further reduce or eliminate the practice of agricultural burning in Imperial County.

Please contact the office of the City Manager to set up a meeting so we may discuss the above referenced issue.

Respectfully,

Efrain Silva
Mayor

El Centro City Hall

1275 Main Street, El Centro, CA 92243 (760) 337-4540 Fax (760) 352-6177

*Mayor and
Council Members*
Edgard Garcia
Efrain Silva
Jason Jackson
Tomás Oliva
Cheryl Viegas-Walker

Attachment: 12.13.19 Air Quality Letter J. Vargas (3508 : Agricultural Burning Program - Request for Letter)



**SCHEDULED
ACTION ITEM (ID # 3505)**

Draft Commercial Cannabis Activities Ordinance

CITY MANAGER'S RECOMMENDATION:

Provide input on draft ordinance related to regulation of adult use commercial activities in the City.

FISCAL IMPACT:

Unknown at this time

STRATEGIC PLANNING PROGRAM 2013-2018 RELATION:

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTORS LICENSE, REFERENCE CHECKS, INSURANCE, ETC:

BACKGROUND:

On November 5, 2019, Council directed staff to draft a regulatory ordinance to allow retail commercial cannabis sales in the City.

DISCUSSION:

Prior to finalizing the regulatory ordinance and policies related to retail commercial cannabis uses, staff is seeking Council's review of the draft ordinance that is attached to this report.

Staff will provide a thorough presentation of the proposed ordinance at the Council meeting.

CONCLUSION:

Provide input on draft ordinance related to regulation of adult use commercial activities in the City.

ATTACHMENTS:

- EC - final draft Commercial Cannabis 12.11 (PDF)

ORDINANCE NO.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, REPEALING CHAPTER 13, ARTICLE VII (COMMENCING WITH SECTION 13-110 OF THE CITY CODE) AND ADOPTING CHAPTER 13, ARTICLE X RELATED TO REGULATION OF ADULT USE STOREFRONT ONLY COMMERCIAL CANNABIS ACTIVITIES

Sec. 1. The City of El Centro finds as follows:

WHEREAS, the City of El Centro, California (“City”) is a municipal corporation, duly organized under its Charter and laws of the State of California; and,

WHEREAS, on _____, the City Council adopted Ordinance No. _____ prohibiting commercial cannabis activities (as defined) within the City;

WHEREAS, based upon final regulations of the Bureau of Cannabis Control and input from the public as well as additional research and investigation, the City Council now has determined to allow retail certain limited commercial cannabis dispensaries within the City on the terms and conditions set out in this ordinance; and,

WHEREAS, the City Council also desires to protect the quality of life of the City’s residents by ensuring such commercial cannabis businesses do not adversely affect the health, safety, and welfare of the City; and,

WHEREAS, the authority for this ordinances comes from Sections 5 and 7 of Article XI of the California Constitution, the provisions of MAUCRSA, any subsequent State legislation and/or regulations authorizing the City to adopt ordinances that establish standards, requirements and regulations for the licensing and permitting of commercial adult-use cannabis activity; and

WHEREAS, the City Council finds that this ordinance is consistent with the General Plan. The Ordinance proposes a comprehensive regulatory system for commercial cannabis activities. The regulations include numerical, locational, design, operating, security and sensitive-use distance regulations on commercial cannabis activities in addition to those required by state law and regulations. The Ordinance includes review and recommendations of applications for commercial cannabis activities, which will be overseen by the Community Development Director, and will include the Police Department and Planning Division of the Community Development Department. The Ordinance is consistent with the General Plan goals and policies and limits location near o community-sensitive uses; and

WHEREAS, the Police Department has reviewed and commented on the ordinance to ensure that the it contains adequate regulations, in addition to those required by the state license, for security measures, including security cameras, panic buttons, monitored alarm systems, and on site security guards. The application process will allow for the Police Department to review applications and provide recommendations. The Police Department’s review will be incorporated into determination on whether to approve a permit application.

WHEREAS, the City Council further finds that the Ordinance is not detrimental to the public interest, health, safety, convenience, or welfare. There are a high number of unpermitted commercial cannabis businesses currently operating in some cities. Such unpermitted commercial cannabis businesses may cause significant public health, safety and welfare concerns as discussed in the recitals above. The Ordinance addresses those public health, safety and welfare concerns by limiting the number and location of the commercial cannabis activities and imposing operating conditions that will ensure that qualified patients and persons over 21 years of age have safe access to cannabis while maintaining the quality of life for the City's residents. The Ordinance is not detrimental to but supportive of the public interest, health, safety, convenience, or welfare.

WHEREAS, the City Council finds and determine that this Ordinance is not subject to environmental review under the California Environmental Quality Act pursuant to Title 14 of the California Code of Regulations Section 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment); Section 15060(c)(3) (the activity is not a project as defined in Section 15378) because it has no potential for resulting in a physical change of the environment, directly or indirectly; and Business and Professions Code Section 26055(h) because the Ordinance requires the discretionary review of permits to include any applicable environmental review pursuant to Division 13 (commencing with Section 21000) of the Public Resources Code.

Section. 2. NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO DOES ORDAIN AS FOLLOWS:

Chapter 13, Article VII is repealed in its entirety and amended to read as follows:

ARTICLE VII

Sec. 13-110- 13-131 – Reserved

Section 3. Chapter 13, Article X is adopted to read as follows:

**Chapter 13, ARTICLE X
COMMERCIAL CANNABIS ACTIVITIES**

Sections:

13-150	Purpose and Intent
13-151	Legal Authority
13-152	Commercial Cannabis Activities Prohibited Unless Specifically Authorized by this Chapter
13-153	Compliance with Laws
13-154	Definitions
13-155	Location and Design of Cannabis Businesses
13-156	Building Permits and Inspection
13-157	Reserved

13-158	Right to Occupy and to Use Property
13-159	Commercial Cannabis Business Permit Required to Engage in Commercial Cannabis Business
13-160	Cannabis Employee Requirements
13-161	Maximum Number and Type of Authorized Commercial Cannabis Businesses Permitted
13-162	Eligibility to Seek a Commercial Cannabis Business Permit
13-163	Persons Prohibited from Holding a Commercial Cannabis Business Permit or Being Employed by a Commercial Cannabis Business
13-164	Appeals of Qualification and Ranking Determinations
13-165	Process to Obtain Commercial Cannabis Permit
13-166	Terms and Conditions of the Commercial Cannabis Permit
13-167	Renewal
13-168	Revocation Appeals
13-169	Effect of State License Suspension, Revocation, or Termination
13-170	City Reservation of Rights
13-171	Updated Information
13-172	Change in Ownership
13-173	Change of Location
13-174	City Business License
13-175	Limitations on City's Liability
13-176	Records and Recordkeeping
13-177	Security Measures
13-178	Restriction on Alcohol & Tobacco Sales
12-179	Additional Operating Requirements
13-180	Reserved
13-181	Promulgation of Regulations, Standards and Other Legal Duties
13-182	Fees and Charges
13-183	Community Relations
13-184	Permittee Responsible for Violations
13-185	Inspection and Enforcement
13-186	Violations declared a public nuisance
13-187	Each violation a separate offense
13-188	Criminal Penalties

Sec. 13-150. Purpose and Intent

(a) It is the purpose and intent of this Chapter to implement the provisions of the Medicinal and Adult Use Cannabis Regulation and Safety Act (“MAUCRSA”) to provide access to adult-use for persons over the age of 21 as authorized by the Control, Tax & Regulate the Adult

Use Cannabis Act (“AUMA” or “Proposition 64” passed by California voters in 2016) and by the final regulations adopted by the Bureau of Cannabis Control, while imposing sensible regulations on the use of land to protect the City’s residents, neighborhoods, and businesses from disproportionate and potentially negative impacts.

(b) As such, it is the purpose and intent of this Chapter to regulate storefront retail, commercial cannabis sales and prohibit the delivery from a non-storefront retailer, cultivation, processing, manufacturing, testing, sale, distribution and transportation, as well as special events regarding adult-use cannabis and cannabis products in a responsible manner to protect the health, safety, and welfare of the residents of the City of El Centro and to enforce rules and regulations consistent with State law.

(c) It is the further purpose and intent of this Chapter to require all commercial cannabis operators to obtain and renew, annually, a permit to operate within the City. Nothing in this Chapter is intended to authorize the possession, use, or provision of cannabis for purposes, or in any manner, that violates state or federal law.

(d) The provisions of this Chapter are in addition to any other permits, licenses and approvals which may be required to conduct business in the City, and are in addition to any permits, licenses and approval required under State, City, or other law.

Sec. 13-151. Legal Authority

Any standards, requirements, and regulations regarding health and safety, security, reporting and worker protections established by the State of California, or any of its departments or divisions, shall be the minimum standards applicable in the City to all commercial cannabis activity. It is the intent of this Chapter to regulate commercial cannabis activity in the City in compliance with all provisions MAUCRSA and any subsequent state legislation and regulation as well as the provisions of this Chapter.

Sec. 13-152. Commercial Cannabis Activities Prohibited Unless Specifically Authorized by this Chapter

Except as specifically authorized in this Chapter, the commercial cultivation, manufacture, processing, storing, laboratory testing, labeling, sale, delivery from a non-storefront retailer, distribution or transportation (other than as provided under Section 26090(e) of the Business and Professions Code) of or special events involving cannabis or cannabis product or special events are expressly prohibited in the City.

Sec. 13-153. Compliance with Laws

Nothing in this Chapter shall be construed as authorizing any actions that violate federal, State or local law with respect to the operation of a commercial cannabis business. It shall be the responsibility of the owners, the operators, and the employees of the commercial cannabis business to ensure that the commercial cannabis business is, at all times, operating in a manner compliant with all applicable federal, State and local laws and regulations, specifically including those promulgated by the Bureau of Cannabis Control, and any subsequently enacted State law or regulatory, licensing, or certification requirements, and any specific, additional operating procedures or requirements which may be imposed as conditions of approval of the commercial cannabis business permit.

Sec. 13-154. Definitions

When used in this Chapter, the following words shall have the meanings ascribed to them as set forth herein. Any reference to California statutes includes any regulations promulgated thereunder, and is deemed to include any successor or amended version of the referenced statute or regulatory provision.

- (a) “*Act*” means the Medicinal and Adult-Use Cannabis Regulation and Safety Act as that may be amended from time-to-time.
- (b) “*Applicant*” means a person applying for a permit pursuant to this Chapter.
- (c) “*Branded merchandise*” means clothing, hats, pencils, pens, keychains, mugs, water bottles, beverage glasses, notepads, lanyards, cannabis accessories, or other types of merchandise approved by the Bureau with the name or logo of a commercial cannabis business licensed pursuant to the Act. Branded merchandise does not include items containing cannabis or any items that are considered food as defined by Health and Safety Code section 109935.
- (d) “*Bureau*” means the Bureau of Cannabis Control, previously named the Bureau of Marijuana Control, Bureau of Medical Cannabis Regulation, and Bureau of Medical Marijuana Regulation.
- (e) “*Business day*” is a day Monday through Friday from 8:00 a.m. to 5.00 p.m. Pacific Time, excluding state holidays, during which the Bureau is closed for business.
- (f) “*Cannabis*” means all parts of the *Cannabis sativa* Linnaeus, *Cannabis indica*, or *Cannabis ruderalis*, whether growing or not; the seeds thereof; the resin, whether crude or purified, extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin. “*Cannabis*” also means the separated resin,

whether crude or purified, obtained from cannabis. “Cannabis” does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted therefrom), fiber, oil, or cake, or the sterilized seed of the plant which is incapable of germination. For the purpose of this division, “cannabis” does not mean “industrial hemp” as defined by Section 11018.5 of the Health and Safety Code.

(g) “*Cannabis accessories*” has the same meaning as in Health and Safety Code section 11018.2.

(h) “*Cannabis product*” means a product containing cannabis, including, but not limited to, manufactured cannabis, - intended to be sold for use by cannabis patients in California pursuant to the Compassionate Use Act of 1996 (Proposition 215), found at Section 11362.5 of the California Health and Safety Code (as the same may be amended from time-to-time) or pursuant to the Adult Use of Cannabis Act. For purposes of this Chapter, “cannabis” does not include industrial hemp as defined by Section 81000 of the California Food and Agricultural Code or Section 11018.5 of the California Health and Safety Code.

(i) “*City*” means the City of El Centro.

(j) “*Commercial cannabis activity*” as allowed by this ordinance means the retail sale of commercial cannabis and cannabis products only at a storefront location and associated delivery of retail products from such storefront location as provided in this Chapter and excludes the delivery from a non-storefront retailer, cultivation, manufacture, special events, distribution, processing, storing, laboratory testing, packaging, labeling, or transportation of cannabis as well as the consumption of cannabis on the retail premises, except as otherwise provided in this Code or state law and regulations for personal use.

(k) “*Commercial cannabis business*” means any person or entity which engages in commercial cannabis activity as defined here.

(l) “*Commercial cannabis business permit*” means a regulatory permit issued by the City pursuant to a commercial cannabis business pursuant to this Chapter that is required before any commercial cannabis activity may be conducted in the City. The initial permit and annual renewal of a commercial cannabis business permit are made expressly contingent upon the business’ ongoing compliance with all of the requirements of this Chapter and any regulations adopted by the City governing the commercial cannabis activity at issue.

(m) “*Community Development Director*” means the City Community Development Director or her designee.

(n) “*Cultivation*” means any activity involving the planting, growing, harvesting, drying, curing, grading, or trimming of cannabis.

(o) “*Customer*” means a natural person 21 year of age.

(p) “*Day care center*” has the same meaning as in Section 1596.76 of the Health and Safety Code.

(q) “*Delivery*” means the commercial transfer of cannabis or cannabis products from a retail location to a customer. “*Delivery*” also includes the use by a retailer of any technology platform owned and controlled by the retailer. Delivery from a non-storefront retailer is prohibited.

(r) “*Delivery employee*” means an individual employed by a licensed retailer or licensed microbusiness authorized to engage in retail sales who delivers cannabis goods from the licensed retailer or licensed microbusiness premises to a customer at a physical address pursuant to state regulations.

(s) “*Dispensing*” means any activity involving the retail sale of cannabis or cannabis products from a retailer.

(t) “*Distribution*” means the procurement, sale, and transport of cannabis and cannabis products between licensees.

(u) “*Employee*” means any natural person who is employed or retained as an independent contractor by any permittee in consideration for direct or indirect monetary wages or profit, or any natural person who volunteers his or her services for an employer.

(v) “*Free cannabis goods*” means any amount of cannabis goods provided to any person without cost or payment or exchange of any other thing of value.

(w) “*License*” means a permit or license issued by the State of California, or one of its departments or divisions, under Division 10 of the Business and Professions Code to engage in commercial cannabis activity.

(x) “*Licensee*” means any person holding a state license under Division 10 of the Business and Professions Code.

(y) “*Licensing authority*” means the Bureau of Cannabis Control or any other state agency responsible for the issuance, renewal, or reinstatement of the License, or the state agency authorized to take disciplinary action against the Licensee.

(z) “*Limited-access area*” means an area in which cannabis goods are stored or held and is only accessible to a licensee and its employees and authorized individuals.

(aa) “*Manufacture*” means to compound, blend, extract, infuse, or otherwise make or prepare a cannabis product.

(ab) “*Operation*” means any act for which a commercial cannabis business permit is required under the provisions of this Chapter.

(ac) “*Owner*” means any of the following:

(1) A person with an aggregate ownership interest of 20 percent or more in the person applying for a permit, license or a licensee, unless the interest is solely a security interest, lien, or encumbrance.

(2) The Executive Director of a nonprofit or other entity.

(3) A member of the board of directors of a nonprofit.

(4) An individual who will be participating in the direction, control, or management of the person applying for a commercial cannabis business permit or who has a financial interest in the commercial cannabis business other than a fixed lease of real property or security interest, lien or encumbrance.

(ad) “*Package*” and “*Packaging*” means any container or wrapper that may be used for enclosing or containing any cannabis goods for final retail sale. “*Package*” and “*packaging*” does not include a shipping container or outer wrapping used solely for the transport of cannabis goods in bulk quantity to a licensee.

(ae) “*Permit*” means a commercial cannabis business permit issued by the City only for the purposes authorized by this Chapter.

(af) “*Permittee*” means any person holding a permit under this Chapter.

(ag) “*Person*” includes any individual, firm, partnership, joint venture, association, corporation, limited liability company, estate, trust, business trust, receiver, syndicate, or any other group or combination acting as a unit, and the plural as well as the singular.

(ah) “*Premises*” means the designated structure or structures and land specified in the application that is owned, leased, or otherwise held under the control of the applicant or permittee where the commercial cannabis activity will be or is conducted. The premises shall be a contiguous area and shall only be occupied by one permittee.

(ai) “*Promotional materials*” means any form, letter, circular, pamphlet, publication, or other written material directed to a customer or prospective customer to induce retail sales.

Promotional material does not include permitted signs, displays, decorations, cannabis

accessories, or cannabis goods furnished by a licensed cultivator, licensed manufacturer, licensed distributor, licensed microbusiness, or licensed cannabis event organizer to a retail licensee for advertising purposes. Promotional materials shall have no intrinsic or secondary value.

(aj) “*Publicly owned land*” means any building or real property that is owned, leased, or occupied by a city, county, state, federal, or other government entity.

(ak) “*Purchaser*” means the customer who is engaged in a transaction with a permittee for purposes of obtaining cannabis or cannabis products.

(al) “*Residential area*” is an area that is within 1000 feet of any single-family or multifamily residence, other than commercial hotels, motels, and similar establishments for temporary lodging.

(am) “*Retail area*” means a building, room, or other area that is open to the public, upon the licensed retailer or licensed microbusiness premises authorized to engage in retail sales in which cannabis goods are sold or displayed as governed by the provisions of Chapter 3 of the final regulations.

(an) “*Retailer*” means a storefront commercial cannabis business that offers cannabis, cannabis products, or devices for the use of cannabis or cannabis products, either individually or in any combination, for retail sale, including delivery from that storefront location, pursuant to express authorization, cannabis and cannabis products as part of a retail sale, and where the operator holds a valid commercial cannabis business permit from the City authorizing that operation of a retailer and a valid state license as required by state law to operate a retailer.

(ao) “*Sell*,” “*sale*,” and “*to sell*” include any transaction whereby, for any consideration, title to cannabis or cannabis products are transferred from one person to another, and includes the delivery of cannabis or cannabis products pursuant to an order placed for the purchase of the same and soliciting or receiving an order for the same, but does not include the return by the original purchaser to the location where the product was purchased.

(ap) “*Sublet*” means to lease or rent all or part of a leased or rented property.

(aq) “*Testing laboratory*” means a laboratory, facility, or entity in the state that offers or performs tests of cannabis or cannabis products and that is both of the following:

(1) Accredited by an accrediting body that is independent from all other persons involved in commercial cannabis activity in the State; and

(2) Holds a valid commercial cannabis business permit from the City and a state license as required.

(ar) “*Transport*” means the transfer of cannabis products from the permitted business location of one licensee to the permitted business location of another licensee, for the purposes of conducting commercial cannabis activity.

(as) “*Vehicle alarm system*” is a device or series of devices installed to discourage theft of the vehicle or its contents and is intended to summon general attention or to summon law enforcement as a result of an indication of an attempted breach of the vehicle.

(at) “*Wholesale cost*” has the same meaning as in regulation adopted by the California Department of Tax and Fee Administration for cannabis taxes.

(au) “*Youth center*” has the same meaning as in Section 11353.1 of the Health and Safety Code.

Sec. 13-155. Location and Design of Cannabis Businesses

Commercial cannabis businesses are permitted to engage in commercial cannabis activities subject to the following zoning and locational requirements:

(a) The commercial cannabis business must be located on property zoned heavy commercial, tourist commercial, general commercial, light industrial or in successor zones as may be created from time to time, and must meet all of the requirements for development in these zones. A commercial cannabis business may not be located in the downtown commercial, office commercial or any residential zone.

(b) The property on which the cannabis business is located must also meet all of the distance requirements listed below. All distances shall be the horizontal distance measured in a straight line from exterior parcel line to exterior parcel line without regard to intervening structures, except as listed in subsection (b)(4).

- (1) The parcel shall be no closer than one thousand (1000) feet of any residentially zoned or residentially used parcel in the City, a neighboring city, or unincorporated county.
- (2) The parcel shall be no closer than one thousand (1000) feet from any parcel in the City, a neighboring city, or unincorporated county containing any of the following:
 - A. A school providing instruction in kindergarten or any grades 1 through 12, (whether public, private, or charter, including pre-school, transitional kindergarten, and K-12) that is in existence at the time the permit is issued;

- B. A commercial daycare center licensed by the City, another city, or County that is in existence at the time the permit is issued;
 - C. A youth center that is in existence at the time the permit is issued;
or
 - D. A park that is in existence at the time the permit is issued.
- (3) The City shall consider the proximity of the proposed commercial cannabis business to religious facilities and libraries in existence at the time the permit is granted when determining whether to issue the permit and any conditions thereto.
- (4) For the purposes of this subsection (b), the distance measurement shall be without regard to intervening structures, with the exception of the following, in which case the distance measurement shall be the shortest path of travel around the listed intervening structures:
- A. Freeways;
 - B. Flood control channels;
 - C. Railroads;
- (c) Each proposed cannabis business project shall:
- (1) Conform with the City's general plan, any applicable specific and design requirements;
 - (2) Comply with all applicable zoning and related development standards;
 - (3) Be constructed in a manner that minimizes odors to surrounding uses, and promotes quality design and construction, and consistency with the surrounding properties;
 - (4) Be adequate in size and shape to accommodate the yards, walls, fences, parking and loading facilities, landscaping and all items required for the development;

- (5) Be served by streets and highways adequate in width and improved as necessary to carry the kind and quantity of traffic such use will generate; and
- (6) Be provided with adequate electricity, sewage, disposal, water, fire protection and storm drain facilities for the intended purpose.

Sec. 13-156. Building Permits and Inspection

Prior to commencing operations, and at all times thereafter, a commercial cannabis business shall be subject to a mandatory building inspection, and must obtain all required permits and approvals which would otherwise be required for any business of the same size and intensity operating in that zone. This includes but is not limited to obtaining any required building permit(s), Fire Department approvals, and other zoning and land use permit(s) and approvals. No modifications to the structure of the premises shall be made without required approvals listed above.

Sec. 13-157. Reserved

Sec. 13-158. Right to Occupy and to Use Property

As a condition precedent to the City's issuance of a commercial cannabis business permit pursuant to this Chapter, any person intending to open and to operate a commercial cannabis business shall provide sufficient evidence, which sufficiency shall be determined in the reasonable discretion of the Community Development Director, of the legal right to occupy and to use the proposed location for the proposed commercial cannabis activity. In the event the proposed location will be leased or rented from another person, the applicant shall be required to provide a signed and notarized statement from all owners of the property, acknowledging that the property owners have read this Chapter and consent to the operation of the commercial cannabis business on the owner's property.

Sec. 13-159. Commercial Cannabis Business Permit Required to Engage in Commercial Cannabis Business

(a) No person may engage in any commercial cannabis business or in any commercial cannabis activity within the City, including but not limited to cultivation, manufacture, processing, laboratory testing, transporting, dispensing, special events, distribution, or sale of cannabis or a cannabis product unless the person (1) has a valid, current commercial cannabis business permit from the City; (2) has a valid, current State Seller's Permit; and (3) is currently in compliance with all applicable state and local laws and regulations pertaining to the commercial cannabis business and the commercial cannabis activities, including the duty to obtain a City business permit and business license and any required state licenses. Engaging in a commercial cannabis business or

in any commercial cannabis activity includes establishing, owning, managing, conducting, leasing to, operating, causing, permitting, aiding, abetting, suffering or concealing the fact of such an act.

(b) No temporary events shall be permitted at a state designated fair, as that term is defined in Business and Professions Code Section 19418.

(c) The requirements for issuance of a City permit are in addition to all those required for a state license as provided by state law and Chapter 3 of the final regulations issued by the Bureau of Cannabis Control, as those may be amended from time to time.

Sec. 13-160. Cannabis Employee Requirements

(a) Any person who is an employee within a commercial cannabis business must be legally authorized to do so under applicable state law. Additional requirements of state law and regulations shall be applicable to delivery employees.

(b) A commercial cannabis business shall keep the following records of each of its employees on file at the premises of the business:

- (1) Name, address, and phone number of the employee;
- (2) Age and verification of employee. A copy of a birth certificate, driver's license, government issued identification card, passport or other proof that the applicant is at least twenty-one (21) years of age must be on file with the business;
- (3) A list of any crimes enumerated in California Business and Professions Code Section 26057(b)(4) for which the employee has been convicted;
- (4) Name, address, and contact person for all previous employers of the employee for the last ten (10) years, including, but not limited to, all employers from which the applicant was fired, resigned, or asked to leave and the reasons for such dismissal or firing;
- (5) The fingerprints and a recent photograph of the employee;
- (6) If applicable, verification that the employee is a qualified patient or primary caregiver;

(c) The permittee shall provide to the Chief of Police or his/her designee, upon request, the records described above in subsection (b). The Chief of Police or his/her designee may review

the records and may conduct a background check to determine whether the employee has been convicted of a crime that shows the employee:

- (1) Is dishonest; or
- (2) Has committed a felony or misdemeanor involving fraud, deceit, embezzlement; or
- (3) Was convicted of a violent felony, a crime of moral turpitude; or
- (4) The illegal use, possession, transportation, distribution or similar activities related to controlled substances, as defined in the Federal Controlled Substances Act, except for cannabis related offenses for which the conviction occurred after the passage of the Compassionate Use Act of 1996.

Sec. 13-161. Maximum Number and Type of Authorized Commercial Cannabis Businesses Permitted

The number of commercial cannabis businesses permitted to operate in the City shall be two (2) or otherwise as established by Resolution of the City Council.

(a) This Chapter is only intended to create a maximum number of commercial cannabis businesses that may be issued permits to operate in the City. Nothing in this Chapter creates a mandate that the City must issue any or all of the commercial cannabis business permits if it is determined that the applicants do not meet the standards which are established in the application requirements or further amendments to the application process or that the City Council, upon further deliberation, determines that the issuance of any or all commercial cannabis business permits will impact the public safety, welfare or other policy concerns which may be detrimental in the issuance of these permits.

(b) Each calendar year following the City's initial award of permits, if any, or at any time in the City Council's discretion, the City Council may reassess the number of commercial cannabis business permits which are authorized for issuance. The City Council, in its discretion, may determine by Resolution that the number of commercial cannabis permits should be reduced, stay the same, or be expanded.

Sec. 13-162. Eligibility to Seek a Commercial Cannabis Business Permit

(a) The Community Development Director shall develop and make available written procedures to govern the application process for a City permit, as the manner in which the decision

will ultimately be made regarding ranking of applications for such permit as well as the issuance of any commercial cannabis business permit(s). Such procedures will set out the detailed, objective review criteria to be evaluated on a point system or equivalent quantitative evaluation scale tied to each set of review criteria (“Review Criteria”). The Community Development Director shall prepare the necessary forms, adopt any necessary rules for the application, regulations and processes, solicit applications, conduct initial evaluations of the applicants to determine ability to meet the requirements of this Ordinance and state laws and regulations, and shall coordinate such review with the Police Chief or his designee. A Qualified Applicant must be able to meet all criteria under this ordinance and state law.

(b) At the time of filing the initial application, each applicant shall pay an application deposit fee established by Resolution of City Council, to cover all direct and indirect costs incurred by the City in the application process.

(c) Each applicant also must execute an agreement, in a form approved by the City Attorney, indemnifying, defending (at applicant’s sole cost and expense with counsel chosen by the City), and holding the City, its elected officials, officers, employees, representatives, attorneys and agents, harmless, from any and all claims, losses, damages, injuries, liabilities, fines, penalties or losses which arise out of, or which are in any way related to, the City’s review or issuance of a commercial cannabis business permit, the City’s decision to approve the operation of the commercial cannabis business or activity, including but not limited to the process used by the City in making its decision, or the alleged violation of any federal, state or local laws by the commercial cannabis business or any of its officers, employees or agents.

Sec. 13-163 Eligibility to Apply for Commercial Cannabis Business Permit

(a) After the initial review and ranking of Qualified Applicants, the Community Development Director and Chief of Police shall make a recommendation to the City Manager as to the selection of the one or more qualified commercial cannabis businesses eligible to receive a permit (Eligible Applicant). The selection and determination of the City Manager shall be final unless appealed as set out below.

Sec. 13-164. Appeals of Qualification and Ranking Determinations

(a) Within twenty (20) calendar days after the date of the determination by the City Manager, an aggrieved applicant may appeal such determination by filing a written appeal with the City Clerk setting forth the reasons why the determination was not proper. If no appeal of a determination is made within such twenty-day period,, the determination shall be final.

(b) At the time of filing the appellant shall pay any appeal fee, established by Resolution of the City Council from time to time.

(c) Any appeal stays the decision under appeal.

(d) Upon receipt of the written appeal, the City Clerk shall set the matter for a hearing before the City Manager, or if the appeal has been delegated to the Appeals Board, , before that Appeals Board. The City Manager or Appeals Board shall hear the matter de novo, and shall conduct the hearing pursuant to the written procedures set forth by the City and provided to the appellant.

(e) The decision of the Board of Appeals is final.

Sec. 13-165. Process to Obtain Commercial Cannabis Permit

(a) An Eligible Applicant shall have ninety (90) calendar days to file a complete application for the commercial cannabis business permit recommend. Failure to apply for a commercial cannabis business permit within 90 calendar days of selection shall disqualify the applicant

(b) The application for a commercial cannabis permit shall be processed in the same manner as a conditional use permit pursuant to City Code Chapter 29, Article V, Division 6 of this City Code, including applicable environmental review. Official issuance of the commercial cannabis business permit(s), however, is conditioned upon the prevailing applicant(s) obtaining all required land use approvals with associated environmental review as well as agreeing to all terms and conditions of the permit.

Sec. 13-166. Term and Conditions of the Commercial Cannabis Permit.

(a) The permit shall include all requirements of state law and regulations, of this Chapter and specifically the provisions of Section 13-156 through 13-161 regarding recordkeeping, security measures, minors, hours of operation and other matters.

(b) The commercial cannabis business permit shall only be for a term of one year and shall expire at the end of each one-year period unless renewed as provided herein. Furthermore, no permittee may begin operations, notwithstanding the issuance of a permit, unless all of the state and local laws and regulations, including but not limited to the requirements of this Chapter, applicable building permits, and conditions of the commercial cannabis business permit, have been met.

(c) Each commercial cannabis business permit issued pursuant to this Chapter shall expire one year after the date of its issuance. Commercial cannabis business permits may be renewed annually as provided in this Chapter.

Sec. 13-167**Renewal Applications**

(a) An application for renewal of a commercial cannabis business permit shall be filed at least ninety (90) calendar days prior to the expiration date of the current permit. It is the sole responsibility of the commercial cannabis business owner or operator to file for such a renewal. It is not the responsibility of the City to provide a reminder although the City may choose to do so. If not renewed, the permit expires. Notwithstanding any other provisions of this Code, another permit may be obtained only through the process set out in this Ordinance.

(b) The renewal application shall contain all the information required for new applications and shall be current as of the date of the renewal.

(c) The applicant shall pay a fee in an amount to be set by Resolution of the City Council to cover the direct and indirect costs of processing the renewal permit application, together with any costs incurred by the City to administer the program created under this Chapter.

(d) An application for renewal of a commercial cannabis business permit shall be rejected if any of the following exists:

- (1) The application for renewal is filed less than ninety (90) days before the expiration of the commercial cannabis business permit.
- (2) The commercial cannabis business permit is suspended or revoked at the time of the application.
- (3) The commercial cannabis business has not been in regular and continuous operation in the four (4) months prior to the renewal application.
- (4) The commercial cannabis business has failed to conform to the requirements of this Chapter, or of any regulations adopted pursuant to this Chapter.
- (5) The permittee fails or is unable to renew its State of California license.
- (6) If the City has determined, based on substantial evidence, that the permittee or applicant is in violation of the requirements of this Chapter, of the City Code, or of the state rules and regulations, and the City or state has determined that the violation is grounds for termination or revocation of the commercial cannabis business permit.

(e) The Community Development Director or her designee(s) is authorized to make all decisions concerning the issuance of a renewal permit. In making the decision, the Community Development Director or her designee(s) is authorized to impose additional conditions to a renewal permit, if it is determined to be necessary to ensure compliance with state or federal or local laws and regulations or to preserve the public health, safety or welfare. Appeals from the decision of the Community Development Director are addressed below.

(f) If a renewal application is rejected, a person may file a new application pursuant to this Chapter no sooner than one (1) year from the date of the rejection.

(g) If the commercial cannabis business does not intend to renew the permit and will not be filing an application to do so, the City must be notified ninety (90) calendar days before the expiration date of the permit.

(h) Upon expiration of any permit, the commercial cannabis business must close and remove its signage, equipment and property from the Premises.

Sec. 13-168. Revocation of Permits

Commercial cannabis business permits may be suspended or revoked by the Community Development Director or her designee for any violation of any law and/or any rule, regulation and/or standard adopted pursuant to this Chapter or pursuant to state or federal law or regulations.

Sec. 13-169. Effect of State License Suspension, Revocation, or Termination

Suspension of a license issued by the State of California, or by any of its departments or divisions, shall immediately suspend the ability of a commercial cannabis business to operate within the City, until the State of California, or its respective department or division, reinstates or reissues the State license. Should the State of California, or any of its departments or divisions, revoke or terminate the license of a commercial cannabis business, such revocation or termination shall also immediately revoke or terminate the ability of a commercial cannabis business to operate within the City without further action by the Community Development Director other than notice of such automatic termination..

Sec. 13-170. City's Reservation of Rights

The City reserves the right to reject any or all initial applications. Prior to permit issuance, the City may also modify, postpone, or cancel any request for applications, or the entire program under this Chapter, at any time without liability, obligation, or commitment to any party, firm, or organization, to the extent permitted by law. Persons submitting applications assume the risk that

all or any part of the program, or any particular category of permit potentially authorized under this Chapter, may be cancelled at any time prior to permit issuance. The City further reserves the right to request and obtain additional information from any candidate submitting an application. In addition to any other justification provided, including a failure to comply with other requirements in this Chapter, an application RISKS BEING REJECTED for any of the following reasons:

- (1) The application was received after the designated time and date;
- (2) The application did not contain the required elements, exhibits, nor organized in the required format; or
- (3) The application was not considered fully responsive to the request for permit application.

Notwithstanding anything in this Chapter to the contrary, the City Council reserves the right to reject any or all applications if it determines it would be in the best interest of the City, taking into account any health, safety and welfare impacts on the community. Applicants shall have no right to a commercial cannabis business permit until a permit is actually issued, and then only for the duration of the permit term. Each applicant assumes the risk that, at any time prior to the issuance of a permit, the City Council may terminate or delay the program created under this Chapter or otherwise revise, amend, or repeal this Chapter.

Sec. 13-171. Persons Prohibited from Holding a Commercial Cannabis Business Permit or Being Employed by a Commercial Cannabis Business

(a) No person may hold a commercial cannabis business permit, or be employed by a commercial cannabis business in the City if any of the following conditions exist:

- (1) The applicant, permittee, or employee has been denied a commercial cannabis business permit, or similar license, or has had such a permit or license suspended or revoked by any city, county, city and county or any state cannabis licensing authority, or is in violation of the terms of such license or of state law or regulations, whether or not the license has been denied, suspended or revoked;
- (2) Initial application should have indemnification

- (3) The applicant, permittee, or employee, or the owner of the property upon which the proposed commercial cannabis activity is to occur, was found by the appropriate taxing agency to have been in non-compliance with federal, state or local tax laws or failed to report income from commercial cannabis activities to federal, state, or local government in violation of law.

Within fifteen (15) calendar days of any other change in the information provided in the application form or any change in status of compliance with the provisions of this Chapter, including any change in the commercial cannabis business location or ownership or management members, the applicant shall file an updated application form with the Community Development Director for review along with an application amendment fee. Failure to provide such information is a violation of this Chapter.

Sec. 13-172. Change in Ownership

(a) The person granted a commercial cannabis business permit shall not transfer ownership or control of the permit to another person unless and until the transferee obtains an amendment to the permit from the Community Development Director stating that the transferee is now the permittee. Such an amendment may be obtained only if the transferee files an application with the Community Development in accordance with all provisions of this Chapter (as though the transferee were applying for an original commercial cannabis business permit) accompanied by a transfer fee in amount set by Resolution of the City Council (or if not set, shall be the same amount as the application fee), and the Community Development Director determines in accordance with this Chapter that the transferee passed the background check required for permittees and meets all other requirements of this Chapter. No transfer of ownership may occur within five (5) years of the date the commercial cannabis business permit is originally issued, except as provided below in subsection (d).

(b) Commercial cannabis business permits issued through the grant of a transfer by the City Manager or his/her designee shall be valid for a period of one year beginning on the day the City Manager or his/her designee approves the transfer of the permit. Before the transferee's permit expires, the transferee shall apply for a renewal permit in the manner required by this Chapter.

(c) Changes in ownership of a permittee's business structure or a substantial change in the ownership of a permittee business entity (changes that result in a change of more than 51% of the original ownership), must be approved by the Community Development Director through the transfer process contained in subsection (a). Failure to comply with this provision is grounds for permit revocation.

(d) A permittee may change the form of business entity without applying to the Community Development for a transfer of permit, provided that the membership of the new business entity is substantially similar to the original permit holder business entity (at least 51% of the membership is identical). The permit holder is required to notify the City Manager in writing of the change within ten (10) calendar days of the change. Failure to comply with this provision is grounds for permit revocation.

(e) No commercial cannabis business permit may be transferred when the City has notified the permittee that the permit has been or may be suspended or revoked.

(f) Any attempt to transfer a commercial cannabis business permit either directly or indirectly in violation of this section is hereby declared void, and such a purported transfer shall be deemed a violation of this Chapter as well as grounds for revocation of the permit.

Sec. 13-173. Change of Location

The location specified in the commercial cannabis business permit may not change without an amendment to the permit, processed in the same manner as an initial permit pursuant to the process and fees set forth in this Chapter.

Sec. 13-174. City Business License

Notwithstanding any other requirements of this Chapter, prior to commencing operations, and at all times thereafter, a commercial cannabis business shall maintain a valid City business license, renewably annual.

Sec.13-175 Limitations on City's Liability

To the fullest extent permitted by law, the City does not and shall not assume any liability whatsoever with respect to having issued a commercial cannabis business permit pursuant to this Chapter or otherwise approving the operation of any commercial cannabis business. As a condition to the approval of any commercial cannabis business permit, the applicant shall be required to meet all of the following conditions before receipt of the commercial cannabis business permit:

(a) Provide evidence of commercial liability, workers' compensation and other insurance at coverage limits, and with conditions thereon determined necessary and appropriate from time to time by the Risk Manager.

(c) Reimburse the City for all direct and indirect costs and expenses, including but not limited to legal fees and costs and court costs, which the City may be required to pay as a result of

any legal challenge related to the City's approval of the applicant's commercial cannabis business permit, or related to the City's approval of a commercial cannabis activity.

Sec. 13-176. Records and Recordkeeping

(a) Each person granted a commercial cannabis business shall maintain accurate books and records in an electronic format, detailing all of the revenues and expenses of the business, and all of its assets and liabilities. On no less than an annual basis (at or before the time of the renewal of a commercial cannabis business permit issued pursuant to this Chapter), or at any time upon reasonable request of the Community Development Director or Finance Director, each commercial cannabis business shall file a sworn statement detailing the number of sales by the commercial cannabis business during the previous twelve-month period (or shorter period based upon the timing of the request), provided on a per-month basis. The statement shall also include gross sales for each month, and all applicable taxes paid or due to be paid, including, but not limited to, employee withholdings and any City cannabis tax. On an annual basis, each permittee also shall submit to the City a financial audit of the business's operations conducted by an independent certified public accountant. At the request of the Community Development Director, each permittee shall provide copies of the last three (3) years of their local, state and federal tax returns so that the City may verify the information provided above. Each permittee shall be subject to a regulatory compliance review and financial audit as determined by the Finance Director.

(b) Each person granted a commercial cannabis business shall maintain a current register of the names and the contact information (including the name, address, and telephone number) of anyone owning or holding an interest in the commercial cannabis business, and separately of all the officers, managers, employees, and agents currently employed or otherwise engaged by the commercial cannabis business. The register required by this paragraph shall be provided to the Community Development Director upon a reasonable request.

(c) Prior to state licensing, each commercial cannabis business shall maintain a record of all persons served by the commercial cannabis business, for a period of no less than four (4) years. Once a state license is obtained, the commercial cannabis business must maintain such records only to the extent permitted or required by the MAUCRSA.

(d) As required by Chapter 3, Section 5423, and this Chapter, all commercial cannabis businesses shall maintain an inventory control and reporting system that accurately documents the present location, amounts, and descriptions of all cannabis and cannabis products for all stages of the growing and production or manufacturing, laboratory testing and distribution processes until purchase as set forth MAUCRSA. Additionally, all commercial cannabis businesses shall maintain records that identify the source of all products (company name, location, license numbers etc.).

(e) Subject to any restrictions under the Health Insurance Portability and Accountability Act (HIPAA) regulations, each commercial cannabis business shall allow the City access to the business's books, records, accounts, together with any other data or documents relevant to its permitted commercial cannabis activities, for the purpose of conducting an audit or examination. Books, records, accounts, and any and all relevant data or documents will be produced no later than twenty-four (24) hours after receipt of the City's request, unless otherwise stipulated by the City. The City may require the materials to be submitted in an electronic format that is compatible with the City's software and hardware.

Sec. 13-177. Security Measures

(a) In addition to the requirements of Chapter 3 of the final regulations of the Bureau of Cannabis Control, including but not limited to Section 5403.1, a commercial cannabis business shall implement sufficient security measures to deter and prevent the unauthorized entrance into areas containing cannabis or cannabis products, to deter and prevent the theft of cannabis or cannabis products at the commercial cannabis business and to deter and prevent loitering in and around the business while open or closed. These security measures shall include, but shall not be limited to, all of the following:

- (1) Preventing individuals from remaining on the premises of the commercial cannabis business if they are not engaging in an activity directly related to the permitted operations of the commercial cannabis business.
- (2) Establishing limited access areas accessible only to authorized commercial cannabis business personnel.
- (3) All cannabis and cannabis products shall be stored in a secured and locked room, safe, or vault. All cannabis and cannabis products, including live plants that are being cultivated, shall be kept in a manner as to prevent diversion, theft, and loss,
- (4) Installing 24-hour security surveillance cameras of at least HD-quality to monitor all entrances and exits to and from the premises, all interior spaces within the commercial cannabis business which are open and accessible to the public, all interior spaces where cannabis, cash or currency, is being stored for any period of time on a regular basis and all interior spaces where diversion of cannabis could reasonably occur. Cameras shall clearly show each point of sale location, register with a time/date stamp. The commercial cannabis business shall be responsible for ensuring that the security surveillance camera's footage is remotely accessible by the City and that it is compatible with the City's software and hardware. In addition, remote

and real-time, live access to the video footage from the cameras shall be provided to the Police Department. Video recordings shall be maintained for a minimum of one hundred twenty (120) calendar days, and shall be made available to the City upon request. Video shall be of sufficient quality for effective prosecution of any crime found to have occurred on the site of the commercial cannabis business.

- (5) Sensors shall be installed to detect entry and exit from all secure areas.
- (6) Panic buttons shall be installed in all commercial cannabis businesses.
- (7) Installing, maintaining, and monitoring an alarm system. The owner and operator shall be subject to the City's security alarm systems requirements of Chapter 16, Art. XII of this Code.
- (8) Any bars installed on the windows or the doors of the commercial cannabis business shall be installed only on the interior of the building as approved by the Community Development Department, Building Official and Fire Department.
- (9) Uniformed licensed security personnel shall be employed to monitor site activity, control loitering and site access, and to serve as a visual deterrent to unlawful activities.
Security personnel shall be on-site 24 hours a day or as otherwise authorized by the Community Development Director in the terms of the permit. Security personnel must be licensed by the State of California Bureau of Security and Investigative Services personnel and shall be subject to the prior review and approval of the Community Development Director, with such approval not to be unreasonably withheld.
- (10) Each commercial cannabis business shall have the capability to remain secure during a power outage and shall ensure that all access doors are not solely controlled by an electronic access panel to ensure that locks are not released during a power outage.
- (11) Entrances into the retailer shall be locked at all times with entry strictly controlled. A "buzz-in" electronic/mechanical entry system shall be utilized to limit access to and entry to the retailer to separate it from the reception/lobby area.

- (12) Uniformed licensed security personnel shall be employed to monitor site activity, control loitering and site access, and to serve as a visual deterrent to unlawful activities.

(b) Each commercial cannabis business shall identify a designated security representative/liaison to the City who shall be reasonably available to meet with City staff regarding any security related measures or and operational issues. The commercial cannabis business shall notify the Community Development Director and Police Department within twenty four (24) hours of a change in designated security representative/liaison.

(c) As part of the application and permitting process, each commercial cannabis business shall have a storage and transportation plan, which describes in detail the procedures for safely and securely storing and transporting all cannabis, cannabis products, and any currency in compliance with state laws and regulations.

(d) The commercial cannabis business shall cooperate with the City whenever the City makes a request, upon reasonable notice to the commercial cannabis business, to inspect or audit the effectiveness of any security plan or of any other requirement of this Chapter.

(e) A commercial cannabis business shall notify the Police Chief and Community Development Director within twenty-four (24) hours after discovering any of the following:

- (1) Significant discrepancies identified during inventory. “Significance discrepancies” shall have the same meaning as defined in final regulations Section 5034.
- (2) Diversion, theft, loss, or any criminal activity involving the commercial cannabis business or any agent or employee of the commercial cannabis business.
- (3) The loss or unauthorized alteration of records related to cannabis, registering qualifying patients, primary caregivers, or employees or agents of the commercial cannabis business.
- (4) Any other breach of security.

Sec. 13-178. Restriction on Alcohol & Tobacco Sales

(a) No person shall cause or permit the sale, dispensing, or consumption of alcoholic beverages to any person, including minors, on or about the property occupied by the commercial cannabis business.

(b) No person shall cause or permit the sale of tobacco products to any person, including minors, on or about the property occupied by the commercial cannabis business.

Sec. 13-179. Operating Requirements

(a) No more than two (2) retailers may operate within the City at any one time and no more than that number shall be issued a permit by the City. Only retailers offering storefront purchase (customers purchase and obtain cannabis onsite) may deliver such products. There is no obligation for the City to issue that number or any commercial cannabis permits.

(b) Commercial cannabis businesses may operate only during the hours specified in the commercial cannabis business permit issued by the City or as specified by state regulation (open for sale and delivery between 6:00 a.m. and 10 p.m. PST).

(c) On-site consumption of cannabis is prohibited at all times by all individuals on the property.

(d) No cannabis or cannabis products or graphics depicting cannabis or cannabis products shall be visible from the exterior of any property issued a commercial cannabis business permit, or on any of the vehicles owned or used as part of the commercial cannabis business. No outdoor storage of cannabis or cannabis products is permitted at any time.

(e) Reporting and Tracking of Product and of Gross Sales. Each commercial cannabis business shall comply with state laws and regulations regarding tracking and tracing the movement of cannabis. The commercial cannabis business shall ensure that such information is either compatible with the City's record-keeping systems or provided to the City at the same time as to the Bureau of Cannabis Control.

(f) All cannabis and cannabis products sold or delivered shall be solid and delivered in full conformance with the State and local regulations. No cannabis or cannabis products may be sold, distributed, or transferred out of the State.

(g) Emergency Contact. Each commercial cannabis business shall provide the Community Development Director and Police Chief with the name, telephone number (both land

line and mobile, if available) of an on-site employee or owner to whom emergency notice can be provided at any hour of the day. The commercial cannabis business shall notify the Community Development Director and Police Chief within 24 hours of any change in such designation and provided updated contact information.

(i) Signage and Notices.

- (1) In addition to the requirements otherwise set forth in this section, business identification signage for a commercial cannabis business shall conform to the requirements of this sub-section as well as those of Chapter 22.1 of this Code, including, but not limited to, seeking the issuance of a City sign permit if and when required.
- (2) No signs placed on the premises of a commercial cannabis business shall obstruct any entrance or exit to the building or any window.
- (3) Each entrance to a commercial cannabis business shall be visibly posted with a clear and legible notice indicating that smoking, ingesting, or otherwise consuming cannabis on the premises or in the areas adjacent to the commercial cannabis business is prohibited.
- (4) Business identification signage shall be limited to that needed for identification only and shall not contain any logos or information that identifies, advertises, or lists the services or the products offered. No commercial cannabis business shall advertise by having a person holding a sign and advertising the business to passersby, whether such person is on the premises of the commercial cannabis business or elsewhere including, but not limited to, the public right-of-way.
- (5) In accordance with state law and regulations or as stipulated in the commercial cannabis business permit, holders of a commercial cannabis business permit shall agree that, as an express and ongoing condition of permit issuance and subsequent renewal, the holder of the permit shall be prohibited from advertising any commercial cannabis business located in the City utilizing a billboard (fixed or mobile), bus shelter, placard, aircraft, or other similar forms of advertising, anywhere in the state. This paragraph is not intended to place limitations on the ability of a commercial cannabis business to advertise in other legally authorized forms, including on the internet, in magazines, or in other similar ways.

(h) Minors.

- (1) As set out in state regulations, persons under the age of twenty-one (21) years shall not be allowed on the Premises of a commercial cannabis business and shall not be allowed to serve as a driver for a mobile delivery service. It shall be unlawful and a violation of this Chapter for any person to employ any person at a commercial cannabis business who is not at least twenty-one (21) years of age.
- (2) The entrance to the commercial cannabis business shall be clearly and legibly posted with a notice that no person under the age of twenty-one (21) years of age is permitted to enter upon the premises of the commercial cannabis business.
- (3) Retailers must verify the age of customers to ensure persons under the age of twenty-one (21) are not permitted.

(i) Odor Control. Odor control devices and techniques shall be incorporated in all commercial cannabis businesses to ensure that odors from cannabis are not detectable off-site. Commercial cannabis businesses shall provide a sufficient odor absorbing ventilation and exhaust system so that odor generated inside the commercial cannabis business that is distinctive to its operation is not detected outside of the facility, anywhere on adjacent property or public rights-of-way, on or about the exterior or interior common area walkways, hallways, breezeways, foyers, lobby areas, or any other areas available for use by common tenants or the visiting public, or within any other unit located inside the same building as the commercial cannabis business. As such, commercial cannabis businesses must install and maintain the following equipment, or any other equipment which the Community Development Director determines is a more effective method or technology:

- (1) An exhaust air filtration system with odor control that prevents internal odors from being emitted externally;
- (2) An air system that creates negative air pressure between the commercial cannabis business's interior and exterior, so that the odors generated inside the commercial cannabis business are not detectable on the outside of the commercial cannabis business.

(j) Display of Permit and City Business License. The original copy of the commercial cannabis business permit issued by the City pursuant to this Chapter and the City issued business

license shall be posted inside the commercial cannabis business at all times in a location readily-visible to the public.

(k) Littering and Loitering. The owner and/or operator of a commercial cannabis business shall prohibit loitering by persons outside the facility both on the premises and within fifty (50) feet of the premises and shall be responsible for removing debris, litter and other discarded materials from that area, and keeping it clean.

(l) The interior and exterior of the Premises of the commercial cannabis business shall be well lit at all times. The windows of the building shall provide an unobstructed view into the interior.

(m) Entrances into the retailer shall be locked at all times with entry strictly controlled. A "buzz-in" electronic/mechanical entry system shall be utilized to limit access to and entry to the retailer to separate it from the reception/lobby area.

(n) Retailers may sell only those amounts of cannabis products authority by state regulations, as those may be amended from time to time.

(o) Retailers may have only that quantity of cannabis and cannabis products reasonably anticipated to meet the daily demand readily available for sale on-site in the retail sales area of the retailer accessible to the public.

(p) All restroom facilities shall remain locked and under the control of management.

(q) Retailers may have only that quantity of cannabis and cannabis products reasonably anticipated to meet the daily demand readily available for sale on-site in the retail sales area of the retailer accessible to the public.

(r) All restroom facilities shall remain locked and under the control of management.

Sec. 13-180.

Reserved

Sec. 13-181 Promulgation of Regulations, Standards and Other Legal Duties

(a) The Community Development is authorized to establish, subject to approval by the Mayor and City Council, any additional rules, regulations, interpretations and standards governing the issuance, denial or renewal of commercial cannabis business permits, the ongoing operation of commercial cannabis businesses and the City's oversight, or concerning any other subject determined to be necessary to carry out the purposes of this Chapter.

(b) Regulations shall be provided to all commercial cannabis businesses, permit applicants and published on the City's website.

(c) Regulations shall become effective upon date of posting. Commercial cannabis businesses shall be required to comply with all state and local laws and regulations, including but not limited to such rules, regulations or standards adopted pursuant to this Section.

Sec. 13-182 Fees and Charges

(a) No person may commence or continue any commercial cannabis activity in the City, without timely paying in full all fees and charges required for the operation of a commercial cannabis activity. Fees and charges associated with the operation of a commercial cannabis activity shall be established by Resolution of the City Council which may be amended from time to time. Such fees and charges may include, but are not limited to, a regulatory fee imposed for the reasonable regulatory costs to the City for issuing licenses and permits, performing investigations, inspections, and audits, and the administrative and criminal enforcement and adjudication thereof.

(b) The amount of any fee, cost or charge imposed pursuant to this Chapter shall be deemed a debt to the City that is recoverable via an authorized administrative process as set forth by ordinance, or in any court of competent jurisdiction, or in any other manner authorized by law.

(c) All commercial cannabis businesses authorized to operate under this Chapter shall pay all sales, use, business, employment and other applicable taxes, and all license, registration, and other fees required under federal, state and local law. Each commercial cannabis business shall cooperate with City with respect to any reasonable request to audit the commercial cannabis business' books and records for the purpose of verifying compliance with this section, including but not limited to a verification of the amount of taxes required to be paid during any period.

Sec. 13-183**Community Relations**

(a) Each commercial cannabis business shall provide the name, telephone number, and email address of a community relations contact to whom notice of problems associated with the commercial cannabis business can be provided. Each commercial cannabis business shall also provide the above information to all businesses and residences located within one hundred (100) feet of the commercial cannabis business. The commercial cannabis business shall notify the Community Development Director within twenty four (24) hours of a change in community relations contact.

(b) Upon request of the Police Chief, Community Development Director, or other City staff, the owner, manager, and community relations representative from each commercial cannabis business holding a permit issued pursuant to this Chapter shall attend meetings with the City staff and other interested parties as requested to discuss costs, benefits, and other community issues arising as a result of implementation of this Chapter.

(c) Commercial cannabis businesses to which a permit is issued pursuant to this Chapter shall develop a public outreach and educational program for youth organizations and educational institutions that outlines the risks of youth addiction to cannabis, and that identifies resources available to youth related to drugs and drug addiction.

Sec. 13-184**Permittee Responsible for Violations**

The person to whom a permit is issued pursuant to this Chapter shall be responsible for all violations of the laws of the State of California or of the regulations and/or the ordinances of the City, whether committed by the permittee or any employee or agent of the permittee, which violations occur in or about the premises of the commercial cannabis business whether or not said violations occur within the permittee's presence.

Sec. 13-185**Inspection and Enforcement**

(a) The Community Development Director, Building Official, and Chief of Police are charged with enforcing the provisions of this Chapter, and any provision hereof, and may enter the location of a commercial cannabis business at any time, without notice, and inspect the location of any commercial cannabis business as well as any recordings and records required to be maintained pursuant to this Chapter or under applicable provisions of State law.

(b) It is unlawful for any person having responsibility over the operation of a commercial cannabis business, to impede, obstruct, interfere with, or otherwise not to allow, the

City to conduct an inspection, review or copy records, recordings or other documents required to be maintained by a commercial cannabis business under this Chapter or under state or local law. It is also unlawful for a person to conceal, destroy, deface, damage, or falsify any records, recordings or other documents required to be maintained by a commercial cannabis business under this Chapter or under state or local law.

(c) The Community Development Director, Building Official or Chief of Police charged with enforcing the provisions of this Chapter may enter the location of a commercial cannabis business at any time during the hours of operation and without notice to obtain samples of the cannabis to test for public safety purposes. Any samples obtained by the City shall be logged, recorded, and maintained in accordance with established procedures by the Police Department or regulations adopted pursuant to the authority of this Chapter.

Sec. 3-186 Violations declared a public nuisance

Each and every violation of the provisions of this Chapter is hereby deemed unlawful and a public nuisance and may be abated as provided by the City Code and the costs of such abatement and enforcement recovered. Such violations also may be the subject of administrative citations.

Sec.13-187 Each violation a separate offense

Each and every violation of this Chapter shall constitute a separate violation. Additionally, as a nuisance per se, any violation of this Chapter shall be subject to injunctive relief, any permit issued pursuant to this Chapter being deemed null and void, disgorgement and payment to the City for any monies unlawfully obtained, costs of abatement, costs of investigation, attorney fees, and any other relief or remedy available at law or in equity. The City may also pursue any and all remedies and actions available and applicable under state and local laws for any violations committed by the commercial cannabis business or persons related to, or associated with, the commercial cannabis activity. Additionally, when there is determined to be an imminent threat to public health, safety or welfare, the City Manager, Community Development Director, or Chief of Police may take immediate action to temporarily suspend a commercial cannabis business permit issued by the City, pending an appeal hearing as provided in this Chapter. The remedies provided herein are not to be construed as exclusive remedies. The City is authorized to pursue any proceedings or remedies provided by law.

Sec. 13-188 Criminal Penalties

Any person causing, permitting, aiding, abetting, suffering or concealing a violation of this Chapter shall be guilty of a misdemeanor, and may, in the discretion of the City Attorney, be prosecuted

as a misdemeanor and upon conviction be subject to a fine not to exceed one thousand dollars (\$1,000) or imprisonment in the city or county jail for a period of not more than six (6) months, or by both such fine and imprisonment. The City Attorney, in his or her sound discretion, may prosecute a violation of this Chapter as an infraction, rather than a misdemeanor, or reduce or agree to the reduction of a previously filed misdemeanor to an infraction. Any person convicted of an infraction under this provisions of this Chapter shall be punished by a fine not exceeding one hundred dollars (\$100) for the first violation, a fine not exceeding two hundred dollars (\$200) for a second violation within one year, and a fine not exceeding five hundred dollars (\$500) for a third violation within one year. A fourth violation of this Chapter within one year shall be charged as a misdemeanor and may not be reduced to an infraction. Each day a violation is committed or permitted to continue shall constitute a separate offense.

SECTION 4. EFFECTIVE DATE

This Ordinance shall be effective 30 days from the date of its adoption.

SECTION 5. SEVERABILITY

While it is the intent of the City Council to adopt a comprehensive regulatory system for commercial cannabis activities within the City, if any provision of this Ordinance or the application thereof to any person or circumstances is held invalid, such invalidity shall not affect other provisions or applications of this Ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this Ordinance are severable. The City Council declares that they would have adopted this Ordinance irrespective of the invalidity of any particular portion thereof.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, AMENDING CHAPTER 13, ARTICLE VII (COMMENCING WITH SECTION 13-110 OF THE CITY CODE) RELATED TO REGULATION OF ADULT USE COMMERCIAL CANNABIS ACTIVITIES

I HEREBY CERTIFY that the foregoing Ordinance was duly adopted by the City Council of the City of El Centro at a _____ meeting thereof, held on the _____ day of _____, 2020, by the following vote, to wit:

<u>Council Members:</u>	<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
SILVA	_____	_____	_____	_____
JACKSON	_____	_____	_____	_____
OLIVA	_____	_____	_____	_____
VIEGAS-WALKER	_____	_____	_____	_____
GARCIA	_____	_____	_____	_____

L. Diane Caldwell, CMC, City Clerk

The foregoing Ordinance is hereby approved this _____ day of _____, 2019.

Efrain Silva, Mayor
City of El Centro

Approved as to form:

By: _____
Elizabeth Martyn, City Attorney



**SCHEDULED
ACTION ITEM (ID # 3479)**

**Discussion and any necessary action regarding ordinance
transferring Library from Community Services Department**

CITY MANAGER'S RECOMMENDATION:

Approval of Ordinance No. 19- AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AMENDING CHAPTER 2, DIVISION 8, SECTION 2.118.6 OF THE CITY CODE TRANSFERRING MANAGEMENT OF THE LIBRARY TO THE CITY MANAGER'S OFFICE AND AMENDING CHAPTER 15, SECTION 15.2(B) BOARD OF TRUSTEES; CITY LIBRARY, waive reading and approve as 1st reading and authority City Clerk to place on the next agenda for 2nd reading and adoption

FISCAL IMPACT:

None.

STRATEGIC PLANNING PROGRAM 2013-2018 RELATION:

Goal No. 3 - Recreation and Lifelong Learning

**DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE
DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE,
CONTRACTORS LICENSE, REFERENCE CHECKS, INSURANCE, ETC:**

Not applicable.

BACKGROUND:

In July 2014, the City Manager at the time consolidated the Parks and Recreation Department, Library, and Economic Development Department into the Community Services Department. The primary reason for consolidating these three Departments into one related to the fact that the these three Departments focus on promoting quality of life in the community.

DISCUSSION:

The work the Community Services Department has been delivering for the past five years has been commendable. The staff support each of the divisions within the Department has been providing to each other has proven to be efficient. Furthermore, as local governments we are encouraged to evaluate our operations and consolidate as many public services as we can.

Currently, the City is working on the development of a new building to house the El Centro Public Library. As the City of El Centro progresses to build a new library and expand its library programs and activities, the transferring of the management of the Library to the City Manager's office is the most prudent and effective manner in which to operate the El Centro Public Library. Therefore, the City Manager is requesting that the City Council consider the attached ordinance which transfers the management of the El Centro Public Library from the Community Services Department into the City Manager's office.

As reflected in the attached ordinance, the Community Services Director will continue being responsible for managing the Economic Development Division and the Parks and Recreation Division.

If the attached ordinance is adopted, the City Manager will proceed to work with the Human Resources Department to start the recruitment of a Library Director.

CONCLUSION:

City Manager recommends to the City Council to consider adopting the attached ordinance.

ATTACHMENTS:

- Ordinance (PDF)

ORDINANCE NO. 19-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AMENDING CHAPTER 2, DIVISION 8, SECTION 2.118.6 OF THE CITY CODE TRANSFERRING MANAGEMENT OF THE LIBRARY TO THE CITY MANAGER'S OFFICE AND AMENDING CHAPTER 15, SECTION 15.2(B) BOARD OF LIBRARY TRUSTEES; CITY LIBRARIAN

Section 1. The City Council of the City of El Centro does ordain as follows:

Chapter 2, Division 8, Section 2.118.6 hereby is revised to read as follows:

Sec. 2-118.6. - Duties.

The director of community services ("director") shall be in charge of the economic development division, the parks and recreation division ("community services department"). The director shall supervise all employees in the community services department. The director shall administer, control, and supervise all assigned functions of the community services department subject to the approval of the city manager or his/her designee. The director shall also be in charge of all recreation programs and parks maintenance of the city and shall administer, control, regulate and supervise parks and assigned recreation facilities, subject to the approval of the city manager and the city council.

Section 2. Chapter 15, Section 15.2(b) is revised to read as follows:

Sec. 15-2 – Board of library trustees; Library Director

(b) The city manager shall appoint a library director upon consultation with the library board. The library director will report to both the library board and the city manager. The library director's performance will be reviewed annually by the city manager in consultation with the library board.

Section 3. Effective Date. This ordinance shall take effective 30 days from and after its adoption. Within fifteen (15) days after adoption, it shall be published once in a newspaper, published and circulated within the City of El Centro, California.

INTRODUCED at a regular meeting of the City Council of the City of El Centro California, held on the day of 2019.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California, held on the day of 2019.

CITY OF EL CENTRO

By: _____

Efrain Silva, Mayor

ATTEST:

By: _____
L. Diane Caldwell, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By: _____
Elizabeth L. Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, L. Diane Caldwell, City Clerk of the City of El Centro, California, do hereby certify that the foregoing Ordinance No. 19-_____ had its first reading on _____, 2019, and had its second reading on _____, 2019, and was passed by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

AYES:
NOES:
ABSENT:
ABSTAINED:

By: _____
L. Diane Caldwell, City Clerk

Attachment: Ordinance (3479 : Ordinance transferring Library from Community Services Department)



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

SCHEDULED ACTION ITEM (ID # 3436)

Meeting: 12/17/19 11:30 AM
Department: City Attorney's Office
Category: Ordinance
Prepared By: Clara Obeso
Department Head: Marcela Piedra
DOC ID: 3436

15

Discussion and any necessary action regarding the repeal of Chapter 16, Article X - Cable Communications Franchise

CITY MANAGER'S RECOMMENDATION:

Approval of Ordinance No. 19- AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO REPEALING IN ITS ENTIRETY CHAPTER 16, ARTICLE X, REGARDING CABLE COMMUNICATIONS, waiving reading and approve as 1st reading and authorize City Clerk to place on the next agenda for second reading and adoption.

DISCUSSION:

This ordinance removes an outdated portion of the City Code that was preempted by State cable franchise laws.

CONCLUSION:

Approve Ordinance No. 19- AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO REPEALING IN ITS ENTIRETY CHAPTER 16, ARTICLE X, REGARDING CABLE COMMUNICATIONS

ATTACHMENTS:

- Ordinance (PDF)

ORDINANCE NO. 19-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
EL CENTRO REPEALING IN ITS ENTIRETY CHAPTER 16,
ARTICLE X REGARDING CABLE COMMUNICATIONS
FRANCHISES

Section 1. The City Council of the City of El Centro finds that Chapter 16, Art. X, "Cable Communications Franchises" has been superseded by the provisions of state law that removed City authority to grant cable franchises.

Section 2. The City Council of the City of El Centro does ordain as follow:

City Code Section Chapter 16, Article X, "Cable Communications Franchises" is repealed in its entirety.

Section 3. This ordinance shall be effective 30 days from the date of its adoption.

Section 4. Effective date: This Ordinance shall take effect thirty (30) days from and after its adoption. Within fifteen (15) days after adoption, a summary of this Ordinance shall be published once in a newspaper, published and circulated within City of El Centro, California, and there shall be posted in the Office of the City Clerk a certified copy of the full text of this Ordinance.

INTRODUCED at a regular meeting of the City Council of the City of El Centro California, held on the day of 2019.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California, held on the day of 2020.

CITY OF EL CENTRO

By _____
Efrain Silva, Mayor

ATTEST:

By: _____
L. Diane Caldwell, City Clerk

///

Attachment: Ordinance (3436 : Repeal of Ch. 16 Art. X - Cable Communications Franchise)

APPROVED AS TO FORM:
Office of the City Attorney

By: _____
Elizabeth L. Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, L. Diane Caldwell, City Clerk of the City of El Centro, California, do hereby certify that the foregoing Ordinance No. 19-_____ had its first reading on _____, 2019, and had its second reading on _____, 2020, and was passed by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

AYES:
NOES:
ABSENT:
ABSTAINED:

By: _____
L. Diane Caldwell, City Clerk

Attachment: Ordinance (3436 : Repeal of Ch. 16 Art. X - Cable Communications Franchise)



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

Meeting: 12/17/19 11:30 AM
Department: City Clerk's Office
Category: Appointment
Prepared By: Diane Caldwell

16

**SCHEDULED
ACTION ITEM (ID # 3504)**

Department Head: Diane Caldwell

DOC ID: 3504

**Discussion and any necessary action regarding
appointments to the Planning Commission to fill two
scheduled vacancies with terms ending October 3, 2023.**

CITY MANAGER'S RECOMMENDATION:

Mayor's Recommendation

ATTACHMENTS:

- Planning Commission Memo - 12-17-19 (DOC)
- P.C. Meeting Attendance 2019 (PDF)
- Ramiro Castillo_Redacted (PDF)
- Sylvia Marroquin_Redacted (PDF)

MEMORANDUM

TO: Mayor Silva & City Council

FROM: Diane Caldwell, City Clerk

RE: Planning Commission Vacancies

DATE: December 17, 2019

PLANNING COMMISSION:

Two (2) scheduled vacancies with term ending October 3, 2023.

The following individuals would like to be considered for reappointment:

1. Ashley Bertussi
2. Andy Alvarez

The following individuals would like to be considered for appointment:

1. Ramiro A. Castillo
2. Sylvia Marroquin

2019 Planning Commission Attendance

PC Meeting Date		1/8/19	2/12/19	3/12/19	4/9/19	5/14/19	6/11/19	7/9/19	8/13/19	9/10/19	10/8/19	11/12/19	12/10/19
COMMISSION MEMBER	APPOINTMENT DATE		N/M			N/M	N/M			N/M		TBD	TBD
Sergio Lopez	2/8/11	P		P	P			P	P		P		
Jack Dunnam	10/21/14	P		P	P			P	P		P		
Evelia Jimenez	11/20/12	P		P	P			P	A		P		
Aaron Popejoy	2/20/17	P		P	P			P	A		P		
Param Maroke	10/3/17	P		A	P			P	A		P		
Andy Alvarez	2/19/19	N/A		N/A	P			P	P		A		
Ashley Bertussi	1/15/19	N/A		P	P			P	P		P		

P = Present

A = Absent

NM = No meeting held

N/A = Not yet appointed

TBD = To be determined

AUG 29 2018

OFFICE OF CITY CLERK
CITY OF EL CENTRO



City of El Centro
1275 Main Street, El Centro, CA 92243
(760) 337- 4515

APPLICATION FOR APPOINTMENT TO CITIZENS' BOARDS/COMMISSIONS

This application is a public document

Name: Ramiro A. Castillo Phone Number: _____

Residence Address: _____

Mailing Address (if different than above): _____

Contact Email: _____

Employer: U.S. Customs Service Position: Retired

Business Address: -0- Business Phone: -0-

Are you a resident of El Centro? Yes X No _____ If yes, how long? 35 40 years *Rac*

Please indicate the Citizen Board/Commission that you are interested in serving on. If you are interested in more than one board/commission, please indicate your preferences in order (1st, 2nd, 3rd choice).

_____ **Building Board of Appeals** (No residency requirement)

2 **Board of Trustees – ECRMC** (No residency requirement, qualifications criteria required)

_____ **Library and Community Services Board – Voting Member** (Must be registered voter of El Centro)

_____ **Library and Community Services Board – Non-Voting Member** (Must be registered voter of El Centro)

_____ **Imperial Valley Housing Authority** (No residency requirement)

_____ **Personnel Appeals Board** (City resident)

1 **Planning Commission** (City resident or live within sphere of influence)

Please note that resumes will not be accepted in lieu of this application. Information concerning a particular commission is available from the City Clerk's Office on request, telephone (760) 337-4515.

Education Background:

BA History

Completed 30 of 30 Units MA Management

Completed 22 of 32 Units MP Administration

Past board member to this Board

Rac

Please list any special skills, civic or community involvement or memberships, interests, past El Centro

Citizen Commissions you have served on, etc: (Use additional pages, if you desire.)

1. Calexico School District Classified Employees Board, 2. Chairman Southern CA

Veterans Employment Committee, 3. Heffernan Memorial Hospital District Board Member,

4. Marine Corps League* 5. Navy League* 6. Semper Fi #1 Riverside National Cemetery

Additional comments: (Use additional pages, if you desire)

Memorial Honor Detail*, 7. American Legion*, 8. DAV*, 9. AMVETS, 10. IV Desert

Museum 11. IV Gem and Mineral Society 12. Fraternal Order of the Eagles

* Life Member

Please list three local references:

1. Thomas Henderson, Executive Dir IMP CNTY Medical Society

2. Rick Lopez, Secretary Fraternal Order of the Eagles El Centro

3. George Woo CPA, Accountancy El Centro

4. *Joe Picazo, Imp cnty Deputy CAO*

NO NEGATIVE NOTIFICATION WILL BE MADE, AS VACANCIES ON COMMISSIONS ARE NOT PREDICTABLE AND THE CITY COUNCIL WOULD LIKE TO BE ABLE TO KEEP YOUR APPLICATION ON FILE FOR CONSIDERATION IN THE FUTURE. YOUR APPLICATION WILL BE RETAINED ON FILE FOR TWO (2) YEARS.

I am willing to fulfill all requirements of a Citizen Commissioner or Board Member.

- I am willing to file financial disclosure statement (Form 700) a public record, as required by the State and the City's Conflict of Interest Code.
- I am willing to attend/complete the required two hours of State mandated Ethics training every two years.
- I understand continued absences or failure to file a Statement of Economic Interest may be grounds for dismissal/automatic removal from office (Sec. 2-3, Code of the City of El Centro).

I hereby certify under penalty of disqualification and termination that I agree to all requirements mentioned above, and have provided correct and truthful information on this application.

Signature: _____ Date: Aug 29, 2018

PLEASE NOTE: Any information appearing on this application will be of public record and your application may appear on the City of El Centro website (internet). If you do not wish for your application to be placed on the website (internet), please notify the City Clerk's Office.

Please return this application along with any supplemental sheets to the Office of the City Clerk, City Hall, 1275 Main Street, El Centro, CA 92243. Any questions, related to the application, please contact City Clerk's Office at 760-337-4515.

Attachment: Ramiro Castillo_Redacted (3504 : Appointments to Planning Commission)

RECEIVED

NOV 27 2018

OFFICE OF CITY CLERK
CITY OF EL CENTRO

City of El Centro

1275 Main Street, El Centro, CA 92243
(760) 337-4515

APPLICATION FOR APPOINTMENT TO CITIZENS' BOARDS/COMMISSIONS

This application is a public document

Name: SYLVIA MARROQUIN Phone Number: _____

Residence Address: _____

Mailing Address (if different than above): _____

Contact Email: _____

Employer: ST. MARY'S SCHOOL Position: BUSINESS MANAGER

Business Address: 700 S. WATERMAN AVE. Business Phone: _____
EL CENTRO, CA 92243

Are you a resident of El Centro? Yes ☒ No _____ If yes, how long? 57 years

Please indicate the Citizen Board/Commission that you are interested in serving on. If you are interested in more than one board/commission, please indicate your preferences in order (1st, 2nd, 3rd choice).

_____ **Building Board of Appeals** (No residency requirement)

3RD **Board of Trustees – ECRMC** (No residency requirement, qualifications criteria required)

2ND **Library and Community Services Board – Voting Member** (Must be registered voter of El Centro)

_____ **Library and Community Services Board – Non-Voting Member** (Must be register voter of El Centro)

_____ **Imperial Valley Housing Authority** (No residency requirement)

_____ **Personnel Appeals Board** (City resident)

1ST **Planning Commission** (City resident or live within sphere of influence)

Please note that resumes will not be accepted in lieu of this application. Information concerning a particular commission is available from the City Clerk's Office on request, telephone (760) 337-4515.

Education Background:

BACHELOR OF SCIENCE IN BUSINESS MANAGEMENT - UNIVERSITY OF PHOENIX
MASTER OF BUSINESS ADMINISTRATION - UNIVERSITY OF PHOENIX

Please list any special skills, civic or community involvement or memberships, interests, past El Centro

Citizen Commissions you have served on, etc: (Use additional pages, if you desire.)

PAST PRESIDENT AND BOARD MEMBER OF EL CENTRO OPTIMIST CLUB
MEMBER OF PASTORAL COUNCIL - OUR LADY OF GUADALUPE CATHOLIC CHURCH - EL CENTRO
VOLUNTEER INSTRUCTOR OF FINANCIAL LITERACY CLASSES - 2018 CANDIDATE FOR EL CENTRO CITY COUNCIL

Additional comments: (Use additional pages, if you desire)

PLEASE SEE ATTACHED.

Please list three local references:

1. KATIE B. LUNA
2. FRANCES WILLIAMS
3. HANK KUIPER

NO NEGATIVE NOTIFICATION WILL BE MADE, AS VACANCIES ON COMMISSIONS ARE NOT PREDICTABLE AND THE CITY COUNCIL WOULD LIKE TO BE ABLE TO KEEP YOUR APPLICATION ON FILE FOR CONSIDERATION IN THE FUTURE. YOUR APPLICATION WILL BE RETAINED ON FILE FOR TWO (2) YEARS.

I am willing to fulfill all requirements of a Citizen Commissioner or Board Member.

- I am willing to file financial disclosure statement (Form 700) a public record, as required by the State and the City's Conflict of Interest Code.
- I am willing to attend/complete the required two hours of State mandated Ethics training every two years.
- I understand continued absences or failure to file a Statement of Economic Interest may be grounds for dismissal/automatic removal from office (Sec. 2-3, Code of the City of El Centro).

I hereby certify under penalty of disqualification and termination that I agree to all requirements mentioned above, and have provided correct and truthful information on this application.

Signature _____

Date: 11-26-18

PLEASE NOTE: Any information appearing on this application will be of public record and your application may appear on the City of El Centro website (internet). If you do not wish for your application to be placed on the website (internet), please notify the City Clerk's Office.

Please return this application along with any supplemental sheets to the Office of the City Clerk, City Hall, 1275 Main Street, El Centro, CA 92243. Any questions, related to the application, please contact City Clerk's Office at 760-337-4515.

Attachment: Sylvia Marroquin_Redacted (3504 : Appointments to Planning Commission)

Sylvia Marroquin, MBA

I am a lifelong resident of El Centro and interested in serving on a City of El Centro Board or Commission because service to my community is important to me and I want to contribute to the ongoing progress of our city.

I attended local elementary schools and graduated from Central Union High School, Imperial Valley College and the University of Phoenix with a Master of Business Administration.

I worked in the banking industry for more than 25 years. During my tenure, I held management positions at all local credit unions until the end of my banking career in 2008. My education coupled with my banking experience led to a career in economic development.

I became a Certified Business Advisor at the Imperial Valley Small Business Development Center. I specialized in assisting clients with the development of business plans, obtaining permits and licenses, and prepare to seek financing for their business.

I am currently the Business Manager at St. Mary's School. My responsibilities include development of the annual budget, payables and receivables, payroll and oversight of maintenance of facilities.

I am past-president and board member of the Optimist Club of El Centro. As a volunteer, I manage and operate the gift stores for the El Centro Catholic Community and I serve on the Pastoral Council of Our Lady of Guadalupe Catholic Church. I also make presentations about Financial Literacy and teach classes on that subject for non-profit organizations in Imperial County

I believe that my work experience and involvement in the community have prepared me to serve our city in this capacity. I am ready, willing and able to perform the duties of a member of a board or commission. I would appreciate your consideration for an appointment.



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

SCHEDULED ACTION ITEM (ID # 3486)

Meeting: 12/17/19 11:30 AM
Department: City Clerk's Office
Category: Cancel Meeting
Prepared By: Norma Wyles

Department Head: Diane Caldwell

DOC ID: 3486

17

Discussion and any necessary action regarding the cancellation of the January 7, 2020 City Council meeting.

CITY MANAGER'S RECOMMENDATION:

Direction from City Council regarding the cancellation of the January 7, 2020 City Council meeting.

FISCAL IMPACT:

N/A

STRATEGIC PLANNING PROGRAM 2013-2018 RELATION:

N/A

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTORS LICENSE, REFERENCE CHECKS, INSURANCE, ETC:

N/A

BACKGROUND:

Traditionally, Council has modified its meeting schedule during the holiday season, if there are no known time-sensitive matters requiring Council action. Advance notice of cancelled meetings allows Council Members, and staff to plan accordingly. Staff has indicated that there are currently no pending items requiring action on January 7, 2020.

DISCUSSION:

Council may select to cancel the meeting or not cancel the meeting. Should a matter require immediate Council direction or action, a special meeting could be called.

CONCLUSION:



**SCHEDULED
INFORMATION ITEM (ID # 3502)**

Pump Station No. 2 at La Brucherie Avenue and Wake Avenue Update

Residents from the Farmers Estates residential subdivision have expressed concern from odors which they attribute to the newly relocated Pump Station No. 2. This report highlights work activities that public works staff has performed to help mitigate the concerns.

Short term project progress

On October 24th the City upgraded the Ozone equipment system to help mitigate the odor. The equipment supplements the previously installed Ozone equipment with a UV light system. The system was active for a few weeks. Our readings indicated that there is zero ozone and zero H₂S, however staff did detect some smell in the immediate area.

On November 19 City installed a passive odor control system and we are monitoring call volume activity since its installation.

Early December, City started a new chemical to help. We are monitoring effectiveness of this and should be able to report an update in January.

City engineering division surveyed the existing pipe system east of Imperial Avenue and found no indication of pipe elevation issued that would contribute to the odor reports.

Chemical costs to control odor and wear on the sewer pipe system that eventually flows to pump station 2 ranges around \$7,000 per month. The equipment for odor control adds \$5,000 per month to that. The chemical costs are needed regardless, as without them, the system would rapidly corrode. These chemical are also installed at other city pump station locations and are part of the WWTP operating budget.

Long term project progress

City Council approved a contract with Psomas Consulting on November 14, 2020. As previously explained to Council and the residents, the Southern Pump Station proposed at Farnsworth and Danenberg will redirect flow to the Alder drain and help reduce H₂S gas creation and thus help at pump station 2.

City staff has also released a request for proposals for Right of Way Acquisition for the property required for Southern Pump Station. Proposals are due later this month.



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

Meeting: 12/17/19 11:30 AM

Department: Finance

Category: Agreement

Prepared By: Nena Herbert

Department Head: Richard Romero

DOC ID: 3488

19

SCHEDULED INFORMATION ITEM (ID # 3488)

Collections Consultants of California Agreement update

Received and filed Collections Consultants of California updated service agreement. The company formerly known as California Recovery Systems has changed it's name to Collections Consultants of California. Due to this business name change we are updating the service agreement on file and will continue doing business with them.

Contract Amount: <\$25,000/year

ATTACHMENTS:

- CCC Agreement (PDF)



CREDIT AND COLLECTION AGREEMENT

This Agreement (“Agreement”) is entered into as of November 5, 2019, between the City of El Centro, (CITY), and Collection Consultants of California, (CCOC).

RECITALS

Whereas, The City has contracted with California Recovery Systems since 1997 for the collection of unpaid utility bills and similar amounts owed to the City; and

Whereas, California Recovery Systems now is “Collection Consultants of California” and the City wishes to continue to contract for such services, subject to updating the agreement including changes to address new state law provisions for water bill collections; and

Whereas Collection Consultants of California desires to provide to The City of El Centro credit and collection services.

1. SERVICES

1.1 General

a. CCOC agrees to provide credit and collection services (the “Services:”) under the Agreement to CITY and CCOC represents, warrants and guarantees that such Services shall be provided in accordance with the reasonable standards and expectations of CITY and with the requirements of the Rosenthal Fair Debt Collections Practices Act (California Civil Code Sections 1788 et. seq.), the Fair Debt Collection Practices Act (15 U.S.C.A. Sections 1601 et. seq.), any regulations or rules promulgated pursuant thereto, and all other applicable laws, rules and regulations, whether federal, state or local, specifically including but not limited to the provisions of SB 998 effective January 1, 2020 CCOC agrees to avoid any and all actions which will be harmful to CITY’s reputation and standing. CCOC agrees to provide CITY, upon request, with such documentation as CITY reasonably requests in order that CITY may monitor the compliance of CCOC with such laws, rules and regulations.

1.2 Assignment of Accounts to Agency

CITY will, in its sole discretion, establish a schedule for the purpose of assigning accounts to CCOC. CCOC understands and agrees that the number of accounts to be assigned to it is to be at the complete discretion of CITY and that nothing in this agreement or otherwise shall be construed as requiring CITY to assign any particular amount and/or volume of accounts

to CCOC. CITY shall assign accounts directly to CCOC and CCOC shall acknowledge receipt of such assigned accounts within five (5) business days following receipt of same from CITY.

1.3 Revocation of Assignment of Accounts

CITY shall have the right, at any time, to revoke the assignment of any or all accounts previously assigned by CITY to CCOC which have not been collected as of the date of such revocation. Upon receipt of notice by CCOC of such revocation of assignment, no further collection efforts will be made by CCOC on such account, except in the case where the account is in process of collection. Process of collection is defined as any of the following:

- (a) Within six months immediately preceding the demand for withdrawal a payment has been received by either CCOC or CITY.
- (b) CCOC has obtained a written promise of payment which is legally enforceable.
- (c) Suit filed thereon by or on behalf of CCOC is pending or has been reduced to judgment.
- (d) The account has been forwarded out of state for collection.
- (e) Payment is assured because of an ascertained future event, provided CCOC has diligently complied with all requirements necessary to insure payment of the account upon the happening of that event.

CCOC may, as a condition to withdrawal, require by registered or certified mail that CITY furnish a signed statement to the effect that CITY has not received on account of such claim any payment which has not previously been reported.

1.4 Collection Process

- (a) CCOC shall, upon assignment to it of each account, promptly proceed with due diligence to collect such accounts. Such due diligence shall include, but not be limited to, CCOC issuance of a written collection notice to the debtor with five (5) business days of assignment of the account by CITY to CCOC.
- (b) CCOC shall not agree to a settlement with any debtor for an amount less than the account balance due without prior consent of CITY.
- (c) CCOC shall not bring suit on any assigned account unless and until prior written authorization is received from CITY. CCOC shall advance any and all attorneys' fees and costs incurred in connection with such litigation.

2. **TERM**

The term of this agreement shall be for one year commencing on Tuesday, November 5, 2019. This agreement will automatically be renewed annually with the written agreement of both parties.

3. COMPENSATION AND FEE SCHEDULE

3.1 COMPENSATION TO CCOC

As full and complete compensation for the Services rendered by CCOC to CITY:

(a) CCOC shall retain commission in the amount equal to 25% of the monies paid to CCOC or CITY, on accounts assigned and collected via normal processes. A 30% commission will be retained on accounts requiring legal action. Legal action means litigation being filed.

(b) CCOC will receive no commission on payments received within the first fifteen (15) days of assignment of any account.

(c) If litigation is instituted against a debtor, litigation expenses, including, but not limited to, attorneys' fees, court costs, deposition fees and other out-of-pocket costs, shall be advanced by CCOC. In addition to the 30% commission, CCOC shall be entitled to reimbursement for such litigation expenses out of any amounts collected from such debtor and first monies collected shall be applied to satisfy such expenses.

(d) If no amount is recovered as a result of litigation on an account, CCOC is responsible for and shall not be reimbursed by CITY for any litigation expenses.

(e) In consideration of CCOC advancing all court costs CCOC will retain all interest added to accounts assigned. The interest rate will not exceed the amount allowable by law.

3.2 Remittance to CITY

Concurrently with the delivery of the monthly remittance statement referenced in Section 4.1 (a) below, CCOC shall deliver to CITY a check in the amount of collections received on assigned accounts for collections made through the last working day of the preceding calendar month, less the compensation payable to CCOC thereon. All such collections shall be identified by debtor name and account number.

4. RECORDS AND REPORTS

4.1 CCOC Responsibility

(a) CCOC shall provide CITY, on the tenth (10th) working day following the end of each calendar month, monthly remittance detail on all accounts collected by CITY or by CCOC together with a monthly actuary report.

(b) Upon prior written notice and during regular business hours, CITY shall be permitted to inspect CCOC's premises at periodic and random intervals.

(c) Upon written notice and during regular business hours, CCOC shall make available its books and records for inspection by a representative(s) of CITY for purposes of reviewing CCOC's compliance with the terms and conditions of this Agreement.

(d) Upon written request while this Agreement is in effect and for four (4) years after the termination of this Agreement, CCOC shall permit duly authorized representatives of CITY, the Secretary of Health and Human Services, and the Comptroller General to have access to this Agreement, and to the books, documents and records of CCOC as may be necessary to verify the nature and extent of the Services furnished to CITY pursuant to this Agreement, and the costs of such Services, all in accordance with Public Law 96-499, Section 952 of the Omnibus Reconciliation Act of 1980.

4.2 CITY Responsibility

On or before the expiration of ten (10) days from receipt of payment made directly to CITY by debtor whose account has been assigned in accordance with this Agreement, CITY shall provide CCOC with notice of the name of such debtor, the account number, and the amount of such direct payment, and CCOC shall promptly credit such account on its books and records. CCOC will not receive a commission for such payments.

5. SUBCONTRACT

CCOC shall have no right to assign the Agreement or to subcontract and/or delegate any of its obligations or duties hereunder, other than to forward to another collection agency outside CCOC's area, without the prior written approval of CITY.

6. INSURANCE

CCOC shall at all times maintain standard and, if applicable, professional liability insurance insuring CCOC against liability in an amount of not less than \$500,000 for any injury to one person, \$1,000,000 for any injury to two (2) or more persons, and \$250,000 for damage to property.

7. TERMINATION

Notwithstanding anything to the contrary contained herein, this Agreement may be terminated by either party at any time with or without cause upon sixty (60) days written notice.

8. INDEMNITY

(a) CCOC agrees to defend, indemnify and hold harmless CITY and its officers, employees and agents from and against any and all liability, costs, damage, injury, demand, claim, loss, or expense, caused by or arising out of the provision of the Services or the acts or omissions of CCOC.

(b) CITY warrants all accounts to be due and owing at the time of assignment and will defend, indemnify and hold harmless CCOC and its officers, employees and agents from and against any and all liability, costs, damage, injury, demand claim, loss or expense caused by its own negligent acts or omissions.

9. CONFIDENTIALITY

Except as otherwise specified herein, the parties hereto acknowledge and agree that they will not divulge, furnish, or make accessible to anyone any proprietary information or trade secrets of the other party. These obligations shall survive termination of this Agreement.

10. INDEPENDENT CONTRACTOR

CITY and CCOC are independent contractors, and, as such, each shall have and maintain complete control over all of their respective employees, agents, and operations. Neither party nor anyone employed by it shall be the agent, representative, employee or servant of the other party. CCOC is not authorized to act as an agent of CITY or in any way to bind or make commitments on behalf of CITY. Nothing in this Agreement shall be deemed to create a partnership or joint venture between CCOC and CITY. Neither CCOC nor CITY shall be liable or responsible for any indebtedness or obligation of the other party or otherwise relating to the subject matter hereof, except as otherwise provided herein.

11. NOTICES

Any notice required or permitted hereunder shall be deemed sufficiently given if personally delivered or sent by registered or certified mail, postage prepaid, addressed or delivered as follow:

TO CLIENT: Richard L. Romero
Director of Finance
City of El Centro
P. O. Box 2328
El Centro, CA 92244

TO CCOC: Matt Logan, President
Collection Consultants of California
6100 San Fernando Road #211
Glendale, CA 91201

Any such notice shall be deemed to have been given, if mailed and provided herein, on the third (3rd) business day after the date on which the notice was mailed.

12. SECTION AND OTHER HEADINGS

The section and other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.

13. WAIVER OF BREACH

The waiver by either party of a breach or violation of any provision of this Agreement shall not operate as a waiver of any subsequent breach.

14. SURVIVAL OF CERTAIN OBLIGATIONS

Termination of this Agreement shall not affect any obligation of either party, which has accrued prior to such termination.

15. SEVERABILITY

If any term or provision of this Agreement shall, to any extent, be determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall not be affected thereby, and each term and provision this Agreement shall be valid and be enforceable to the fullest extent permitted by law.

16. ENTIRE AGREEMENT

This Agreement contains the entire agreement between the parties hereto with respect to the subject matter hereof. This Agreement supersedes all prior negotiations, offers, proposals, understandings and agreement. This Agreement may be amended only by the written consent of each of the parties.

17. CALENDAR DAYS

Unless otherwise stated and except as otherwise required by law, all periods of days referred to in this Agreement shall be measured in calendar days.

18. SUCCESSORS

Except as otherwise provided, this Agreement shall be binding and inure to the benefit of the successors and assigns of the respective parties; provided, however, neither party to this Agreement shall assign, transfer or otherwise dispose of all or any portion of its right, title, or interest in and to this Agreement without the prior written consent of the other party.

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the date first above written.

CITY OF EL CENTRO

By _____

Dated: _____

Name _____

Title _____

COLLECTION CONSULTANTS OF CALIFORNIA

By _____

Dated: _____

Name _____

Title _____

Attachment: CCC Agreement (3488 : Collections Consultants of California Agreement update)



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

**SCHEDULED
INFORMATION ITEM (ID # 3482)**

Meeting: 12/17/19 11:30 AM
Department: City Clerk's Office
Category: Informational
Prepared By: Norma Wyles

Department Head: Diane Caldwell

DOC ID: 3482

20

**Received and filed Notification of Southern California Gas
Company's Request To Increase Rates For Low-Income
Assistance Programs and Budgets for Program Years 2021-
2026 Application No. A.19-11-006**

ATTACHMENTS:

- Southern California Gas Company Notice - 11-13-19 (PDF)

**SOUTHERN CALIFORNIA GAS COMPANY
NOTICE OF REQUEST TO INCREASE YOUR RATES FOR
LOW-INCOME ASSISTANCE PROGRAMS AND BUDGETS
FOR PROGRAM YEARS 2021 - 2026
APPLICATION NO. A.19-11-006**

NOV 13 2019

OFFICE OF CITY CLERK
CITY OF EL PASO

On November 4, 2019, Southern California Gas Company (SoCalGas®) filed its California Alternate Rates for Energy (CARE) program and Energy Savings Assistance (ESA) program Application (A.19-11-006) with the California Public Utilities Commission (CPUC). In this application, SoCalGas seeks approval to increase customer rates to fund the CARE and ESA programs for years 2021 through 2026. These programs assist qualified low-income customers with their energy bills and help customers use energy more efficiently. The CARE program offers eligible SoCalGas customers a 20 percent discount on their monthly natural gas bill. The ESA program provides qualified renters and homeowners with home improvements that help conserve energy and help reduce their natural gas bill. The energy efficiency home improvement services are professionally installed at no cost to the customer. SoCalGas seeks funding approval of \$281 million for 2021, \$2 million for 2022, \$288 million for 2023, \$290 million for 2024, \$292 million for 2025, and \$293 million for 2026 to become effective on January 1, 2021.

If the CPUC approves this application, natural gas rates will change to reflect costs. The Public Purpose Program (PPP) surcharge is a component of your gas rate which funds the CARE and ESA program. In this application only the PPP Surcharge portion of your rate will increase. Gas will increase by \$40.2 million in 2021, increase by \$46.6 million in 2022, increase by \$47.9 million in 2023, increase by \$49.4 million in 2024, increase by \$51.0 million in 2025, and increase by \$52.0 million in 2026, compared to present rates.

HOW WILL THIS APPLICATION AFFECT NATURAL GAS RATES?

If SoCalGas' request is approved, the average monthly residential bill of a residential non-CARE customer using 34 therms will increase from \$44.90 to \$45.20 in 2021, \$45.28 in 2022, \$45.29 in 2023, \$45.30 in 2024, \$45.32 in 2025, and \$45.32 in 2026. Compared to 2019 rates, this represents a 0.7% increase for 2021, a 0.8% increase for 2022, a 0.9% increase for 2023, a 0.9% increase for 2024, a 0.9% increase for 2025 and a 0.9% increase for 2026.

The following tables show the increase in the PPP surcharge for 2021-2026 compared to present rates. Please note however, that CARE customers are not billed for costs associated with the CARE program.

2021

Customer Class	CARE Customers				Non-CARE Customers			
	1/1/2019	1/1/2021	\$/th Change	% Change	1/1/2019	1/1/2021	\$/th Change	% Change
	\$/th	\$/th	\$/th	%	\$/th	\$/th	\$/th	%
(a)	(c)	(c)	(d)	(e)	(g)	(g)	(h)	(i)
Core								
Residential	\$0.07558	\$0.07526	(\$0.00032)	0%	\$0.10060	\$0.10941	\$0.00881	9%
Commercial/Industrial	\$0.05384	\$0.05494	\$0.00110	2%	\$0.07887	\$0.08910	\$0.01023	13%
Gas Air Conditioning	\$0.09938	\$0.10185	\$0.00246	2%	\$0.12441	\$0.13600	\$0.01159	9%
Gas Engine	N/A	N/A	N/A	N/A	\$0.07573	\$0.08593	\$0.01021	13%
Natural Gas Vehicle	N/A	N/A	N/A	N/A	\$0.02503	\$0.03415	\$0.00913	36%
Noncore								
Commercial/Industrial	N/A	N/A	N/A	N/A	\$0.03058	\$0.03981	\$0.00923	30%
	1/1/2019	1/1/2021	Rev Change	% Change				
	\$000	\$000	\$000	%				
Total PPP Revenue	\$357,877	\$398,068	\$40,191	11%				

2022

Gas Rate Change Effective 2022

Customer Class	CARE Customers				Non-CARE Customers			
	1/1/2019	1/1/2022	\$/th Change	% Change	1/1/2019	1/1/2022	\$/th Change	% Change
	\$/th	\$/th	\$/th	%	\$/th	\$/th	\$/th	%
(a)	(c)	(c)	(d)	(e)	(g)	(g)	(h)	(i)
Core								
Residential	\$0.07558	\$0.07730	\$0.00172	2%	\$0.10060	\$0.11182	\$0.01122	11%
Commercial/Industrial	\$0.05384	\$0.05494	\$0.00110	2%	\$0.07887	\$0.08946	\$0.01060	13%
Gas Air Conditioning	\$0.09938	\$0.10185	\$0.00246	2%	\$0.12441	\$0.13637	\$0.01196	10%
Gas Engine	N/A	N/A	N/A	N/A	\$0.07573	\$0.08630	\$0.01058	14%
Natural Gas Vehicle	N/A	N/A	N/A	N/A	\$0.02503	\$0.03452	\$0.00950	38%
Noncore								
Commercial/Industrial	N/A	N/A	N/A	N/A	\$0.03058	\$0.04018	\$0.00959	31%
	1/1/2019	1/1/2022	Rev Change	% Change				
	\$000	\$000	\$000	%				
Total PPP Revenue	\$357,877	\$404,456	\$46,579	13%				

Gas Rate Change Effective 2023

Customer Class	CARE Customers				Non-CARE Customers			
	1/1/2019	1/1/2023	\$/th Change	% Change	1/1/2019	1/1/2023	\$/th Change	% Change
	\$/th (c)	\$/th (c)	\$/th (d)	% (e)	\$/th (g)	\$/th (g)	\$/th (h)	% (i)
Core								
Residential	\$0.07558	\$0.07731	\$0.00173	2%	\$0.10060	\$0.11218	\$0.01157	12%
Commercial/Industrial	\$0.05384	\$0.05494	\$0.00110	2%	\$0.07887	\$0.08981	\$0.01094	14%
Gas Air Conditioning	\$0.09938	\$0.10185	\$0.00246	2%	\$0.12441	\$0.13671	\$0.01230	10%
Gas Engine	N/A	N/A	N/A	N/A	\$0.07573	\$0.08665	\$0.01092	14%
Natural Gas Vehicle	N/A	N/A	N/A	N/A	\$0.02503	\$0.03487	\$0.00984	39%
Noncore								
Commercial/Industrial	N/A	N/A	N/A	N/A	\$0.03058	\$0.04052	\$0.00994	32%
	1/1/2019	1/1/2023	Rev Change	% Change				
	\$000	\$000	\$000	%				
Total PPP Revenue	\$357,877	\$405,791	\$47,914	13%				

2024

Gas Rate Change Effective 2024

Customer Class	CARE Customers				Non-CARE Customers			
	1/1/2019	1/1/2024	\$/th Change	% Change	1/1/2019	1/1/2024	\$/th Change	% Change
	\$/th (c)	\$/th (c)	\$/th (d)	% (e)	\$/th (g)	\$/th (g)	\$/th (h)	% (i)
Core								
Residential	\$0.07558	\$0.07731	\$0.00174	2%	\$0.10060	\$0.11252	\$0.01192	12%
Commercial/Industrial	\$0.05384	\$0.05494	\$0.00110	2%	\$0.07887	\$0.09016	\$0.01129	14%
Gas Air Conditioning	\$0.09938	\$0.10185	\$0.00246	2%	\$0.12441	\$0.13706	\$0.01265	10%
Gas Engine	N/A	N/A	N/A	N/A	\$0.07573	\$0.08699	\$0.01127	15%
Natural Gas Vehicle	N/A	N/A	N/A	N/A	\$0.02503	\$0.03521	\$0.01019	41%
Noncore								
Commercial/Industrial	N/A	N/A	N/A	N/A	\$0.03058	\$0.04087	\$0.01029	34%
	1/1/2019	1/1/2024	Rev Change	% Change				
	\$000	\$000	\$000	%				
Total PPP Revenue	\$357,877	\$407,310	\$49,433	14%				

2025

Gas Rate Change Effective 2025

Customer Class	CARE Customers				Non-CARE Customers			
	1/1/2019	1/1/2025	\$/th Change	% Change	1/1/2019	1/1/2025	\$/th Change	% Change
	\$/th (c)	\$/th (c)	\$/th (d)	% (e)	\$/th (g)	\$/th (g)	\$/th (h)	% (i)
Core								
Residential	\$0.07558	\$0.07732	\$0.00175	2%	\$0.10060	\$0.11289	\$0.01229	12%
Commercial/Industrial	\$0.05384	\$0.05494	\$0.00110	2%	\$0.07887	\$0.09051	\$0.01164	15%
Gas Air Conditioning	\$0.09938	\$0.10185	\$0.00246	2%	\$0.12441	\$0.13741	\$0.01300	10%
Gas Engine	N/A	N/A	N/A	N/A	\$0.07573	\$0.08735	\$0.01162	15%
Natural Gas Vehicle	N/A	N/A	N/A	N/A	\$0.02503	\$0.03557	\$0.01054	42%
Noncore								
Commercial/Industrial	N/A	N/A	N/A	N/A	\$0.03058	\$0.04122	\$0.01064	35%
	1/1/2019	1/1/2025	Rev Change	% Change				
	\$000	\$000	\$000	%				
Total PPP Revenue	\$357,877	\$408,881	\$51,004	14%				

2026
Gas Rate Change Effective 2026

20.a

Customer Class	CARE Customers				Non-CARE Customers			
	1/1/2019	1/1/2026	\$/th Change	% Change	1/1/2019	1/1/2026	\$/th Change	% Change
(a)	\$/th (c)	\$/th (c)	\$/th (d)	% (e)	\$/th (g)	\$/th (g)	\$/th (h)	% (i)
Core								
Residential	\$0.07558	\$0.07719	\$0.00161	2%	\$0.10060	\$0.11307	\$0.01247	12%
Commercial/Industrial	\$0.05384	\$0.05494	\$0.00110	2%	\$0.07887	\$0.09083	\$0.01196	15%
Gas Air Conditioning	\$0.09938	\$0.10185	\$0.00246	2%	\$0.12441	\$0.13773	\$0.01332	11%
Gas Engine	N/A	N/A	N/A	N/A	\$0.07573	\$0.08766	\$0.01194	16%
Natural Gas Vehicle	N/A	N/A	N/A	N/A	\$0.02503	\$0.03588	\$0.01086	43%
Noncore								
Commercial/Industrial	N/A	N/A	N/A	N/A	\$0.03058	\$0.04154	\$0.01095	36%
	1/1/2019	1/1/2026	Rev Change	% Change				
	\$000	\$000	\$000	%				
Total PPP Revenue	\$357,877	\$409,919	\$52,042	15%				

FOR FURTHER INFORMATION

You may request additional information or obtain a copy of the application and related exhibits from SoCalGas by writing to: Pamela Wu, Southern California Gas Company, 555 West Fifth Street, GT14D6 Los Angeles, CA 90013. SoCalGas' application and attachments may be inspected at the CPUC's Central Files Office, 505 Van Ness Ave., San Francisco, CA 94102.

The application and testimonies are available electronically on SoCalGas' website at: www.socalgas.com/regulatory/cpuc.shtml.

Copies of this bill insert will be available for viewing and printing on SoCalGas' website at: www.socalgas.com/regulatory.

SoCalGas' application and testimonies may also be reviewed at the CPUC's Central Files Office by appointment only. For more information please contact the CPUC at ajcentralfilesid@cpuc.ca.gov or (415) 703-2045.

CPUC PROCESS

This application will be assigned to an Administrative Law Judge (Judge) who will determine how to receive evidence and other related documents, necessary for the CPUC to establish a record upon which to base its decision. Evidentiary Hearings (EHs) may be held where parties of record will present their testimony and may be subject to cross-examination by other parties. These EHs are open to the public, but only those who are parties of record can participate.

After considering all proposals and evidence presented during the formal hearing process, the assigned Judge will issue a proposed decision which may adopt SoCalGas' proposal, modify it or deny it. Any CPUC Commissioner may sponsor an alternate decision. The proposed decision, and any alternate decisions, will be discussed and voted upon at a scheduled CPUC Voting Meeting.

The Public Advocates Office (Cal Advocates) may review this application. Cal Advocates is the independent consumer advocate within the CPUC with a legislative mandate to represent investor-owned utility customers to obtain the lowest possible rate for service consistent with reliable and safe service levels. Cal Advocates has a multi-disciplinary staff with expertise in economics, finance, accounting, and engineering. For more information about Cal Advocates, please call (415) 703-1584, e-mail PublicAdvocatesOffice@cpuc.ca.gov or visit Cal Advocates' website at <https://www.publicadvocates.cpuc.ca.gov/>.

STAY INFORMED

If you would like to follow this proceeding, or any other issue before the CPUC, you may use the CPUC's free subscription service. Sign up <http://subscribecpuc.cpuc.ca.gov>. If you would like to learn how you can participate in the proceeding, have informal comments about the application or have questions about the CPUC processes, you may access the CPUC's Public Advisor's Office (PAO) webpage at <http://consumers.cpuc.ca.gov/pao/>.

You may also contact the PAO as follows:

Email: public.advisor@cpuc.ca.gov

Mail: CPUC, Public Advisor's Office, 505 Van Ness Avenue, San Francisco, CA 94102

Call: 1-866-849-8390 (toll-free) or 1-415-703-2074

TTY: 1-866-836-7825 (toll-free) or 1-415-703-5282

Please reference SoCalGas' CARE and ESA Application A.19-11-006 in any communications with the CPUC regarding this matter. All public comments will become part of the public correspondence file for this proceeding and made available for review to the assigned Judge, Commissioners, and appropriate CPUC staff.



City Council of the City of El Centro

1275 Main Street
El Centro, CA 92243

**SCHEDULED
INFORMATION ITEM (ID # 3494)**

Meeting: 12/17/19 11:30 AM
Department: City Clerk's Office
Category: Informational
Prepared By: Norma Wyles

Department Head: Diane Caldwell

DOC ID: 3494

21

**Received and filed Notification of Southern California Gas
Company's Request To Increase Rates For the 2020 Flex
Alert Campaign Application No. A.19-11-018**

ATTACHMENTS:

- Southern California Gas Company (PDF)

Para más detalles llame al 1-800-342-4545

RCVD CITY CLERK'S
DEC 02 2019 PM01:18

SOUTHERN CALIFORNIA GAS COMPANY
NOTICE TO INCREASE RATES FOR THE
2020 FLEX ALERT CAMPAIGN
APPLICATION NO. A.19-11-018

On November 22, 2019, Southern California Gas Company (SoCalGas®) filed application no. A.19-11-018 with the California Public Utilities Commission (CPUC) requesting to increase rates to fund the 2020 Flex Alert Campaign. SoCalGas requests an increase in the revenue requirement by \$8.9 million in 2021. SoCalGas is requesting that the proposed rate increase become effective on January 1, 2021.

SoCalGas' proposed 2020 Flex Alert Campaign is designed to educate the public in the Los Angeles area to conserve electricity during heat waves and times of high electricity demand. The CPUC will review the proposed Flex Alert Campaign and associated budget included in the application and if the CPUC approves the application, SoCalGas' revenue requirement will increase to reflect the authorized budget for the Flex Alert Campaign.

ESTIMATED IMPACT OF THIS REQUEST ON GAS RATES

If approved, the average monthly residential bill of 33 therms or \$43.31 (present rates) would increase by \$0.11 or 0.2% to \$43.41 in 2021. Individual customer bills may differ.

The table below shows the estimated rate impact for all customer classes for year 2021. The percent change in year 2021 is compared to current rates.

Southern California Gas
Flex Alert Campaign – Gas
Average Rate Increase for Year 2021

Customer Class		Current Rates	2021	
Core-CARE		\$/th	\$/th	% change
	Residential	\$0.07558	\$0.07862	4%
	Commercial/Industrial	\$0.05384	\$0.05502	2%
	Gas AC	\$0.09938	\$0.09982	0%
Core-Non CARE				
	Residential	\$0.10060	\$0.10365	3%
	Commercial/Industrial	\$0.07887	\$0.08005	1%
	Gas AC	\$0.12441	\$0.12484	0%
	Gas Engine	\$0.07573	\$0.07667	1%
	Natural Gas Vehicle	\$0.02503	\$0.02503	0%
Noncore				
	Commercial/Industrial	\$0.03058	\$0.03076	1%

Attachment: Southern California Gas Company (3494 : Southern California Gas Company Notice)

FOR FURTHER INFORMATION

You may request additional information or obtain a copy of the application from SoCalGas by writing to: Corinne Sierzant, Southern California Gas Company, 555 West Fifth Street, Los Angeles, CA 90013. SoCalGas' application can also be reviewed at the CPUC's Central Files Office, appointment only. For more information, contact aljcentralfilesid@cpuc.ca.gov or 1-415-703-2045.

The application is also available electronically on the SoCalGas website at www.socalgas.com/regulatory.

Copies of this insert will be available for viewing and printing on SoCalGas' website at www.socalgas.com/regulatory/bill-inserts.

CPUC PROCESS

This application will be assigned to an Administrative Law Judge (Judge) who will determine how to receive evidence and other related documents, necessary for the CPUC to establish a record upon which to base its decision. Evidentiary Hearings (EHs) may be held where parties of record will present their testimony and may be subject to cross-examination by other parties. These EHs are open to the public, but only those who are parties of record can participate.

After considering all proposals and evidence presented during the formal hearing process, the Judge will issue proposed decision which may adopt SoCalGas' proposals, modify, or deny them. Any CPUC Commissioner may sponsor an alternate decision. The proposed decision, and any alternate decisions, will be discussed and voted upon at a scheduled CPUC Voting Meeting.

The Public Advocates Office (Cal PA) may review this application. Cal PA is the independent consumer advocate within the CPUC with a legislative mandate to represent investor-owned utility customers to obtain the lowest possible rate for service consistent with reliable and safe service levels. Cal PA has a multi-disciplinary staff with expertise in economics, finance, accounting and engineering. For more information about Cal PA, please call (415) 703-1584, e-mail PublicAdvocatesOffice@cpuc.ca.gov or visit Cal PA's website at www.publicadvocates.cpuc.ca.gov/.

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Email: Public.Advisor@cpuc.ca.gov

Phone: 1-866-849-8390 (toll-free) or 1-415-703-2074
TTY: 1-866-836-7825 (toll-free) or 1-415-703-5282

Please reference **SoCalGas Flex Alert Campaign Application No. 19-11-018** in any communications you have with the CPUC regarding this matter. All public comments will become part of the public correspondence file for this proceeding and made available for review to the assigned ALJs, the assigned Commissioner, and appropriate CPUC staff.