



**AGENDA
CITY OF EL CENTRO
CITY COUNCIL
TUESDAY, DECEMBER 2, 2025**

City Hall	Regular Meeting	1:00 PM
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**CITY HALL
COUNCIL CHAMBERS
1275 MAIN STREET
EL CENTRO, CA 92243**

The public may attend in person. Any member of the public attending in person and wishing to make a comment is asked to complete a speaker slip and follow the instructions below regarding "Notice to the Public". Any member of the public is invited to submit public comments in advance of the meeting to be answered at the meeting. Please email your questions to CityClerk@cityofelcentro.org or call 760-337-4515 by December 2, 2025.

COUNCIL MEMBERS, STAFF AND THE PUBLIC MAY ATTEND VIA ZOOM.

To participate and make a public comment in person, via Zoom or telephone, please raise your hand, speak up and introduce yourself.

Join Zoom Meeting:

<https://us06web.zoom.us/j/4180375132?pwd=Rmo5UjZ1cWdyV1VoWUhSZWp6R0tVZz09&omn=81113086614>

Optional dial-in number:

Meeting ID: 418 037 5132 Passcode: 5iHJYM

Public comments via Zoom are subject to the same time limits as those in person.

The Mayor and Council Members may be reached at (760) 336-8989.

Mayor: Mayor Pro-Tem: Council Members:	Sonia Carter Marty Ellett Sylvia Marroquin Claudia Camarena Michael Crankshaw	City Manager: Robert Sawyer City Attorney: Elizabeth Martyn Evans City Clerk: Norma Wyles
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1:00 PM CLOSED SESSION - CONFERENCE ROOM "A":

ROLL CALL:

CLOSED SESSION PUBLIC COMMENT:

Any member of the public wishing to address the City Council on any matter appearing in the closed session may do so at this time. Unless the Mayor extends the time limit, remarks shall be limited to three (3) minutes. Additional opportunities for Public Comment will be given at the end of the meeting.

CITY COUNCIL ADJOURNS INTO CLOSED SESSION:

CITY COUNCIL CLOSED SESSION:

CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 54957.6 - CONFERENCE WITH LABOR NEGOTIATORS

City Representatives: Interim Finance Directors Liz Fuchen and Andy Health, Dulce Bedolla
Negotiating with all employee organizations and groups except the Police Department and Water & Wastewater
Negotiations regarding salaries and benefits

CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 549596(d)(2) - POSSIBLE LITIGATION AGAINST THE CITY - 1 case

CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 54956.8 - CONFERENCE with REAL PROPERTY NEGOTIATORS

Property: 1415 Ross and associated properties (ECRMC)
Agency Negotiator: City Manager and Special Counsel
Under negotiation: Price and/or terms

CLOSED SESSION PURSUANT TO GOVT. CODE SECTION 54956.9(a) — Existing Litigation City of El Centro v. Norvalk, receivership for 759 Main St.

NOTICE TO THE PUBLIC

This is a public meeting. If there is an item on the agenda on which you wish to be heard, you are asked to complete a blue speaker slip and submit it to the City Clerk prior to the start of the meeting. **Persons wishing to address the Council are not required to identify themselves (Gov't Code § 54953.3); however, this information assists the Mayor by ensuring that all persons wishing to address the Council are recognized and also assists the City Clerk in preparing the City Council meeting minutes.** When the item is announced and your name is called by the Mayor, please step to the podium and state your name for the record. Unless the Mayor extends the time, there is a three (3) minute time limit for each public presentation. If you wish to address the Council concerning any other matter not appearing on the agenda, you may do so during the public comment portion of the agenda. **However, you may not show a visual presentation without review of that material. If you do so, you will be considered out of order.**

* Any information provided on the "Speaker Slip" is voluntary and will be public record

6:00 OPEN SESSION

ALL TIMES ARE APPROXIMATE AND MAY VARY:

CALL TO ORDER:

ROLL CALL BY CITY CLERK:

INVOCATION:

PLEDGE OF ALLEGIANCE:

CITY ATTORNEY REPORT ON CLOSED SESSION:

PUBLIC COMMENTS:

The City Council welcomes your input. At this time, members of the public may address the City Council on any matter not listed on the posted agenda. Pursuant to the Brown Act, no action will be taken on any issue brought forth under Public Comments. We ask that you please complete a "Speaker Slip" and submit it to the City Clerk prior to the start of the meeting. Although you are not required to identify yourself (Gov't Code §54953.3); this information on the "Speaker Slip" assists the Mayor that all persons wishing to address the Council are recognized and also assists the City Clerk in preparing the City Council meeting minutes. Unless the Mayor extends the time, there is a three (3) minute time limit for each public presentation. * Any information provided on the "Speaker Slip" is voluntary and will be public record.

CONSENT AGENDA (ITEMS 1-8):

1. 2nd Reading and Adoption of Ordinance No. 25-09, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO REPEALING CHAPTER 7, ARTICLES THROUGH XVIII OF THE CITY CODE IN THEIR ENTIRETY AND READOPTING CHAPTER 7, ARTICLES 1 THROUGH XVIII BY REFERENCE TO THE UPDATED AND MOST RECENT CALIFORNIA ADMINISTRATIVE CODE, BUILDING CODE, RESIDENTIAL CODE, ELECTRICAL CODE, MECHANICAL CODE, PLUMBING CODE, ENERGY CODE, HISTORICAL BUILDING CODE, EXISTING BUILDING CODE, GREEN BUILDING CODE, AND INTERNATIONAL PROPERTY MAINTENANCE CODE, AND UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, PROVIDING FOR PAYMENT OF FEES AND CERTAIN MOBILE HOME REQUIREMENTS AS WELL AS SEISMIC STRENGTHENING FOR UNREINFORCED MASONRY WALL, waive reading and adopt by title only.
2. 2nd Reading and Adoption of Ordinance No. 25-10, AN ORDINANCE OF THE CITY OF EL CENTRO REPEALING IN ITS ENTIRETY AND READOPTING CHAPTER 10, ARTICLE III, SECTION 10-41 TO ADOPT THE 2025 CALIFORNIA FIRE CODE WITH AMENDMENTS AND ADOPT ARTICLE VI TO THE 2025 WILDLAND AND URBAN INTERFACE CODE, waive reading and adopt by title only.
3. Approval of City Council Minutes of November 18, 2025, and November 20, 2025.
4. Adopt Resolution No. 25- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AWARDED THE BID AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE SHADE STRUCTURE IMPROVEMENTS PROJECT.
5. Adopt Resolution No. 25- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING AND AUTHORIZING THE PURCHASE OF A SLUDGE PUMP FOR THE PUBLIC WORKS WATER TREATMENT PLANT.
6. Introduce and Approve Ordinance No. 25- , AN UNCODED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING THE ANNUAL RENEWAL OF ORDINANCE 22-06 REGARDING THE CONTINUING USE OF MILITARY EQUIPMENT PURSUANT TO THE POLICY OF THE EL CENTRO POLICE DEPARTMENT, waive reading and approve as first reading and authorize the City Clerk to place on the next agenda for second reading and adoption.
7. Adopt Resolution No. 25- , A RESOLUTION OF THE COUNCIL OF THE CITY OF EL CENTRO AMENDING RESOLUTION NO. 22-70, MEMORANDUM OF UNDERSTANDING DATED JANUARY 1, 2022– DECEMBER 31, 2025, SUPERVISORY, PROFESSIONAL

AND TECHNICAL EMPLOYEES ASSOCIATION.

8. Receive and file Planning Commission Resolution No. 25-16, denying Zoning Variance 25-01 and associated findings.

PUBLIC HEARING:

9. Public hearing to consider the recommendation of the Planning Commission regarding an update to single-family development standards.

Presentation: Angel Hernandez, Community Development Director

Recommendation:

Introduce Ordinance No. 25- , AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AMENDING CHAPTER 24 AND CHAPTER 29 OF THE EL CENTRO MUNICIPAL CODE REGARDING SINGLE FAMILY RESIDENTIAL DEVELOPMENT STANDARDS, waive reading and approve as a first reading and authorize City Clerk to place on the next agenda for second reading and adoption.

NEW BUSINESS:

10. Appointment of the City of El Centro Finance Director.

Presentation: Dulce Bedolla, Human Resource Director

Recommendation:

Adopt Resolution No. 25- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO ESTABLISHING THE COMPENSATION AND EMPLOYMENT TERMS FOR THE POSITION OF DIRECTOR OF FINANCE.

11. Defining and Restricting the Use of Public Streets Medians.

Presentation: Kelly Brown, Police Chief

Recommendation:

Introduction and Approval of Ordinance No. 25- , AN ORDINANCE OF THE CITY OF EL CENTRO, CALIFORNIA DEFINING AND RESTRICTING THE USE OF PUBLIC STREET MEDIANS, waive reading and approve as first reading and authorize the City Clerk to place on the next agenda for second reading and adoption.

12. Discussion and related action regarding the "Banners for Graduates" downtown program, in collaboration with the Friends of El Centro Community Services Foundation

Presentation: Adriana Nava, Community Services Director

Recommendation:

Approve the Banners for Graduates Program, in collaboration with the Friends of El Centro Community Services Foundation

13. Community Sponsorship — Imperial Valley College Foundation, Woman in Law Enforcement Day.

Presentation: Robert Sawyer, City Manager

Recommendation:

Discussion and any necessary action regarding the community sponsorship request from IVC Foundation for Woman in Law Enforcement Day.

LEGISLATIVE ACTION:

INFORMATIONAL ITEMS:

TASK FORCE AND MAYOR /CONFERENCE REPORTS - COUNCIL MEMBER REPORTS:

CITY MANAGER REPORT:

ADJOURNMENT:

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet will be available for public inspection at the Office of the City Clerk, 1275 Main Street, El Centro, California 92243, Monday-Friday during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (760) 337-4515. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangement to assure accessibility to this meeting.



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-384)

Item: 1.

Meeting: 12/2/2025 1:00 PM

Department: City Clerk

Category: Action Item

Prepared by: Norma Wyles, City Clerk

Department Head: Norma Wyles

DOC ID: 2025-384

2nd Reading and Adoption of Ordinance No. 25-09, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO REPEALING CHAPTER 7, ARTICLES THROUGH XVIII OF THE CITY CODE IN THEIR ENTIRETY AND READOPTING CHAPTER 7, ARTICLES 1 THROUGH XVIII BY REFERENCE TO THE UPDATED AND MOST RECENT CALIFORNIA ADMINISTRATIVE CODE, BUILDING CODE, RESIDENTIAL CODE, ELECTRICAL CODE, MECHANICAL CODE, PLUMBING CODE, ENERGY CODE, HISTORICAL BUILDING CODE, EXISTING BUILDING CODE, GREEN BUILDING CODE, AND INTERNATIONAL PROPERTY MAINTENANCE CODE, AND UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, PROVIDING FOR PAYMENT OF FEES AND CERTAIN MOBILE HOME REQUIREMENTS AS WELL AS SEISMIC STRENGTHENING FOR UNREINFORCED MASONRY WALL, waive reading and adopt by title only.

CITY MANAGER'S RECOMMENDATION:

2nd Reading and Adoption of Ordinance No. 25-09, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO REPEALING CHAPTER 7, ARTICLES THROUGH XVIII OF THE CITY CODE IN THEIR ENTIRETY AND READOPTING CHAPTER 7, ARTICLES 1 THROUGH XVIII BY REFERENCE TO THE UPDATED AND MOST RECENT CALIFORNIA ADMINISTRATIVE CODE, BUILDING CODE, RESIDENTIAL CODE, ELECTRICAL CODE, MECHANICAL CODE, PLUMBING CODE, ENERGY CODE, HISTORICAL BUILDING CODE, EXISTING BUILDING CODE, GREEN BUILDING CODE, AND INTERNATIONAL PROPERTY MAINTENANCE CODE, AND UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, PROVIDING FOR PAYMENT OF FEES AND CERTAIN MOBILE HOME REQUIREMENTS AS WELL AS SEISMIC STRENGTHENING FOR UNREINFORCED MASONRY WALL, waive reading and adopt by title only.

FISCAL IMPACT:

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

BACKGROUND:

DISCUSSION:

CONCLUSION:

ATTACHMENTS:

1. ORDINANCE NO. 2025-009 2025 BUILDING CODE ADOPTION

ORDINANCE NO. 25-09

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO REPEALING CHAPTER 7, ARTICLES I THROUGH XVIII OF THE CITY CODE IN THEIR ENTIRETY AND READOPTING CHAPTER 7, ARTICLES I THROUGH XVIII BY REFERENCE TO THE UPDATED OF MOST RECENT CALIFORNIA ADMINISTRATIVE CODE, BUILDING CODE, RESIDENTIAL CODE, ELECTRICAL CODE, MECHANICAL CODE, PLUMBING CODE, ENERGY CODE, HISTORICAL BUILDING CODE, EXISTING BUILDING CODE, GREEN BUILDING CODE, UNIFORM ADMINISTRATIVE CODE, UNIFORM HOUSING CODE, AND INTERNATIONAL PROPERTY MAINTENANCE CODE, AND UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, PROVIDING FOR PAYMENT OF FEES AND CERTAIN MOBILE HOME REQUIREMENTS AS WELL AS SEISMIC STRENGTHENING FOR UNREINFORCED MASONRY WALLS

THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, DOES ORDAIN AS FOLLOWS:

SECTION 1. Articles I through XVIII of Chapter 7 of the Code of the City of El Centro, California, are hereby repealed in their entirety and Articles I through XVIII of Chapter 7 of the Code of the City of El Centro are readopted as follows:

CHAPTER 7 BUILDINGS AND BUILDING REGULATIONS

Article I	In General
Article II	California Administrative Code
Article III	California Building Code
Article IV	California Residential Code
Article V	California Electrical Code
Article VI	California Mechanical Code
Article VII	California Plumbing Code
Article VIII	California Energy Code
Article IX	California Historical Building Code
Article X	California Existing Building Code
Article XI	California Green Building Code
Article XII	Uniform Administrative Code
Article XIII	Uniform Housing Code
Article XIV	International Property Maintenance Code and Uniform Code for the Abatement of Dangerous Building Code
Article XV	Fee Waivers
Article XVI	Mobile Home and Residential Lots
Article XVII	Assumption of Enforcement Responsibility for Mobile Home Parks, Travel Trailer Parks and other Matters
Article XVIII	Seismic Strengthening Provisions for Unreinforced Masonry Bearing Walls

ARTICLE I. - IN GENERAL

Sec. 7-1. Special setback line: Fourth Street from Orange Avenue to south city limits.

A special setback line of not less than twenty-five (25) feet is hereby set for all construction other than residential on that portion of both sides of Fourth Street extending from the south line of Orange Avenue to the south city limits.

Sec. 7-2. Right-of-way dedication requirement Ross Avenue from Fourth Street to Dogwood Road.

Prior to issuance of any building permit, or approval of any map for recordation, for property on the north side of Ross Avenue from Fourth Street to Dogwood Road, a right-of-way for public purposes will be granted according to the following:

- (a) A grant of thirty-four (34) feet on property located between Fourth Street and Second Street, for total right-of-way width for Ross Avenue of eighty-four (84) feet.
- (b) A grant of forty (40) feet on property located between Second Street and First Street, for a total right-of-way width for Ross Avenue of eighty (80) feet.
- (c) A grant of forty-four (44) feet on property located between First Street and Hope Street, for a total right-of-way width for Ross Avenue of eighty-four (84) feet.
- (d) A grant of forty-eight (48) feet on property located between Hope Street and Dogwood Road, for a total right-of-way width for Ross Avenue of eighty-eight (88) feet.

Sec. 7-3. Board of appeals designated appeals agency for uniform codes.

The Board of Appeals of the City of El Centro is hereby designated the Appeals Board as that term may be utilized for the following codes: The California Administrative Code, 2025 edition; The California Building Code, 2025 edition; The California Residential Code, 2025 edition; The California Electrical Code, 2025 edition; The California Mechanical Code, 2025 edition; The California Plumbing Code, 2025 edition; The California Energy Code 2025 edition; The California Historical Building Code, 2025 edition; The California Existing Building Code, 2025 edition; The California Green Building Standards Code, 2025 edition; The Uniform Administrative Code, 1997 edition; California Fire Code, 2025 edition; International Property Maintenance Code, 2025 edition; and The Uniform Housing Code, 1997 edition; Wildland-Urban Interface Code 2025 edition and Uniform Code for the Abatement of Dangerous Building, 1997 edition.

Sec. 7-4. Adoption of Fees.

Unless otherwise provided in this Chapter 7, the fees for the services set out herein shall be adopted by resolution of the City Council of the City.

Sec. 7-5. Improvements required, reimbursement.

- (a) The building official shall require dedication of land and/or the construction of improvements whether on-site or off-site consistent with said dedication and/or design standards described in Chapter 24 of the City Code as a condition of the issuance of a permit pursuant to this Chapter and as allowed by applicable law. Such dedication and improvement requirements shall be reasonably related to the use of the subject property. The permittee may appeal the imposition of any such off-site dedication or improvement requirement to the planning commission with right-of-appeal to the City Council by the permittee or building official.
- (b) No off-site improvement that is required as a condition of issuing a building permit shall not be eligible for a reimbursement agreement. Said off-sites may consist of, but not be limited to, curb-gutter, sidewalk, driveway(s), asphaltic paving, streetlights, water lines, sewer lines and fire hydrants. Said streetlights or fire hydrants need not be fronting the project for which said permit is to be issued, but be necessary for the proper development of said project. However, if the water line or sewer line is oversized, as a result of the city request, above the necessary to serve the project, then said water line or sewer line oversizing shall be eligible for a reimbursement agreement consistent with such agreements as described in Chapter 24 of the City Code.
- (c) Any water line or sewer line that is extended by a private party at his or her request and totally at his or her expense becomes eligible for a reimbursement agreement only for that portion outside said party's property or project site, and for that portion or parcel of land on the opposite side of the street fronting said party's property assuming that the total extension is greater than seventy-five (75) feet and for any oversizing requested by the city.

Secs. 7-6 - 7-28. - Reserved.

ARTICLE II. - CALIFORNIA ADMINISTRATIVE CODE

Sec. 7-29. Adoption of the California Administrative Code, 2025 edition.

There is hereby adopted by reference the California Administrative Code, 2025 edition, known as the California Code of Regulations, title 24, part 1, copyrighted by the International Code Council one (1) copy of which is on file for public view in the Community Development Department marked and designated as the California Administrative Code, 2025 edition, of the El Centro City Code.

Secs. 7-30 - 7-35. - Reserved.

ARTICLE III. - CALIFORNIA BUILDING CODE

Sec. 7-36. Adoption of the California Building Code, 2025 edition, deletions, amendments, additions.

- (a) *Adoption.* There is hereby adopted by reference the California Building Code, 2025 edition,

including appendices B, C, F, G, H, I, J and O known as the California Code of Regulations, title 24, part 2, which is based on the International Building Code, (IBC) 2024 edition, including appendices B, C, F, G, H, I, J and O of that certain document as copyrighted by the International Code Council and the California Building Standards Commission, one copy of which is on file for public view at the Community Development Department. Said documents are hereby adopted as the building code of the city for regulating the erection, construction, enlargement, alteration, repair, moving, demolition, conversion, occupancy, use, height and area of all building and structures in the city. Providing for the issuance of permits and collection of fees therefore and each and all such regulations, provisions, penalties, conditions and terms of the California Building Code, 2025, appendices B, C, F, G, H, I, J and O edition based on the International Building Code, 2024 edition, appendices B, C, F, G, H, I, J and O are hereby referred to, adopted and made a part hereof as though fully set forth herein, excepting such portions as are hereinafter deleted, modified or amended.

(b) Amendments and Additions

(1) *Chapter 1, section 104*, Duties and Powers of Building Official, is hereby amended by adding subsection 104.1.1 and to read as follows:

104.1.1 Additional Authority. The building official shall have authority to adopt rules and regulations to clarify and interpret the provisions of this Code. The building official may also approve variations when such variations are not inimical to the life, safety or welfare of the public.

(2) *Chapter 1, section 109.2. Schedule of permit fees*, is hereby amended to read as follows:

109.2 Schedule of Permit Fees. On buildings, structures, electrical, gas, mechanical and plumbing systems or alterations requiring a permit, a fee for each permit shall be paid as required, in accordance with the schedule as established by the applicable governing authority.

The fee for each permit shall be as set forth in Table No. 3-A through 3-H of the Uniform Administrative Code, 1997 edition.

No increase in fee or new fee established pursuant to amendment of Table Nos. 3-A through 3-H shall become effective unless imposed pursuant to Chapter 7 (commencing with section 66012) of division 1 of Title 7 of the California Government Code.

The determination of value or valuation under any of the provisions of this Code shall be made by the building official. The value to be used in computing the building permit and building plan review fees shall be the total value of all construction work for which the permit is issued as well as all finish work, painting, roofing, electrical, plumbing, heating, air-conditioning, elevators, fire-extinguishing systems and any other permanent equipment. Valuation for new construction alterations and repairs shall be calculated in accordance with the latest building valuation data (less regional modifiers) as published

by the International Code Council (ICC).

(3) *Section 116 Unsafe Structures and Equipment*, is hereby amended by adding *Section 116.1.1* to read as follows:

Section 116.1.1 Unsafe Structures and Equipment. All buildings or structures regulated by this Code which are structurally unsafe or not provided with adequate egress, which constitute a fire hazard or are otherwise dangerous to human life are, for the purpose of this section, unsafe. Any use of buildings or structures constituting a hazard to safety, health or public welfare by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, disaster, damage or abandonment are, for the purposes of this section, unsafe uses. Parapet walls, cornices, spires, towers, tanks, statuary and other appendages or structural members which are supported by, attached to, or a part of a building and which are in deteriorated condition or otherwise unable to sustain the design loads which are specified in the building code are hereby designated as unsafe building appendages.

All such unsafe buildings, structures or appendages are hereby declared to be public nuisances and shall be abated by repair, rehabilitation, demolition or removal all in accordance with the procedures set forth in the Uniform Code for the Abatement of Dangerous Buildings, 1997 edition, the California Existing Building Code, 2025 edition, and, the Uniform Housing Code, 1997 edition, including the recovery of costs incurred by the city pursuant to said procedures. As an alternative, the building official or other employee or official of this jurisdiction designated by the governing body may institute any other appropriate action to prevent, restrain, correct or abate the violation.

(4) *Section 3106 Marquees*, is hereby amended by adding section 3106.6 to read as follows:

Section 3106.6 Projection and Clearance. Projection and clearance between a marquee and the curb line shall not be less than two (2) feet. A marquee projection more than two-thirds (2/3) of the distance from the property line to the curb line shall not be less than ten (10) feet above the ground or pavement below. A marquee projecting less than two-thirds (2/3) of the distance from the property line to the curb line shall not be less than eight (8) feet above the ground or pavement below.

(5) *Section 3104.11 Sidewalk Arcades*, is hereby added to read as follows:

Section 3104.11 Sidewalk Arcades. Sidewalk arcades may be permitted as provided in section 29-114 of the Zoning Code or in any successor section thereto.

Secs. 7-37 - 7-42. - Reserved.

ARTICLE IV. - CALIFORNIA RESIDENTIAL CODE

Sec. 7-43. Adoption of the California Residential Code.

Adoption. There is hereby adopted by reference the California Residential Code 2025 edition, including appendices G, H, J and O, of the California Building Code 2025 edition known as the California Code of Regulations, title 24, part 2.5, which is based on the International Residential Code, (IBC) 2024 edition, including appendices G, H, I and O of that certain document as copyrighted by the International Code Council, one (1) copy of which is on file for public view at the Community Development Department. Said documents are hereby adopted as the residential building code of the city for regulating the erection, construction, enlargement, alteration, repair, moving, demolition, conversion, occupancy, use, height and area of all residential buildings and structures in the City.

(a) *Section Required Heating*, is hereby amended to read as follows:

R303.10 Required Heating. When the winter temperature is below 60 degrees Fahrenheit, every dwelling unit shall be provided with heating facilities capable of maintain a room temperature of not less than 72-degree Fahrenheit.

(b) *Section R325.10 Required Cooling*, is hereby amended to read as follows:

R303.11 Required Cooling. When the summer temperature is high, every dwelling unit shall be provided with cooling system capable of maintain a room temperature of not more than 78-degree Fahrenheit.

Secs. 7-44 - 7-49. - Reserved.

ARTICLE V. - CALIFORNIA ELECTRICAL CODE

Sec. 7- 50. Findings and declarations.

The City Council does hereby specifically and expressly find and declare that the nature and uniqueness of the climate, terrain, location, environment and rate of population growth of the City does necessitate and demand specific changes in and variations from the California Electrical Code, 2025 edition, which are noted in and made a part of this Article.

Sec. 7-51. Adoption of the California Electrical Code, 2025 edition, based on the National Electrical Code, 2023 edition.

There is hereby adopted by reference the California Electrical Code, 2025 edition, including annexes A, B, C, D, F, G, H and I, known as the California Code of Regulations, title 24, part 3, based on the National Electric Code, 2023 edition, including annexes A, B, C, D, F, G, H and I, copyrighted by the National Fire Protection Association and BNI Publication Inc., one (1) copy of which is on file for public view at the Community Development Department marked and designated as the electrical code of the city. Said city electrical code shall apply to and regulate the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, maintenance, removal and demolition of every building or structure or any appurtenances connected or attached to such building or structures throughout the State of California, and provide for the issuance of permits and collection of fees thereof.

The fee for each permit shall be as set forth in table 3-B of the Uniform Administrative Code, 1997 edition. Each and all such regulations, provisions, penalties, conditions and terms of the California Electrical Code, 2025 edition, including annexes A, B, C, D, F, G, H and I, based on the National Electrical Code, 2023 edition including annexes A, B, C, D, F, G, H and I, are made a part hereof as though fully set forth herein.

Sec. 7-52 - 7-55. Reserved.

ARTICLE VI. - CALIFORNIA MECHANICAL CODE

Sec. 7-56. Adoption of the California Mechanical Code, 2025 edition, based on the Uniform Mechanical Code, 2024 edition, adopted by reference.

There is hereby adopted by reference the California Mechanical Code, 2025 edition, known as the California Code of Regulations, title 24, part 4, based on the Uniform Mechanical Code, 2024 edition including appendices A, B, C, D and E and Forms E, F and G as copyrighted by the International Association of Plumbing and Mechanical Officials, one (1) copy of which is on file for public view at the Community Development Department marked and designated as the mechanical code of the city. Said city mechanical code shall apply to and regulate construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, maintenance, removal and demolition of every building or structure or any appurtenances connected or attached to such building or structures throughout the State of California, and provide for the issuance of permits and collection of fees thereof. The fee for each permit shall be as set forth in table 3-C of the Uniform Administrative Code, 1997 edition. Each and all such regulations, provisions, penalties, conditions and terms of the California Mechanical Codes, 2025 edition, based on the Uniform Mechanical Code, 2024 edition including appendices A, B, C, D and E and Forms E, F and G are made a part hereof as though fully set forth herein.

Secs. 7-57 - 7-62. - Reserved.

ARTICLE VII. - CALIFORNIA PLUMBING CODE

Sec. 7-63. Adoption of the California Plumbing Code, 2025 edition, based on the Uniform Plumbing Code, 2024 edition.

There is hereby adopted by reference the California Plumbing Code, 2025 edition, and appendices A, B, D, G, I, K and L known as the California Code of Regulations, title 24, part 5, based on the Uniform Plumbing Code, 2024 edition, and appendices A, B, C, D, G, I, K and L as copyrighted by the International Association of Plumbing and Mechanical Officials, one (1) copy of which is on file for public view at the Community Development Department. Said city plumbing code shall apply to and regulate replacement, installation, alteration, construction, maintenance, repair, removal, demolition and location of all plumbing systems, drainage systems, water systems, gas systems and private sewage disposal systems on all properties and within all buildings and structures of every building or structure or any appurtenances connected or attached to such building or structures throughout the State of California and to provide for

the issuance of permits and collection of fees thereof. The fee for each permit shall be as set forth in table 3-D of the Uniform Administrative Code, 1997 edition. Each and all such regulations, provisions, penalties, conditions and terms of the California Plumbing Code, 2025 edition and appendices A, B, C, D, G, H, I, K and L, and the Uniform Plumbing Code, 2024 edition, and appendices A, B, C, D, G, I, K and L are hereby referred to, adopted, and made a part thereof as though fully set forth herein.

Secs. 7-64 - 7-65. - Reserved.

ARTICLE VIII. - CALIFORNIA ENERGY CODE

Sec. 7-66. Adoption of the California Energy Code, 2025 edition.

There is hereby adopted by reference the California Energy Code, 2025 edition, in its entirety, including appendix I-A, known as the California Code of Regulations, title 24, part 6 one (1) copy of which is on file for public view at the Community Development Department marked and designated as California Energy Code, 2025 edition copyrighted by the International Code Council. Said city energy code establishes the minimum requirements for effective use of energy in the design of new buildings and structures and additions to existing buildings. Each and all such regulations, provisions, penalties, conditions and terms of the California Energy Code, 2025 edition, including appendix I-A, are made a part hereof as though fully set forth herein.

Secs. 7-67 - 7-69. - Reserved.

ARTICLE IX. - CALIFORNIA HISTORICAL BUILDING CODE

Sec. 7-70. Adoption of the California Historical Building Code, 2025 edition.

There is hereby adopted by reference the California Historical Building Code, 2025 edition, known as the California Code of Regulations, title 24, part 8, copyrighted by the International Code Council, one (1) copy of which is on file for public view at the Community Development Department marked and designated as the Historical Building Code of the city. Each and all such regulations, provisions, penalties, conditions and terms of the California Historical Building Code, 2025 edition, are made a part hereof as though fully set forth herein.

Secs. 7-71 - 7-73. - Reserved.

ARTICLE X. - CALIFORNIA EXISTING BUILDING CODE

Sec. 7-74. Adoption of the California Existing Building Code, 2025 edition.

There is hereby adopted by reference the California Existing Building Code, 2025 edition, in its entirety including appendix chapter A1, known as the California Code of Regulations, title 24, part 10, copyrighted by the International Code Council, one (1) copy of which is on file for public view at the Community Development Department marked and

designated as the Existing Building Code of the city. Each and all such regulations, provisions, penalties, conditions and terms of the California Existing Building Code, 2025 edition, including appendix chapter A1, are made a part hereof as though fully set forth herein.

Secs. 7-75 - 7-76. - Reserved.

ARTICLE XI. - CALIFORNIA GREEN BUILDING STANDARDS CODE

Sec. 7-77. Adoption of the California Green Buildings Standards Code, 2025 edition.

There is hereby adopted by reference the California Green Buildings Standards Code, 2025 edition, including appendices A4 and A5, known as the California Code of Regulations, title 24, part 11, copyrighted by the International Code Council, one (1) copy of which is on file for public view at the Community Development Department marked and designated as the Green Building Standards Code of the city. Each and all such regulations, provisions, penalties, conditions and terms of the California Green Building Standards Code, 2025 edition, including appendices A4 and A5, are made a part hereof as though fully set forth herein.

(a) Amendments and Additions

Section 5.106.5.3 Electrical Vehicle (EV) Charging, is hereby amended by adding a section at the end to read as follows:

Specifically for the new hotel and motel projects, the actual Electrical Vehicle Charging Station (EVCS) of at least 2 shall be constructed based on the ratio of 4 percent of the total number of parking spaces provided for the project. Calculation for these actual EVCS locations shall be rounded up to the nearest whole number. The minimum EVCS location shall not be less than 1.

Secs. 7-78 - 7-79. - Reserved.

ARTICLE XII. - UNIFORM ADMINISTRATIVE CODE

Sec. 7-80. Adoption of the Uniform Administrative Code, 1997 edition; amendments, additions.

(a) Adoption. There is hereby adopted by reference the Uniform Administrative Code, 1997 edition, copyrighted by the International Conference of Building Officials, including tables 3-A thru 3-H inclusive, one (1) copy of which is on file for public view at the Community Development Department marked and designated as the Uniform Administrative Code, 1997 edition, of the El Centro Code, which contains the administrative provisions relating to site preparation, construction, alteration, moving, repair and use and occupancies of building or structures and building service equipment, including plumbing, electrical and mechanical. Each and all such regulations, provisions, penalties additions and terms of the Uniform Administrative Code, 1997 edition, copyrighted by the International Conference of Building Officials, including tables 3-A through 3-H are made a party hereof as though fully set forth

herein.

(b) Amendments

(1) Sec. 202, Powers and duties of building official, is hereby amended by adding subsection 202.1.1, to read as follows:

Section 202.1.1 Additional Authority. The building official shall have authority to adopt rules and regulations to clarify and interpret the provisions of this Code. The building official may also approve variations when such variations are not inimical to the life, safety or welfare of the public.

(2) Sec. 203, Unsafe buildings, structures or building service equipment, is hereby amended to read as follows:

Section 203 Unsafe buildings, structures or building service equipment. All buildings or structures regulated by this is Code and the technical codes that are structurally inadequate, have inadequate egress, constitute a fire hazard or are otherwise dangerous to human life are, for the purpose of this section, unsafe.

Building service equipment regulated by such codes which constitute a fire, electrical or health hazard, unsanitary condition or is otherwise dangerous to human life is, for the purpose of this section, unsafe. Any use of buildings, structures or building service equipment constituting a hazard to safety, health or public welfare by reason of inadequate maintenance, dilapidation, obsolescence, fire hazard, disaster, damage or abandonment is, for the purpose of this section, an unsafe use.

Parapet walls, cornices, spires, towers, tanks, statuary and other appendages or structural members which are supported by, attached to, or part of a building and which are in deteriorated condition or otherwise unable to sustain the design loads which are specified in the building code are hereby designated as unsafe building appendages.

All such unsafe buildings, structures or appendages and building service equipment are hereby declared to be public nuisances and shall be abated by repair, rehabilitation, demolition or removal all in accordance with the procedures set forth in the Uniform Code for the Abatement of Dangerous Buildings, 1997 edition, the California Existing Building Code, 2025 edition, and the Uniform Housing Code, 1997 edition, including the recovery of costs incurred by the city pursuant to said procedure. As an alternative, the building official or other employee or official of this jurisdiction designated by the governing body may institute any other appropriate action to prevent, restrain, correct or abate the violation.

(3) Sec. 304, Fees, is hereby amended to read as follows.

Sec. 304.2 Permit fees. The fee for each permit shall be as set forth in Table Nos. 3-A

through 3-H. Where a technical code has been adopted by the jurisdiction for which no fee schedule is shown in this Code, the fee required shall be in accordance with the schedule established by the legislative body. No increase in fee or new fee established pursuant to amendment of Table Nos. 3-A through 3-H shall become effective unless imposed pursuant to Chapter 7 (commencing with section 66012) of Division 1 of Title 7 of the California Government Code. The determination of value or valuation under any of the provisions of these codes shall be made by the building official. The value to be used in computing the building permit and building plan review fees shall be the total value of all construction work for which the permit is issued as well as all finished work, painting, roofing, electrical, plumbing, heating, air- conditioning, elevators, fire-extinguishing systems and other permanent alteration and repairs, shall be calculated in accordance with the building valuation data (less regional modifiers) as published in the current issue of "Building Safety Journal." However, the valuation for new construction shall not become effective unless imposed pursuant to Chapter 7 (commencing with section 66012) of division 1 of Title 7 of the California Government Code.

Secs. 7-81 - 7-85. - Reserved.

ARTICLE XIII. - UNIFORM HOUSING CODE.

Sec. 7-86. Adoption of the Uniform Housing Code, 1997 edition, amendments, additions.

There is hereby adopted by reference the Uniform Housing Code, 1997 edition, copyrighted by the International Conference of Building Officials, one (1) copy of which is on file for public view at the Community Development Department marked and designated as the Uniform Housing Code, 1997 edition, is hereby passed and adopted by reference.

Sec. 7-87- Reserved.

ARTICLE XIV. - INTERNATIONAL PROPERTY MAINTENANCE CODE AND UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS

Sec. 7-88 Adoption of International Property Maintenance Code, 2025 edition.

There is hereby adopted by reference the International Property Maintenance Code, 2025 edition, one (1) copy of which is on file for public view at the Community Development Department marked and designated as the International Property Maintenance Code, 2022 edition, is hereby passed and adopted by reference.

Sec. 7-89 Adoption of Uniform Code for the Abatement of Dangerous Buildings, 1997 edition.

There is hereby adopted by reference the Uniform Code for the Abatement of Dangerous Buildings, 1997 edition, one (1) copy of which is on file for the public view at the Community Development department.

ARTICLE XV. - FEE WAIVERS

Sec. 7-90. Payment of permit fees may be waived.

The City Council is hereby vested with the discretion of determining whether fees required under this Chapter may be waived, or waived in part, for taxing or other public agencies, or for private individuals or firms.

Whenever the City Council proposes to waive any such fee, the Council shall do so only after consideration of a written staff report and recommendation thereon and the adoption of findings setting forth the reasons for said waiver of fees (whether a partial waiver or complete waiver) so that such waiver does not constitute a grant of special privilege.

Secs. 7-91 - 7-92. - Reserved.

ARTICLE XVI. - MOBILE HOME AND RESIDENTIAL LOTS

Sec. 7-93. Mobile homes on lots zoned for single-family dwellings.

Mobile homes may be placed on foundations on lots in those zones described in Chapter 29 of this code that specifically permit their utilization as single-family dwelling if placed on a permanent foundation in compliance with the provisions of this article.

Sec. 7-94. Building permit required.

A building permit issued by the building official of the city shall be required for the installation of a mobile home on a foundation system. The building official shall require a written application for such permit. Such application shall contain a plot plan for such installation and such additional information, as the building official may deem appropriate for the proper administration of this article.

Sec. 7-95. Building permit fee.

An application for a building permit to install a mobile home foundation system shall be accompanied by the fees determined as follows: the fees for the permit are based on the total valuation of the project, which includes the cost of the manufactured unit, the costs of the footings or foundation and the cost of any other improvements such as porches and storage sheds. The rate is as follows unless otherwise provided by law.

Valuation of Manufactured Home Permit Fee	
\$2,000-\$25,000:	
For the first \$2,000	\$32.50
Plus, for each additional \$1,000 or fractions thereof to including \$25,000	\$6.00
\$25,001 - \$50,000:	

For the first \$25,000	\$170.50
Plus, for each additional \$1,000 or fractions thereof to and \$50,000	\$4.50
\$50,001 and up:	
For the first \$50,000	\$283.00
Plus, for each additional \$1,000 or fractions thereof	\$3.50

Notwithstanding the foregoing, no change in fee or new fee established pursuant to amendment of this schedule shall become effective unless imposed pursuant to Chapter 13, (commencing with Section 54990) of Part 1 of Division 2 of Title 5 of the California Government Code.

Sec. 7-96. Terms and conditions for issuance of permit.

The building official shall issue permits for the installation of mobile homes on a foundation system on eligible lots zoned therefore under the following terms and conditions:

- (a) Eligibility. A mobile home shall not be located on a permanent foundation on a private lot unless it was constructed after September 15, 1971, and was issued an insignia of approval by the California Department of Housing and Community Development or was constructed after July 1, 1976, and was issued an insignia of approval by the United States Department of Housing and Urban Development; and such mobile home has not been altered in violation of applicable codes.
- (b) Criteria. A mobile home located on a foundation system on a lot zoned for single-family shall:
 - (1) Be occupied for residential purposes and uses.
 - (2) Be subject to all provisions of the applicable ordinances of the city relating to residential structures.
 - (3) Meet the requirements for the applicable zone in which the mobile home is to be located, including, but not limited to, building setback standards, side and rear yards requirements, standards for enclosures, access and vehicle parking.
 - (4) Be attached to a permanent foundation system in compliance with Title 25 of the California Administrative Code including without limitation the following:
 - (a) Foundation system definition. A foundation system is an assembly of materials constructed below, or partly below grade, not intended to be removed from its installation site, which is designated to support the structure and engineered to resist the imposition of external natural forces.
 - (b) Mobile home foundation systems shall be designated in accordance with the provisions of the California Building Code, 2022 edition, and local soil

conditions. Design conditions for roof, wind and seismic loads applicable to permanent building foundations shall be applicable to the mobile home foundation system.

- (c) The mobile home shall be installed in accordance with installation instructions provided by:
 - (1) The manufacturer of the mobile home; or
 - (2) A California licensed architect or engineer for an individual mobile home where manufacturer's installation instructions are not available.
- (d) Both the foundation system and connection of the mobile home to the foundation system be capable of withstanding the design loads and concentrated loads identified in the installation instructions.
- (e) A foundation system plan shall be provided in addition to the installation instructions. The foundation system plan may be:
 - (1) Provided by the mobile home manufacturer either as part of, or separate from, the installation instructions;
 - (2) Provided by the installation contractor;
 - (3) Required to be signed by a California licensed architect or engineer.
- (f) A foundation system plan approved by the California Department of Housing and Community Development will be accepted.
- (5) Have a minimum width of twenty (20) feet.
- (6) Be covered with an exterior material customarily used on conventional dwellings and approved by the building official. The exterior covering material shall extend to the ground, except when a solid concrete or masonry perimeter foundation is used, the exterior covering material need not extend below the top of the foundation.
- (7) Have a roof with a pitch of not less than two (2) inch vertical rise for each twelve (12) inches of horizontal run and consisting of shingles or other materials customarily used for conventional dwellings and approved by the building official.
- (8) Have porches and eaves, or roofs with eaves to make it compatible with the dwellings in the area.
- (9) The building official, in the issuance of a permit to install a mobile home on a

foundation system, shall enforce the requirements of Section 18551(a) of the California Health and Safety Code.

Sec. 7-97. Variance of criteria.

No variance may be granted from subparagraphs (1), (2), (3), (4) and (9) of section 7-96, above. Variances may be granted by the administrative committee with right of appeal to the planning commission as to subparagraphs (5), (6), (7) and (8) of section 7-96.

Sec. 7-98. Surrender of registration.

Prior to the occupancy of a mobile home installed on a foundation, the building department shall issue a certificate of occupancy pursuant to Section 18551(b) (2) of the California Health and Safety Code. Thereupon, any vehicle license plates certificate of ownership and certificate of registration issued by a state agency shall be surrendered to the building official for delivery to the department of housing and community development.

Sec. 7-99. Taxation of mobile homes on foundations.

A mobile home placed on a foundation system pursuant to this Article shall thereupon be subject to local property taxation.

Secs. 7-100, 7-101. - Reserved.

ARTICLE XVII. - ASSUMPTION OF ENFORCEMENT RESPONSIBILITY FOR MOBILE HOME PARKS, TRAVEL TRAILER PARKS, AND OTHER MATTERS

Sec. 7-102. Assumption of responsibility for enforcement.

Pursuant to section 18300 of the California Health and Safety Code, the city hereby assumes responsibility for enforcement of Division 13, Part 2.1 of the Health and Safety Code, the building standards have published in the State Building Standards Code relating to mobile home parks, travel trailer parks, recreational trailer parks, temporary trailer parks, incident camping areas and tent camps, and the related administrative regulations (collectively referred to as “the act”).

Sec. 7-103. Enforcement responsibility and assignment of personnel.

The city hereby designates the building and safety division of the planning and development services department of the County of Imperial as the enforcement agency as defined by section 18207 of the Health and Safety Code. The County of Imperial shall assign one inspector plus other necessary qualified personnel within the building inspection division of its planning and development services department for actual enforcement.

Sec. 7-104. Fees.

The city hereby adopts the fee schedules as contained in the provision of the California Health and Safety Code Division 13, Part 2.1 and the related administrative regulations.

Sec. 7-105. Program and objectives.

The city hereby adopts the program and objectives as set forth in the provisions of California Health and Safety Code Division 13, Part 2.1 and related administrative regulations.

Specified local objectives include, but are not limited to, maintenance of open space and adequate light and ventilation, reduction of the threat of fire and provisions of adequate public utilities, including water and sewer. The city, through its designated enforcement agency, intends to continue the standard of enforcement heretofore assumed by the state and to cause facilities to be brought into compliance as contemplated by the act. Inspection of the parks that are in compliance will be undertaken to assure continued compliance with the act. The city, through its designated enforcement agent, intends to enforce and implement the program to include all parks now under jurisdiction of the department of housing and community development and any new parks.

According to statistics provided by the department of housing and community development there are currently ten (10) mobile home parks in the city that include seven hundred two (702) spaces. Normally said parks are between ninety (90) and one hundred (100) percent occupied.

Immediately upon assumption of enforcement responsibility the city, through its designated enforcement agency, will initiate inspection of existing and new parks and shall inspect each park an average of one time per calendar year.

Secs. 7-106 - 7-110. - Reserved.

ARTICLE XVIII. - SEISMIC STRENGTHENING PROVISIONS FOR UNREINFORCED MASONRY BEARING WALL BUILDINGS

Sec. 7-111. Purpose.

The purpose of this article is to promote public safety and welfare by reducing the risk of death or injury that may result from the effects of earthquakes on existing unreinforced masonry bearing wall buildings.

The provisions of the article are intended as minimum standards for structural seismic resistance and established primarily to reduce the risk of life loss or injury. Compliance with these provisions will not necessarily prevent loss of life or injury or prevent earthquake damage to rehabilitated buildings.

Sec. 7-112. Scope.

The provisions of this article shall apply to all existing buildings having at least one (1) unreinforced masonry-bearing wall. Except as provided herein, all other provisions of the

California Building Code shall apply.

Exceptions:

(1) Detached one- or two-family dwellings and detached apartment houses containing less than five (5) dwelling units and used solely for residential purposes.

(2) Unreinforced masonry bearing wall buildings constructed of hollow concrete blocks or hollow clay tiles, provided such buildings do not exceed two (2) stories in height and it can be shown by testing that the tile or block units are of bearing type and the capacity of the wall in bearing and shear based on net area in contact through bed joints is not less than those allowed for solid bricks.

(3) “Essential facilities” and “hazardous facilities” as defined in Table No. 1604.5 of the California Building Code.

Sec. 7-113. Definitions.

For purposes of this article, the following definitions apply in addition to the definitions within the California Building Code, as adopted in article III:

Building, for the purpose of determining occupant load, means any contiguous or interconnected structure, and for the purpose of engineering evaluation means the entire structure or any portion thereof that will respond to seismic forces as a unit.

Building collapse or partial collapse means the condition brought about by inadequate resistance to loading in which the actual structure of a building, including “external hazards”, whether entire or localized, gives way internally, or onto lower adjacent buildings (with a minimum height differential of six (6) feet) or onto an adjacent exit or public way.

Building maintenance means the act or process of applying preservation treatments to a building or structure. It includes housekeeping, routine and cyclic work scheduled to mitigate wear and deterioration without altering the appearance of the building or structure, and the repair or replacement in kind of broken or work-out elements, parts or surfaces so as to keep the existing appearance. Building maintenance includes stabilization work necessary to protect damaged historic fabric from additional damage and the actions taken to prevent damage and minimize deterioration of an object by practicing preventive conservation or by performing a suitable treatment on the object itself.

Cumulative value of remodel or renovation means the “Value of Remodel or Renovation” accumulated from January 1, 1994 to the date an event occurs or as otherwise specified in this division. The cumulative value of remodel or renovation shall exclude the value of any nonstructural tenant improvements made or performed subsequent to the date a building owner provides floor-to-wall and roof-to-wall anchors.

Existing use or occupancy means any use or occupancy that was legally established in a

building at any time since its original construction.

External hazards means objects attached to or located on the roof structure or forming the exterior facade of a building which have the potential to give way internally or onto lower adjacent buildings (with a minimum height differential of six (6) feet) or onto an adjacent exit or public way. Examples include, but are not limited to, nonstructural exterior wall panels such as masonry infill or decorative precast concrete, parapets, masonry chimneys, tile roofing, fire escapes or balconies, tanks and masonry or stone wall veneers and wall ornamentation.

Historical building means any qualified historical building as defined by the State Historical Building Code under California Health and Safety Code Sections 18950-18560. Historical building includes any structure, collection of structures, historical landscape, artifacts, objects and their associated sites and historic districts deemed of importance to the history, architecture or culture of an area by an appropriate local, state or federal governmental jurisdiction. Historical building also includes, but shall not be limited to, designated contributing buildings listed in a historical district, structures on official federal, state or local historical registers or official inventories, such as the National Register of Historic Places, state historical landmarks, state points of historical interest and officially adopted city or county registers or inventories of historical or architecturally significant sites, places or landmarks. Structures included in inventories submitted to the office of historic preservation shall be treated as historical buildings if they have been evaluated by the office and given any rating other than ineligible.

Remodel and renovation means any work requiring a permit including, but not necessarily limited to, additions, alterations, interior improvements, electrical, mechanical and plumbing upgrading or replacement or structural upgrading or replacement.

Seismic retrofit (complete) means the mitigation of any deficiencies found to exist in the building's lateral force-resisting system which could potentially cause collapse or partial collapse failure.

Unreinforced masonry bearing wall is defined in the California Existing Building Code, a copy of which is on file in the office of the city clerk.

Value of the building means the valuation obtained using the then current building valuation schedule administered by the building official for new construction or an appraisal certified by a member of a recognized appraisal institute, whichever is greater, of the building itself.

Value of remodel or renovation means the valuation of work requiring a permit that is obtained by using the building valuation schedule administered by the building official for tenant improvements, additions or alterations in effect at the time of permit issuance or other evidence satisfactory to the building official of the valuation of work, whichever is less. If unpermitted work for which a permit was required is discovered after January 1, 1994, the valuation of the work is obtained by using the current building valuation schedule administered by the building official for tenant improvements, additions or alterations.

Sec. 7-114. Design requirements.

For technical, material and design requirements, refer to Sections A104 through A114 of the 2025 Edition of the California Existing Building Code, including all tables and figures or successor sections thereto as may be adopted from time to time.

Sec. 7-115. Administrative provisions.

(a) Definitions. For the purpose of this article, the following shall apply:

High-risk building is any building, other than an essential building, having an occupant load of 300 occupants or more as determined by Section 1004 of the California Building Code.

Exception: A high-risk building shall not include the following:

(1) Any building having exterior walls braced with masonry cross walls or wood frame cross walls spaced less than forty (40) feet apart in each story. Cross walls shall be full-story height with a minimum length of one and one-half (1.5) times the story height.

(2) Any building used for its intended purpose, as determined by the building official, for less than twenty (20) hours per week.

Low-risk building is any building, other than an essential or hazardous building, have an occupant load as determined by Section 1004 of the California Building Code of less than twenty (20) occupants.

Medium-risk building is any building not classified as a high-risk building or an essential or hazardous building, having an occupant load as determined by Section 1004 of the California Building Code of twenty (20) occupants or more.

(b) Rating classifications. The rating classifications identified in Table No. A1-E are hereby established and each building within the scope of this article shall be placed in one such rating classification by the building official. The total occupant load of the entire building as determined by Section 1004 of the California Building Code shall be used to determine the rating classification.

Exception: For purposes of this article, portions of buildings constructed to act independently when resisting seismic forces, and having required exits with independent travel paths, may be placed in separate rating classifications.

(c) Compliance requirements. The owner of a building within the scope of this article shall comply with the requirements set forth below by submitting to the building official for review within the stated time limits, such time limit will follow the notification set forth in Table A-1 (g).

(1) Within one (1) year after service of an order provided for in this article, a structural analysis,

which is subject to approval by the building official, and which shall demonstrate that the building meets the following requirements.

- a. General. Building owners shall employ a structural or civil engineer or architect licensed in the State or California to perform a structural analysis and prepare an engineering report. The purpose of this structural analysis and engineering report is to investigate and evaluate, in a thorough and unambiguous fashion, a building's structural systems which resist the forces imposed by earthquakes and to determine if any individual portion or combination of these systems is adequate to prevent a structural failure (collapse or partial collapse).
 - b. Level of investigation. Some buildings will require extensive testing and field investigation to uncover potential structural deficiencies, while others will allow the same level of overall evaluation by a less complicated process due to simplicity of design or the availability of original or subsequent alternation design and construction documents. The level of investigation must be sufficient to produce a report that is complete and can serve as a sound basis for a conclusion on the collapse or partial collapse hazard a building may present.
- (2) Within two (2) years from service of order, cause the removal, stabilization or bracing of any parapet and other external hazard or exterior wall or roof appendage in accordance with the California Existing Building Code, 2025 edition.
- (3) Triggering mechanisms. No further action is required by the owner of a building covered under Section 7-115(c) unless one of the following conditions occurs:
- a. Remodel or renovation over a certain valuation. The value of remodel or renovation shall not include the value of any existing unpermitted work which is declared by the building owner to the building official no later than one hundred twenty (120) calendar days after January 1, 1994, provided no notice of violation has been issued against the building by the building official and the owner obtains a permit for the work. The owner shall be charged current permit fees, but no penalty will be charged for voluntary disclosure during this period.
 1. Value of remodel or renovation over fifty (50) percent. When the cumulative value of remodel or renovation to a building, excluding the cost of seismic retrofit, or the removal, stabilization or bracing of External Hazards, exceeds fifty (50) percent of the value of the building within any five-year period subsequent to January 1, 1994, section 7-115(d)(1) shall apply.
 2. Value of remodel or renovation over one hundred (100) percent. When the cumulative value of remodel or retrofit to a building, excluding the cost of seismic retrofit or the removal, stabilization or bracing of External Hazards, exceeds one hundred (100) percent of the value of the building within any five-year period subsequent to January 1, 1994, section 7-115(d)(2) shall apply.

- b. Change to a higher rating classification. If more than fifty (50) percent of the total floor area of the building changes from an existing use or occupancy to a higher hazard category use or occupancy as determined by Table No. AI-G.

Exception: If the use or occupancy of all or part of a building is changed to a higher relative hazard as determined by Table No. AI-G, but the occupant load of the building is not increased, then the building's hazard category will be considered to be unchanged. A board of appeals application must be completed and recorded to ensure that subsequent owners adhere to the required base load.

- c. Unsafe. If the building is declared structurally unsafe, abatement of the unsafe condition shall be initiated.

(d) Condition of remodel or renovation seismic strengthening or retrofit.

- (1) Cumulative value of remodel or renovation exceeding fifty (50) percent.

When the cumulative value of remodel or renovation to a building, excluding the cost of seismic retrofit or the removal, stabilization or bracing of external hazards, exceeds fifty (50) percent of the value of the building within any five (5) year period subsequent to January 1, 1994, the owner shall, within five (5) years after the date of service, provide floor-to-wall and roof-to-wall anchors around the perimeter of the entire building. Existing floor-to-wall and roof-to-wall anchors must meet, or shall be upgraded to meet, the minimum requirements of the California Existing Building Code, 2025 edition or new anchors meeting those requirements shall be installed. If the building is a historical building, the installation shall comply with the California Historical Building Code, 2025 edition. Installation will not be required if the owner establishes to the satisfaction of the building official through a structural survey and engineering report that the existing anchoring system meets those requirements.

- (2) Cumulative value of remodel or renovation exceeding one hundred (100) percent. When the cumulative value of remodel or renovation to a building, excluding the cost of seismic retrofit or the removal stabilization or bracing or external hazards, exceeds one hundred (100) percent of the value of the building within any five (5) year period subsequent to January I, 1994, the owner shall submit to the building official the following within the stated time limits:

- a. A retrofit guideline document within two hundred forty (240) calendar days after the date of service detailing plans for a complete retrofit of the building to be completed according to the technical provisions of this division within a five (5) year period from the date of permit issuance.

- (3) Historical buildings. If the building is an historical building, all items listed in the structural survey and engineering report requiring mitigation shall be thoroughly addressed under the provisions of the California Historical Building Code, 2022 edition.

- (4) Time schedule. The time schedule shall specify completion dates for each phase of the

seismic retrofit with the final date for completion of all items listed in the structural survey and engineering report to a maximum of five (5) years from the date of permit issuance for the portion of remodeling or renovation whose cost exceeds one hundred (100) percent of the value of the building.

(e) Conditions of change to a higher hazard category requiring seismic retrofit. Upon change in use or occupancy of fifty (50) percent or more of the floor area of the building from an existing use or occupancy to a higher hazard category as determined by section 7-115(a), the following shall apply:

- (1) Retrofit guideline document. The owner shall submit a Retrofit Guideline Document within two hundred forty (240) calendar days after the Date of Service, which shall detail plans for a complete retrofit of the building according to the technical provisions of this division to be completed within a five (5) year period from the date of change in use or occupancy to the higher hazard category, if the structural analysis and engineering report establishes that the building fails to meet the requirements of this division.
- (2) Historical buildings. If the building is an historical building, all items listed in the structural survey and engineering report requiring mitigation shall be thoroughly addressed under the provisions of the State Historical Building Code.
- (3) Time schedule. The time schedule shall specify completion dates for each phase of the seismic retrofit, with the final date for completion of all items listed in the structural and engineering report to be a maximum of five (5) years from the date of change in use or occupancy to a higher hazard category.

(f) Existing system. This article does not require alteration of existing electrical, plumbing, mechanical or fire-safety systems.

(g) Administration.

- (1) Order. The building official may, in accordance with the priorities set forth in Table No. AI-G, issue an order as provided in this section for each building within the scope of this article. The date of issuance of such order shall be at the discretion of the building official.
- (2) Notice. Prior to the service of an order as set forth in Table No. AI-G, a notice may be issued to the owner as shown upon the last equalized assessment roll or to the person in apparent charge or control of a building considered by the building official to be within the scope of this article. The notice may contain information the building official deems appropriate. The notice may be issued by mail or in person.
- (3) Priority of service. Priorities for the service of the order for buildings within the scope of this article shall be in accordance with the rating classification as shown on Table No. AI-G. Within each separate rating classification, the priority of the order shall normally be based upon the occupant load of the building. The owners of the buildings housing the largest occupant loads shall be served first. The minimum time period prior to the service of the order as shown on Table No. AI-G shall be measured from the effective date of this

article. The building official may, upon receipt of a written request from the owner, order such owner to bring his building into compliance with this article prior to the normal service date for such building set forth in this article.

- (4) Service; contents. The order shall be in writing and shall be served either personally or by certified or registered mail return receipt requested upon the owner of record and one copy thereof shall be served upon each of the following if known to the building official or disclosed from public records the holder or any mortgage or deed of trust of other lien or encumbrance of record, the owner or holder of any lease of record and the holder of any other estate or legal interest of record in or to the building or land and upon the person, if any, in apparent charge to control of the building. The order shall specify that the building has been determined by the building official to be within the scope of this article, and, therefore, is required to meet the minimum seismic standards of this article. The order shall specify the rating classification of the building and shall be accompanied by a copy of section 7-115(c), which sets forth the owner's alternatives and time limits for compliance. The failure of any person to receive such notice shall not affect the validity of any proceeding taken under this section.
- (5) Appeal from order. The owner of the building, or other interested person, may appeal the building official's initial determination that the building is within the scope of this article to the board of appeals established by section 113 of the California Building Code. Such appeal shall be filed with the board within sixty (60) days from the service date of the order described in section 7-115. Any such appeal shall be decided by the board no later than ninety (90) days after writing and the grounds thereof shall be stated clearly and concisely. Appeals or requests for modifications from any other determinations, orders or actions by the building official pursuant to the article shall be made in accordance with the procedures established in sections 114, 115, and 116 of the California Building Code.
- (6) Enforcement. If the owner of the subject building fails to comply with any other issued by the building official pursuant to this article within any of the time limits set forth in section 7-115, the building official shall verify that the record owner of this building has been properly served. If the order has been served on the record owner, then the building official may order that the entire building be vacated and that the building remain vacated until such order has been complied with. If compliance with such order has not been accomplished within ninety (90) days after the date the building has been ordered vacated or such additional time as may have been ordered vacated or such additional time as may have been granted by the board of appeals, the building official may order its demolition in accordance with the provisions of Section 116 of the California Building Code.

TABLE A1-E
RATING CLASSIFICATIONS

Type of building	Classification
Essential building	I
High-risk building	II

Medium-risk building	III
Low-risk building	IV

TABLE A1-G
EXTENSIONS OF TIME AND SERVICE PRIORITIES

Rating Classification	Occupant Load	Periods for Service of Order
I (Highest Priority)	N/A	N/A
II	300 or more	1 year
III-A	100 or more	2 years
III-B	More than 50 but less than 100	3 years
III-C	More than 19 but less than 51	4 years
IV (Lowest Priority)	Less than 20	5 years

SECTION 2. The City Council hereby designates the Office of the City Attorney to prepare a summary of this Ordinance and said summary shall be published and a certified copy of the full text of this Ordinance shall be posted in the Office of the City Clerk at least five (5) days prior to the City Council meeting at which this Ordinance is to be adopted.

SECTION 3. This Ordinance shall take effect thirty (30) days from and after its adoption. Within fifteen (15) days after adoption, a summary of this Ordinance shall be published once in a newspaper, published and circulated within the City of El Centro, California, and there shall be posted in the Office of the City Clerk a certified copy of the full text of this Ordinance.

INTRODUCED at a regular meeting of the City of El Centro, California, held on the 18th day of November, 2025.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California, held on the ____th day of _____, 2025.

By _____
Sonia Carter, Mayor

ATTEST:

By _____
Norma Wyles, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By _____
Elizabeth L. Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, Norma Wyles, City Clerk of the City of El Centro, California, do hereby certify that the foregoing Ordinance No. 25-09 had its first reading on November 18th, 2025 and had its second reading on _____ and was passed by the following vote:

AYES: Crankshaw, Camarena, Carter, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

AYES:
NOES:
ABSENT:
ABSTAINED:

By _____
Norma Wyles, City Clerk



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-385)

Item: 2.

Meeting: 12/2/2025 1:00 PM

Department: City Clerk

Category: Action Item

Prepared by: Norma Wyles, City Clerk

Department Head: Norma Wyles

DOC ID: 2025-385

2nd Reading and Adoption of Ordinance No. 25-10, AN ORDINANCE OF THE CITY OF EL CENTRO REPEALING IN ITS ENTIRETY AND READOPTING CHAPTER 10, ARTICLE III, SECTION 10-41 TO ADOPT THE 2025 CALIFORNIA FIRE CODE WITH AMENDMENTS AND ADOPT ARTICLE VI TO THE 2025 WILDLAND AND URBAN INTERFACE CODE, waive reading and adopt by title only.

CITY MANAGER'S RECOMMENDATION:

2nd Reading and Adoption of Ordinance No. 25-10, AN ORDINANCE OF THE CITY OF EL CENTRO REPEALING IN ITS ENTIRETY AND READOPTING CHAPTER 10, ARTICLE III, SECTION 10-41 TO ADOPT THE 2025 CALIFORNIA FIRE CODE WITH AMENDMENTS AND ADOPT ARTICLE VI TO THE 2025 WILDLAND AND URBAN INTERFACE CODE, waive reading and adopt by title only.

FISCAL IMPACT:

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

BACKGROUND:

DISCUSSION:

CONCLUSION:

ATTACHMENTS:

1. ORDINANCE NO. 2025-010 2025 FIRE CODE ADOPTION

ORDINANCE 25-10

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO REPEALING IN ITS ENTIRETY AND READOPTING CHAPTER 10, ARTICLE III, SECTION 10-41 TO ADOPT THE 2025 CALIFORNIA FIRE CODE WITH AMENDMENTS AND ADOPT ARTICLE VI TO THE 2025 TO ADOPT THE WILDLAND-URBAN INTERFACE CODE

SECTION 1. The City Council for the City of El Centro (City) finds as follows:

- A. Every three years the State of California adopts a new California Fire Code, as part of the California building standards Code, which became effective as the City 180 days after publication by the California Building Standards Commission.
- B. The International Fire Code has been published and adopted, as amended, by the California Building Standards Commission into the California Code of Regulations as Title 24, Part 9, titled the California Fire Code.
- C. The City may establish more restrictive standards reasonably necessary to provide fire protection for life and property because of local climatic, geological or topographical conditions.
- D. The City has an arid climate with very low annual rainfall and also experiences extreme heat and hot, dry Santa Ana Winds, which contribute to fires spreading quickly throughout the City.
- E. In addition to earthquakes, a substantial amount of property and persons located in the City are likely to be impacted by wind erosion, blown sand, possible flash flooding and brush fires because of the City's unique climatic, geological and topographical conditions.
- F. The additional requirements included herein are necessary to properly protect the health, safety and welfare of the residents and workers of the City.
- G. Revenue and staffing shortages may make it difficult to locate additional fire stations and provide staffing sufficient to control fires in single and multi-story retail, commercial and industrial buildings, making enhanced built in protection necessary.
- H. The sections of the California Fire Code may be referred to by the same number used in said published compilation preceded by the words "The City Fire Code Section" or "Fire Code Section."
- I. The purpose of this ordinance is to adopt the most current California Fire Code with standards appropriate for the City of El Centro.

SECTION 2. Now therefore, the City Council of the City of El Centro does ordain as follows:

Sec. 10-41 is repealed in its entirety and readopted to read as follows:

Sec. 10-41. – Adoption of California Fire Code, 2025 edition; adopted by reference with amendments, and additions.

There is hereby adopted by the City, for the purpose of prescribing regulations governing conditions hazardous to life and property from fire, hazardous materials or explosion, that certain code known as the California Fire Code, 2025 edition, including appendix Chapter 4, and also including appendices A, B, BB, C, CC, D, E, F, G, H, I, J and K, known as the California Code of Regulations, title 24, part 9, which is based on the International Fire Code, 2024 edition, copyrighted by the International Code Council, one (1) copy of which has been and is now filed in the office of the City Clerk and the same are hereby adopted and incorporated as fully as if set out at length herein, and from the date on which this section shall take effect, the provision thereof shall be controlling within the limits of the city.

The California Fire Code is amended and changed in the following respects:

- (1) Sec. 101.4, *Severability*, is hereby deleted in its entirety and replaced with the following: If any provision, clause, sentence or paragraph of this ordinance or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the other provisions of this ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this ordinance are hereby declared to be severable.
- (2) Sec. 102.5, *Application of Residential Code* is amended as follows: Where structures are designed and constructed in accordance with the California Residential Code, the provisions of this code shall apply as follows:
 1. Construction and design provisions of this code pertaining to the exterior of the structure shall apply including, but not limited to, premises identification, fire apparatus access and water supplies. Where interior or exterior systems or devices are installed, construction permits required by Section 105.6 of this code shall apply.
 2. Administrative, operational and maintenance provisions of this code shall apply.
 3. Automatic fire sprinkler system requirements of this code shall apply to detached accessory buildings 3,600 square feet or greater in accordance with Section 903.2. The provisions contained in Section 903.2.18 of the California Fire Code or Section R309.6 of the California Residential Code may be used for the design of the automatic fire sprinkler system for detached private garages.
- (3) Sec. 104.1.1, *Authority of the Fire Chief and Fire Department* is added to Section 104.1 to read as follows:

1. The Fire Chief is authorized and directed to enforce all applicable State fire laws and provisions of this ordinance and to perform such duties as directed by the City Council.
2. The Fire Chief is authorized to administer, interpret and enforce this ordinance. Under the Fire Chief's direction, the City's Fire Department is authorized to enforce ordinances of The City pertaining to the following:
 - 2.1. The prevention of fires.
 - 2.2. The suppression or extinguishment of dangerous or hazardous fires.
 - 2.3. The storage, use and handling of hazardous materials.
 - 2.4. The installation and maintenance of automatic, manual and other private fire alarm systems and fire extinguishing equipment.
 - 2.5. The maintenance and regulation of fire escapes.
 - 2.6. The maintenance of fire protection and the elimination of fire hazards on land, in buildings, structures and other property, including those under construction.
 - 2.7. The maintenance of means of egress.
 - 2.8. The investigation of the cause, origin and circumstances of fire and unauthorized releases of hazardous materials.
3. The following persons are hereby authorized to interpret and enforce the provisions of this ordinance and to make arrests and issue citations as authorized by law:
 - 3.1. The Unit Chief, Peace Officers and Public Officers of the California Department of Forestry and Fire Protection.
 - 3.2. The Fire Chief, Peace Officers and Public Officers of the City Fire Department.
 - 3.3. The City Sheriff and any deputy sheriff.
 - 3.4. The Police Chief and any police officer or any city served by the City Fire Department.
 - 3.5. Officers of the California Highway Patrol.
 - 3.6. Code Officers of the City Code Enforcement Division.
 - 3.7. Peace Officers of the California Department of Parks and Recreation.
 - 3.8. The law enforcement officer of the Federal Bureau of Land Management.

- (4) Sec. 104.8, *Liability* is deleted in their entirety and replaced with the following:

Any liability against The City or any officer or employee for damages resulting from the discharge of their duties shall be as provided by law.

- (5) Sec. 104.10, *Fire Investigations*, is hereby added to read:

The fire department shall investigate promptly the cause, origin, and circumstances of each and every fire occurring in the jurisdiction involving loss of life or injury to a person(s) or destruction or damage to property and, if it appears that such fire is of suspicious origin, it shall then take immediate charge of all physical evidence relating to the cause of the fire and shall pursue the investigation to its conclusion.

Under the direction of the fire chief, the fire department shall develop a comprehensive investigation program. This program shall include, but not be limited to, investigative procedures, training standards and investigators' safety.

- (6) Sec. 104.12, Authority of the Fire Chief to Close Hazardous Fire Areas, is a new section added to Section 104 to read as follows:

Except upon National Forest Land, the Fire Chief is authorized to determine and announce the closure of any hazardous fire area or portion thereof. Any closure by the Fire Chief for a period of more than fifteen (15) calendar days must be approved by the City Council within fifteen (15) calendar days of the Fire Chief's original order of closure. Upon such closure, no person shall go in or be upon any hazardous fire area, except upon the public roadways and inhabited areas. During such closure, the Fire Chief shall erect and maintain at all entrances to the closed area sufficient signs giving notice of closure. This section shall not prohibit residents or owners of private property within any closed area, or their invitees, from going in or being upon their lands. This section shall not apply to any entry, in the course of duty, by a peace officer, duly authorized public officer or fire department personnel. For the purpose of this section, "hazardous fire area" shall mean public or private land that is covered with grass, grain, brush or forest and situated in a location that makes suppression difficult resulting in great damage. Such areas are designated on Hazardous Fire Area maps filed with the office of the Fire Chief.

- (7) Sec. 105.1, General, is hereby amended by adding the following paragraph:

For each permit mandated by State law which is issued pursuant to Section 105, there shall be a fee assessed for the services rendered by the fire code official. The fee required shall be in accordance with the schedule established by resolution of the City Council. No new fee established or increase in existing fee shall become effective unless imposed pursuant to Chapter 13 (commencing with Section 54990) of Part I of Division 2 of Title 5 of the California Government Code.

- (8) Sec. 105.1.2, New Construction, is hereby amended by adding a paragraph to read:

3. New Construction: Before undertaking any construction or development, applicants shall submit building plans and/or specifications to the fire code official for retention and review for compliance, with this article and other applicable regulations, whenever any land is developed and/or building is constructed or improved which would require:

1) Provision of water supply for fire protection;

2) Provision of access for fire apparatus;

3) Any occupancy for the storage, handling, or use of any hazardous substance, material, process or device;

4) Occupancies for which a fire department has responsibility for enforcement of laws or ordinances for fire safety and preservation of property or lives; and/or

5) Provisions to control the spread of fire.

(9) Sec.106, *Inspection* is added to read as follows:

Section 106.5, *Inspection* is added to read: The fire code official shall develop a comprehensive self-inspection program. This program will be administered annually and is designed for low risk occupancies.

(10) Sec. 108.2, *Schedule of Permit Fees* is deleted in its entirety and replaced with the following:

Fees for service and permits shall be as established by Resolution of the City Council.

(11) Sec. 108.7, *Cost Recovery*, is added to Section 107 to read as follows:

Fire suppression, investigation, rescue or emergency medical costs are recoverable in accordance with Health and Safety Code Section 13009 and 13009.1, as may be amended from time to time. Additionally, any person who negligently, intentionally or in violation of law causes an emergency response, including, but not limited to, a traffic accident, spill of toxic or flammable fluids or chemicals is liable for the costs of securing such emergency, including those costs pursuant to Government Code Section 53150, et seq., as may be amended from time to time. Any expense incurred by the City Fire Department for securing such emergency shall constitute a debt of such person and shall be collectable by the City in the same manner as in the case of an obligation under contract, express or implied.

(12) Sec. 111.1, *Board of Appeals Established* is deleted in its entirety and replaced with the following: The Board of Appeals shall be the City Manager. If he or she determines an outside board is needed, he or she shall designate an outside hearing officer to hear the appeal. The Fire Chief shall be notified of any appeal and the Fire

Chief or designee shall be in attendance at the appeal hearing. Depending on the subject of the appeal, specialized expertise may be solicited, at the expense of the application, for the purpose of providing input to the Appeals Board.

- (13) Sec. 113.4, *Violation Penalties* is deleted in its entirety and replaced with the following:

It shall be unlawful for any person, firm, corporation or association of persons to violate any provision of this ordinance. Punishment and penalties for violations shall be in accordance with the City Code and Health and Safety Code Sections 17995 through 17995.5.

- (14) Sec. 202, *Definition of Fire Chief* is deleted in its entirety and replaced with the following:

FIRE CHIEF. The Fire Chief of the City or the Fire Chief's designee.

- (15) Sec. 503.2.1, *Dimensions* is deleted in its entirety and replaced with the following:

Fire apparatus access roads shall have an unobstructed width of not less than 24 feet (7315 mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm). For additional requirements or alternatives see the City Fire Department Standards and Policies, as may be amended from time to time.

- (16) Sec. 503.2.2, *Authority*, is deleted in its entirety and replaced with the following:

The fire code official shall be the only authority authorized to designate fire apparatus access roads and fire lanes and to modify the minimum fire lane access widths for fire or rescue operations.

- (17) Sec. 503.6.1, *Automatic Opener*, is added to Section 503.6 to read as follows:

New motorized gates shall be provided with means to be automatically opened remotely by emergency vehicle in accordance with the City Fire Department standards and Policies, as may be amended from time to time with the exception of gates serving individual one- and two-family dwelling parcels.

- (18) Sec. 503.7, *Loading Areas and Passenger Drop-Off Areas*, is added to Section 503 to read as follows:

On private properties, where fire apparatus access roads are utilized for loading or unloading or utilized for passenger drop-off or pick-up, an additional eight (8) feet of width shall be added to the minimum required width for the fire apparatus access road.

- (19) Sec. 505.1, *Address Identification*, is hereby amended by adding the following sentence:

Commercial property with rear access shall post numerical street address at the rear access consistent with those requirements for the front of the property.

- (20) Sec. 507.5.7, *Fire Hydrant Size and Outlets*, is added to Section 507 to read as follows:

As determined by the fire code official, fire hydrant sizes and outlets shall be based on the following:

- 1) Residential Standard – one (1) four (4) inch outlet and one (1) two and half (2 ½) inch outlet.
- 2) Super Hydrant Standard – one (1) four (4) inch outlet and two (2) two and one half (2 ½) inch outlet.
- 3) Super Hydrant Enhanced – two (2) four (4) inch outlet and one (1) two and one half (2 ½) inch outlet.
- 4) Jones Hydrant or equivalent

- (21) Sec. 507.5.8, *Fire Hydrant Street Marker*, is added to Section 507 to read as follows:

Fire hydrant locations shall be visually indicated in accordance with City Fire Department policy. Any hydrant marker damaged or removed during the course of street construction or repair shall be immediately replaced by the contractor, developer or person responsible for removal or damage.

- (22) Sec. 508.1, *Fire Command Center-General*, is deleted in its entirety and replaced with the following:

Where required by other sections of this code and in all buildings classified as high-rise buildings by the California Building Code, in buildings greater than 300,000 square feet in area and in Group I-2 occupancies having occupied floors located more than 75 feet above the lowest level of fire department vehicle access, a fire command center for fire department operations shall be provided and comply with Sections 508.1.1 through 508.1.8.

- (23) Sec. 508.1.1, *Location and Access*, is deleted in its entirety and replaced with the following:

The fire command center shall be located adjacent to the main lobby and shall be accessible from fire department vehicular access or as approved by the fire code

official. The room shall have direct access from the building exterior at the lowest level of fire department access.

(24) Sec. 508.1.3, *Exception*, is amended to add the following:

A fire command center solely required because a building is greater than 300,000 square feet in area shall be a minimum of 96 square feet (9m²) with a minimum dimension of 8 feet (2438 mm).

(25) Sec. 508.1.6, *Exception*, is amended to add the following:

A fire command center solely required because a building is greater than 300,000 square feet in area shall comply with NFPA 72 and contain the features set forth in Section 508.1.6 subsections 5, 8, 10, 12, 13 and 14. The features set forth in Section 508.1.6 subsections 1, 2, 3, 4, 6, 7, 9, 11, 15, 16, 17, 18 and 19 shall be required when such building contains systems or functions related to these features.

(26) Sec. 509.2.1, *Minimum Clearances*, is amended to read as follows:

A 3-foot (914 mm) clear space shall be maintained around the circumference of exterior fire protection system control valves, or any other exterior fire protection system component that may require immediate access, except as otherwise required or approved.

(27) Sec. 608.11.1.2, *Mechanical Refrigeration – Manual Operation*, is deleted in its entirety and replaced with the following:

When required by the fire code official automatic crossover valves shall be capable of manual operation. The manual valves shall be located in an approved location immediately outside of the machinery room in a secure metal box or equivalent and marked as Emergency Controls.

(28) Sec. 903.2, *Automatic Sprinkler Systems – Where Required*, is deleted in its entirety and replaced with the following:

In all new buildings and structures which are 3,600 square feet or greater, an approved automatic sprinkler system shall be provided regardless of occupancy classification. Where the Sections 903.2.1 – 903.2.21 of the California Fire Code require more restrictive requirements than those listed below, the more restrictive requirements shall take precedence.

Exception: Unless required elsewhere in this code or the California Building Code, automatic fire sprinkler systems shall not be required for the following:

1. Detached Group U occupancies used for agricultural or livestock purposes, less than 5,500 square feet, and having setback distances of 50 feet or more from the property line and other buildings.
2. Detached non-combustible equestrian arena shade canopies that are open on all sides and used for riding only – no commercial, assembly or storage uses.
3. Detached fabric or non-combustible shade structures that are open on all sides and used to shade playground equipment, temporary storage or vehicle and dining areas with no cooking.
4. Detached Group U occupancy greenhouse less than 5,500 square feet.
5. Where determined by the Fire Chief that no major life safety hazard exists, and the fuel load does not pose a significant threat to firefighter safety or to other structures or property, automatic fire sprinklers may be exempted.

One- and two-family dwellings shall have an automatic fire sprinkler system regardless of square footage in accordance with the California Residential Code. Fire sprinkler systems shall be installed in mobile homes, manufactured homes and multifamily manufactured homes with two dwelling units in accordance with Title 25 of the California Code of Regulations.

(29) Sec. 903.2 is amended as follows: The following exceptions in the California Fire Code shall not be allowed:

- a. Exception in Section 903.2.3
- b. Exception in Section 903.2.11.3

(30) Sec. 903.3.5.3, *Hydraulically Calculated Systems*, is added to Section 903.3.5 to read as follows:

The design of hydraulically calculated fire sprinkler systems shall not exceed 90% of the water supply capacity.

(31) Sec. 3204.2.1, *Minimum Requirements for Client Leased or Occupant Owned Warehouses*, is added to Section 3204.2 to read as follows:

Designs of an automatic sprinkler system for client leased or occupant owned buildings containing high pile storage shall be based on the requirements of NFPA 13. The responsible fire protection engineer shall perform a survey of the building to determine commodity classification, storage configuration, building height and other information related to the development of an appropriate sprinkler system design. The fire protection engineer shall also make reasonable efforts to meet with the building owner or operator to understand seasonal or customer related fluctuations to the

stored commodities, storage height, and configuration. The sprinkler design shall be based on the most demanding requirements determined through the onsite survey and discussions with the building owner or operator. The technical report shall describe the basis for determining the commodity and sprinkler design selection, how the commodities will be isolated or separated, and include referenced design document(s), including NFPA 13 or the current applicable factory mutual data sheets. If a specific fire test is used as the basis of design, a copy of the fire test report shall be provided at the time of plan review.

(32) Sec. 5704.2.13.1.3, *Out of Service For One Year*, is hereby amended by adding a paragraph to read:

Any underground tank which has been abandoned for a period of one year shall be either removed from the ground and the hole properly filled or such tank may be tested and placed back in service, provided such tank is certified serviceable.

(33) The Appendices to the California Fire Code are adopted as follows:

(a) Appendix B, Table B105.2 of the California Fire Code is amended as follows:

Table B105.2

REQUIRED FIRE-FLOW FOR BUILDINGS OTHER THAN ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND TOWNHOUSES

AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE-FLOW (gallons per minutes)	FLOW DURATION (hours)
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the <i>California Fire Code</i>	50% of the value in Table B105.1(2) ^b	Duration in Table B105.1(2) at the reduced flow rate

(b) Appendix C, Table B105.2 of the California Fire Code is amended as follows:

Sec. C103.1, *Hydrant Spacing*, Fire apparatus access roads and public streets providing required access to buildings in accordance with Section 503 of the International Fire Code shall be provided with one or more fire hydrants, as determined by Section C102.1. Where more than one fire hydrant is required, the distance between required fire hydrants shall be in accordance with Sections C103.2 and C103.3. Fire hydrants shall be provided at street intersections.

SECTION 3. Sec. 10-62. – Inspection; completion of forms is repealed in its entirety and amended to read as follows:

Sec.10-62 – Inspections; completion of forms

(a) The fire code official shall deliver by personal service, mail or electronically its “Self-Inspection Worksheet” and “Business Emergency Record” forms to the owner, manager or other person with authority of each B occupancy within the City on an annual basis.

(b) The owner, manager or other person with express authority shall, within thirty (30) days from the issue date as provided on the self-inspection worksheet form, conduct the required inspection for fire safety, and complete and return the completed forms to the fire code official. Forms may be completed online and returned electronically. All deficiencies found shall be set forth on the forms.

(c) The owner or other person having charge or control of the B occupancy shall, within forty-five (45) days from the issue date as provided on the self-inspection worksheet form, correct all deficiencies found on the premises and as listed on the provided forms.

(d) The fire code official may conduct such inspections, as he/she deems necessary to ensure compliance with the self-inspection program.

SECTION 4. Article VI of Chapter 10 of the Code of the City of El Centro, California is adopted as follows:

Article VI. Wildland-Urban Interface Code

Sec. 10-86 Adoption of the California Wildland-Urban Interface Code, 2025 edition

There is hereby adopted by reference the California Wildland-Urban Interface Code, 2025 edition in its entirety known as the California Code of Regulations, Title 24, part 7 of which in on file for public view at the Fire department marked and designated as the Wildland-Urban Interface Code of the City.

SECTION 5. This Ordinance shall take effect thirty (30) days from and after its adoption. Within fifteen (15) days after adoption, a summary of this Ordinance shall be published once in a newspaper, published and circulated within City of El Centro, California, and there shall be posted in the Office of the City Clerk a certified copy of the full text of this Ordinance.

INTRODUCED at a regular meeting of the City of El Centro, California, held on the 18th the day of November, 2025.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California, held on the day of , 2025.

City of El Centro

By _____

Sonia Carter, Mayor

ATTEST:

By _____

Norma Wyles, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By _____

Elizabeth L. Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, Norma Wyles, City Clerk of the City of El Centro, California, do hereby certify that the foregoing Ordinance No. 25-10 had its first reading on 18th day of November, 2025, and had its second reading on the _____ day of _____, 2025 and was passed by the following vote:

AYES: Crankshaw, Camarena, Carter, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

AYES:
NOES:
ABSENT:
ABSTAINED:

By _____

Norma Wyles, City Clerk



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-393)

Item: 3.

Meeting: 12/2/2025 1:00 PM

Department: City Clerk

Category: Action Item

Prepared by: Norma Wyles, City Clerk

Department Head: Norma Wyles

DOC ID: 2025-393

Approval of City Council Minutes of November 18, 2025, and November 20, 2025.

CITY MANAGER'S RECOMMENDATION:

Approval of City Council Minutes of November 18, 2025, and November 20, 2025.

FISCAL IMPACT:

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

BACKGROUND:

DISCUSSION:

CONCLUSION:

ATTACHMENTS:

1. 11-18-2025 Regular CC Minutes
2. 11-20-2025 Special Meeting CC Minutes

**REGULAR MEETING
EL CENTRO CITY COUNCIL
CITY HALL, COUNCIL CHAMBERS
1275 MAIN STREET, EL CENTRO, CA
TUESDAY, NOVEMBER 18, 2025, 3:30 P.M.**

The El Centro City Council met in a regular session on Tuesday, November 18, 2025 at 3:35 p.m. in Conference Room A, El Centro City Hall, 1275 W. Main Street, El Centro, California for the purpose of closed session.

PRESENT: Council: Crankshaw, Camarena, Carter, Ellett, Marroquin
City Clerk Wyles, City Manager Sawyer, City Attorney Martyn Evans

CLOSED SESSION PUBLIC COMMENT

None

CITY COUNCIL CLOSED SESSION

Moved by Camarena, second by Marroquin, to adjourn into closed session for:

CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVT. CODE SECTION 54956.9(d)(2):

Anticipated Litigation – 2 Cases

CONFERENCE WITH LEGAL COUNSEL PURSUANT TO GOVT. CODE SECTION 54956.9(d)(4):

Possible litigation by the city – 2 cases

Motion carried unanimously.

Closed Session concluded at 5:50 p.m.

City Council recessed to 6:00 p.m.

OPEN SESSION

The El Centro City Council met in a regular session on Tuesday, November 18, 2025, at 6:04 p.m. in Council Chambers, El Centro City Hall, 1275 Main Street, El Centro, California.

PRESENT: Council: Crankshaw, Camarena, Carter, Ellett, Marroquin
City Clerk Wyles, City Manager Sawyer, City Attorney Martyn Evans

Pledge of Allegiance to the flag of the United States of America was led by Council Member Crankshaw and Invocation was given by Council Member Camarena.

CITY ATTORNEY REPORT ON CLOSED SESSION

No reportable action.

PUBLIC COMMENTS

Public comment was received from Peter Rodriguez.

CONSENT AGENDA (ITEMS 1-8)

Moved by Marroquin, second by Camarena, approving consent items # 1-5.

1. Approval of Warrant Registers for the Month of October 2025.
2. Approval of Payroll Registers for the Month of October 2025.
3. Approval of the Treasurer's Report for the Month of October 2025.
4. Approval of the minutes of the City Council meeting held on November 4, 2025.
5. 2nd Reading and Adoption of **Ordinance No. 25-08**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO ADDING CITY CODE SECTION 19-42.1 TO THE EL CENTRO MUNICIPAL CODE PROHIBITING THE OPERATION OF ELECTRIC BICYCLES IN CITY-OWNED PARKS, waive reading and adopt by title only.
6. Accepted resignation of Mr. Michael Minnix from the Personnel Appeals Board be accepted, effective immediately, with regrets; and that the City Clerk be authorized to advertise the unscheduled vacancy.
7. Adoption of **Resolution No. 25-78**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING A MUTUAL AID AGREEMENT BETWEEN THE CITY OF EL CENTRO FIRE DEPARTMENT AND THE CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION – CENTINELA STATE PRISON.
8. Authorization to go out to bid for Routine Janitorial Maintenance for El Centro Public Facilities: Police Station, Library and Library Branch, Community Center, Adult Center, Old Post Office Pavilion, Martin Luther King Jr. Sports Pavilion, Conrad Harrison Youth Center.

AYES: Crankshaw, Camarena, Carter, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

PUBLIC HEARING

9. This was the scheduled date and time for a public hearing for any necessary action regarding setting findings for required amendments to the 2025 California Building Code to local climatic, geographic, or topographic conditions. Presentation by Angel Hernandez, Community Development Director and John Tran from Bureau Veritas. Mayor Carter opened the public hearing and invited anyone wishing to speak to come forward. Seeing no one come forward, Mayor Carter closed the public hearing and returned the item to the City Council for comments.

Council Member Crankshaw asked what code amendments the city currently has in place.

Mr. Tran explained that the city has long required seismic strengthening for unreinforced masonry buildings and that the standards for roofing materials are among the highest in the industry. Council Member Crankshaw then asked whether these changes affected fees, and Mr. Tran confirmed that they do not.

Moved by Crankshaw, second by Marroquin, approval of **Resolution No. 25-79**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, SETTING FORTH FINDINGS FOR REQUIRED AMENDMENTS TO THE 2025 CALIFORNIA BUILDING CODE, THE 2525 CALIFORNIA RESIDENTIAL CODE, THE 2025 CALIFORNIA ELECTRICAL CODE, THE 2025 CALIFORNIA GREEN BUILDING STANDARDS, AND THE 2025 UNIFORM ADMINISTRATIVE CODE, RELATIVE TO LOCAL CLIMATIC GEOGRAPHIC, OR TOPOGRAPHIC CONDITIONS.

AYES: Crankshaw, Camarena, Carter, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

10. This was the scheduled date and time for a public hearing for the purposes of adoption of the 2025 California Building Code. Presentation by Angel Hernandez, Community Development Director and John Tran from Bureau Veritas. Mayor Carter opened the public hearing and invited anyone wishing to speak to come forward. Seeing no one come forward, Mayor Carter closed the public hearing and returned the item to the City Council for comments.

Motion by Marroquin, second by Camarena, approval of **Ordinance No. 25-09**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO REPEALING CHAPTER 7, ARTICLES I THROUGH XVIII OF THE CITY CODE IN THEIR ENTIRETY AND READOPTING CHAPTER 7, ARTICLES I THROUGH XVIII BY REFERENCE TO THE UPDATED OF MOST RECENT CALIFORNIA ADMINISTRATIVE CODE, BUILDING CODE, RESIDENTIAL CODE, ELECTRICAL CODE, MECHANICAL CODE, PLUMBING CODE, ENERGY CODE, HISTORICAL BUILDING CODE, EXISTING BUILDING CODE, GREEN BUILDING CODE, UNIFORM ADMINISTRATIVE CODE WILDLAND-URBAN INTERFACE CODE, UNIFORM HOUSING CODEM AND INTERNATIONAL PROPERTY MAINTENANCE CODE, AND UNIFORM CODE FOR THE ABATEMENT OF DANGEROUS BUILDINGS, PROVIDING FOR PAYMENT OF FEES AND CERTAIN MOBILE HOME REQUIREMENTS AS WELL AS SEIMIC STRENGTHING FOR UNREINFORCED MASONRY WALLS.

AYES: Crankshaw, Camarena, Carter, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

11. This was the scheduled date and time for a public hearing for discussion and any necessary action regarding a resolution of the City Council setting findings for the required amendments to the 2025 California Fire Code relative to local climatic, geographic, or topographic conditions. Presentation by Angel Hernandez, Community Development Director and John Tran from Bureau Veritas. Mayor Carter opened the public hearing and invited anyone wishing to speak to come forward. Seeing no one come forward, Mayor Carter closed the public hearing and returned the item to the City Council for comments.

Moved by Camarena, second by Carter, approval of **Resolution No. 25-80**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, SETTING FORTH FINDINGS FOR REQUIRED AMENDMENTS TO THE 2025 CALIFORNIA FIRE CODE, RELATIVE TO LOCAL CLIMATIC GEOGRAPHIC OR TOPOGRAPHIC CONDITIONS.

AYES: Crankshaw, Camarena, Carter, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

12. This was the scheduled date and time for a public hearing for the purposes of adoption of the 2025 Fire Code. Presentation by Angel Hernandez, Community Development Director and John Tran from Bureau Veritas. Mayor Carter opened the public hearing and invited anyone wishing to speak to come forward. Seeing no one come forward, Mayor Carter closed the public hearing and returned the item to the City Council for comments.

Motion by Crankshaw, second by Carter, approval of **Ordinance No. 25-10**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO REPEALING IN ITS ENTIRETY AND READOPTING CHAPTER 10, ARTICLE III, SECTION 10-41 ADOPTING THE 2025 CALIFORNIA FIRE CODE WITH AMENDMENTS AND ARTICLE VI TO ADOPT THE CALIFORNIA 2025 WILDLAND-URBAN INTERFACE CODE.

AYES: Crankshaw, Camarena, Carter, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

NEW BUSINESS

13. Presentation by Ms. Adriana Nava, Community Services Director, establishing priorities for 2026-2027 Community Development Block Grant Funding (CDBG) Cycle.

Council Member Crankshaw requested funding for minor home improvements for senior citizens. Council Member Marroquin suggested adding additional street lighting along 8th Street. Council Member Camarena proposed increased funding for blight elimination, infrastructure improvements, support for families with summer program fees, and the installation of ADA-compliant playground equipment in parks. Mayor Pro-Tem Ellett called for funding to support crime prevention programs.

Direction was given to Ms. Nava for the CDBG Program Year 2026/2027.

14. Presentation by Adriana Nava, Community Service Director, authorization to go out to bid for the Embellece (Beautify) El Centro Downtown Beautification Project, funded by California Department of Transportation (Caltrans).

Motion by Marroquin, second by Camarena, authorization to go out to bid for the Embellece (Beautify) El Centro Downtown Beautification Project, funded by California Department of Transportation (Caltrans).

AYES: Crankshaw, Camarena, Carter, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

15. Presentation by Abraham Campos, Public Works Director/City Engineer, Bus Shelter Visual Language Direction Request.

The Council reviewed and discussed all options provided, along with the associated locations and proposed work. Following deliberation, Option #3 was selected.

Council provided direction to Mr. Campos. He will bring the item back for consideration at a future Council meeting.

LEGISLATIVE ACTION:

None

INFORMATIONAL ITEMS:

16. Received information item for 3rd and Ross Sewer Lift Station Local Emergency Project Update.

TASK FORCE AND MAYOR & COUNCIL MEMBERS REPORTS

Council Members provided updates on their activities since the last City Council meeting and shared information on upcoming events.

CITY MANAGER REPORT

Reported on recent activities.

ADJOURNMENT

With no further business, the meeting was adjourned at 8:34 pm.

Norma Wyles, City Clerk

APPROVED BY:

Sonia Carter, Mayor

**SPECIAL CITY COUNCIL MEETING
EL CENTRO CITY COUNCIL
EL CENTRO LIBRARY
1198 N. IMPERIAL AVENUE, EL CENTRO, CA
THURSDAY, NOVEMBER 20, 2025, 6:00 P.M.**

OPEN SESSION

The El Centro City Council met in a special session on Thursday, November 20, 2025 at 6:45 p.m. in the El Centro Library, El Centro, California.

PRESENT: Council: Crankshaw, Camarena, Carter, Ellett, Marroquin
City Clerk Wyles, City Manager Sawyer, City Attorney Martyn Evans

Pledge of Allegiance to the flag of the United States of America was led by Mayor Pro-Tem Ellett and Invocation was given by Pastor Markco King.

PUBLIC COMMENTS:

No public comments were received.

SPECIAL PRESENTATION AND ANNOUNCEMENTS BY MAYOR:

1. Performance by Visual and Performance Arts Team from Lincoln Elementary School.
2. Presentation of Colors by El Centro Police Department Honor Guard.
3. State of the Chamber Address was presented by Sher Cowie, Imperial Valley Regional Chamber of Commerce Board President.
4. State of the City was presented by Mayor Sonia Carter.

ADJOURNMENT

With no further business, the meeting was adjourned at 7:46 p.m.

Norma Wyles, City Clerk

APPROVED BY:

Sonia Carter, Mayor



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-302)

Item: 4.

Meeting: 12/2/2025 1:00 PM

Department: Public Works

Category: Action Item

Prepared by: Elizabeth Zarate, Analyst

Department Head: Abraham Campos

DOC ID: 2025-302

Adopt Resolution No. 25- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AWARDING THE BID AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE SHADE STRUCTURE IMPROVEMENTS PROJECT.

CITY MANAGER'S RECOMMENDATION:

Adopt Resolution No. 25- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AWARDING THE BID AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE SHADE STRUCTURE IMPROVEMENTS PROJECT

FISCAL IMPACT:

No impact on the general fund.

A total of \$400,000 is available in Fiscal Year 2026 from Enterprise funds for the Public Works project which includes shade structures at Public Works Administration and Water Treatment Plant Administration. The breakdown is as follows:

Funding Source Breakdown:

\$100,000 Water Treatment Plant (9511)
\$150,000 Water Treatment Administration (9516)
\$150,000 Wastewater Treatment Administration (9528)

For the Library Shade Structures, there is no impact to the General Fund; a total of \$600,000 is available from the Bond funding balance in account 410-53010-75003.

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Environmental Sustainability & Infrastructure
City Beautification, Engagement & Civic Pride

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

The company has an active and in good standing registration with the Department of Industrial, California State Contractors License Board and with the California Secretary of State.

BACKGROUND:

City staff released the Shade Structure Improvements Project for public bidding on September 5, 2025. The bid included shade structures at the Public Works Yard at 307 W. Brighton and the Water Treatment Plant at 1101 W. Danenberg Drive parking lots. On September 23, 2025, staff added Addendum No. 1, which included adding the scope of the additional parking structure at the El Centro Public Library at 1198 N. Imperial Avenue.

DISCUSSION:

A bid opening was held on October 22, 2025 at the City Clerk's Office and all bids were

opened and read aloud. The city received a total of five (5) bid proposals. The proposals received were from:

A&N Quality Builder	\$307,400.00
Gulati Construction Co.	\$439,922.00
IV Welding & Mechanical	\$445,976.88
Venture Construction & Management	\$863,824.00
Cora Construction, Inc.	\$975,000.00

After reviewing all bids, staff found the bid from A&N Quality Builder to be the lowest responsive and responsible bid. The base bid, together with the Additive, for a total of \$516,640.00, with an additional \$51,640.00 established for a 10% contingency.

CONCLUSION:

Staff is recommending the award of a bid to A&N Quality Builders in the amount of \$307,400.00 via approval of Resolution No. 25- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AWARDING THE BID AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE SHADE STRUCTURE IMPROVEMENTS PROJECT.

ATTACHMENTS:

1. Resolution
2. Construction Services Agreement

RESOLUTION NO. 25 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL
CENTRO AWARDING THE BID AND AUTHORIZING THE
EXECUTION OF A CONTRACT FOR THE SHADE STRUCTURE
IMPROVEMENTS PROJECT

WHEREAS, the plans and specifications have been adopted by the City Council of the City of El Centro, California (the “City Council”) and the notice inviting bids has been advertised as required by section 2-185.15 of the City of El Centro (the “City”)’s municipal code for the Shade Structure Improvements Project (the “Project”); and

WHEREAS, bids were received and opened on October 22, 2025, in accordance with law and the Director of Public Works/City Engineer has made a report thereon; and

WHEREAS, the City Council has considered the report of the Director of Public Works/City Engineer and, as a result, has determined that five (5) firms submitted bids with A&N Quality Builders, an active California corporation, submitting the lowest responsive and responsible Base Bid in the amount of three hundred seven thousand, four hundred dollars, and zero cents (\$307,400.00); and

WHEREAS, the City Council has considered the report of the Director of Public Works/City Engineer to award the Base Bid together with Additive Bid 1 in the total amount of five hundred sixteen thousand, four hundred dollars and zero cents (\$516,400.00); and

WHEREAS, the City Council finds that the award and approval of a contract for the Project will be in the best interest of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. That the foregoing is true, correct and adopted.
2. That the City Council hereby accepts the bid of A&N Quality Builders, and waives any informality with regard to said bid.
3. That the City Council hereby rejects all other bids for the Project.
4. That the City Manager is hereby authorized to sign a contract with A&N Quality Builders for the construction of the Project in the total amount of five hundred sixteen thousand four hundred dollars, and zero cents (\$516,400.00), a copy of which is on file in the Office of the City Clerk, on behalf of the City.
5. That the City Council hereby establishes a construction contingency fund of 10.00% or fifty-one thousand, six hundred and forty dollars, and zero cents (\$51,640.00) for the Project.
6. That the City Manager is further authorized to approve and execute any change orders

for the Project up to a single change order amount of fifty-one thousand, six hundred and forty dollars, and zero cents (\$51,640.00) individually or collectively, as needed for unanticipated construction contingencies and is required to report all change orders to the City Council as soon as practical.

7. That the City Council shall approve any change order that either individually exceeds the single change order amount or in combination with other approved change orders, exceed the amount established as the construction contingency fund for the Project as set forth herein.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California held on day of , 2025.

CITY OF EL CENTRO

By _____
Sonia Carter, Mayor

ATTEST:

By _____
Norma Wyles, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By _____
Elizabeth L. Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, Norma Wyles, City Clerk of the City of El Centro, California do hereby certify that the foregoing Resolution No. 25- was duly and regularly adopted at a regular meeting of the City Council of the City of El Centro, California, held on the day of , 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

By _____
Norma Wyles, City Clerk

CITY OF EL CENTRO
***SHADE STRUCTURE IMPROVEMENTS PROJECT AT PUBLIC WORKS & WATER
TREATMENT PLAN ADMINISTRATION BUILDING
CONSTRUCTION SERVICES AGREEMENT***

This CONSTRUCTION SERVICES AGREEMENT ("Agreement"), is made and effective as of the last signature date set forth below "Effective Date" , by and between the City of El Centro, a municipal corporation ("CITY"), and A&N Quality Builders, a *[sole proprietorship, partnership, limited liability partnership, corporation]* ("CONTRACTOR"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

I. SCOPE OF WORK

The CONTRACTOR shall perform within the time set forth in Article 2 of this Agreement and shall furnish all labor, materials, equipment, tools, utility services, and transportation and perform and complete all work required in connection with the following:

Furnishing all labor, materials, necessary tools, equipment, supervision, appurtenances, construction permits, utility owner coordination, and all utility and transportation services required for SHADE STRUCTURE IMPROVEMENTS PROJECT AT PUBLIC WORKS & WATER TREATMENT PLAN ADMINISTRATION BUILDING:

Base Bid: Shade Structures:

The work shall consist of the installation of pre-manufactured fully cantilevered and dual cantilevered shade structures, primed and painted per City Public Works Director or his representative, and all appurtenant work in order to complete said shade structures. The design of the shade structures shall consist of structural shop drawings, plans, specifications, and calculations, stamped and signed by a California Registered Civil Engineer or California Registered Structural Engineer. The shade structures must be built according to the plans & specifications approved by the City of El Centro Community Development Department, through a building permit, and at those locations shown in the proposal plans. The shades shall match those already installed in City owned parking lots.

Shade Structure Lighting:

The shades shall also have vandal proof lights, 120 volts each high-pressure sodium industrial type lighting underneath to allow for lighted parking spaces at night. The lights shall have a timer mechanism to allow for non-operation during daylight hours. The electrical work will consist of underground conduit, and light fixture installation for the shade canopy lights.

The scope of work is more specifically described on the construction plans and in these Specifications.

The scope of work is more specifically described on the construction plans and in these Specifications.

By entering into this Agreement, CONTRACTOR acknowledges that there may be other contractors on the site whose work will be coordinated with that of its own. CONTRACTOR expressly warrants and agrees that it will cooperate with other contractors and will do nothing to delay, hinder, or interfere with the work of other separate contractors, the CITY, the Construction Manager, the Architect, or utilities. CONTRACTOR also expressly agrees that, in the event its work is hindered, delayed, interfered with, or otherwise affected by a separate contractor, its sole remedy will be a direct action against the separate contractor. To the extent allowed by law, the CONTRACTOR will have no remedy, and hereby expressly waives any remedy against the CITY, the Construction Manager, or the Architect on account of delay, hindrance, interference or other events caused by a separate contractor.

II. TIME FOR PROJECT COMPLETION

All of CONTRACTOR's work on the Project shall be completed within durations established for the individual activities as set forth in the Project Construction Schedule. All work shall commence ten (10) calendar days after receiving a written Notice to Proceed from the CITY or Construction Manager, if a Construction Manager is employed by CITY on the Project. CONTRACTOR shall refer to the invitations for bids, and Project Plans and Specifications, all of which, as set forth below, are incorporated herein by reference, for contractual obligations regarding individual activity durations. The aggregate sum total work of all individual Prime Contractors to the CITY comprises the entire "Project" and shall be commenced and completed in conformance with the Project Construction Schedule. The entire Project shall be completed within 80 "calendar" days.

III. THE CONTRACT SUM

The CITY shall pay to the CONTRACTOR for the performance of this Agreement, subject to any additions and deductions provided in the Project documents, the sum of Five Hundred Sixteen Thousand, Four Hundred dollars and zero cents (\$516,400.00).

IV. PROGRESS PAYMENTS

Based upon Applications for Payment submitted to the Architect by the CONTRACTOR and Certificates for Payment issued by the Architect, the CITY shall make progress payments on account of the Contract Sum to the CONTRACTOR as provided in the General Conditions.

This Agreement is subject to the provisions of Article 1.7 (commencing at Section 20104.50) of Division 2, Part 3 of the Public Contract Code regarding prompt payment of

contractors by local governments. Article 1.7 mandates certain procedures for the payment of undisputed and properly submitted payment requests within 30 days after receipt, for the review of payment requests, for notice to Contractor of improper payment requests, and provides for the payment of interest on progress payment requests that are not timely made in accordance with that Article. This AGREEMENT hereby incorporates the provisions of Article 1.7 as though fully set forth herein.]

V. RETENTION OF SECURITIES

Public Contract Code Section 22300 permits the substitution of securities for any monies withheld by a public agency to ensure performance under a contract, at the request and expense of the CONTRACTOR. Section 22300 is attached as Exhibit “A” and is incorporated as if full set forth herein.

VI. INDEMNITY, DEFENSE AND HOLD HARMLESS AGREEMENT

CONTRACTOR shall indemnify, defend with legal counsel approved by CITY, and hold harmless CITY, its officers, officials, employees and volunteers from and against all liability, loss, damage, expense, cost (including without limitation reasonable legal counsel fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with CONTRACTOR's negligence, recklessness or willful misconduct in the performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which is caused by the sole or active negligence or willful misconduct of the CITY. Should conflict of interest principles preclude a single legal counsel from representing both CITY and CONTRACTOR, or should CITY otherwise find CONTRACTOR's legal counsel unacceptable, then CONTRACTOR shall reimburse the CITY its costs of defense, including without limitation reasonable legal counsels fees, expert fees and all other costs and fees of litigation. The CONTRACTOR shall promptly pay any final judgment rendered against the CITY (and its officers, officials, employees and volunteers) with respect to claims determined by a trier of fact to have been the result of the CONTRACTOR's negligent, reckless or wrongful performance. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement.

CONTRACTOR obligations under this section apply regardless of whether or not such claim, charge, damage, demand, action, proceeding, loss, stop notice, cost, expense, judgment, civil fine or penalty, or liability was caused in part or contributed to by an Indemnitee. However, without affecting the rights of CITY under any provision of this agreement, CONTRACTOR shall not be required to indemnify and hold harmless CITY for liability attributable to the active negligence of CITY, provided such active negligence is determined by agreement between the parties or by the findings of a court of competent jurisdiction. In instances where CITY is shown to have been actively negligent and where CITY active negligence accounts for only a percentage of the liability involved, the obligation of CONTRACTOR will be for that entire portion or percentage of liability not attributable to the active negligence of CITY.

VII. PREVAILING WAGES

- A. Wage rates for this Project shall be in accordance with the “General Wage Determination Made By the Director of Industrial Relations Pursuant To California Labor Code, Part 7, Chapter 1, Article 2, Sections 1770, 1773 and 1773.1”, for Imperial County. Wage rates shall conform with those available at www.dir.ca.gov/OPRL/Pwd and on the Project site.
- B. The following Labor Code sections are hereby referenced and made a part of this Agreement:
 - 1. Section 1775 - Penalty for Failure to Comply with Prevailing Wage Rates.
 - 2. Section 1777.4 - Apprenticeship Requirements.
 - 3. Section 1777.5 - Apprenticeship Requirements.
 - 4. Section 1813 - Penalty for Failure to Pay Overtime.
 - 5. Sections 1810 and 1811 - Working Hour Restrictions.
 - 6. Section 1775 - Payroll Records.
 - 7. Section 1773.8 - Travel and Subsistence Pay.

VIII. RECORD AUDIT

In accordance with Government Code, Section 8546.7, records of both the CITY and the CONTRACTOR shall be subject to examination and audit by the Auditor General for a period of three (3) years after final payment.

IX. CLAIM PROCEDURES UNDER PUBLIC CONTRACT CODE SECTION 9204

CONTRACTOR shall comply with the procedure set forth in Public Contracts Code section 9204 for any claim, as that term is defined therein, for one or more of the following: 1) a time extension, including, without limitation, for relief from damages or penalties for delay, 2) payment of money or damages arising from work done pursuant to this Agreement, and/or 3) payment of an amount disputed by the AGENCY under this Agreement.

X. CERTIFICATIONS

- A. Contractor shall have a Class A License from the Contractors State License Board of the State of California.

XI. FINAL PAYMENT

Final payment, constituting the entire unpaid balance of the Agreement Sum, shall be paid by the CITY to the CONTRACTOR no sooner than thirty-five (35) days after a Notice of Completion has been recorded, unless otherwise stipulated in the Notice of Completion, provided the work has then been completed, the Agreement fully performed, and a final Certificate for Payment has been issued by the Architect.

XII. CONTRACTOR'S FAILURE TO PROCURE COMPLETION OF PROJECT

In the event CONTRACTOR fails to furnish tools, equipment, or labor in the necessary quantity or quality, or fails to prosecute the work or any part thereof contemplated by this Agreement in a diligent and workmanlike manner, and if the CONTRACTOR for a period of three (3) calendar days after receipt of written demand from CITY or its designated representative to do so, fails to furnish tools, equipment, or labor in the necessary quantity or quality, and to prosecute its work and all parts thereof in a diligent and workmanlike manner, or after commencing to do so within said three (3) calendar days, fails to continue to do so; then the CITY may exclude the CONTRACTOR from the premises, or any portion thereof, and take possession of said premises or any portion thereof, together with all material and equipment thereon, and may complete the work contemplated by this Agreement or any portion of said work, either by furnishing the tools, equipment, labor or material necessary, or by letting the unfinished portion of said work, or the portion taken over by the CITY to another contractor or by a combination of such methods. In any event, the procuring of the completion of said work, or the portion thereof taken over by the CITY, shall be a charge against the CONTRACTOR, and may be deducted from any money due or becoming due to CONTRACTOR from the CITY, or the CONTRACTOR shall pay the CITY the amount of said charge, or the portion thereof unsatisfied. The sureties provided for under this Agreement shall become liable for payment should CONTRACTOR fail to pay in full any said cost incurred by the CITY.

XIII. INSURANCE

Prior to the beginning of and throughout the duration of the Work, CONTRACTOR and its subcontractors shall maintain insurance in conformance with the requirements set forth below. CONTRACTOR will use existing coverage to comply with these requirements. If that existing coverage does not meet the requirements set forth herein, CONTRACTOR agrees to amend, supplement or endorse the existing coverage to do so.

CONTRACTOR acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amount of coverage required. Any insurance proceeds available to CONTRACTOR or its subcontractors in excess of the limits and coverage identified in this Agreement and which is applicable to a given loss, claim or demand, will be equally available to CITY.

A. CONTRACTOR shall provide the following types and amounts of insurance:

Without limiting CONTRACTOR's indemnification of CITY, and prior to commencement of Work, CONTRACTOR shall obtain, provide and maintain at its

own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to CITY.

General liability insurance. CONTRACTOR shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, and a \$2,000,000 completed operations aggregate. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO “insured contract” language will not be accepted.

Automobile liability insurance. CONTRACTOR shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the CONTRACTOR arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

Umbrella or excess liability insurance. CONTRACTOR shall obtain and maintain an umbrella or excess liability insurance that will provide bodily injury, personal injury and property damage liability coverage at least as broad as the primary coverages set forth above, including commercial general liability and employer’s liability. Such policy or policies shall include the following terms and conditions:

- A drop down feature requiring the policy to respond in the event that any primary insurance that would otherwise have applied proves to be uncollectable in whole or in part for any reason;
- Pay on behalf of wording as opposed to reimbursement;
- Concurrence of effective dates with primary policies;
- Policies shall “follow form” to the underlying primary policies; and
- Insureds under primary policies shall also be insureds under the umbrella or excess policies.

Workers’ compensation insurance. CONTRACTOR shall maintain Workers’ Compensation Insurance (Statutory Limits) and Employer’s Liability Insurance (with limits of at least \$1,000,000) for CONTRACTOR’s employees in accordance with the laws of the State of California, Section 3700 of the Labor Code. In addition, CONTRACTOR shall require each subcontractor to similarly maintain Workers’ Compensation Insurance and Employer’s Liability Insurance in accordance with the laws of the State of California, Section 3700 for all of the subcontractor’s employees.

CONTRACTOR shall submit to CITY, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of CITY, its officers, agents, employees and volunteers.

Pollution liability insurance. Environmental Impairment Liability Insurance shall be written on a CONTRACTOR’s Pollution Liability form or other form acceptable to CITY

providing coverage for liability arising out of sudden, accidental and gradual pollution and remediation. The policy limit shall be no less than \$1,000,000 dollars per claim and in the aggregate. All activities contemplated in this Agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for the hauling of waste from the project site to the final disposal location, including non-owned disposal sites.

Products/completed operations coverage shall extend a minimum of three (3) years after project completion. Coverage shall be included on behalf of the insured for covered claims arising out of the actions of independent contractors. If the insured is using subcontractors, the Policy must include work performed "by or on behalf" of the insured. Policy shall contain no language that would invalidate or remove the insurer's duty to defend or indemnify for claims or suits expressly excluded from coverage. Policy shall specifically provide for a duty to defend on the part of the insurer. The CITY, its officials, officers, agents, and employees, shall be included as insureds under the policy.

Builder's risk insurance. Upon commencement of construction and with approval of CITY, CONTRACTOR shall obtain and maintain builder's risk insurance for the entire duration of the Project until only the CITY has an insurable interest. The Builder's Risk coverage shall include the coverages as specified below.

The named insureds shall be CONTRACTOR and CITY, including its officers, officials, employees, and agents. All Subcontractors (excluding those solely responsible for design Work) of any tier and suppliers shall be included as additional insureds as their interests may appear. CONTRACTOR shall not be required to maintain property insurance for any portion of the Project following transfer of control thereof to CITY. The policy shall contain a provision that all proceeds from the builder's risk policy shall be made payable to the CITY. The CITY will act as a fiduciary for all other interests in the Project.

Policy shall be provided for replacement value on an "all risk" basis for the completed value of the project. There shall be no coinsurance penalty or provisional limit provision in any such policy. Policy must include: (1) coverage for any ensuing loss from faulty workmanship, Nonconforming Work, omission or deficiency in design or specifications; (2) coverage against machinery accidents and operational testing; (3) coverage for removal of debris, and insuring the buildings, structures, machinery, equipment, materials, facilities, fixtures and all other properties constituting a part of the Project; (4) Ordinance or law coverage for contingent rebuilding, demolition, and increased costs of construction; (5) transit coverage (unless insured by the supplier or receiving contractor), with sub-limits sufficient to insure the full replacement value of any key equipment item; (6) Ocean marine cargo coverage insuring any Project materials or supplies, if applicable; (7) coverage with sub-limits sufficient to insure the full replacement value of any property or equipment stored either on or off the Site or any staging area. Such insurance shall be on a form acceptable to CITY to ensure adequacy of terms and sub limits and shall be submitted to the CITY prior to commencement of construction.

Other provisions or requirements

Proof of insurance. CONTRACTOR shall provide certificates of insurance to CITY as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by CITY's risk manager prior to commencement of performance. Current certification of insurance shall be kept on file with CITY at all times during the term of this contract. CITY reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. CONTRACTOR shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Work hereunder by CONTRACTOR, his agents, representatives, employees or subcontractors. CONTRACTOR must maintain general liability and umbrella or excess liability insurance for as long as there is a statutory exposure to completed operations claims. CITY and its officers, officials, employees, and agents shall continue as additional insureds under such policies.

Primary/noncontributing. Coverage provided by CONTRACTOR shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY's own insurance or self-insurance shall be called upon to protect it as a named insured.

City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these requirements or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by CITY will be promptly reimbursed by CONTRACTOR or CITY will withhold amounts sufficient to pay premium from CONTRACTOR payments. In the alternative, CITY may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the CITY's risk manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow CONTRACTOR or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CONTRACTOR hereby

waives its own right of recovery against CITY, and shall require similar written express waivers and insurance clauses from each of its sub consultants.

Enforcement of contract provisions (non estoppel). CONTRACTOR acknowledges and agrees that any actual or alleged failure on the part of the CITY to inform CONTRACTOR of non-compliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the CONTRACTOR maintains higher limits than the minimums shown above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the CONTRACTOR. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

Notice of cancellation. CONTRACTOR agrees to oblige its insurance agent or broker and insurers to provide to CITY with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that CITY and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that CONTRACTOR's insurance shall apply separately to each insured against who claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. CONTRACTOR agrees to ensure that its sub-consultants, subcontractors, and any other party involved with the project that is brought onto or involved in the project by CONTRACTOR, provide the same minimum insurance coverage and endorsements required of CONTRACTOR. CONTRACTOR agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. CONTRACTOR agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to CITY for review.

City's right to revise requirements. The CITY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the CONTRACTOR a ninety (90) day advance written notice of such change. If such change results in substantial additional cost to the CONTRACTOR, the CITY and CONTRACTOR may renegotiate CONTRACTOR's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by CITY.

Timely notice of claims. CONTRACTOR shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from CONTRACTOR's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. CONTRACTOR shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the Work.

XIV. CONTRACTOR'S LICENSE; CITY BUSINESS LICENSE

CONTRACTOR must possess at the time of commencing work and throughout the Project duration, a Contractor's License, issued by the State of California, which is current and in good standing. CONTRACTOR shall ensure that any subcontractor working on the Project possesses at the time of commencing work and throughout the Project duration, a Contractor's License, issued by the State of California, which is current and in good standing.

CONTRACTOR shall have a current City business license at the time of commencement of work on the project.

XV. REGISTRATION REQUIREMENTS

Pursuant to Section 1771.1(a) of the Labor Code:

“A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.”

CONTRACTOR must be registered with the Department of Industrial Relations (DIR) of the State of California in order to be eligible to work on public works projects. CONTRACTOR must ensure registration with the DIR that is active and in good standing.

No contractor or subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 [with limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)].

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.

This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

The CONTRACTOR is not subject to public works requirements (including registration with the DIR) if the public works project is under \$1,000, unless the CITY knows that the same CONTRACTOR will be awarded total project costs in excess of \$1,000 for a given year.

XVI. CORPORATION IN GOOD STANDING

If CONTRACTOR is a corporation, the undersigned hereby represents and warrants that the corporation is duly incorporated and in good standing in the State of California, and that _____, whose title is _____, is authorized to act for and bind the corporation.

XVII. PROVISIONS REQUIRED BY LAW

Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not currently inserted, then upon application of either party the Agreement shall forthwith be physically amended to make such insertion or correction.

XVIII. SUBSURFACE HAZARDOUS MATERIALS

- A. In the event trenches or other excavations extend deeper than four (4) feet below the surface, the CONTRACTOR shall promptly, and before the following conditions are disturbed, notify the CITY in writing of any:
 - 1. Material that the CONTRACTOR believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code that is required to be removed to a Class I, Class II or Class III disposal site in accordance with the provisions of existing law.

2. Subsurface or latent physical conditions at the site differing from those indicated.
 3. Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in the Work or the character provided for in the CONTRACT.
- B. Upon receipt of said notification the CITY will investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in the CONTRACTOR's cost of or the time required for performance of any part of the work, the CITY will issue a change order under the procedures described in the General Conditions.
- C. In the event that a dispute arises between the CITY and the CONTRACTOR whether the conditions materially differ, or involve hazardous waste or cause a decrease or increase in the CONTRACTOR's cost of or time required for performance of any part of the work, the CONTRACTOR shall not be excused from any scheduled completion date provided for by the Agreement, but shall proceed with all work to be performed under the Agreement. The CONTRACTOR shall retain any and all rights provided either by Agreement or by law which pertain to the resolution of disputes and protests between the contracting parties.

XIX. LIQUIDATED DAMAGES

Pursuant to Government Code Section 53069.85, if work is not completed within the contract time or in strict accordance with the Project Schedule, it is understood, acknowledged and agreed that the CITY will suffer damage. It is therefore agreed that the CONTRACTOR shall pay to the CITY the sum of \$1,000 for each and every calendar day of delay beyond the Contract Time, or beyond any completion schedule, construction schedule or Project milestones established in or pursuant to the Project Schedule, or beyond the time indicated in the Project Schedule for any individual Contract activity.

CONTRACTOR expressly understands, acknowledges and agrees that such liquidated damages can and shall be imposed if the CONTRACTOR does not meet each and every aspect of any activity schedule, completion schedule, construction schedule or Project milestones established in or pursuant to the Project Schedule. If the CITY accepts work or makes any payment under this Agreement after a default by reason of delays, the acceptance of such work and/or payment(s) shall in no respect constitute a waiver or modification of any provisions regarding Contract Time, a completion schedule, the Project Schedule or the accrual of liquidated damages. In the event the same is not paid, the CONTRACTOR further agrees that the CITY may deduct the amount thereof from any money due or that may become due the CONTRACTOR under the Agreement. This Article does not exclude recovery of damages under provisions of the Contract Documents, and is expressly in addition to the CITY's ability to seek other damages.

CONTRACTOR is to refer to Project Construction Schedule for duration of individual

activities. Liquidated damages may be assessed if any individual activity duration exceeds the time indicated for that activity on the Project Construction Schedule.

XX. COMPONENT PARTS OF THE CONTRACT

This Agreement entered into consists of the following CONTRACT DOCUMENTS, all of which are component parts of the Agreement as if herein set out in full or attached hereto:

Notice Inviting Bids	List of Subcontractors
Scope of Work	Bid Bond
Instructions to Bidders	Bidder's General Information
Bid Form	Contract
Non-Collusion Declaration	Workers' Compensation Certificate
Site Visit Certification	Drug/Alcohol Testing Requirements
Faithful Performance Bond	Construction Plans
Labor and Materials Payment Bond	Addenda
General Conditions	Drawings
Supplementary General Conditions	Change Orders
Corporate Certification or Partnership	
-Information	Shop Drawings Transmittals
Project Construction Schedule	Contractor's Certificate Regarding Non
	Asbestos Containing Materials
Project Specifications	Project FF&E Specifications
Contractor's Certification of Qualification	
-For License Classification	

All of the above-named CONTRACT DOCUMENTS are intended to be complementary. Work required by one of the above-named CONTRACT DOCUMENTS and not by others shall be done as if required by all.

XXI. ENTIRE CONTRACT

This Agreement constitutes the entire contract of the parties. No other agreements or contracts, whether oral or written, pertaining to the work to be performed, exist between the parties. This Agreement can be modified only by an amendment in writing, signed by both parties.

CONTRACTOR
[A&N Quality Builders]

CITY
City of El Centro

By: _____

By: _____

Title: _____

Title: _____

11/2025/A25-0182/PW&WTPParkingLotShadeStructure
ProjAgreement

Date: _____

Date: _____

ATTACHMENTS:

Non-collusion Affidavit
Faithful Performance Bond
Labor and Materials Bond
Public Contract Code Section 9204

PERFORMANCE BOND

Whereas, the City Council of the City of El Centro, State of California, and A&N Quality Builders (hereinafter designated as “principal”) have entered into an agreement whereby principal agrees to install and complete certain designated public improvements, which said agreement, dated _____, 2025, and identified as project Shade Structures Improvements Project, is hereby referred to and made a part hereof; and

Whereas, said principal is required under the terms of said agreement to furnish a bond for the faithful performance of said agreement.

Now, therefore, we, the principal and _____, as surety, are held and firmly bound unto the City of El Centro (hereinafter designated as “El Centro”) in the penal sum of _____ dollars (\$_____) lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, successors, executors and administrators, jointly and severally, firmly by these presents.

The condition of this obligation is such that if the above-bounded principal, his or its heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions and provisions in the said agreement and any alteration thereof made as therein provided, on his or their part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their true intent and meaning, and shall indemnify and save harmless El Centro, its officers, agents and employees, as therein stipulated, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

As a part of the obligation secured hereby and in addition to the face amount specified therefor, there shall be included costs and reasonable expenses and fees, including reasonable attorney’s fees, incurred by El Centro in successfully enforcing such obligation, all to be taxed as costs and included in any judgment rendered.

The surety hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the Agreement or to the work to be performed thereunder or the specifications accompanying the same shall in anywise affect its obligations on this bond, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the Agreement or to the work or to the specifications.

In Witness Whereof, this instrument has been duly executed by the principal and surety above named, on _____, 20__.

(SEAL)

(SEAL)

(CONTRACTOR)

(Surety)

By: _____
(Signature)

By: _____
(Signature)

- **END OF PERFORMANCE BOND** -

PAYMENT BOND

Whereas, the City Council of the City of El Centro, State of California, and _____ (hereinafter designated as "the principal") have entered into an Agreement whereby the principal agrees to install and complete certain designated public improvements, which Agreement, dated _____, 20 ____, and identified as project _____, is hereby referred to and made a part hereof; and

Whereas, under the terms of the Agreement, the principal is required before entering upon the performance of the work, to file a good and sufficient payment bond with the City of El Centro to secure the claims to which reference is made as set out in Sections 9550 and following of the Civil Code of the State of California.

Now, therefore, the principal and the undersigned as corporate surety, are held firmly bound unto the City of El Centro and all contractors, subcontractors, laborers, materialmen, and other persons employed in the performance of the Agreement and referred to in Section 9550 and following of the _____ Civil _____ Code _____ in _____ the _____ sum _____ of _____ dollars (\$ _____), for materials furnished or labor thereon of any kind, or for amounts due under the Unemployment Insurance Act with respect to this work or labor, that the surety will pay the same in an amount not exceeding the amount hereinabove set forth, and also in case suit is brought upon this bond, will pay, in addition to the face amount thereof, costs and reasonable expenses and fees, including reasonable attorney's fees, incurred by the City of El Centro in successfully enforcing this obligation, to be awarded and fixed by the court, and to be taxed as costs and to be included in the judgment therein rendered.

It is hereby expressly stipulated and agreed that this bond shall inure to the benefit of any and all persons, companies, and corporations entitled to file claims under Section 9550 and following of the Civil Code, so as to give a right of action to them or their assigns in any suit brought upon this bond.

Should the condition of this bond be fully performed, then this obligation shall become null and void, otherwise it shall be and remain in full force and effect.

The surety hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Agreement or the specifications accompanying the same shall in any manner affect its obligations on this bond, and it does hereby waive notice of any such change, extension, alteration, or addition.

In Witness Whereof, this instrument has been duly executed by the principal and surety above named, on _____, 20 ____.

(SEAL)

(SEAL)

(CONTRACTOR)

(Surety)

By: _____
(Signature)

By: _____
(Signature)

- END OF PAYMENT BOND -

Public Contract Code Section 9204

- (a) The Legislature finds and declares that it is in the best interests of the state and its citizens to ensure that all construction business performed on a public works project in the state that is complete and not in dispute is paid in full and in a timely manner.
- (b) Notwithstanding any other law, including, but not limited to, Article 7.1 (commencing with Section 10240) of Chapter 1 of Part 2, Chapter 10 (commencing with Section 19100) of Part 2, and Article 1.5 (commencing with Section 20104) of Chapter 1 of Part 3, this section shall apply to any claim by a contractor in connection with a public works project.
- (c) For purposes of this section:
 - (1) "Claim" means a separate demand by a contractor sent by registered mail or certified mail with return receipt requested, for one or more of the following:
 - (A) A time extension, including, without limitation, for relief from damages or penalties for delay assessed by a public entity under a contract for a public works project.
 - (B) Payment by the public entity of money or damages arising from work done by, or on behalf of, the contractor pursuant to the contract for a public works project and payment for which is not otherwise expressly provided or to which the claimant is not otherwise entitled.
 - (C) Payment of an amount that is disputed by the public entity.
 - (2) "Contractor" means any type of contractor within the meaning of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code who has entered into a direct contract with a public entity for a public works project.
 - (3) (A) "Public entity" means, without limitation, except as provided in subparagraph (B), a state agency, department, office, division, bureau, board, or commission, the California State University, the University of California, a city, including a charter city, county, including a charter county, city and county, including a charter city and county, CITY, special CITY, public authority, political subdivision, public corporation, or nonprofit transit corporation wholly owned by a public agency and formed to carry out the purposes of the public agency.
 - (B) "Public entity" shall not include the following:
 - (i) The Department of Water Resources as to any project under the jurisdiction of that department.
 - (ii) The Department of Transportation as to any project under the jurisdiction of that department.

The Department of Parks and Recreation as to any project under the jurisdiction of that department.

- (iii) The Department of Corrections and Rehabilitation with respect to any project

under its jurisdiction pursuant to Chapter 11 (commencing with Section 7000) of Title 7 of Part 3 of the Penal Code.

- (iv) The Military Department as to any project under the jurisdiction of that department.
 - (v) The Department of General Services as to all other projects.
 - (vi) The High-Speed Rail Authority.
- (4) "Public works project" means the erection, construction, alteration, repair, or improvement of any public structure, building, road, or other public improvement of any kind.
- (5) "Subcontractor" means any type of contractor within the meaning of Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code who either is in direct contract with a contractor or is a lower tier subcontractor.
- (d) (1) (A) Upon receipt of a claim pursuant to this section, the public entity to which the claim applies shall conduct a reasonable review of the claim and, within a period not to exceed 45 days, shall provide the claimant a written statement identifying what portion of the claim is disputed and what portion is undisputed. Upon receipt of a claim, a public entity and a contractor may, by mutual agreement, extend the time period provided in this subdivision.
- (B) The claimant shall furnish reasonable documentation to support the claim.
- (C) If the public entity needs approval from its governing body to provide the claimant a written statement identifying the disputed portion and the undisputed portion of the claim, and the governing body does not meet within the 45 days or within the mutually agreed to extension of time following receipt of a claim sent by registered mail or certified mail, return receipt requested, the public entity shall have up to three days following the next duly publicly noticed meeting of the governing body after the 45-day period, or extension, expires to provide the claimant a written statement identifying the disputed portion and the undisputed portion.
- (D) Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. If the public entity fails to issue a written statement, paragraph (3) shall apply.
- (B) (A) If the claimant disputes the public entity's written response, or if the public entity fails to respond to a claim issued pursuant to this section within the time prescribed, the claimant may demand in writing an informal conference to meet and confer for settlement of the issues in dispute. Upon receipt of a demand in writing sent by registered mail or certified mail, return receipt requested, the public entity shall schedule a meet and confer conference within 30 days for settlement of the dispute. Within 10 business days following the conclusion of the meet and confer conference, if the claim or any portion of the claim remains in dispute, the public entity shall

provide the claimant a written statement identifying the portion of the claim that remains in dispute and the portion that is undisputed. Any payment due on an undisputed portion of the claim shall be processed and made within 60 days after the public entity issues its written statement. Any disputed portion of the claim, as identified by the contractor in writing, shall be submitted to nonbinding mediation, with the public entity and the claimant sharing the associated costs equally. The public entity and claimant shall mutually agree to a mediator within 10 business days after the disputed portion of the claim has been identified in writing. If the parties cannot agree upon a mediator, each party shall select a mediator and those mediators shall select a qualified neutral third party to mediate with regard to the disputed portion of the claim. Each party shall bear the fees and costs charged by its respective mediator in connection with the selection of the neutral mediator. If mediation is unsuccessful, the parts of the claim remaining in dispute shall be subject to applicable procedures outside this section.

- (C) For purposes of this section, mediation includes any nonbinding process, including, but not limited to, neutral evaluation or a dispute review board, in which an independent third party or board assists the parties in dispute resolution through negotiation or by issuance of an evaluation. Any mediation utilized shall conform to the timeframes in this section.
- (D) Unless otherwise agreed to by the public entity and the contractor in writing, the mediation conducted pursuant to this section shall excuse any further obligation under Section 20104.4 to mediate after litigation has been commenced.
- (E) This section does not preclude a public entity from requiring arbitration of disputes under private arbitration or the Public Works Contract Arbitration Program, if mediation under this section does not resolve the parties' dispute.
- (2) Failure by the public entity to respond to a claim from a contractor within the time periods described in this subdivision or to otherwise meet the time requirements of this section shall result in the claim being deemed rejected in its entirety. A claim that is denied by reason of the public entity's failure to have responded to a claim, or its failure to otherwise meet the time requirements of this section, shall not constitute an adverse finding with regard to the merits of the claim or the responsibility or qualifications of the claimant.
- (3) Amounts not paid in a timely manner as required by this section shall bear interest at 7 percent per annum.
- (4) If a subcontractor or a lower tier subcontractor lacks legal standing to assert a claim against a public entity because privity of contract does not exist, the contractor may present to the public entity a claim on behalf of a subcontractor or lower tier subcontractor. A subcontractor may request in writing, either on his or her own behalf or on behalf of a lower tier subcontractor, that the contractor present a claim for work which was performed by the subcontractor or by a lower tier subcontractor on behalf of the subcontractor. The subcontractor requesting that the claim be presented to the

public entity shall furnish reasonable documentation to support the claim. Within 45 days of receipt of this written request, the contractor shall notify the subcontractor in writing as to whether the contractor presented the claim to the public entity and, if the original contractor did not present the claim, provide the subcontractor with a statement of the reasons for not having done so.

- (e) The text of this section or a summary of it shall be set forth in the plans or specifications for any public works project that may give rise to a claim under this section.
- (f) A waiver of the rights granted by this section is void and contrary to public policy, provided, however, that (1) upon receipt of a claim, the parties may mutually agree to waive, in writing, mediation and proceed directly to the commencement of a civil action or binding arbitration, as applicable; and (2) a public entity may prescribe reasonable change order, claim, and dispute resolution procedures and requirements in addition to the provisions of this section, so long as the contractual provisions do not conflict with or otherwise impair the timeframes and procedures set forth in this section.
- (g) This section applies to contracts entered into on or after January 1, 2017.
- (h) Nothing in this section shall impose liability upon a public entity that makes loans or grants available through a competitive application process, for the failure of an awardee to meet its contractual obligations.
- (i) This section shall remain in effect only until January 1, 2020, and as of that date is repealed, unless a later enacted statute, that is enacted before January 1, 2020, deletes or extends that date.

- END OF CONTRACT DOCUMENTS -



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-340)

Item: 5.

Meeting: 12/2/2025 1:00 PM

Department: Public Works

Category: Resolution

Prepared by: Elizabeth Zarate, Analyst

Department Head: Abraham Campos

DOC ID: 2025-340

Adopt Resolution No. 25- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING AND AUTHORIZING THE PURCHASE OF A SLUDGE PUMP FOR THE PUBLIC WORKS WATER TREATMENT PLANT.

CITY MANAGER'S RECOMMENDATION:

Adoption of Resolution No. 25- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING AND AUTHORIZING THE PURCHASE OF A SLUDGE PUMP FOR THE PUBLIC WORKS WATER TREATMENT PLANT.

FISCAL IMPACT:

No impact on the General Fund. The purchase was approved through the Fiscal Year 2026 Budget cycle in the Enterprise Funds account 50195110-750024.

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Environmental Sustainability & Infrastructure

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

N/A

BACKGROUND:

The Water Treatment Plant identified the need for a new sludge pump during the budgeting process for Fiscal Year 2026. It would replace the old sludge pump, which is no longer operable.

DISCUSSION:

The Water Treatment Plant staff obtained two informal bids, as permitted by City Code Section 2-173, which allows for an informal bidding process for amounts up to \$50,000.00 or more. It was determined to proceed with the quote from Rain for Rent of \$62,693.00 (sixty-two thousand, six hundred ninety-three dollars, and zero cents) for a DVC 150CI Pump with a Tier 4 Final Diesel Engine. Enterprise funds will be utilized to procure the purchase.

CONCLUSION:

Approve Resolution No. 25- , Approving and authorizing the purchase of a sludge pump for the Public Works Water Treatment Plant.

ATTACHMENTS:

1. Resolution Final

RESOLUTION NO. 25-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING AND AUTHORIZING THE PURCHASE OF A SLUDGE PUMP FOR THE PUBLIC WORKS WATER TREATMENT PLANT

WHEREAS, the City of El Centro (the “City”) Water Treatment Plant Division was approved to purchase a new sludge pump during the Fiscal Year 2026 budget cycle; and

WHEREAS, the City Code Section 2-174 requires competitive bidding for amounts of \$50,000 or more unless there is an applicable exception; and

WHEREAS, the City Code Section 2-173 allows a more informal bids for amounts up to \$50,000 or more when allowed by Resolution, and further provides in subsection (4) that Nothing (in) this section prohibits the purchasing officer from advertising for or requesting bids regardless of the estimated amount to perform the contract; and

WHEREAS, staff obtained two informal bids and determined to proceed with the quote from Rain for Rent of \$62,693.00 (sixty-two thousand, six hundred ninety-three dollars, and zero cents) for a DVC 150CI Pump Tier 4 Final Diesel Engine; and

WHEREAS, the City Council of the City of El Centro (the “City Council”) must approve and authorize the purchase of the equipment for the Public Works Water Treatment Plant Division and waive the provisions of the Code Sections 2-173 and 2-174 for the bidding process; and

WHEREAS, the City Council finds that its approval of the purchase is in the best interest of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. That the foregoing is true, correct and adopted.
2. That the City Council finds that it is appropriate to waive the monetary limits and process set out in the City Code and on that basis to approve the purchase.
3. That the City Manager and Purchasing Agent approve the purchase as provided under Code Section 2-173.
4. That the City Manager is hereby authorized to sign any documents related to the purchase of the equipment if needed, a copy of which is on file in the office of the City Clerk, on behalf of the City and to take all necessary steps to implement such purchase.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California held on the day of , 2025.

CITY OF EL CENTRO

By _____
Sonia Carter, Mayor

ATTEST:

By _____
Norma Wyles, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By _____
Elizabeth L. Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, Norma Wyles, City Clerk of the City of El Centro, California, do hereby certify that the forgoing Resolution No. 25- was duly and regularly adopted at a regular meeting of the City Council of the City of El Centro, California, held on the day of , 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

By _____
Norma Wyles, City Clerk



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-381)

Item: 6.

Meeting: 12/2/2025 1:00 PM

Department: Police

Category: Reports

Prepared by: Rene McNish ,
Lieutenant

Department Head:

DOC ID: 2025-381

Introduce and Approve Ordinance No. 25- , AN UNCODED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING THE ANNUAL RENEWAL OF ORDINANCE 22-06 REGARDING THE CONTINUING USE OF MILITARY EQUIPMENT PURSUANT TO THE POLICY OF THE EL CENTRO POLICE DEPARTMENT, waive reading and approve as first reading and authorize the City Clerk to place on the next agenda for second reading and adoption.

CITY MANAGER'S RECOMMENDATION:

Introduce and Approve Ordinance No. 25- , AN UNCODED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING THE ANNUAL RENEWAL OF ORDINANCE 22-06 REGARDING THE CONTINUING USE OF MILITARY EQUIPMENT PURSUANT TO THE POLICY OF THE EL CENTRO POLICE DEPARTMENT, waive reading and approve as first reading and authorize the City Clerk to place on the next agenda for second reading and adoption.

FISCAL IMPACT:

The fiscal impacts of approving the report are limited to staff time for reporting and continuous training. Fiscal impacts related to specific equipment are detailed within the report.

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Community Health, Safety & Welfare

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

BACKGROUND:

Assembly Bill 481 codified at Government Code sections 7070 through 7075 requires the Police Department to obtain approval from its governing body, via adoption by ordinance of a "military equipment" use policy by Ordinance prior to the police department funding, acquiring, or using military equipment. Such policy was reviewed and approved by the City Council last year. Pursuant to Govt. Code Section 7072, in order to continue to possess and use the military equipment, the ordinance approving the use and Policy must be reviewed annually to establish compliance with specified criteria.

Items deemed to be "military equipment" by AB 481 are used as a component of overall best practices for police departments throughout the country. These tools have been tested in the field, and are used by police departments to enhance citizen safety as well as officer safety. Loss of use of these items would jeopardize the welfare of citizens and peace officers.

The term “military equipment”, as used in AB 481, in fact, does not necessarily indicate the equipment that has been used by the military. Pursuant to AB 481, items deemed to be “military equipment” include, but are not limited to, unmanned aerial or ground vehicles, armored vehicles, command and control vehicles, pepper balls, less lethal shotguns, less-lethal 40mm projectile launchers, long-range acoustic devices, and light and sound diversionary devices.

ECPD is committed to using the up-to-date tools and equipment to safeguard the citizens of the City. These items provide peace officers with the ability to safely resolve volatile situations which otherwise might rise to the level of a lethal force encounter. The items listed in the Military Equipment Use Policy also provide peace officers with vital tools that facilitate compliance with its stringent use of force policy. The form of policy was developed by Lexipol to be used by departments throughout California.

Following a review of the items listed in AB 481 and comparing that to the inventory of equipment in use by ECPD, it was determined that ECPD uses some, but certainly not all, of the allowed military equipment and that use was approved.

DISCUSSION:

ECPD has prepared the materials for the annual report to be reviewed by the City Council pursuant to AB 481. Those materials include a list of the current equipment and a summary of how the equipment meets the criteria set out in Govt. Code Section 7072 and in the ordinance. After review and approval by the Council, Ordinance No. 22-06 may be renewed for another year. The annual report must be posted on the Police Department website. In addition, within 30 days of that posting, the Police Department must hold an open and publicized community meeting to discuss military use equipment.

CONCLUSION:

REVIEW THE 2025 MILITARY EQUIPMENT ANNUAL REPORT AND RENEW ORDINANCE 22-06, APPROVING THE MILITARY EQUIPMENT FUNDING, ACQUISITION AND USE POLICY FOR THE EL CENTRO POLICE DEPARTMENT.

ATTACHMENTS:

1. 2025 - Annual Military Equipment Report
2. Ordinance Final



El Centro Police Department

ANNUAL MILITARY EQUIPMENT REPORT

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EL CENTRO POLICE



Every Hour Every Day

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INTRODUCTION

The El Centro Police Department utilizes a range of specialized equipment to manage critical incidents and ensure the safety of our community. Certain types of equipment we utilize are classified as “military equipment” under California Government Code section 7070. In keeping with our commitment to public safety, transparency, community engagement, and compliance with state law, the El Centro Police Department presents the 2025 Annual Military Equipment Report.

This report is submitted in accordance with the annual reporting requirements of Government Code section 7072 and covers the period from October 1, 2024, through October 1, 2025. It provides an overview of the department’s policies governing the use of military equipment, an inventory of such equipment, associated fiscal impacts, and any complaints or community concerns received during the reporting period.

The El Centro Police Department’s mission is:

“We are dedicated to serve our community through partnerships, professionalism, and uncompromising excellence. Quality of life, protection, and service is our commitment.”

The department acknowledges that critical incidents are inherently unpredictable and pose significant risks to both officers and the public. Deployment of military equipment is reserved for specific situations and, in some cases, restricted to trained personnel or specialized units. Each deployment is evaluated based on the totality of the circumstances, considering public and officer safety, civil rights, applicable laws, and available information at the time.

Incident commanders, supervisors, and designated personnel are responsible for determining when the use of military equipment is necessary to safely and effectively resolve critical incidents. The department continuously reviews these deployments to ensure accountability and adherence to policy.

The department’s inventory of military equipment is diverse and subject to change, particularly with consumable items such as ammunition, chemical agents, and less-lethal systems. Inventory variations may result from training, maintenance, deployment, expiration, or manufacturer recommendations. While every effort is made to ensure accuracy, reported quantities of consumable items represent the most accurate estimates available at the time of publication.

Possession of military equipment does not equate to its use in every incident. Instead, such equipment provides officers and supervisors with additional options to protect life, de-escalate volatile situations, and resolve high-risk incidents as safely as possible.

DEFINITIONS

Pursuant to AB 481, the following definitions apply only to the department's current military equipment inventory and potential future military equipment acquisitions for operational needs. (For a detailed list, refer to Government Code section 7070 for "military equipment.")

"Governing body" means the El Centro City Council and Mayor.

"Military equipment" means the following:

1. Unmanned, remotely piloted, powered aerial or ground vehicles.
2. Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers. However, police versions of standard consumer vehicles are specifically excluded from this subdivision.
3. High mobility multipurpose wheeled vehicles (HMMWV), commonly referred to as Humvees, two-and-a-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached. However, unarmored all-terrain vehicles (ATVs) and motorized dirt bikes are specifically excluded from this subdivision.
4. Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
5. Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
6. Weaponized aircraft, vessels, or vehicles of any kind.
7. Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters or a handheld ram intended to be operated by one person, are specifically excluded from this subdivision.
8. Firearms of .50 caliber or greater. However, standard-issue shotguns are specifically excluded from this subdivision.
9. Ammunition of .50 caliber or greater. However, standard-issue shotgun ammunition is specifically excluded from this subdivision.
10. Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.
11. Any firearm or firearm accessory that is designed to launch explosive projectiles.

12. "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls," excluding standard, service-issued handheld pepper spray.
13. Taser Shockwave, microwave weapons, water cannons, and the Long Range Acoustic Device (LRAD).
14. The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.
15. Any other equipment as determined by a governing body or a state agency to require additional oversight.
16. Notwithstanding paragraphs (1) through (15), "military equipment" does not include general equipment not designated as prohibited or controlled by the federal Defense Logistics Agency.

UNMANNED REMOTELY PILOTED AERIAL VEHICLE

Section 1

Skydio X10 Drone



Purpose:

To be deployed when its view would assist officers or incident commanders with the following situations, which include but are not limited to:

- Major collision investigations
- Search for missing or wanted persons
- Fires
- Major incidents
- Calls for service
- Natural disaster management
- Crime scene photography
- SWAT, tactical, or other public safety and life preservation missions

Special Training:

- All Department UAS operators are licensed by the Federal Aviation Administration for UAS Operation. Additionally, each operator is required to attend monthly training.

ANNUAL MILITARY EQUIPMENT REPORT

Fiscal Impact:

Initial cost (drones & Software)	\$ 63,096.80
Basic Pilot Course: \$2000.00 X 7	\$ 100.00
Annual maintenance cost	\$ 500.00

Total annual cost:

\$ 500.00

Lifespan:

- All UAS equipment, three (3) - five (5) years.

Amount:

- Two (2)

Legal and Procedural Rules:

- Use is established under ECPD policy 606 – UAS Operations and FAA Regulation 14 CFR Part 107. ECPD utilizes UAS only for official law enforcement purposes and in a manner that respects the privacy of our community, in accordance with the City's policies, State, and Federal Laws.

Operational Use

- Our Operational UAS program has had a total of fifty-six (56) operational deployments during this reporting period. Fifty-three (53) deployments were made to assist patrol on active calls and conduct surveillance of suspects, while three (3) deployments were to provide overwatch during search warrants.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the Skydio drones during this reporting period.

EXO Blackhawk ProPurpose:

To be deployed when its view would assist the Social Media Team or the Public Information Officer (PIO), with the following situations, which include but are not limited to:

- Capture aerial imagery to support community engagement and outreach.
- Highlight department activities, events, and partnerships.
- Provide visual content that promotes transparency and public awareness.
- Document community events or special occasions from a broader perspective.
- Support recruitment, public information, and educational efforts.
- Enhance communication with the public through positive and informative content.

Special Training:

- All Department UAS operators are licensed by the Federal Aviation Administration for UAS Operation. Additionally, each operator is required to attend monthly training.

Fiscal Impact:

Initial cost	\$ 1,027.30
Annual maintenance cost	\$ 100.00

Total annual cost: \$ 100.00

Lifespan:

- All UAS equipment, three (3) - five (5) years.

Amount:

- One (1)

Legal and Procedural Rules:

- Use is established under ECPD policy 606 – UAS Operations and FAA Regulation 14 CFR Part 107. ECPD utilizes UAS only for official law enforcement purposes and in a manner that respects the privacy of our community, in accordance with the City's policies, State, and Federal Laws.

Operational Use

- Our Social Media UAS program has had a total of one (1) deployment during this reporting period. The one deployment was in reference to obtaining social media footage during an operational deployment.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the social media drone during this reporting period.

ARMORED PERSONNEL CARRIERS

Section 2

Lenco Four-Wheeled Drive Ballistic Engineered Armored Response Counterattack Truck (BEARCAT)Purpose:

- The Bearcat is a commercially produced wheeled personnel carrier used for law enforcement purposes. It is primarily used to offer protection in dangerous scenarios, including active shooters, barricaded suspects, and to serve high-risk warrants. The Bearcat also provides armored protection to rescue victims, citizens, and officers during dangerous tactical enforcement operations.

Training:

- Class C driver's license
- Department in-house training

Fiscal Impact:

Initial cost	\$ 226,127.00
Annual maintenance cost	\$ 1500.00

Total annual cost: \$ 1500.00

Lifespan:

- The projected lifespan of the Bearcat is determined by frequency of use. Based on current use, the estimated lifespan is twenty-five (25) years.

Quantity:

- One (1)

Legal and Procedural Rules:

- All drivers/operators shall be sworn personnel and possess a valid class C driver's license. The vehicle shall be operated in accordance with State Law regarding the operation of motor vehicles.

Operational Use:

- The armored personnel vehicle was used eight (8) times during this reporting period: three (3) times for SWAT missions and five (5) times for community events.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the Bearcat during this reporting period.

SPECIALIZED FIREARMS & AMMUNITION LESS THAN .50 CALIBER

Section 10

*Heckler and Koch MP5A2 9mm equipped with full/semi-auto capabilities
(SWAT standard issued).*

Purpose:

- The Heckler and Koch MP5A2 9mm firearm is to be used as a precision weapon to address threats with more accuracy and/or greater distance than a handgun if present and feasible. This firearm is only issued to certified SWAT operators and is generally used, but not limited to, high-risk tactical situations where SWAT is deployed.

Special Training:

- Sworn department members are required to complete annual training and qualifications to operate department firearms.
- Completion of the basic SWAT Academy

Fiscal Impact:

Initial cost of \$1500.00 X 9	\$ 13,500.00
Annual maintenance cost	\$ 450.00

Total annual cost:

\$ 450.00

Lifespan:

- The projected lifespan of the firearm is determined by frequency of use. Based on current use, the estimated lifespan of the Heckler and Koch MP5A2 9mm firearm is fifty (50) years.

Amount:

- Nine (9)

Legal and Procedural Rules:

- Use is established under ECPD policy 300 - Use of Force. ECPD policy is to only utilize firearms for official law enforcement purposes, in accordance with state and federal laws regarding the use of force.

Operational Use:

- There was no operational use of this equipment during the reporting period.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the Heckler and Koch MP5A2 9mm firearm during this reporting period.

Colt AR-15/M4 5.56 Short Barreled Rifle (standard issued)Purpose:

- The Colt AR-15/M4 5.56 rifle is to be used as a precision weapon to address threats with more accuracy and/or greater distance than a handgun, if present and feasible. It is generally used in high-risk tactical situations. Some scenarios may include, but are not limited to, where a suspect is possibly armed or has body armor.

Special Training:

- Sworn department members are required to complete annual training and qualifications to operate department rifles.
- Short Barrel Rifle Course (In-house, CA POST-approved course)

Fiscal Impact:

Initial cost \$865.00 X 58	\$ 50,170.00
Annual maintenance cost	\$ 2350.00

Total annual cost: \$ 2350.00

Lifespan:

- The projected firearm lifespan is determined by frequency of use, and the manufacturer does provide a limited warranty. Based on current use, the estimated lifespan of the Colt AR-15/M4 5.56 rifle is ten (10) years.

Amount:

- Fifty-eight (58)

Legal and Procedural Rules:

- Use is established under ECPD policy 300 - Use of Force. ECPD policy is to only utilize firearms for official law enforcement purposes and pursuant to State and Federal law regarding the use of force.

Operational Use:

- There was no operational use of this equipment during the reporting period.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the Colt AR-15/M4 5.56 rifle during this reporting period.

Heckler and Koch G36 5.56 equipped with full/semi-auto capabilitiesPurpose:

- The Heckler and Koch G36 rifle is to be used as a precision weapon to address threats with more accuracy and/or greater distance than a handgun, if present and feasible. Unless exigent circumstances exist, this firearm is only issued to certified SWAT operators and is generally used, but not limited to, high-risk tactical situations where SWAT is deployed.

Special Training:

- Sworn department members are required to complete annual training and qualifications to operate department rifles.
- Short Barrel Rifle Course (In-house, CA POST-approved course)
- Completion of the basic SWAT Academy

Fiscal Impact:

Initial cost	\$ 1000.00
Annual maintenance cost	\$ 50.00

Total annual cost: \$ 50.00

Lifespan:

- The projected firearm lifespan is determined by frequency of use. Based on current use, the estimated lifespan of the Heckler and Koch G36 rifle is fifty (50) years.

Amount:

- One (1)

Legal and Procedural Rules:

- Use is established under ECPD policy 300 - Use of Force. ECPD policy is to only utilize firearms for official law enforcement purposes, in accordance with state and federal laws regarding the use of force.

Operational Use:

- There was no operational use of this equipment during the reporting period.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the Heckler and Koch G36 rifle during this reporting period.

Colt SMG 9mm with full/semi-auto capabilitiesPurpose:

- The Colt SMG 9mm is to be used as a precision weapon to address threats with more accuracy and/or greater distance than a handgun, if present and feasible. Unless exigent circumstances exist, this firearm is only issued to certified SWAT operators and is generally used, but not limited to, high-risk tactical situations where SWAT is deployed.

Special Training:

- Sworn department members are required to complete annual training and qualifications to operate department rifles.
- Completion of the basic SWAT Academy

Fiscal Impact:

Initial cost	\$ 800.00
Annual maintenance cost	\$ 50.00

Total annual cost: \$ 50.00

Lifespan:

- The projected firearm lifespan is determined by frequency of use. Based on current use, the estimated lifespan of the Colt SMG 9mm is fifty (50) years.

Amount:

- One (1)

Legal and Procedural Rules:

- Use is established under ECPD policy 300 - Use of Force. ECPD policy is to only utilize firearms for official law enforcement purposes and pursuant to State and Federal law regarding the use of force.

Operational Use:

- There was no operational use of this equipment during the reporting period.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the Colt SMG 9mm firearm during this reporting period.

Heckler and Koch 91A .308 rifle in semi-auto capabilityPurpose:

- The Heckler and Koch 91A .308 is to be used as a precision weapon to address threats with more accuracy and/or greater distance than a handgun. This firearm is only issued to certified SWAT operators and is generally used, but not limited to, high-risk tactical situations where SWAT is deployed.

Special Training:

- Sworn department members are required to complete annual training and qualifications to operate department rifles.
- Completion of the basic SWAT Academy

Fiscal Impact:

Initial cost (Seized Weapon)	\$ 0.00
Annual maintenance cost	\$ 50.00

Total annual cost: \$ 50.00

Lifespan:

- The projected firearm lifespan is determined by frequency of use. Based on current use, the estimated lifespan of the Heckler and Koch 91A .308 is fifty (50) years.

Amount:

- One (1)

Legal and Procedural Rules:

- Use is established under ECPD policy 300 - Use of Force. ECPD policy is to only utilize firearms for official law enforcement purposes, in accordance with state and federal laws regarding the use of force.

Operational Use:

- There was no operational use of this equipment during the reporting period.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the Heckler and Koch 91A .308 rifle during this reporting period.

HS Precision Pro Series 2000 .308Purpose:

- The HS Precision Pro Series 2000 .308 rifle is to be used as a precision weapon to address threats with more accuracy and/or greater distance than a handgun. This firearm is only issued to certified SWAT operators assigned as snipers and is generally used, but not limited to, high-risk tactical situations where SWAT is deployed.

Special Training:

- Sworn department members are required to complete annual training and qualifications to operate department rifles.
- Completion of the basic SWAT Academy
- Completion of the basic Sniper Academy

Fiscal Impact:

Initial cost \$11,000.00 X 2	\$ 22,000.00
Annual maintenance cost	\$ 100.00

Total annual cost: \$ 100.00

Lifespan:

- The projected firearm lifespan is determined by frequency of use. Based on current use, the estimated lifespan of the HS Precision Pro Series 2000 .308 rifle is twenty-five (25) years.

Amount:

- Two (2)

Legal and Procedural Rules:

- Use is established under ECPD policy 300 - Use of Force. ECPD policy is to only utilize firearms for official law enforcement purposes and pursuant to State and Federal law regarding the use of force.

Operational Use:

- There was no operational use of this equipment during the reporting period.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the HS Precision Pro Series 2000 .308 rifle during this reporting period.

Remington 700 .308Purpose:

- The Remington 700 .308 rifle is to be used as a precision weapon to address threats with more accuracy and/or greater distance than a handgun. This firearm is only issued to certified SWAT operators assigned as snipers and is generally used, but not limited to, high-risk tactical situations where SWAT is deployed.

Special Training:

- Sworn department members are required to complete annual training and qualifications to operate department rifles.
- Completion of the basic SWAT Academy
- Completion of the basic Sniper Academy

Fiscal Impact:

Initial cost	\$ 1,100.00
Annual maintenance cost	\$ 50.00

Total annual cost: \$ 50.00

Lifespan:

- The projected firearm lifespan is determined by frequency of use. Based on current use, the estimated lifespan of the Remington 700 .308 rifle is twenty-five (25) years.

Amount:

- One (1)

Legal and Procedural Rules:

- Use is established under ECPD policy 300 - Use of Force. ECPD policy is to only utilize firearms for official law enforcement purposes and pursuant to State and Federal law regarding the use of force.

Operational Use:

- There was no operational use of this equipment during the reporting period.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the Remington 700 .308 rifle during this reporting period.

Accuracy International .308 RiflesPurpose:

- The Accuracy International .308 rifle is to be used as a precision weapon to address threats with more accuracy and/or greater distance than a handgun. This firearm is only issued to certified SWAT operators assigned as snipers and is generally used, but not limited to, high-risk tactical situations where SWAT is deployed.

Special Training:

- Sworn department members are required to complete annual training and qualifications to operate department rifles.
- Completion of the basic SWAT Academy
- Completion of the basic Sniper Academy

Fiscal Impact:

Initial cost \$5,528.70 X 2	\$ 11,057.40
Annual maintenance cost	\$ 50.00

Total annual cost: \$ 50.00

Lifespan:

- The projected firearm lifespan is determined by frequency of use. Based on current use, the estimated lifespan of the Accuracy International .308 rifle is twenty-five (25) years.

Amount:

- Two (2)

Legal and Procedural Rules:

- Use is established under ECPD policy 300 - Use of Force. ECPD policy is to only utilize firearms for official law enforcement purposes and pursuant to State and Federal law regarding the use of force.

Operational Use:

- There was no operational use of this equipment during the reporting period.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the Accuracy International .308 rifle during this reporting period.

FLASHBANG DEVICES

Section 12

Low Roll Reloadable Distraction Device (Flashbang)



Purpose:

- To produce atmospheric overpressure, a loud report, heat, and brilliant light may cause short-term physiological and psychological sensory effects on suspects, providing a tactical advantage during high-risk incidents.

Special Training:

- Before use, SWAT team members must attend a POST-certified SWAT academy or equivalent training. SWAT team members who have not yet completed an academy may use diversionary devices if trained by an ECPD SWAT team member who has completed a diversionary device instructor school. The SWAT team conducts diversionary device training annually.

Fiscal Impact:

- Initial cost of \$55.00 per unit
- Annual replacement due to training and deployments. Consumable items, replace as needed.

Lifespan:

- All DTC devices have a 5-year manufacturer's warranty from their shipment date. Devices that have passed the manufacturer's warranty date should not be used except in a training environment

Amount:

- Reusable Steel Bodies: Four(4)
- Reloads: Fifty (50)

Legal and Procedural Rules:

- Sworn personnel shall only utilize diversionary devices for official law enforcement purposes and pursuant to State and Federal law regarding the use of force

Operational Use:

- There was no operational use of this equipment during the reporting period.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of flashbangs during this reporting period.

PROJECTILE LAUNCHERS

Section 14

Defense Technology 40MM LMT LauncherPurpose:

- The Defense Technology 40mm single-shot launcher deploys high and low-impact rubber, chemical, and smoke munitions. Authorized use for certified officers and SWAT personnel. It's intended to limit the escalation of conflict where the employment of lethal force is prohibited or undesirable

Special Training:

- Sworn members utilizing 40mm less lethal chemical agents or impact rounds are trained in their use by POST-certified less lethal or chemical agent instructors. SWAT personnel receive additional training annually. SWAT operators who utilize these munitions have successfully completed a POST-approved chemical agent school, SWAT academy, and/or have been trained by POST-certified chemical agent instructors.

Fiscal Impact:

Initial cost \$1000.00 X 4	\$ 4,000.00
Annual maintenance cost	\$ 150.00

Total annual cost:

\$ 150.00

Lifespan:

- The projected equipment lifespan is determined by frequency of use. Based on current use, the estimated lifespan of the Defense Technologies 40 mm LMT launcher is twenty-five (25) years.

Amount:

- Four (4)

Legal and Procedural Rules:

- Use is established under ECPD policy 303 - Control Devices and Techniques, and ECPD policy 300 - Use of Force. The ECPD only utilizes less lethal Impact Munitions for official law enforcement purposes and pursuant to State and Federal Laws, including those regarding the use of force.

Operational Use:

- There was no operational use of this equipment during the reporting period.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the Defense Technology 40mm single-shot launcher during this reporting period.

Remington 870 pump-action Less Lethal shotgunPurpose:

- The less-lethal 12 Gauge shotgun with an orange-colored stock and foregrip for quick identification deploys less-lethal Bean Bag Impact Rounds. It's intended to limit the escalation of conflict where the employment of lethal force is prohibited or undesirable.

Special Training:

- All officers are trained by in-house certified less-lethal instructors to use the 12-gauge, less-lethal shotgun.

Fiscal Impact:

Initial cost \$550.00 X 17	\$ 9,350.00
Annual maintenance cost	\$ 850.00

Total annual cost: \$ 850.00

Lifespan:

- The projected equipment lifespan is determined by frequency of use. Based on current use, the estimated lifespan of the Remington 870 Less Lethal Shotgun is ten (10) years.

Amount:

- Seventeen (17)

Legal and Procedural Rules:

- Use is established under ECPD policy 303 - Control Devices and Techniques and ECPD policy 300 - Use of Force. It is the policy of ECPD to only utilize the less lethal shotgun for official law enforcement purposes, and pursuant to State and Federal Law, including those regarding the use of force.

Operational Use:

- The less lethal shotgun was deployed four (4) times during this reporting period.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of the less-lethal 12-gauge shotgun during this reporting period.

MUNITIONS

Section 14

Device-Launched Projectiles

DTC #2292 40mm Ferret CS Powder

- Initial cost of \$23.50 per unit
- Amount: Twelve (12)



DTC #2290 40mm Ferret OC Powder

- Initial cost of \$23.50 per unit
- Amount: Nine (9)



DTC #2260 40mm Ferret OC Liquid

- Initial cost of \$23.50 per unit
- Amount: Ten (10)



DTC #6040 40mm Muzzle Blast OC Powder

- Initial cost of \$32.50 per unit
- Amount: Fifteen (15)



DTC #6042 40mm Muzzle Blast CS Powder

- Initial cost of \$32.50 per unit
- Amount: Fifteen (15)



#3028 12-Gauge Drag Stabilized Bean Bag Round

- Initial cost of \$5.18 per Round
- Amount: One hundred and Eighty Eight (188)

Hand-Launched Projectiles

DTC #1032 Flameless Tri-Chamber CS Grenade

- Initial cost of \$31.89 per unit
- Amount: Eighteen (18)



DTC #1040 Instantaneous Blast OC Grenade

- Initial cost of \$22.89 per unit
- Amount: Fourteen (14)



DTC #1019 Pocket Tactical OC Grenade

- Initial cost of \$21.46 per unit
- Amount: Seventeen (17)



DTC #1043 Instantaneous Blast Inert Grenade

- Initial cost of \$22.89 per unit
- Amount: Fifteen (15)



DTC #1016 Pocket Tactical CS Grenade

- Initial cost of \$21.46 per unit
- Amount: Twelve (12)



DTC #1063 Military-Style SAF-SMOKE Grenade (White)

- Initial cost of \$22.89 per unit
- Amount: Fifteen (15)

Purpose:

- Used to minimize risk to all parties through the temporary distraction or disorientation of potentially violent or armed suspects to achieve tactical advantage.

ANNUAL MILITARY EQUIPMENT REPORT

Special Training:

- Sworn members utilizing chemical agent canisters are certified by POST less lethal and chemical agent instructors.

Fiscal Impact:

- Annual replacement due to training and deployments: Consumable items, replace as needed

Lifespan:

- All DTC devices have a 5-year manufacturer's warranty from their shipment date. Devices that have passed the manufacturer's warranty date should not be used except in a training environment

Amount:

- See information above

Legal and Procedural Rules:

- Use is established under ECPD policy 430 – First Amendment Assemblies and ECPD policy 300 - Use of Force. It is the policy of ECPD only to utilize the less lethal munitions for official law enforcement purposes and pursuant to State and Federal Law, including those regarding the use of force.

Operational Use:

- There was no operational use of this equipment during the reporting period.

Complaints/Policy Violations:

- There were no complaints or policy violations related to the use of this equipment during this reporting period.

CONCLUSION

The El Centro Police Department is committed to serving and protecting our community. With the dynamic nature of critical incidents, the Department employs a variety of military equipment to assist in the swift and safe resolution of these incidents. As the Department's inventory of military equipment varies, the possession of the equipment does not warrant its use for every incident. The Department strives to effectively protect the public using the latest advancements in technology and equipment while also being transparent with the military equipment use and inventory.

Disclaimer: Some photographs included in this report are stock photographs and not actual ECPD equipment. The pictures depicted in this report represent a close depiction of the actual ECPD equipment.

ORDINANCE NO. 25-

**AN UNCODIFIED ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF EL CENTRO APPROVING THE ANNUAL RENEWAL OF ORD.
NO 22-06 REGARDING THE CONTINUING USE OF
ANNUAL MILITARY EQUIPMENT PURSUANT TO THE POLICY
OF THE EL CENTRO POLICE DEPARTMENT**

SECTION 1. Findings. The City Council of the City of El Centro finds as follows:

- A. Ordinance No. 22-06 made certain findings and adopted the Police Department's military use Policy, as currently posted on the Police Department website as required by AB 481 (Govt. Code Sections 7070-7075) regarding the use of certain military equipment (as defined in those Sections) by law enforcement agencies.
- B. Assembly Bill 481 allowed the City Council to approve the funding, acquisition, or use of military equipment and a Police Department Policy (the "Policy") for such use within the City upon making specified findings at a duly noticed public hearing;
- C. At an open session held on April 19, 2022, during a regular City Council meeting conducted pursuant to the Ralph M. Brown Act, the City Council considered the presentation of the Police Department and any public testimony and based upon thereon, the City Council found as follows and reviewed and approved the Policy:
 - a The military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety; and
 - b The proposed military equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties; and
 - c If purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety; and
 - d Prior military equipment use complied with the military equipment use policy that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance; and
- D. After adoption of Ordinance 22-06, for the Police Department to continue to possess and use the identified military equipment, the Police Department must provide an annual report

which regarding the use of the identified military equipment. There have been no change in the type of military equipment possessed or used by the Police Department.

- E. Annual Report. Govt. Code Section 7072(a) requires a law enforcement agency that receives approval for a submit to the governing body an annual military equipment report for each type of military equipment approved by the governing body within one year of approval, and annually thereafter for as long as the military equipment is available for use.
- F. The annual military equipment report shall include the following information for the immediately preceding calendar year for each type of military equipment:
 - (1) A summary of how the military equipment was used and the purpose of its use.
 - (2) A summary of any complaints or concerns received concerning the military equipment.
 - (3) The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response.
 - (4) The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.
 - (5) The quantity possessed for each type of military equipment.
 - (6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment.
- G. The Police Department now has prepared that annual report, attached and incorporated as Exhibit 1.

Posting: State law also requires that the Police Department make such annual military equipment report required by this section publicly available on its internet website for as long as the military equipment is available for use.

- H. Public Meeting: Govt. Code Section 7072(b) further requires that within 30 days of submitting and publicly releasing an annual military equipment report pursuant to this section, the law enforcement agency shall hold at least one well-publicized and conveniently located community engagement meeting, at which the general public may discuss and ask questions regarding the annual military equipment report and the law enforcement agency's funding, acquisition, or use of military equipment. The Police Department has released the military report on November 6, 2025 and has scheduled a community engagement meeting for November 20, 2025 to be located at 1275 Main St. El Centro, CA.

SECTION 2. The City Council of the City of El Centro does ordain as follows:

- A. The Findings set out above are true and correct and adopted.
- B. The City Council of the City of El Centro hereby approves and adopts the annual military report attached as Exhibit 1.
- C. Ordinance 22-06 is renewed in its entirety by this ordinance No. 25-

SECTION 3. Term: This ordinance shall take effect 30 calendar days from the date of its adoption and shall be renewed as provided by state law.

SECTION 4.

INTRODUCED at a regular meeting of the City Council of the City of El Centro, California, held on the 2nd day of December, 2025.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California held on day of , 2025.

CITY OF EL CENTRO

By _____
Sonia Carter, Mayor

ATTEST:

By _____
Norma Wyles, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By _____
Elizabeth L. Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, Norma Wyles, City Clerk of the City of El Centro, California, do hereby certify that the forgoing Ordinance No. 25- had its first reading on the 2nd day of December, 2025, and had its second reading on day of , 2025, and was passed by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

AYES:
NOES:
ABSENT:
ABSTAINED:

By _____
Norma Wyles, City Clerk



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-390)

Item: 7.

Meeting: 12/2/2025 1:00 PM

Department: Human Resources

Category: Resolution

Prepared by: Dulce Bedolla, Human
Resource Director

Department Head: Dulce Bedolla

DOC ID: 2025-390

Adopt Resolution No. 25- , A RESOLUTION OF THE COUNCIL OF THE CITY OF EL CENTRO AMENDING RESOLUTION NO. 22-70, MEMORANDUM OF UNDERSTANDING DATED JANUARY 1, 2022– DECEMBER 31, 2025, SUPERVISORY, PROFESSIONAL AND TECHNICAL EMPLOYEES ASSOCIATION.

CITY MANAGER'S RECOMMENDATION:

Adopt Resolution No. 25- , A RESOLUTION OF THE COUNCIL OF THE CITY OF EL CENTRO AMENDING RESOLUTION NO. 22-70, MEMORANDUM OF UNDERSTANDING DATED JANUARY 1, 2022– DECEMBER 31, 2025, SUPERVISORY, PROFESSIONAL AND TECHNICAL EMPLOYEES ASSOCIATION.

FISCAL IMPACT:

Enterprise Funds

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Financial & Governance Stability & Sustainability

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

BACKGROUND:

On or about January 2022, all Supervisory, Professional and Technical Employee classifications entered into the current MOU, Resolution 22-70. Water and Wastewater Treatment Plant supervisors are included.

DISCUSSION:

It has come to the attention of the City, at the request of the Water and Wastewater Supervisors, that their current salaries no longer provide for the appropriate differential between supervisory and non-supervisory positions and the parties have agreed to correct the situation.

CONCLUSION:

Adopt Resolution No. 25- , A RESOLUTION OF THE COUNCIL OF THE CITY OF EL CENTRO AMENDING RESOLUTION NO. 22-70, MEMORANDUM OF UNDERSTANDING DATED JANUARY 1, 2022 - DECEMBER 31, 2025 SUPERVISORY, PROFESSIONAL AND TECHNICAL EMPLOYEES ASSOCIATION.

ATTACHMENTS:

1. Water Supervisors Pay Increase

RESOLUTION NO. _____
A RESOLUTION OF THE COUNCIL OF THE CITY OF EL CENTRO
AMENDING RESOLUTION NO. 22-70, MEMORANDUM OF UNDERSTANDING DATED
JANUARY 1, 2022 DECEMBER 31, 2025 SUPERVISORY, PROFESSIONAL AND TECHNICAL
EMPLOYEES ASSOCIATION.

WHEREAS, on or about January 1, 2022, all Supervisory, Professional and Technical Employee (SPTEA) classifications entered into the MOU with the City referenced above; and

WHEREAS, Water and Wastewater Treatment Plant supervisors are included within that Association; and

WHEREAS, pursuant to the City Water MOU, all classifications received salary increases based upon a City compensation study reducing the salary differential between supervisory classifications and the classifications they supervise; and

WHEREAS, it now has come to the attention of the City, at the request of the Water and Wastewater Supervisors, that their current salaries no longer provide for the appropriate differential between supervisory and non-supervisory positions and the parties have agreed to correct that situation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO DOES RESOLVE AS FOLLOWS:

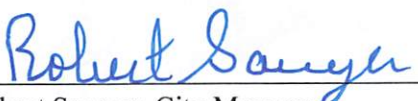
1. The MOU shall be updated to provide as follows:
 - a. Effective as of the first full payroll upon SPTEA approval, the salary for the Water Treatment Plant Supervisor and Wastewater Treatment Plant Supervisor classifications shall be increased by 8.49% to maintain an appropriate salary differential. The salary for these two classifications shall be increased as follows:

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
U15	8169	8679	9190	9700	10210	10720

- b. Effective as of the first full payroll upon SPTEA approval, the City will provide certification pay of 4% for possession of D5 Certification if certification is not required by the job description.
2. This Resolution shall take effect immediately upon its adoption.

CITY OF EL CENTRO

SPTEA


Robert Sawyer, City Manager

 11/12/2025
Nena Herbert


Rebecca Corfman



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-392)

Item: 8.

Meeting: 12/2/2025 1:00 PM

Department: Community Development

Category: Resolution

Prepared by: Andrea Montano,
Associate Planner

Department Head: Angel Hernandez

DOC ID: 2025-392

Receive and file Planning Commission Resolution No. 25-16, denying Zoning Variance 25-01 and associated findings.

CITY MANAGER'S RECOMMENDATION:

Receive and file Planning Commission Resolution No. 25-16, denying Zoning Variance 25-01 and associated findings.

FISCAL IMPACT:

None.

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

City Beautification, Engagement & Civic Pride

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

None.

BACKGROUND:

The applicant, Jason Jackson, submitted a variance request to construct a six (6)-foot-tall masonry fence within the required ten (10)-foot cutback adjacent to a utility easement at the northwest corner of his property along West Main Street.

Under Municipal Code Section 29-312, variance requests must be formally submitted to the Planning and Zoning Division and reviewed by the Planning Commission following a public hearing. The Commission must find that there are special circumstances applicable to the property, the variance granted will not be a special privilege, the variance will not be detrimental to public welfare and that the variance is consistent with the General Plan. The Commission's decision is then filed with the City Council, which may affirm, modify, or set the matter for its own public hearing before the decision becomes final.

DISCUSSION:

On November 17, 2025, the Planning Commission reviewed a variance request to construct a six (6) foot-tall fence within the required ten (10)-foot cutback adjacent to a utility easement at the northwest corner of his property along West Main Street. After receiving comments from staff, the applicant, and project opponents, the Commission adopted findings in support of denying the variance.

CONCLUSION:

Receive and file Planning Commission Resolution No. 25-16, approving Zoning Variance 25-01 and associated findings.

ATTACHMENTS:

1. Attachment A- Planning Commission Resolution 25-16

**PLANNING COMMISSION RESOLUTION NO. 25-16
FOR ZONING VARIANCE NO. 25-01**

WHEREAS, a public hearing was held on the petition for Zoning Variance No. 25-01 at a regular Planning Commission meeting held on November 17, 2025 in the City Council Chambers at 1275 W. Main Street, El Centro, California; and

WHEREAS, the public hearing was advertised according to law; and

WHEREAS, the applicant was present and heard; and

WHEREAS, objections were filed with the Commission, and members of the public spoke in opposition; and

WHEREAS, the proposed project does not comply with development standards regarding driveways pursuant to Section 29-143.11.b of the City Code; and

WHEREAS, a legal notice was published on November 7, 2025 in the Imperial Valley Press, a local paper of general circulation, indicating the date and time of the public hearing in compliance with city ordinance concerning Zoning Variance 25-01, and said notice was mailed to each property owner within a 300-foot radius of the project site in accordance with city ordinance; and

WHEREAS, prior to the submittal of the application, City staff advised the applicant that the proposed project did not meet the standards or findings required to obtain a variance under Section 29-311 of the Zoning Ordinance and the applicant elected to proceed with the application and request formal consideration by the Planning Commission; and

WHEREAS, the denial of Zoning Variance 25-01 does not qualify as a project pursuant to the California Environmental Quality Act and therefore is not subject to further environmental review requirements contained in CEQA; and

WHEREAS, Staff conducted necessary research and analysis in accordance with Section 29-312 of the Zoning Ordinance and determine that the required findings support the variance could not be made; and

WHEREAS, the property does not contain special or physical characteristics that prevent compliance with the zoning regulations; and

WHEREAS, approval of the variance would grant special privilege not enjoyed by other properties in the same zoning district; and

WHEREAS, granting of the variance will be detrimental to the public health, safety, convenience or welfare or injurious to property and improvements in the same vicinity and zone in which subject property is situated; and

WHEREAS, granting of such variance will adversely affect the general plan for the city;
and

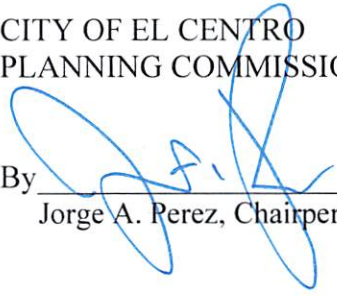
WHEREAS, the Planning Commission therefore directs that their decision to deny the approval of Zoning Variance 25-01 and associated findings be filed with the City Council at the next available City Council meeting.

NOW, THEREFORE, be it resolved that the Planning Commission denies approval of Zoning Variance No. 25-01.

PASSED AND ADOPTED on November 17, 2025 by the following vote:

ROLL CALL Ayes: Perez, Chan, Muñoz
Noes: Popejoy, Alvarez
Absent: Lopez, Bertussi
Abstaining:

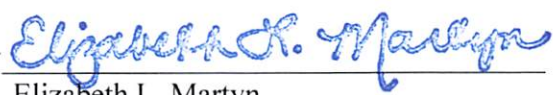
CITY OF EL CENTRO
PLANNING COMMISSION

By _____
Jorge A. Perez, Chairperson

ATTEST:

By _____
Angel Hernandez, AICP
Secretary-Director

APPROVED AS TO FORM:

By _____
Elizabeth L. Martyn
City Attorney.



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-356)

Item: 9.

Meeting: 12/2/2025 1:00 PM

Department: Community Development

Category: Ordinance

Prepared by: Valeria Landeros,
Assistant Planner

Department Head: Angel Hernandez

DOC ID: 2025-356

**Public hearing to consider the recommendation of the Planning Commission
regarding an update to single-family development standards.**

CITY MANAGER'S RECOMMENDATION:

Introduce Ordinance No. 25- , AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AMENDING CHAPTER 24 AND CHAPTER 29 OF THE EL CENTRO MUNICIPAL CODE REGARDING SINGLE FAMILY RESIDENTIAL DEVELOPMENT STANDARDS, waive reading and approve as a first reading and authorize City Clerk to place on the next agenda for second reading and adoption.

FISCAL IMPACT:

None

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Economic Opportunity

**DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE
DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE,
CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:**

None

BACKGROUND:

The City of El Centro is proposing revisions to the development standards applicable to single-family residential zones and Planned Unit Developments. These standards are found in Chapter 24, Section 24-36(4)(a) and Chapter 29 Section 29-54 and Section 29-178(8) of the Zoning Ordinance (attached as **Exhibit A**) and regulates lot sizes, setbacks, and open space requirements.

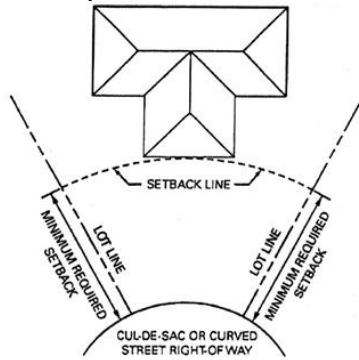
At the August 12, 2025 Planning Commission meeting, staff presented the proposed changes to the Commission for discussion consisting of amendments to the single-family residential development standards. Those amendments include flexibility in lot width measurement for cul-de-sacs lots, smaller front, side, and rear setbacks in single-family residential zones, and reduced minimum lot sizes and open space requirements within Planned Unit Developments. These changes allow for a wider range of development in single-family residential zones, thus promoting diverse housing development while complying with the City's General Plan as well as the Housing Element. Staff has prepared a draft ordinance (attached as **Exhibit B**) that would implement the proposed changes into the City's Municipal Code. At the October 14, 2025, Planning Commission meeting, the commission approved a recommendation to adopt the ordinance and move the item forward to the City Council for consideration.

DISCUSSION:

EXISTING STANDARDS

SUBDIVISION & RESIDENTIAL DEVELOPMENT DESIGN STANDARDS

The City considers a subdivision any unit(s) of land that is shown as contiguous. These subdivisions can consist of a variation of lot shapes and sizes, including cul-de-sacs. The design standards for subdivision developments are found in Section 24-36 of the Municipal Code.



City.

- **Lot Width** – Width of the lot between the side lot lines of the property. In the City of El Centro, regular lots are required to have a width of 50 feet, and corner lots are required to be 60 feet.
- **Front yard setback** – The distance between the front property line or street right-of-way line in which buildings are prohibited from being constructed. The City standard is 20 feet.
- **Street right-of-way** – Refers to the area of the street that is in the public right-of-way and controlled by the

SINGLE FAMILY RESIDENTIAL STANDARD DEVELOPMENTS

Residential zones include a wide range of dwelling unit densities and a variety of housing types that are established in the Municipal Code. The design standards for Single-Family Residential Development are found in Section 29-54 of the Municipal Code.

- **Rear yard setback** – Area between the rear property line and primary buildings. Depending on the structure and whether there is an alleyway, a different setback may apply, ranging from 5 feet for single-story buildings to 25 feet for the second story and higher portions of homes. Residential properties whose rear lots are adjacent to Interstate 8 are subject to a larger, 50-foot setback.
- **Side yard setback** – Distance between the side property line or right-of-way line and primary buildings. Lots in which a side yard abuts a street are subject to a larger 15-foot setback than those abutting another lot, which require 5 feet.

PLANNED UNIT DEVELOPMENT STANDARDS

Planned Unit Developments are single or connected building sites where the individual lots are planned and developed together either as a whole or in phases. The Planned Unit Development (PUD) standards can be found in Section 29-178 of the Municipal Code. These standards create flexibility in zoning requirements through a conditional use permit and is applied for in conjunction with a subdivision map. It is intended for projects that meet the General Plan, including maximum density of the underlying zones, to offer enhanced amenities.

- **Lot Area** – The total surface area of a plot bounded by the front, side, and rear lot lines.
- **Open Space Requirements** – Any part of a lot or project defined as unobstructed from the ground up and intended for public or private use.

ANALYSIS

Staff compared El Centro's development standards to other cities in Imperial County and

surrounding areas and summarized them into a table below for comparison. The standards below are compared to the City's R1 Zoning designation, which ever the zoning designation most closely resembles those of other cities.

Development Standards	El Centro	Calexico	Imperial	Brawley	Indio	Coachella	Yuma
Lot Area (sq. ft)	6,000	6,000	6,000	6,000	4,500	5,400	6,000
Regular lot width (ft)	50	60	65	60	60	50	50
Corner lot width (ft)	60	65	65	65	65	60	50
Cul-de-sac/knuckle/flag lot width (ft)	50	30	30	50	35	40	50
Minimum lot depth (ft)	100*	100	100	NA	80	80	NA
Front yard setback (ft)	20	25	20	20	10*	15*	20
Side yard setback, interior (ft)	5	5	5	5	5	5	7
Side yard setback, exterior (ft)	15	10	10	10	15	10	10
Rear yard setback (ft)	5-25	20	10	20	15	20	10

RECOMMENDATIONS

RECOMMENDED SUBDIVISION & RESIDENTIAL DEVELOPMENT DESIGN STANDARDS

While most cities measure the lot width for cul-de-sacs at the front building setback or provide a reduced minimum lot width, the City of El Centro has a larger width requirement and measures at the street right-of-way. To better align with contemporary development needs, staff recommends considering the following amendment to the following requirement:

- The width of lots fronting curved sections of streets, knuckles, or cul-de-sacs shall be measured at the front yard setback line, instead of the right-of-way line.

RECOMMENDED SINGLE FAMILY RESIDENTIAL DEVELOPMENT STANDARDS

Staff reviewed the existing standards and compared them to other jurisdictions in Imperial County and surrounding areas. With some exceptions, there are slight variations in the development standards applicable in the City of El Centro compared to other neighboring cities in Imperial County, Riverside County, and Yuma, Arizona. The differences are found in the front-yard setback, exterior-side yard setback, and rear yard setback.

To better align with contemporary development needs, staff recommends considering the following amendments to the following requirements:

- Reduce the front yard setback from 20 feet to 15 feet for any habitable structures or side-loading garages.
- Maintain a minimum 20-foot setback for front yards with front-loading garages.
- Reduce the rear yard setback for all lots not adjacent to I-8 to 15 feet.
- Reduce the side yard setback from 15 feet to 10 feet for exterior side yards.

RECOMMENDED PLANNED UNIT DEVELOPMENT STANDARDS

Regionally, PUD developments have been commonly utilized in the City of Imperial and the City of Brawley. While PUDs are frequently considered by prospective developers in El Centro, none have been constructed since the last approved project in 2000. Recent development trends indicate a growing demand for greater flexibility, including smaller lot sizes averaging between 3,000 and 4,000 square feet, reduced lot dimensions to accommodate compact development, and clearer guidance on private street design. PUD developments would still be subject to the maximum density of the underlying zone. To better align the PUD process with contemporary development needs, staff recommends considering amendments to the following requirements:

- Reduce the minimum lot size from 3,500 SF to 2,000 SF for single-family detached units.
- Reduce the minimum average lot width from 40 feet to 20 feet.
- Change the minimum open space requirement from 10% for all projects greater than 5 acres to 5% of total area for all projects, regardless of size.

Please note that PUD projects are subject to a conditional use permit and discretionary approval of the Planning Commission and City Council. While a project may meet these minimum requirements, proposals may be modified in compliance with the intent and purpose of the Planned Unit Development ordinance and the City of El Centro General Plan.

PUBLIC NOTICING & ENVIRONMENTAL REVIEW

PUBLIC NOTICING

These amendments were first introduced at the Planning Commission Meeting held on Tuesday, August 12, 2025, for discussion, followed by a public hearing held before the Planning Commission on October 14, 2025, where the commission voted to recommend approval to the City Council. A public hearing before the City Council is scheduled for December 2, 2025, and a notice of this hearing was published in the Imperial Valley Press on Friday, November 21, 2025. Notices were also posted at three locations throughout the City and posted on the City of El Centro's official Facebook page. As of the date of preparation of this staff report, staff have not received any communications or comments regarding the project.

ENVIRONMENTAL REVIEW

The proposed amendments to the Single-Family Development Standards are exempt from environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3). If the amendments being made are purely administrative or policy-level (e.g., updating definitions, clarifying lot coverage, adjusting setback measurement), the changes are exempt from further environmental review. The activity is covered by the general rule that CEQA applies only to projects which have the

potential to cause a significant effect on the environment. The proposed text amendments pertain solely to zoning code standards and do not authorize any specific development or physical change to the environment. Nor does it change the allowable uses or the maximum density permitted under the zoning ordinance. Therefore, it can be seen with certainty that the proposed action will not have a significant effect on the environment, and no further environmental review is required.

FINDINGS

In determining the advisability of issuing a recommendation for adopting amendments to Chapter 24 and 29, the City Council shall consider the findings found in Section 24-328 of the El Centro City Code used for approving amendments to the Zoning Ordinance. Below are the recommended findings in support of the amendment:

1. The proposed amendment shall be in conformity with the general plan map and text, and other development policies of the city.

The proposed amendment is in conformity with the City's General Plan, specifically, the following goals and policies:

Land Use Goal 1 — Policy 1.1: Provide for a variety of housing opportunities at a range of densities, housing types, and affordability levels to meet the needs of the community and implement the Housing Element.

The proposed amendments will allow for a wider range of developments to be permitted in the single-family residential zone. Reductions in setbacks, smaller lot sizes, and more lenient open space requirements create opportunities for diverse project types in the residential zone. This meets the goal set in the Land Use element and helps provide even more housing types, affordability, and densities in this zone.

Land Use Goal 1 — Policy 1.4 Encourage developers to provide infill housing options in or near existing commercial centers and on or near commercial corridors to facilitate transition to a neighborhood-serving mix of uses that support walkability, alternative transportation options, and a reduction in vehicle miles traveled.

The proposed amendments would create additional opportunities for developers to provide infill housing options in areas that may have previously had more restrictions. The reductions in setbacks and lot sizes could make lots that were previously unable to be developed more flexible for construction.

Housing Goal 1 – Policy 1.1 Maintain land use controls and development standards that can accommodate a variety of housing opportunities, including single-family homes, townhomes, apartments, condominiums, mixed-use development, accessory dwelling units, and mobile homes to fulfill regional housing needs.

The proposed amendments create a wider range of flexibility in the development type and size for the residential zone. This would result in the further accommodation of housing opportunities, ensuring consistency with the City's General Plan.

2. The proposed amendment is appropriate for the property or properties which will be affected by such action, with consideration given to access, size of parcel(s), relationship to similar or related uses, and other considerations deemed relevant by the commission and council.

The proposed amendments are consistent with the City's Land Use and Housing Elements of the General Plan. The amendments will not affect the access to the parcels of land within the Residential Zones. Additionally, the proposed amendments will not alter the size of existing parcels. However, they will allow for the development of

smaller parcels in the residential zone in the future. Finally, there will be no change to the use of land as a result of the adoption of these amendments.

3. The proposed amendment is necessary and proper at this time, and is not likely to be detrimental to property or residents affected by such action.

The proposed amendments will not be detrimental to the properties within or adjacent to the residential zone. The amendments create more flexible requirements, meaning that existing developments in this zone will already be in compliance with City development standards.

CONCLUSION:

Introduce Ordinance No. 25- , AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AMENDING CHAPTER 24 AND CHAPTER 29 OF THE EL CENTRO MUNICIPAL CODE REGARDING SINGLE FAMILY RESIDENTIAL DEVELOPMENT STANDARDS, waive reading and approve as a first reading and authorize City Clerk to place on the next agenda for second reading and adoption.

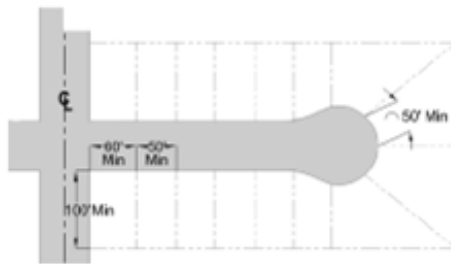
ATTACHMENTS:

1. Exhibit A - Original Code
2. Exhibit B - Ordinance (2)

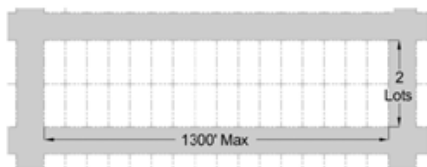
Sec. 24-36. Subdivision design standards.

In reviewing tentative maps, the community development director and city engineer shall review the following standards for subdivision design:

- (1) *Dedications.* Dedications of real property for streets, alleys, floodways and easements for:
 - a. Major streets and thoroughfares for opening or widening shall be as shown on the major street plan or the circulation element of the general plan.
 - b. Streets shall comply with the street design standards in chapter 23, article IV (street design standards), chapter 23, article V (complete streets), the circulation element of the general plan, and other published standards of the city.
 - c. Cul-de-sac streets shall comply with the requirements of section 23-62(d).
 - d. Boundary line streets and half streets requiring paving less than thirty-two (32) feet wide shall be permitted for a local street only when such partial dedications are necessary for the carrying out of the major street plan or when assurances are presented in writing by the adjoining property owner of the streets' completion when the abutting real property is subdivided.
 - e. Reservations shall be required for public uses.
- (2) *Easements.* The subdivider shall grant easements not less than ten (10) feet in width for public utility, sanitary sewer, and drainage purposes along the rear or side lot lines, in planting strips or wherever necessary. Easements of lesser widths, but not less than five (5) feet, may be allowed after thirty (30) days written notice to the affected utility company or companies, when at the determination of the city engineer, the purposes of the easement may be accomplished by easements of lesser width, and provided that in such determination, the city engineer shall prescribe the width of such easement. Upon receipt of notice, the affected utility company may present its objections or recommendations to the city engineer, whose decision on the matter will be final. Dedication of easements shall be for the purpose of installing utilities, planting strips or for other public purposes as may be ordered or directed by the city engineer.
- (3) *Parks, etc.* Neighborhood parks or other public areas, as may be appropriate, based on the general plan.
- (4) *Lots and blocks.* Lot and block dimensions shall conform to the applicable requirements of the zoning ordinance. In no case shall the lot area be less than six thousand (6,000) square feet, unless the zoning ordinance provides for a smaller size pursuant to a specific plan or P.U.D. The following requirements shall be applicable to lots and blocks:
 - a. Lot sizes in residential zones shall be not less than fifty (50) feet wide and one hundred (100) feet deep with a sixty (60) foot minimum width for corner lots. Lots fronting on curved sections of streets, knuckles, or cul-de-sac shall also be not less than fifty (50) feet in width measured at the street right-of-way. See figure 24-36.4(a), below.



- b. The shapes and building locations of large lots may be required to permit later practical subdivision. On curves or at corners, lots shall be oriented in a different direction than those at mid-block. In these cases, some lots can be nonrectangular and angled on the street.
- c. Blocks shall, wherever possible, be two (2) lots in width and not over one thousand three hundred (1,300) feet in length; provided, however, that if blocks are shown at greater width, the city council may require easements, offers of dedication or other assurances to permit later practical subdivision. See figure 24.36.4(c), below.



(5) *Utilities.*

- a. Utility facilities for the purpose of supplying cable television, communication, electricity, gas, sewer, and water service to the subdivision, shall be constructed and installed within the subdivision boundary.
- b. All communication and electrical distribution facilities installed within the subdivision boundary for the purpose of supplying any communication or electrical service in the subdivision, including all community antenna television distribution facilities installed for the purpose of supplying a community antenna television signal service to a subdivision, shall be placed underground, except as follows:
 1. Transformers, pedestals, terminal boxes, meter cabinets, concealed ducts and other facilities necessarily appurtenant may be situated above ground if they are used solely for the purpose of providing service within the subdivision and are used solely in connection with the underground distribution lines.
 2. General transmission, subtransmission, long distance, trunk or feeder lines may be situated above the surface of the ground when such lines are not used as individual subdivision distribution lines. Location of such lines shall be approved by the serving utility and the city engineer.
 3. Poles supporting streetlights, and the electricity lines within such poles, may be situated above the ground.

4. The city engineer may waive all or part of the underground requirements of this section if he finds that topographical, soil or other conditions or circumstances make underground installation of such facilities unreasonable or impracticable.
 5. In those cases where requirements for underground utilities have been waived, easements for overhead pole lines shall be provided at the rear of all lots, and/or alleys.
 6. The waiver of the requirements of this section for one (1) portion of a subdivision shall not affect the requirements for the balance of that subdivision.
- (6) *Zoning compliance.* A lot, piece or parcel may be divided only if each parcel created thereby has an area, width and street frontage equal to the minimum requirements for lots in the zone in which such parcel is located.
- (7) *Storm drainage retention.* The subdivider, as a condition of approval of the tentative map, shall provide and install storm drainage and/or retention improvements in compliance with the policies and procedures of the department of public works.

(Ord. No. 24-03, § 12, 9-17-24)

Sec. 29-54. Residential zones property development standards.

The following minimum property development standards identified in table 29-54.1 shall apply to all land and buildings in the residential zones, except that any lot shown on an official subdivision map duly approved and recorded, or any lot for which a bona fide deed had been duly recorded prior to the effective date of this chapter may be used as a building site. See also article III of this chapter for exceptions to, or clarification of, these regulations.

- (1) Special requirements for two (2) or more dwelling units per lot:
 - a. *Site plan review.* Before any building or structure which increases the number of dwelling units to two (2) or more is erected on any lot in a residential zone, a site plan shall have been submitted to and approved by the community development director, pursuant to the provisions of article V, division 4 of this chapter.

Table 29-54.1 Residential Zones Property Development Standards

Development Standards		Zoning Regulations				
		RAP	RR	R1	R2	R3
(a)	<i>Minimum net lot area, in square feet (1)</i>					
	(1) Single-family detached dwelling	43,560	21,780	6,000	3,600	3,600
	(2) Attached or multi-family dwelling	N/A	N/A	N/A	7,200	7,200
(b)	<i>Density-maximum dwelling units per net acre (1)</i>	1	2	7	12	25
(c)	<i>Minimum lot width, in feet (1)</i>					
	(1) Regular lot	150	100	50	60	60
	(2) Corner lot	150	100	60	65	65
(d)	<i>Minimum lot depth, in feet</i>	150	100	60	65	65
	(1) Regular lot	200	150	100	100	100
	(2) Abutting a freeway	200	200	150	150	150
(e)	<i>Minimum building setbacks, in feet</i>					
	(1) Front	60	40	20	20	20
	(2) Rear					
	a. First story of building	20	10	5	5	5
	b. Abutting a freeway	50	50	50	50	50
	c. Second and additional stories of building	25	25	25	25	25
	d. Abutting an alley, second and additional stories of building	15	15	15	15	15
	(3) Side					
	a. Interior side	30	20	5	5	5
	b. Exterior side	30	20	15	15	15
	(4) Between main buildings	N/A	N/A	N/A	10	10
	(5) Between accessory buildings	6	6	6	6	6
	(6) Abutting interior driveways and open parking	0	0	0	5	5
(f)	<i>Maximum lot coverage, percent</i>	35	25	50	50	60
(g)	<i>Maximum building height, in feet</i>	35	35	35	35	45
(h)	<i>Parking regulations</i>	See article III, division 5				

(i)	<i>Required landscaping, screening, and fencing</i>	See article III, division 6
(j)	<i>Accessory uses</i>	See article III, division 9
(k)	<i>Animal keeping</i>	See article III, division 10
(l)	<i>Temporary uses</i>	See article IV, division 5
(m)	<i>Nonconforming uses and lots</i>	See article IV, division 6
(n)	<i>Signs</i>	See chapter 22.1 of City Code
(o)	<i>Communication facilities</i>	See article IV, division 8

Notes:

- (1) Legal lots may exist that do not meet this development standard. However, any subdivision of land occurring after the adoption of this zoning ordinance must meet the minimum net lot area required by table 29-54.1 standard, with the following exception for existing infill lots at the time of the adoption of this chapter. For the purposes of this section, an infill lot is any legal lot surrounded on at least two (2) sides by developed lots.
 - The subdivision of an existing infill lot is permitted if the net lot area of the subdivided lot(s) is equal to or greater than ninety (90) percent of minimum net lot area required by table 29-54.1.
- (2) Density is one (1) du/acre per the general plan. However, densities consistent with the R1 development standards may be allowed as a cluster development, subject to approval of a CUP and so long as average densities within designated "extended approach/departure" areas do not exceed one (1) du/acre.

- b. *Open space.* Development of two (2) or more units on a single shall have efficient access to common and private open space for passive or active recreation and for social activities. Common open space includes amenities open to all residents and their visitors, such as game courts, swimming pools, gardens, fitness areas, play equipment, picnic areas, barbeque areas, community gardens, or landscape gardens. No portion of off-street parking spaces, driveways, covered pedestrian access ways or utility areas such as laundries, clothes drying yards or trash areas shall constitute common open space. Private open space includes areas connected or adjoining a dwelling unit for the exclusive use of the occupants and their visitors, such as balconies, porches, or patios. All common open space shall conform to the following standards:

1. *Amount required.*

- i. For two (2) to four (4) dwelling units (attached or detached) on a single lot, a minimum of three hundred (300) square feet of open space with a minimum dimension width and depth of twenty (20) feet shall be provided for each dwelling unit.
- ii. For more than five (5) or more on a single lot or building site, a minimum of one hundred fifty (150) square feet per dwelling unit of common open space shall be provided, not less than fifty (50) percent of which shall be located in a single common area with a minimum dimension width and depth of twenty (20) feet.
- iii. In addition to the above, in the R3 zone private open space shall be provided as follows:
 - (A) For dwelling units with one (1) or more bedrooms a minimum of fifty (50) square feet of private open space shall be provided contiguous to each

dwelling unit. A minimum of fifty (50) square feet of private open space shall be provided contiguous to each dwelling unit.

- (B) For studio or efficiency units a minimum of fifty (50) square feet of private open space shall be provided contiguous to each dwelling unit, except that the amount of required private open space may be reduced when additional common open space is provided. For every additional square foot of common open space provided, private open space may be reduced by one (1) square foot.
 - (C) Private open space shall have a minimum width and depth of five (5) feet, and be screened from ground level exterior visibility by a wood or masonry fence not more than fifty (50) percent open and not less than fifty-four (54) inches high, or, if on a deck or balcony, not less than forty-two (42) inches high.
- iv. When a private open space area greater than ninety-six (96) square feet with a minimum width of eight (8) feet is provided for each dwelling unit, the total common open space requirements may be reduced by twenty-five (25) percent.
 - v. Rooftop amenities may also be included in the required open space if they are accessible to all residents.
 - vi. Planting areas may be reduced to fifteen (15) percent if active recreation areas such as playgrounds, sport courts, pools or fitness areas are provided for common open space.
 - vii. Any accessory building or unit designed and intended to be used for recreational purposes shall be counted as common open space but may not exceed fifty (50) percent of the required open space.

2. *Location.*

- i. Required common open spaces shall be conveniently and centrally located to the majority of units in the development to promote a sense of community. Common open space areas located within center courtyards are preferred to provide resident privacy and security.
- ii. Common open spaces and children's play areas shall be visible from individual units and be connected to the internal pedestrian system in the development.
- iii. Private open spaces shall be contiguous to and have direct pedestrian access from the units they serve.

3. *Design.*

- i. The design and orientation of all open spaces shall take advantage of available sunlight and be sheltered from the wind, noise and traffic on adjacent streets, and incompatible uses.
- ii. A surface shall be provided which allows convenient use for outdoor activities. Such surface shall be any practicable combination of lawn, garden, flagstone, wood planking, concrete, asphalt, or other serviceable, dust free surfacing. Slope shall not exceed five (5) percent.
- iii. Pools with incidental cabanas and restrooms, and paved recreation areas may be developed in the required common open space.

- iv. Not less than twenty-five (25) percent, but no more than fifty (50) percent, of this common space shall be permanently landscaped.
 - v. All common open spaces shall be ADA accessible and feature ADA accessible features.
 - vi. Single projects that occur on multiple lots, as a part of a single phase of development, may cluster open space into a single location on a single lot rather than providing open space on each individual lot.
- c. *Trash enclosure.* All areas set aside for storage and pickup of trash and garbage shall be completely enclosed on four (4) sides by a solid six (6) foot wall or fence or completely screened by any other methods acceptable to the director. Said areas shall be convenient to residents which they are intended to serve. Solid access doors shall be provided at the same height as the wall or fence.
- d. *Laundry room.* For developments of ten (10) or more dwelling units, a minimum of one (1) clothes washer and one (1) clothes dryer per each full ten (10) dwelling units shall be provided and maintained within an enclosed structure. The provision of one (1) clothes washer and one (1) clothes dryer hookup in each dwelling unit shall meet this requirement.

(Ord. No. 24-03, § 2, 9-17-24)

DIVISION 1. PLANNED UNIT DEVELOPMENT

Sec. 29-176. Intent and purpose.

It is the intent of this division to provide greater flexibility in the application of development standards for residential projects as set forth in chapter 24 of the City Code, subdivision ordinance, and this chapter, and to encourage innovative site planning in keeping with the following principles:

- (1) The encouragement of a more desirable living environment through application of modern site planning techniques which are not generally available through strict application of conventional development standards.
- (2) The arrangement of buildings, streets, and landscaped areas in a more functional and visually satisfying pattern.
- (3) The development of a more interesting and varied project in accordance with a detailed comprehensive plan encompassing such elements as the design and location of structures, the circulation pattern, parking facilities, landscaping, open space, and utilities, together with a program for provision, operation and maintenance of all areas, improvements, facilities and services provided for the common use of the persons occupying the property.
- (4) Flexibility to allow alternative housing typologies to traditional single dwelling unit developments to encourage a variety of housing opportunities for a range of residents in accordance with the land use and housing elements of the general plan.

(Ord. No. 24-03, § 2, 9-17-24)

Sec. 29-177. Conditional use permit required.

Planned unit developments are subject to a conditional use permit and may be approved pursuant to the provisions regarding conditional use permits outlined in article V, division 6 of this chapter.

(Ord. No. 24-03, § 2, 9-17-24)

Sec. 29-178. Development standards.

The following standards shall apply to planned unit developments unless modified by the city council pursuant to the provisions of section 29-182 of this division.

- (1) *Project size.* There shall be one (1) or more acres of land within the project to be developed.
- (2) *Townhouse or row house development.* In areas where townhouse developments are proposed, no continuous group of dwellings that together form the exterior walls of a building shall exceed two hundred (200) feet in any dimension.
- (3) *Land area per unit.* The land area required per unit, which is owned in fee by individuals, may be waived by the city council in those instances where common open space has been provided as required in this division, except that:

- a. Each single-family detached unit shall occupy parcels of land not less than three thousand five hundred (3,500) square feet in area with a minimum average width of not less than forty (40) feet or a minimum average width of fifty (50) feet for corner lots, and a minimum average depth of not less than eighty (80) feet; and
 - b. Each individual townhouse or other attached unit shall occupy parcels of land not less than one thousand two hundred (1,200) square feet in area with a minimum average width of not less than twenty (20) feet.
- (4) *Density.* A planned unit development shall not exceed the average gross density of the zone(s) in which it is located. When a planned unit development contains two (2) or more general plan land use designations, the density of the planned unit development may not be transferred from one (1) general plan designation to another without a general plan amendment.
- (5) *Local access.* Nothing in this division shall cause the waiver of public street requirements established in chapter 24 of the City Code, subdivision ordinance. However, planned unit developments may be served by private ways, streets, or alleys that vary from the requirements for dedicated streets if, in the judgment of the city council, such waiver is in conformity with the provisions of this division. Furthermore, such paved private access ways, exclusive of pedestrian walkways, shall be at least:
- a. Twenty (20) feet wide for one-way traffic when parking is prohibited by posted signs.
 - b. Twenty-four (24) feet wide for two-way traffic when visitor parking is provided in specially designed bays outside of the right-of-way and parking on the access way is prohibited by posted signs.
 - c. Forty (40) feet wide for two-way traffic when parking is allowed on both sides.
- (6) *Trash and garbage pickup.* All areas set aside for storage and pickup of trash and garbage shall be completely enclosed on four (4) sides by a solid six (6) foot wall or fence, or completely screened by other methods acceptable to the planning commission and city council. Said areas shall be sited in a manner convenient to the residents which they are intended to serve. Solid access doors shall be of the same height as the wall or fence.
- (7) *Building height limits.* Building heights above the limits imposed in the zone in which the planned unit development is located shall be permitted if the city council determines that additional height furthers the objectives of this division.
- (8) *Required open space.* Sites three (3) acres in area or smaller shall provide a minimum of five (5) percent of the total area of the planned unit development as common open space/amenity for the development. Sites greater than three (3) acres in area shall provide a minimum of ten (10) percent of the total area of the planned unit development as common open space/amenity for the development. Land occupied by buildings, streets, driveways or parking spaces may not be counted in satisfying this open space requirement. However, land occupied by recreational buildings and structures may be counted as required open space.

(Ord. No. 24-03, § 2, 9-17-24)

Sec. 29-179. Conditions of approval.

All planned unit developments shall be subject to the following conditions of approval placed upon the project in accordance with article V, division 6 of this chapter:

- (1) *Private access streets and driveways.* Access to lots within a planned unit development, and to its required parking spaces, shall be provided by way of a public or private street, or an access easement.

All common access streets, driveways, alleys and other access ways provided for vehicular access and serving cluster units within the project shall be developed in accordance with the plans and specifications approved as part of this action by the city council, and shall be maintained by responsible management of the project indefinitely. The council may require changes in the design of these common access elements as a condition of approval if, in their judgment, such changes are essential to provide access for fire, police and other emergency vehicles.

- (2) *Dedication of public easements.* The city council may require and accept dedication of public easements for utilities both public and private within, along or across the common areas of the project. The council may also require easements for pedestrian use where needed to provide through access to a public school, park, or other public facility.
- (3) *Improvement and maintenance of open space.* Open space areas shall be suitably improved for their intended purpose. All or any part of the required open space shall be reserved for use in common by the residents of the planned development. All lawn and landscaped areas reserved for common use shall be provided with a permanent watering system adequate to maintain such areas. All areas intended for common use shall be irrevocably reserved by deed restriction for such common use.
- (4) *Dedication of open space.* If, in the judgment of the city council, there exists in the project open space which might at a future time be developed in a manner conflicting with the intent of the zone or the objectives of this division, the council may require the dedication of development rights for said open space to the city as a condition of approval. The instruments used to transfer said rights shall be acceptable to the city and the deeded rights shall be clearly indicated on all maps of record.
- (5) *Phased development.* If development is to be accomplished in phases, the development plan shall coordinate the improvement of open space, the construction of buildings, structures and improvements in such open space, and the construction of dwelling units so that each development phase achieves, at a minimum, a proportionate share of the total open space improvements of the total planned development.
- (6) *Other requirements.* The city council may require other reasonable conditions of approval that relate to the physical development of the project or to the methods of managing the common elements and providing for perpetual maintenance of these elements.
- (7) *Revocation of permit.* Any conditional use permit granted pursuant to the provisions of this division shall contain a condition providing for the revocation of said permit if:
 - a. Open areas and recreational facilities are not preserved and maintained;
 - b. Automobile storage space and adequate access thereto is not preserved and maintained; or
 - c. Any taxes or assessments on the common elements are not paid within the period required by law.

(Ord. No. 24-03, § 2, 9-17-24)

Sec. 29-180. Procedure for review of planned unit development.

In addition to the procedures for submittal and review of a conditional use permit outlined in article V, division 6 of this chapter, the following procedures shall apply to all projects initiated pursuant to this division:

- (1) *Pre-application meeting.* Prior to the filing of an application for a conditional use permit, the developer or subdivider should meet with the community development director or designated representative to discuss the proposed project so that the necessary subsequent steps may be undertaken with a clear understanding of requirements for development under this division.

- (2) *Administrative review.* Subsequent to filing an application for a conditional use permit, the community development director shall review the preliminary plans submitted by the applicant with other city officials including, but not limited to, the city engineer, city attorney, assistant community development director, and fire chief. These officials shall submit their recommendations in writing to the community development director. Upon receipt of these recommendations, a meeting with the developer or subdivider shall be scheduled at which time the administrative recommendations will be made known to the developer or subdivider.

(Ord. No. 24-03, § 2, 9-17-24)

Sec. 29-181. Additional requirements for application.

In addition to the procedures for submittal and review of a conditional use permit outlined in article V, division 6 of this chapter, the following additional information shall also be required of planned unit developments:

- (1) General development plan(s) with at least the following details shown to scale and dimensioned:
 - a. The location and use(s) proposed for each existing and proposed structure in the project area as well as the number of stories, gross building area and approximate location of entrances;
 - b. All existing and proposed curb cuts, driving lanes, streets, alleys and parking, loading, storage and refuse pickup areas;
 - c. All pedestrian walks and open areas for common use;
 - d. Types of surfacing treatment proposed for all walks, streets and driveways;
 - e. Types of landscaping elements proposed for the project including fences and screen planting; and
 - f. All existing and proposed physical features such as hydrants, utility facilities, drainage facilities and recreational facilities.
- (2) A boundary survey map of the project (a tentative subdivision map may be substituted for this requirement if the applicant proposes to subdivide the property).
- (3) A map showing existing topography of the project area with contours at one (1) foot intervals, and grading plans if grading is contemplated.
- (4) A subdivision map (tract map or parcel map) shall be required for the creation of a planned unit development.
- (5) Access and maintenance. An agreement for access and maintenance for all facilities used in common shall be submitted as part of the subdivision map for approval and recordation.
 - a. All areas of planned unit developments with five (5) or more parcels subject to a reciprocal access and/or maintenance easement shall be maintained by an association that may be incorporated or unincorporated.
 - b. Planned unit development with four (4) or less parcels subject to a reciprocal access and/or maintenance easement may execute a maintenance agreement in lieu of requiring an association.
 - c. A maintenance agreement shall be formed, composed of and executed by all property owners, to maintain all common areas and appurtenances such as trees, landscaping, water treatment facilities, trash, parking, driveways, drive aisles, walkways, private water lines, meters, etc. Each owner and future property owners shall automatically become members of the agreement and shall be subject to a proportionate share of the maintenance and related costs. The maintenance agreement shall be recorded as a covenant and agreement to run with the land. The subdivider

shall submit a copy of this agreement, once recorded, to the planning division for placement in the subdivision file.

- (4) Statements in writing of all declarations, restrictions, covenants, or methods of managing the project and maintaining the common areas and elements located therein.

(Ord. No. 24-03, § 2, 9-17-24)

Sec. 29-182. Modification of requirements.

Modification of the requirements of this division may be granted by the city council when it determines that such modification will not be detrimental to the subject development, adjacent properties or the public interest. However, no modification shall be granted from the density or total open space area requirements specified in this division.

(Ord. No. 24-03, § 2, 9-17-24)

Sec. 29-183. Applicability to other land uses.

Where the procedures and requirements of this division will better implement the general plan or other goals or policies of the city as determined by the city council, a planned unit development may be used for a commercial, industrial, mixed land use, or public project. In such case, the open space requirements and other standards of this division may be waived by the council.

(Ord. No. 24-03, § 2, 9-17-24)

Secs. 29-184—29-187. Reserved.

ORDINANCE 25-__

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AMENDING CHAPTER 24 AND CHAPTER 29 OF THE EL CENTRO MUNICIPAL CODE REGARDING SINGLE FAMILY RESIDENTIAL DEVELOPMENT STANDARDS

THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The City Council of the City of El Centro finds as follows:

WHEREAS, the proposed amendments to Chapter 24 and 29 of the El Centro Municipal Code regarding single family residential development standards are intended to provide greater flexibility in lot size and setbacks; and

WHEREAS, these amendments are consistent with state law, the City of El Centro General Plan and Housing Element's policies to ensure that residential development accommodates a diverse range of housing types, densities, and household needs.

SECTION 2. Section 24-36(4)(a) of Article IV of Chapter 24 shall be amended as follows:

Lot sizes in all residential zones shall be not less than fifty (50) feet wide and one hundred (100) feet deep with a sixty (60) foot minimum width for corner lots. Lots fronting on curved sections of streets, knuckles, or cul-de-sac shall also be not less than fifty (50) feet in width measured at the front yard setback line. See figure 24-36.4(a), below.

SECTION 3. Section 29-54 of Division 2, Article II of Chapter 29 shall be amended as follows:

Table 29-54.1 - Residential Zones Property Development Standards

Development Standards		Zoning Regulations				
		RAP	RR	R1	R2	R3
(a)	Minimum net lot area, in square feet (1)					
	(1) Single-family detached dwelling	43,560	21,780	6,000	3,600	3,600
	(2) Attached or multi-family dwelling	N/A	N/A	N/A	7,200	7,200
(b)	Density-maximum dwelling units per net acre (1)	1	2	7	12	25
(c)	Minimum lot width, in feet (1)					
	(1) Regular lot	150	100	50	60	60
	(2) Corner lot	150	100	60	65	65
(d)	Minimum lot depth, in feet					
	(1) Regular lot	200	150	100	100	100
	(2) Abutting a freeway	200	200	150	150	150
(e)	Minimum building setbacks, in feet					
	(1) Front					
	a. Any habitable portion of residence and side-loading garages	60	40	15	15	15
	b. All other structures including front loading garages	N/A	N/A	20	20	20
	(2) Rear					

	a. Abutting a freeway	50	50	50	50	50
	b. Anywhere not abutting a freeway	50	50	15	15	15
	(3) Side					
	a. Interior side	30	20	5	5	5
	b. Exterior side	30	20	10	10	10
	(4) Between main buildings	N/A	N/A	N/A	10	10
	(5) Between accessory buildings	6	6	6	6	6
	(6) Abutting interior driveways and open parking	0	0	0	5	5
(f)	<i>Maximum lot coverage, percent</i>	35	25	50	50	60
(g)	<i>Maximum building height, in feet</i>	35	35	35	35	45
(h)	<i>Parking regulations</i>	See article III, division 5				
(i)	<i>Required landscaping, screening, and fencing</i>	See article III, division 6				
(j)	<i>Accessory uses</i>	See article III, division 9				
(k)	<i>Animal keeping</i>	See article III, division 10				
(l)	<i>Temporary uses</i>	See article IV, division 5				
(m)	<i>Nonconforming uses and lots</i>	See article IV, division 6				
(n)	<i>Signs</i>	See chapter 22.1 of City Code				
(o)	<i>Communication facilities</i>	See article IV, division 8				

Notes:

- (1) Legal lots may exist that do not meet this development standard. However, any subdivision of land occurring after the adoption of this zoning ordinance must meet the minimum net lot area required by table 29-54.1 standard, with the following exception for existing infill lots at the time of the adoption of this chapter. For the purposes of this section, an infill lot is any legal lot surrounded on at least two (2) sides by developed lots.
- The subdivision of an existing infill lot is permitted if the net lot area of the subdivided lot(s) is equal to or greater than ninety (90) percent of minimum net lot area required by table 29-54.1.
- (2) Density is one (1) du/acre per the general plan. However, densities consistent with the R1 development standards may be allowed as a cluster development, subject to approval of a CUP and so long as average densities within designated "extended approach/departure" areas do not exceed one (1) du/acre.

(1) Special requirements for two (2) or more dwelling units per lot:

- a. *Site plan review.* Before any building or structure which increases the number of dwelling units to two (2) or more is erected on any lot in a residential zone, a site plan shall have been submitted to and approved by the community development director, pursuant to the provisions of article V, division 4 of this chapter.
- b. *Open space.* Development of two (2) or more units on a single lot shall have efficient access to common and private open space for passive or active recreation and for social activities. Common open space includes amenities open to all residents and their visitors, such as game courts, swimming pools, gardens, fitness areas, play equipment, picnic areas, barbeque areas, community gardens, or landscape gardens. No portion of off-street parking spaces, driveways, covered pedestrian access ways or utility areas such as laundries, clothes drying yards or trash areas shall constitute common open space. Private open space includes areas connected or adjoining a dwelling unit for the exclusive use of the occupants and their visitors, such as balconies, porches, or patios. All common open space shall conform to the following standards:

SECTION 4. Section 29-178(3)(a) of Division 1, Article IV of Chapter 29 shall be amended as follows:

Each single-family detached unit shall occupy parcels of land not less than two thousand (2,000) square feet in area with a minimum average width of not less than twenty (20) feet and a minimum average depth of not less than eighty (80) feet; and

SECTION 5. Section 29-178(8) of Division 1, Article IV of Chapter 29 shall be amended as follows:

Required open space. Sites shall provide a minimum of five (5) percent of the net area of the planned unit development as common open space/amenity for the development. Land occupied by buildings, streets, driveways or parking spaces may not be counted in satisfying this open space requirement. However, land occupied by recreational buildings and structures may be counted as required open space.

SECTION 6. Effective Day of Ordinance

This Ordinance shall take effect thirty (30) days from and after its adoption. Within fifteen (15) days after adoption, it shall be published once in a newspaper, published and circulated within the City of El Centro, California. This ordinance shall not be applicable to completed applications filed with the City before its effective date.

INTRODUCED at a regular meeting of the City Council of the City of El Centro, California, held on the _____ day of _____, 2025.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California, held on the _____ day of _____, 2025.

CITY OF EL CENTRO

By _____
Sonia Carter, Mayor

ATTEST:

By _____
Norma Wyles, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By _____
Elizabeth L. Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, Norma Wyles, City Clerk of the City of El Centro, California, do hereby certify that the foregoing Ordinance No. 25 - had its first reading on , 2025, and had its second reading on , 2025 and was passed by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

AYES:
NOES:
ABSENT:
ABSTAINED:

By _____
Norma Wyles, City Clerk



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-389)

Item: 10.

Meeting: 12/2/2025 1:00 PM

Department: Human Resources

Category: Resolution

Prepared by: Dulce Bedolla, Human
Resource Director

Department Head: Dulce Bedolla

DOC ID: 2025-389

Appointment of the City of El Centro Finance Director.

CITY MANAGER'S RECOMMENDATION:

Adopt Resolution No. 25- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO ESTABLISHING THE COMPENSATION AND EMPLOYMENT TERMS FOR THE POSITION OF DIRECTOR OF FINANCE.

FISCAL IMPACT:

General Fund

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Financial & Governance Stability & Sustainability

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

BACKGROUND:

Elizabeth Fuchen served as the Finance Manager since May 2023 and has been serving as Acting Finance Director since July 2024 and now is being appointed by the City Manager to the position of Director of Finance.

DISCUSSION:

Compensation and benefits for the position of Director of Finance are being presented to Council for final approval. Upon approval of this resolution and through December 31, 2025:

Base salary is \$12,351.

Life Insurance in the amount of \$200,000

Medical insurance benefits on the same

CONCLUSION:

Adopt Resolution No. 25- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO ESTABLISHING THE COMPENSATION AND EMPLOYMENT TERMS FOR THE POSITION OF DIRECTOR OF FINANCE.

ATTACHMENTS:

1. Reso Finance Director Fuchen 2025

RESOLUTION NO. 25-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO ESTABLISHING
THE COMPENSATION AND EMPLOYMENT TERMS FOR THE POSITION OF
DIRECTOR OF FINANCE

WHEREAS, Elizabeth Fuchen (the "Employee") served as the Finance Manager since May 23, 2023, and has been serving as the Acting Finance Director since July 01, 2024 and now has been appointed by the City Manager to the position of Director of Finance; and

WHEREAS, this Resolution constitutes a contract of employment between Employee and the City of El Centro (the "City" or the "Employer") and is approved and adopted at an open session regular meeting of the City Council; and

WHEREAS, in light of the foregoing facts, the City Council of the City of El Centro, California (the "City Council") finds that the approval of this resolution will be in the best interests of the City of El Centro, California, in order to determine the compensation provisions for Employee; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The foregoing is true and correct and adopted hereby.
2. The term of this Agreement is December 02, 2025 through December 31, 2025.
3. Salary. Effective December 02, 2025, the Employee shall receive a base salary twelve thousand three hundred fifty-one (\$12,351) per month for the services rendered to the City of El Centro.
4. Performance Increases. The Employee's anniversary date shall be December 02, 2026. The Employee shall be evaluated by the City Manager on or about July 1 following an anniversary date.
5. Medical/Life Insurance.
 - A. Group Health Plan. From the date of employment, the Employee shall be eligible for the Employer's comprehensive major medical, dental, life and vision care insurance program with the same contribution and on the same terms and conditions as other employees. The Employee may obtain coverage for her legal dependents under such program.
 - B. Life Insurance. The Employee shall be eligible for term life insurance provided by the City in the amount of two hundred thousand dollars (\$200,000) up to the age of seventy (70). If employee has reached the age of seventy (70) the life insurance will be paid at the reduced benefit amount in accordance with the City's contract with the Life Insurance Administrator.

C. Disability Insurance. The Employer shall continue to provide disability insurance to the Employee.

6. Retirement. The Employee shall be eligible to participate in the City's retirement plan with the California Public Employees' Retirement System ("CalPERS"). The City will contribute one hundred percent (100%) of the employer contribution amount as determined by CalPERS. The employee shall pay the employee portion of seven percent (7%). Employee contributions will be paid pre-tax under IRS section 414 (h) (2).

Upon retirement from the City, the Employee shall have the opportunity to participate in the same comprehensive major medical, dental, life and vision care insurance program.

If the sum of the Employee's age (expressed in years and complete months) plus the "years of service credit with the City" (as reflected in CalPERS' records) totals seventy-five (75) or greater, the Employer shall pay six hundred nineteen dollars and one cent (\$619.01) towards the cost of the employee portion of said insurance until the Employee reaches age sixty-five (65). During this time, insurance coverage will be available to the Employee's dependents at the Employee's expense. At age sixty-five (65), the retired Employee may elect to continue said insurance coverage as a Medicare Supplement Plan, including dependent coverage, at the Employee's expense.

7. At-Will Employment Status. It is understood and agreed to by and between the parties that the Employee's employment is at-will and that the Employee serves at the pleasure of the City Manager.

8. Exemption from the City's Personnel System. It is further understood by the parties that the Employee cannot contest discipline or a separation without cause from employment under the City's Personnel System. The Employee understands that she has no property right in her employment or civil service protection and cannot contest discipline or termination for cause except as otherwise provided in Section 17 below.

9. City's Policies and Procedures Applicable to the Employee. Employee shall comply with all provisions of the City Personnel Rules and Regulations as those may be amended from time to time ("Personnel Rules") except as set out in Section 8 above and Section 17, below.

10. Vacation Leave. The Employee shall accrue vacation leave. Vacation leave is provided to the Employee for the purpose of rest and relaxation from duties and for attending personal business.

A. Accrual. The Employee's vacation leave shall accrue at a rate of six and fifteen one hundredths (6.15) hours bi-weekly.

B. Accumulation. Vacation leave may be accumulated up to a maximum of one and one-half (1.5) times the annual accrual rate.

C. Scheduling. The Employee's requests to take vacation leave must have the prior approval of the City Manager. Such approval shall not be unreasonably withheld.

D. Payment of Vacation Leave at Termination. Upon termination of employment, the Employee shall be paid for any accrued vacation leave at the Employee's current rate of pay.

E. Cash Out. The Employee shall be allowed to cash out only the amount of the denied vacation leave hours, up to the maximum of eighty (80) hours when:

1. She has taken a minimum of one (1) week of vacation leave during the current fiscal year;

2. She thereafter is denied a request to take additional vacation leave in that fiscal year because of department or City workload or reasons beyond the control of either party to this MOU; and

3. She for such reason is unable to take said vacation leave by the end of that fiscal year without triggering overtime which would be paid by the City.

a. One-Time Payment. Such a cash out shall be a one-time payment that is not compensable under PERS and is not part of the regular rate of pay.

b. Employee may cash-out vacation leave only in the event of a financial emergency where: (i) the employee can demonstrate that they have a real financial emergency caused by an event beyond their control, (ii) it would result in serious financial hardship if the cash payment were not made, and (iii) the amount of the cash payment is limited to the amount necessary to meet the emergency. The City Manager or designee will determine, at their sole discretion, whether an emergency exists and the extent of the financial need.

11. Sick Leave. The Employee shall accrue sick leave.

A. Accrual. Sick leave shall accrue at a rate of three and sixty-nine one hundredths (3.69) hours bi-weekly.

B. Accumulation. Sick leave hours may be accumulated without restriction.

12. Administrative Leave. The Employer shall provide the Employee with eight (8) days of paid administrative leave per year effective July 1 of each year. Administrative leave shall not accumulate from year to year. Any administrative leave time remaining in the Employee's account as of June 1 of any year may be converted to cash, provided, however, that the total leave converted shall not exceed five (5) days. If administrative leave is not converted, any administrative leave time remaining as of June 30 shall be forfeited.

13. Car Allowance. The Employee shall receive a car allowance in amount of three hundred dollars (\$300) per month. In this regard, said car allowance applies to the Employee's use of his personal vehicle within Imperial County. The Employee is entitled to file a claim of reimbursement for use of her personal vehicle on City business for vehicular travel outside of Imperial County.

14. Holidays. The Employee shall be entitled to the same holidays as other City employees.

15. Bereavement Leave.

Bereavement Leave: AB 1949, codified in pertinent part at Government Code Section 12945.7, requires a public agency employer to provide all employees with at least 30 days of service, up to 5 unpaid days for bereavement leave upon the death of a family member. The leave does not have to be taken consecutively and must be available for 3 months after the family member's death. If the employer provides bereavement leave of fewer than 5 days, 5 days must be provided and the employee allowed to use other leave for the otherwise unpaid days. (Other provisions may apply to collective bargaining agreements). "Family member" means a spouse or a child, parent, sibling, grandparent, grandchild, domestic partner, or parent-in-law. The employer may request documentation of the death within the 30 days after the leave first is used

A. In the event of a death in the Employee's immediate family, the Employee shall be eligible for a leave of absence for up to five (5) regularly scheduled days. Of those, 3 days will be paid and other available leave may be used for the additional 5 days. If required travel exceeds five hundred (500) miles each way, the Employee may be granted one (1) additional day (eight (8) hours) of bereavement leave.

B. The Employee's immediate family shall be defined as spouse, child, mother, father, mother-in-law, father-in-law, brother, sister, brother-in-law, sister-in-law, son-in-law, daughter-in-law, grandmother, grandfather or a grandchild or domestic partner.

C. The leave will be available for up to 3 months after the family member's death. Documentation of the date and location of the funeral and the date of burial shall be furnished by the Employee upon request of the City within 30 days after the leave first is used.

16. Full-Time Commitment. During the term of this agreement, the Employee shall dedicate her full-time to fulfilling her responsibilities hereunder. The Employee shall not be involved in any outside activity that conflicts with the performance of her duties as Director of Finance.

17. Employment Termination/Severance Pay. The employment of the Employee shall terminate upon written notice by either party. However, should such termination be instigated by the City without cause, then the Employee shall receive severance pay in an amount equal to the Employee's base monthly salary on the last date the Employee is at work (and not on leave status)

with the City times four (4) months. Entitlement to all other benefits ceases with the Employee's termination from employment with the City.

Notwithstanding, the City may determine to terminate Employee for cause as cause is defined in the Personnel Rules. In that event, City shall proceed with termination as set out under the Personnel Rules. If Employee is so terminated, he shall not be entitled to severance.

18. Severability. If any of the provisions of this agreement are held to be illegal, invalid or unenforceable in any respect, the remainder of the agreement and all other provisions hereunder shall not be affected thereby, and such provision shall be deemed to be modified to the extent necessary to permit its enforcement to the maximum extent permitted by applicable law.

19. Assignment. This agreement shall be binding upon and inure to the benefits of the Employer, its successors it assigns and to the benefit of the Employee, her heirs, and legal representatives, except that the Employee's duties to perform future services and the right to receive payment therefore are hereby expressly agreed to be non-assignable and non-transferable.

20. Governing Law. This agreement shall be governed by the laws of the State of California, and any litigation concerning this agreement shall be filed and maintained in the State of California, County of Imperial.

21. Attorney's Fees/Costs. Each party shall bear its own attorney's fees or costs associated with litigation concerning this agreement.

22. Reimbursement of Cash Settlement Upon Conviction of a Crime Involving Office or Position. Regardless of the term of this agreement, if this agreement is terminated, any cash settlement related to the termination that the Employee may receive from the City shall be fully reimbursed to the City if the Employee is convicted of a crime involving an abuse of her office or position.

23. Complete Agreement. This document between the parties constitutes the complete agreement and supersedes all previous agreements and understandings. No waiver of any term or condition of this document shall be a continuing waiver thereof.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California, on the 2nd day of December 2025.

CITY OF EL CENTRO

By: _____
Sonia Carter, Mayor

ATTEST

By: _____
Norma Wyles, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By: _____
Elizabeth Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, Norma Wyles, City Clerk, of the City of El Centro, California, do hereby certify that the foregoing Resolution No. 25-____ was duly and regularly adopted at a regular meeting of the City Council of the City of El Centro, California, held on the 2nd day of December 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

By: _____
Norma Wyles, City Clerk

I agree to the foregoing:

Elizabeth Fuchen

Dated: _____



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-387)

Item: 11.

Meeting: 12/2/2025 1:00 PM

Department: Police

Category: Ordinance

Prepared by: Kelly Brown, Police Chief

Department Head: Kelly Brown

DOC ID: 2025-387

Defining and Restricting the Use of Public Streets Medians.

CITY MANAGER'S RECOMMENDATION:

Introduction and Approval of Ordinance No. 25- , AN ORDINANCE OF THE CITY OF EL CENTRO, CALIFORNIA DEFINING AND RESTRICTING THE USE OF PUBLIC STREET MEDIANS, waive reading and approve as first reading and authorize the City Clerk to place on the next agenda for second reading and adoption.

FISCAL IMPACT:

There is no direct fiscal impact associated with the adoption of this ordinance other than incidental staff time related to enforcement. Violations are infractions enforced by fines as specified in the ordinance. Additional enforcement actions may be pursued through nuisance abatement if necessary.

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Community Health, Safety & Welfare

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

BACKGROUND:

The City of El Centro has experienced a rise in individuals congregating on narrow street medians, especially near intersections, to solicit money or goods from motorists. Such conduct creates significant public safety concerns including obstruction of medians designated solely for pedestrian crossing, increased risk of pedestrians stepping or falling into traffic, distraction of motorists, and dropped objects contributing to roadway hazards. These conditions pose safety threats both to those occupying medians and to the traveling public.

Existing Municipal Code provisions confirm that medians are part of the traffic control system and are not intended as areas for public congregation. While the City recognizes constitutionally protected solicitation activities, Municipal Code Section 16-277 provides for vending in appropriate public spaces such as sidewalks. Medians, by contrast, are not designed for public occupancy and their misuse undermines roadway safety.

The City Council finds a substantial governmental interest in regulating the unsafe use of medians to protect public health and safety. Alternative locations for solicitation and vending remain available throughout the City that do not create the hazards associated with median occupation.

DISCUSSION:

This ordinance adds Division 3, Sections 18-115 through 18-117, to the El Centro Municipal Code. These provisions define “median” and “City street or highway,” prohibit any person from standing, sitting, or otherwise occupying a center median for any reason other than briefly while lawfully crossing, and establish penalties for violations. The ordinance classifies violations as infractions subject to escalating fines of up to one hundred dollars for a first offense, two hundred dollars for a second offense within one year, and five hundred dollars for subsequent violations within one year. The ordinance further authorizes enforcement through civil nuisance abatement, including restraining orders and injunctive relief.

This regulatory framework supports the City’s responsibility to maintain safe streets, reduce collisions, and mitigate hazardous pedestrian–vehicle interactions. By clarifying permissible use of medians, the ordinance improves public safety while preserving individuals’ ability to solicit in safer, designated areas.

CONCLUSION:

Introduce and Approve Ordinance No. 25- , AN ORDINANCE OF THE CITY OF EL CENTRO, CALIFORNIA DEFINING AND RESTRICTING THE USE OF PUBLIC STREETS MEDIAN, waive reading and approve as first reading and authorize the City Clerk to place on the next agenda for second reading and adoption.

ATTACHMENTS:

1. Ordinance

ORDINANCE 25-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA DEFINING AND RESTRICTING THE USE OF PUBLIC STREET MEDIANS

WHEREAS, THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA,
FINDS THAT:

Section 1. Findings. The City Council of the City of El Centro finds as follows:

- A. There has been an increase in people congregating on street medians, especially near intersections, aggressively to solicit money and/or sell goods to motorists and such aggressive solicitation creates health and safety risks; and
- B. The medians on public streets within the City are narrow and intended only to allow pedestrians to cross the street safely and to separate streets; and
- C. Such solicitation creates a public safety threat by blocking the medians and thus blocking use of the medians for those crossing, cause those soliciting to step or fall into traffic and be injured, distract motorists and cause accidents, and to drop objects into lanes of traffic; and
- D. Section 18-173 of the Municipal Code confirms that medians are not a public area nor are they intended to the public to congregate; instead, they are a part of the traffic system; and
- E. El Centro recognizes the right to solicit in public areas and Municipal Code Section 16-277 provides for vending on sidewalks rather than medians; medians are not a public area nor are they intended to the public to congregate; instead, they are a part of the traffic system; and
- F. The City has a significant public interest in the safety of its roads and streets and those who use them; and
- G. Solicitation may be conducted in other places within the City that does not create a safety hazard from blocking or falling into traffic.

Section 2: Division 3, "Prohibition on Use of Medians," Sections 18.115 – 18.117 are added to the El Centro Municipal Code to read as follows:

Sec.18-115. – Definitions.

When used in this division, the following words and phrases shall have the following meanings:

Median means that portion of any City street or highway, which is either raised and/or painted, and which separates lanes of traffic on that street or highway.

City Street or Highway means all public streets or highways within the City.

Sec. 18-116 - Unlawful Occupation of Center Medians Prohibited.

No person shall stand or sit upon, or otherwise occupy or use a center median for any purpose other than to do so temporarily while lawfully crossing any City street or highway.

Sec. 18-117 - Violations.

Any person violating or failing to comply with any provision of this Division or failing to comply with any of its requirements shall be deemed guilty of an infraction.

Upon a conviction thereof, the violator shall be punished by a fine not exceeding one hundred (\$100) dollars for a first violation; a fine not exceeding two hundred (\$200) dollars for a second violation within one (1) year; and a fine not exceeding five hundred (\$500) dollars for each additional violation within one (1) year.

Alternatively, any violation of the provisions of this Division shall constitute a public nuisance and may be abated by the City Attorney through civil process by means of a restraining order, preliminary or permanent injunction, or any other manner provided by law for the abatement of such nuisance.

Section 3. This Ordinance shall take effect thirty (30) days from and after its adoption. Within fifteen (15) days after adoption, it shall be published once in a newspaper, published and circulated within the City of El Centro, California.

INTRODUCED at a regular meeting of the City Council of the City of El Centro, California, held on the _____ day of _____, 2025.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California, held on the _____ day of _____, 2025.

CITY OF EL CENTRO

BY _____
Sonia Carter, Mayor

ATTEST:

By _____
Norma Wyles, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By _____
Elizabeth L. Martyn, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, Norma Wyles, City Clerk of the City of El Centro, California, do hereby certify
that the foregoing Ordinance No. 25- had its first reading on _____ 2025, and had its
second reading on _____, 2025, and was passed by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

AYES:
NOES:
ABSENT:
ABSTAINED:

By _____
Norma Wyles, City Clerk



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-391)

Item: 12.

Meeting: 12/2/2025 1:00 PM

Department: Community Services

Category: Action Item

Prepared by: Adriana Nava,
Community Services Director

Department Head: Adriana Nava

DOC ID: 2025-391

Discussion and related action regarding the "Banners for Graduates" downtown program, in collaboration with the Friends of El Centro Community Services Foundation

CITY MANAGER'S RECOMMENDATION:

Approve the Banners for Graduates Program, in collaboration with the Friends of El Centro Community Services Foundation

FISCAL IMPACT:

There will be no fiscal impact to the General Fund.

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

City Beautification, Engagement & Civic Pride

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

Not Applicable

BACKGROUND:

In 2014, the Friends of El Centro Community Services Foundation ("the Foundation") was established. According to its Articles of Incorporation, the Foundation's purpose is to promote and support the City of El Centro's community service projects and programs. This includes assisting with the development and maintenance of the Library, as well as programs overseen by Parks and Recreation, including Aquatics. The Foundation achieves this by raising funds, identifying resources, coordinating services, and providing other support necessary to implement community services for the benefit of El Centro residents.

DISCUSSION:

In recent years, the Foundation has organized several fundraising activities to support youth programs, providing donations for the Library's Summer Reading Program, Swim Scholarships, and the Police Athletic League.

The Foundation is now launching a new fundraiser, "Banners for Graduates," which allows El Centro residents to honor their graduates with a colorful banner featuring the student's photo and school. These banners will be displayed on street poles along Main Street in the heart of El Centro through the end of August.

Once removed, banners will be available for pickup at the El Centro Economic Development Office. Space is limited and available on a first-come, first-served basis, with one banner allowed per graduate. Banner purchases will be accepted through March 31, 2026, at a cost of \$225 per banner.

The banner will include the name of the graduate, a picture of the graduate (limited to yearbook photo or cap and gown photo), name of the school, and mascot. This program will only be available to high school seniors graduating from El Centro high schools. A flyer has been created to promote the program and still will be reaching out to the Central Union High School District to coordinate and promote the program.

All proceeds will support the Foundation and help fund future Library and Parks & Recreation programs.

CONCLUSION:

Approve the Banners for Graduates Program, in collaboration with the Friends of El Centro Community Services Foundation

ATTACHMENTS:

1. CSD-SchoolBannersFlyer

CHEERS TO OUR GRADS!

The Friends of El Centro Foundation and the City of El Centro are proud to offer the **"Banners for Graduates"** Program.

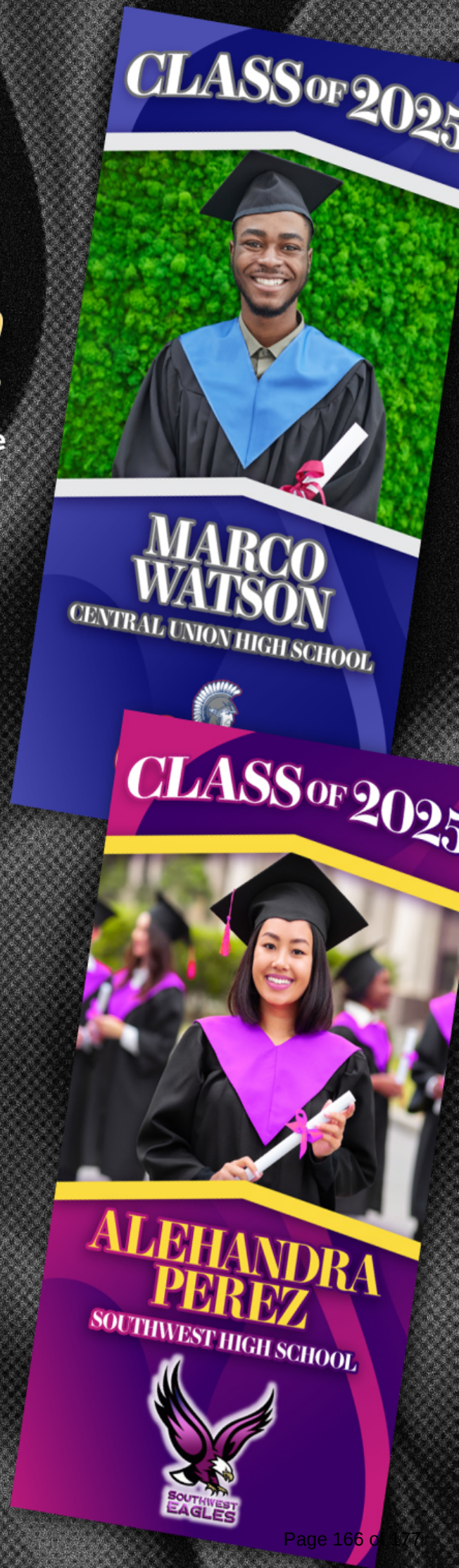
El Centro residents can honor their **"graduates"** with a colorful banner bearing the graduates photo and school that they have graduated from. Banners will be displayed on our street poles along Main Street in the heart of El Centro and remain in place until the end of August.

They will then be available for pickup at the El Centro Economic Development Office once they are removed. Limited spaces available on a first come, first served basis, one banner per graduate. Banners purchases can be made until March 31, 2026.

Cost: **\$225**



For more information, please contact
El Centro Economic Development
at **(760) 337-4543** or
e-mail **bsanabria@cityofelcentro.org**





City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2025-383)

Item: 13.

Meeting: 12/2/2025 1:00 PM

Department: City Manager

Category: Action Item

Prepared by: Gloria Garcia , Staff
Assistant

Department Head: Robert Sawyer

DOC ID: 2025-383

Community Sponsorship — Imperial Valley College Foundation, Woman in Law Enforcement Day.

CITY MANAGER'S RECOMMENDATION:

Discussion and any necessary action regarding the community sponsorship request from IVC Foundation for Woman in Law Enforcement Day.

FISCAL IMPACT:

Funding is available from the Community Sponsorship Fund 1201-610139. The available balance is \$2,589.

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

N/A

BACKGROUND:

The IVC Foundation is pleased to announce their first ever, Women in Law Enforcement Day. This event is designed to empower high school females in our region who aspire to pursue a career in law enforcement. The new formation of a dynamic committee comprising dedicated members from various organizations and institutions throughout Imperial County. This committee consists of influential leaders from law enforcement, educational organizations, community organizations, and government agencies. They are committed to mentoring, supporting, and inspiring young women, with the resources of IVC at their disposal.

Women in Law Enforcement Day will provide a unique opportunity to explore interests and passions in this field. Academy programs already established at Imperial Valley College will ignite enthusiasm and foster the aspirations of the next generation of leaders, ensuring their success well into the 21st century. The initiative is to create clear pathways for aspiring femal leaders who are seeking rewarding opportunities.

DISCUSSION:

This event is scheduled to take place on January 30, 2026. It is expected to generate significant contributions that will directly support soon-to-graduate high school females by providing essential resources to help offset the costs of enrolling in the academy or cadet programs at IVC. This event represents a groundbreaking initiative, and will establish an annual seminar for the next generation of law enforcement recruits.

The sponsorship levels are as follows:

- Platinum - \$2,500
- Gold - \$1,500
- Silver - \$1,000
- Custom - from \$1,000 to \$500

The City Manager's Office has reviewed the application, and the Mayor has reviewed this request and recommends that the Council consider a sponsorship in the amount of \$500.

CONCLUSION:

Staff seeks direction and necessary action regarding the requested community cash sponsorship.

ATTACHMENTS:

1. Sponsorship Levels
2. Sponsorship Application



WOMEN'S LAW ENFORCEMENT SEMINAR

Friday, January 30, 2026

8:30 A.M. - 3:00 P.M.

Imperial Valley College

***Shaping the Future of Imperial Valley:
Empowering, Expressing, and Mentoring***

Women's Law Enforcement Seminar

SCHEDULE

8:00 am - 9:00 am Arrival, Late Registration Activities

Opening Ceremonies

9:00 am - 9:15 am Color Guard and Pledge of Allegiance

Convocation & Prayer

9:15 am **Special Guest:** Jeff Gonzalez, State Assembly District 36

9:20 am



Memorial Tribute: Imperial County Deputy Probation Officer Irene Beatrice Rios
Presented by retired CHP Captain Arturo Proctor, IVC Board Trustee Peter Martinez, and IVC President/Superintendent Dr. Lennor Johnson

Welcome Remarks and Introduction

9:30 am - 9:40 am	IVC President/Superintendent Dr. Johnson
9:40 am - 9:45 am	Imperial County Supervisor District 3- Peggy Price
9:45 am - 9:50 am	
9:50 am - 9:55 am	IVC Board Trustee Peter Martinez (Area 3)
9:55 am - 10:00 am	Imperial County District Attorney, George Marquez
10:00 am - 10:05 am	City of Calipatria, Police Chief Cheryl Fowler
10:05 am - 10:15 am	Break

Women's Law Enforcement Seminar

Segment(s) Itinerary

10:15 am - 11:15 am

IVC Law Enforcement Academy Room 3201

**Pending session
panelists:
Name, Title,
Agency**

Group A (Segment 1)
Group B (Segment 2)
Group C (Segment 3)

11:15 am - 11:30 am

Transitional Break

11:35 am - 12:35 pm

Local & County Agencies Room 3211

**Pending session
panelists:
Name, Title,
Agency**

Group A (Segment 2)
Group B (Segment 3)
Group C (Segment 1)

12:40 pm - 1:40 pm

Resource fair sponsored by  **SUN COMMUNITY**
Shine On!

Pending list of agencies*

11:35 am - 12:35 pm

State & Federal Agencies Room 3212

**Pending session
panelists:
Name, Title,
Agency**

Group A (Segment 3)
Group B (Segment 1)
Group C (Segment 2)

Conference Sponsorship Form
Women's Law Enforcement Seminar
Empowering, Expressing, and Mentoring
Friday, January 30, 2026

tax identification number: 95-6120642/IVC Foundation-Law Enforcement Account

The Seminar Sponsorship form is designed to support our students by providing resources and support for students who wish to enroll in the academy programs at IVC. If your organization is interested in sponsoring the event, you will be recognized as an event sponsor in the program. Please complete the form below. Sponsorship contributions should be payable to the Imperial Valley College Foundation- Women in Law Enforcement.

- Contact Name*
- Company/Organization*
- Address*

City, State /Postal Code

- Email*
- Phone*

- SPONSOR LEVEL
 - Platinum \$2,500
 - Gold \$1,500
 - Silver \$1,000
 - Custom \$500-\$1000 (we will call you)

Seize the opportunity to showcase your agency at our event! Your organization's logo will appear in the program, giving you great visibility. We are also looking for sponsors to provide raffle prizes and breakfast for attendees. If you'd like to contribute a continental breakfast or refreshments, please contact our conference spokesperson, Peter Martinez. Let's make this event unforgettable together!

I am a sponsor. Here is my logo for the program. (Upload your jpg, tif, or gif)

Accepted file types: jpg, tif, gif, Max. file size: 128 MB.

- Please sign and return the Sponsorship form:
 - I am a Platinum sponsor
 - I am a gold sponsor
 - I am a silver sponsor
 - Custom/food sponsor

Sign: _____

Date: _____

August 18, 2025

Imperial Valley College

Peter Martinez, Board Trustee Area 3
380 E. Aten Drive
Imperial, CA 92251



Dear Community and Esteemed Friends,

We are pleased to announce the formation of a dynamic committee comprising dedicated members from various organizations and institutions throughout Imperial County.

In collaboration with Imperial Valley College, we are launching an extraordinary initiative: the first-ever "*Women in Law Enforcement Day*." This event is set for **Friday, January 30, 2026**. This groundbreaking event is designed to empower high school females in our region who aspire to pursue careers in law enforcement, providing them with a unique opportunity to explore their interests and passions in this vital field. With the robust academy programs already established at Imperial Valley College, we have a unique opportunity to ignite enthusiasm and foster the aspirations of the next generation of leaders, ensuring their success well into the 21st century.

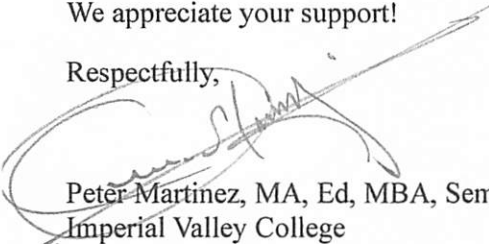
Our committee consists of influential leaders from law enforcement, educational organizations, community organizations, and government agencies. These dedicated professionals are committed to mentoring, supporting, and inspiring young women, with the exceptional resources of Imperial Valley College at their disposal. The core vision of this initiative is to create *clear pathways* for aspiring female leaders who are seeking rewarding career opportunities.

You can play a crucial role in supporting our mission by becoming a sponsor for this event. We expect to raise significant contributions to directly assist soon-to-graduate high school females by providing essential resources that will help offset the costs of enrolling in the academy or cadet programs at IVC. This event represents a groundbreaking initiative, and we are confident it will establish an annual seminar for the next generation of law enforcement recruits. For reference, please note the *tax identification number*: 95-6120642. All contributions will be directed to the IVC Foundation in a dedicated account focused on Women in Law Enforcement. Your support is vital, and we appreciate your commitment!

The program promises to be dynamic and inspirational for our soon-to-be graduates. Together, let's forge a powerful alliance in pursuit of our shared vision to inspire and elevate the next generation of law enforcement leaders.

We appreciate your support!

Respectfully,


Peter Martinez, MA, Ed, MBA, Seminar Chair
Imperial Valley College
Community Organizer
760 791 0087 cell

Collaborative Partners & Organizers: Imperial County Office of Education; Imperial County Probation; Imperial Valley College; Imperial County District Attorney's Office; California State Assembly Jeff Gonzalez; Imperial County Supervisor Peggy Price; Robert Amparano, Imperial City Councilman; Sun Community FCU; Arturo Proctor California Highway Patrol, Captain-Retired.

*cc: Arturo Proctor California Highway Patrol, Captain Retired Seminar Co-Chair
IVC Superintendent/President Dr. Lennor Johnson*



CITY OF EL CENTRO
COMMUNITY SPONSORSHIP PROGRAM
APPLICATION

CITY MANAGER
'25 AUG 20 PM4:30

APPLICANT INFORMATION:

(Applicant is the contact person for City officials and must be at least 18 years of age.)

Organization Name: Imperial Valley College - Trustee Martinez

Non-Profit ID # / 501(C) 3 #: 95-6120642

Contact Person: Peter Martinez

Address: 380 E. Aten Rd Imperial Ca 92251
(Street Number) (Street Name) (City) (State) (Zip Code)

Phone: (660) 791-0087 Cell / Pager: _____

E-mail: pamartz@att.net / peter.martinez@imperial.edu

Amount Requesting From Community Sponsorship Fund: \$ 1500

TYPE OF EVENT:

(check one)

☐
☐
☐

Promotional Event
Cultural Event
Athletic Event

☒
☐
☐

Educational Event
Entertainment Event
Other _____

EVENT INFORMATION:

Event Name: Women in law Enforcement

Event Date: Friday January 30 Time of event: 8:30a (Begin) 3:30pm (End)

Event Address: 380 E. Aten Rd Imperial Ca 92251
(Location Name) (Street Number) (Street Name) (City)

EVENT DESCRIPTION:

Purpose: Support High school women entering into law Enforcement

Activities Planned: Seminar

Amount of People Expected: 150 students

Other Information: Seminar to promote young graduates entering Academy.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Applicant's Signature: [Signature] Date: 8/20/2025



**CITY OF EL CENTRO
COMMUNITY SPONSORSHIP PROGRAM
APPLICATION CHECK LIST**

DOCUMENTS THAT MUST BE INCLUDED WITH APPLICATION:

- ☒ **Pre-Program Financial Affidavit**
(Indicating proposed profit or loss, income from all sources, all expenditures, in-kind contributions, all sponsorship contributions, volunteers etc...)
- ☒ **Statement from Authorizing Agent**
(Indicating that admission to the event is free and open to the public, and explaining how the program will benefit El Centro residents.)
- ☒ **Current Proof of 501(C) 3**
(Or proof that a 501(C) 3 organization is a recipient of the program proceeds.)
- ☒ **Program Sponsorship Package or Statement**
(Indicating the City of El Centro's sponsorship benefits.)
- ☒ **Organization's Mission Statement**
(Purpose and goals of the organization.)
- ☐ **Copy of Current Business License** *MA*

DOCUMENTS THAT MUST BE SUBMITTED AT LEAST 45 DAYS BEFORE THE PROGRAM:

- ☐ **Proof of all Permits, Clearances, Insurances, and Program Authorizations**
(Within time restraints in compliance with the Code of the City of El Centro, policies and Special Event Policy requirements.)

DOCUMENTS THAT MUST BE SUBMITTED WITHIN 30 DAYS AFTER THE PROGRAM:

- ☐ **Post Program Financial Affidavit**
(Indicating actual profit or loss, income from all sources, all expenditures, In-Kinds contributions, all sponsorship contributions, volunteers etc...)

FOR CITY OF EL CENTRO
OFFICIAL USE ONLY



COMMUNITY SPONSORSHIP PROGRAM
APPLICATION REVIEW FORM

Program Name: Kloman's Law Enforcement Seminar

Program Date: January 30, 2026 City Manager's Review Date: 10/10/25 10/28/25 10/25

DOCUMENTS SUBMITTED:

Documents that must be included with application:

- ☒ Pre-Program Financial Affidavit
- ☒ Statement from Authorizing Agent
- ☒ Current Proof of 501(C) 3
- ☒ Program Sponsorship Package
- ☒ Mission Statement
- ☐ Copy of Current Business License N/A

Documents that must be submitted 45 days before program:

- ☐ Proof of Permits _____
- ☐ Proof of Clearances _____
- ☐ Proof of Insurance _____
- ☐ Program Authorizations _____
- ☐ Other _____

MAYOR'S REVIEW:



Approved

Forward to City Council for Consideration



Denied

Reason: _____

Comments: Mayor recommends \$500.00

Bonnie Carter
Mayor's Authorization Signature

11-18-2025
Date

CITY SPONSORSHIP SUMMARY:

City Council Date: 12/2/25

☐ Approved ☐ Denied

Cash Sponsorship Amount: \$ _____

Requisition Process Date: _____ P.O #: _____



Pre-Program Financial Affidavit

	Current Year :		Previous Year:	
Income		Totals		Totals
Individual Donations				
Corporate Donations				
Registration fees				
Other (specify)				
Total Income		\$		\$
Expenses		Totals		Totals
Total Expenses		\$		\$
Comments: <i>This is a first year request.</i>				