



**AGENDA
CITY OF EL CENTRO
CITY COUNCIL
TUESDAY, JUNE 2, 2026**

City Hall

Regular Meeting

3:30 PM

**CITY HALL
COUNCIL CHAMBERS
1275 MAIN STREET
EL CENTRO, CA 92243**

The public may attend in person. Any member of the public attending in person and wishing to make a comment is asked to complete a speaker slip and follow the instructions below regarding "Notice to the Public". Any member of the public is invited to submit public comments in advance of the meeting to be answered at the meeting. Please email your questions to CityClerk@cityofelcentro.org or call 760-337-4515 by June 2, 2026.

COUNCIL MEMBERS, STAFF AND THE PUBLIC MAY ATTEND VIA ZOOM.

To participate and make a public comment in person, via Zoom or telephone, please raise your hand, speak up and introduce yourself.

Join Zoom Meeting:

<https://us06web.zoom.us/j/4180375132?pwd=Rmo5UjZ1cWdyV1VoWUhsZWp6R0tVZz09&omn=85274379008>

Optional dial-in number: (669) 444-9171
Meeting ID: 418 037 5132 Passcode: 5iHJYM

Public comments via Zoom are subject to the same time limits as those in person.

Mayor and Council Members may be reached at (760) 336-8989.

Mayor: Michael Crankshaw
Mayor Pro-Tem: Claudia Camarena
Council Members: Sylvia Marroquin
Marty Ellett
Sonia Carter

City Manager: Robert Sawyer
City Attorney: Joanna Hoff
City Clerk: Norma Wyles

3:30 PM CLOSED SESSION - CONFERENCE ROOM "A":

ROLL CALL:

CLOSED SESSION PUBLIC COMMENT:

Any member of the public wishing to address the City Council on any matter appearing in the closed session agenda may do so at this time. Unless the Mayor extends the time limit,

remarks shall be limited to three (3) minutes. Additional opportunities will be given at the end of the meeting.

CITY COUNCIL ADJOURNS INTO CLOSED SESSION:

CITY COUNCIL CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property:

Properties within El Centro, CA 92243 at the following addresses:

El Centro Regional Medical Center, 1415 Ross Ave.

ECRMC Medical Office Building, 1271 Ross Ave.

El Centro Outpatient Clinic, 385 W. Main St.

1204 Poplar Dr.

1258 Poplar Dr.

1295 Poplar Dr.

1455 Pepper Dr.

1215 Ross Ave.

1225 Ross Ave.

1243 Ross Ave.

1251 Ross Ave.

1271 Ross Ave.

135 South 4th St.

Agency Negotiators: Sheppard Mullin (Eric Newsom, Megan Rooney, Christina Nguyen)

Negotiating Parties: Imperial Valley Healthcare District (IVHD)

Under Negotiation: Price and Terms of Payment

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representative: Patrick Clark

Employee Organizations: Firefighters Association, General Employees Unit and Supervisor, Professional, and Technical Employees Unit

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representative: Robert Sawyer

Unrepresented Employees:

Human Resources Staff Assistant

Management Assistant

Human Resources Analyst (2)

City Clerk Staff Assistant

Staff Assistant

Human Resources Analyst II

Public Information Officer

Multimedia Content Creator

Battalion Chief (3)

Police Lieutenant (3)

Police Commander I

Economic Development Manager

Project Manager Civil

Principial Engineer
Information Technology Administrator
City Clerk
Chief of Fire
Director of Public Works
Assistant Director of Community Development
Director of Finance
Director of Human Resources
Director of Community Services
Director of Community Development
Chief of Police
Director of Library

LIABILITY CLAIMS

Pursuant to Government Code Section 54956.95
Claimant: Jorge Humberto Gutierrez
Agency claimed against: City of El Centro

NOTICE TO THE PUBLIC

This is a public meeting. If there is an item on the agenda on which you wish to be heard, you are asked to complete a blue speaker slip and submit it to the City Clerk prior to the start of the meeting. **Persons wishing to address the Council are not required to identify themselves (Gov't Code § 54953.3); however, this information assists the Mayor by ensuring that all persons wishing to address the Council are recognized and also assists the City Clerk in preparing the City Council meeting minutes.** When the item is announced and your name is called by the Mayor, please step to the podium and state your name for the record. Unless the Mayor extends the time, there is a three (3) minute time limit for each public presentation. If you wish to address the Council concerning any other matter not appearing on the agenda, you may do so during the public comment portion of the agenda. **However, you may not show a visual presentation without review of that material. If you do so, you will be considered out of order.**

* Any information provided on the "Speaker Slip" is voluntary and will be public record

6:00 OPEN SESSION

ALL TIMES ARE APPROXIMATE AND MAY VARY:

CALL TO ORDER:

ROLL CALL BY CITY CLERK:

INVOCATION:

PLEDGE OF ALLEGIANCE:

CITY ATTORNEY REPORT ON CLOSED SESSION:

(TIME MAY VARY) PUBLIC COMMENTS:

The City Council welcomes your input. At this time, members of the public may address the City Council on any matter not listed on the posted agenda. Pursuant to the Brown Act, no action will be taken on any issue brought forth under Public Comments. We ask that you please complete a "Speaker Slip" and submit it to the City Clerk prior to the start of the meeting. Although you are not required to identify yourself (Gov't Code §54953.3); this information on the "Speaker Slip" assists the Mayor that all persons wishing to address the Council are recognized and also assists the City Clerk in preparing the City Council meeting minutes. Unless the Mayor extends

the time, there is a three (3) minute time limit for each public presentation. * Any information provided on the "Speaker Slip" is voluntary and will be public record.

PRESENTATIONS AND ANNOUNCEMENTS BY MAYOR:

1. Certificate of Recognition — CUHS Migrant Speech & Debate Team.

CONSENT AGENDA (ITEMS 2-4):

2. Approval of City Council meeting minutes for the meetings of April 28, 2026, May 5, 2026, and May 15, 2026.
3. Authorize the City Clerk to send notifications for the 2026 Conflict of Interest Code Biennial Notice.
4. Approval of Abandonment Agreement between Imperial Irrigation District and City of El Centro.

PUBLIC HEARINGS:

5. AB 2561 Presentation: Status of Vacancies and Recruitment and Retention Efforts .

Presentation: Dulce Bedolla, Human Resource Director

Recommendation:

Recommendation to open the public hearing and approve the reporting on City of El Centro Vacancies, and Recruitment and Retention Efforts Policy in compliance with AB 2561 Local Public Employees: Vacant Positions.

6. Public Hearing to consider the approval of a rate increase for the collection, transportation, recycling, processing and disposal of solid waste for FY 2026/2027.

Presentation: Abraham Campos, Public Works Director/City Engineer

Recommendation:

Adopt Resolution No. 26- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, RESCINDING RESOLUTION NO. 25-42 AND INCREASING RATES FOR THE INTEGRATED WASTE MANAGEMENT SERVICES FOR THE COLLECTION, TRANSPORTATION, RECYCLING, PROCESSING AND DISPOSAL OF SOLID WASTE FOR FISCAL YEAR 2026-2027.

NEW BUSINESS:

7. Memorandum of Understanding for Firefighters Association.

Presentation: Dulce Bedolla, Human Resource Director

Recommendation:

Adopt Resolution No. 26- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO ESTABLISHING TERMS AND CONDITIONS OF EMPLOYMENT INCLUDING COMPENSATION FOR JANUARY 1, 2026, THROUGH JUNE 30, 2027.

8. Summary of Proposals Received for Fair Housing Services.

Presentation: Adriana Nava, Community Services Director

Recommendation:

Adopt Resolution No. 26- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING AN AGREEMENT WITH FAIR HOUSING FOUNDATION TO PROVIDE FAIR HOUSING SERVICES FOR THE CITY OF EL CENTRO.

9. Discussion and any necessary action regarding the award of the "Extension of Imperial Avenue from Danenberg Drive to Manuel Ortiz Avenue - Phase III in the City of El Centro" project.

Presentation: Abraham Campos, Public Works Director/City Engineer

Recommendation:

Award Resolution No. 26- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AWARDING THE BID AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR STPL-5169(063) IMPERIAL AVENUE EXTENSION PHASE III FROM DANENBERG DRIVE TO MANUEL ORTIZ AVENUE

10. PD Project - Arrington Watkins Architects Contract Amendment.

Presentation: Abraham Campos, Public Works Director/City Engineer

Recommendation:

Approve contract funding in the amount of \$88,940.00 and authorize the City Manager to approve Amendment No. 12 to the agreement with Arrington Watkins Architects, Inc.

LEGISLATIVE ACTION:

INFORMATIONAL ITEMS:

11. Update Emergency Declaration - WWTP Bar Screen Failure.
12. Certificate of Mailing Notice of Application To the City, County and Municipal Governmental Agencies.

TASK FORCE /CONFERENCE REPORTS AND MAYOR - COUNCIL MEMBER REPORTS:

CITY MANAGER REPORT:

ADJOURNMENT:

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet will be available for public inspection at the Office of the City Clerk, 1275 Main Street, El Centro, California 92243, Monday-Friday during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the office of the City Clerk at (760) 337-4515. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangement to assure accessibility to this meeting.



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2026-169)

Item: 1.

Meeting: 6/2/2026 3:30 PM

Department: City Manager

Category: Presentation

Prepared by: Cindy De Zilwa,
Management Assistant

Department Head:

DOC ID: 2026-169

Certificate of Recognition — CUHS Migrant Speech & Debate Team.

CITY MANAGER'S RECOMMENDATION:

N/A

FISCAL IMPACT:

N/A

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

N/A

BACKGROUND:

The team won 1st Place at the Imperial County Office of Education Migrant Speech & Debate Tournament and advanced to represent Region 6 (Imperial Valley) at State level in Monterey, California, competing against 315 students from 16 regions across California. The tournament took place from May 1-3, 2026.

DISCUSSION:

Central Union High School is the first debate team from the Imperial Valley to win 1st Place at the state level. The team consists of five students, from 9th through 12th grade.

CONCLUSION:

N/A

ATTACHMENTS:

None



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2026-174)

Item: 2.

Meeting: 6/2/2026 3:30 PM

Department: City Clerk

Category: Action Item

Prepared by: Norma Wyles, City Clerk

Department Head: Norma Wyles

DOC ID: 2026-174

Approval of City Council meeting minutes for the meetings of April 28, 2026, May 5, 2026, and May 15, 2026.

CITY MANAGER'S RECOMMENDATION:

Approve the City Council meeting minutes for the meetings of April 28, 2026, May 5, 2026, and May 15, 2026.

FISCAL IMPACT:

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

BACKGROUND:

DISCUSSION:

CONCLUSION:

ATTACHMENTS:

1. 4-28-2026 Special Meeting CC Minutes
2. 5-05-2026 Regular Meeting CC Minutes
3. 5-15-2026 Special Meeting CC Minutes

**SPECIAL MEETING
EL CENTRO CITY COUNCIL
COUNCIL CHAMBERS
1275 MAIN STREET, EL CENTRO, CA
TUESDAY, APRIL 28, 2026, 8:00 A.M.**

OPEN SESSION

The El Centro City Council met in a special meeting on Tuesday, April 28, 2026 at 8:35 a.m. in Conference Room A, El Centro City Hall, 1275 W. Main Street, El Centro, California for the purpose of closed session.

PRESENT: Council: Carter, Camarena, Crankshaw, Ellett, Marroquin
Deputy Abbott, City Manager Sawyer, City Attorney Hoff

ABSENT: None

CLOSED SESSION PUBLIC COMMENT

None

CITY COUNCIL CLOSED SESSION

Moved by Carter, second by Camarena, to adjourn into closed session for:

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representative: Patrick Clark

Employee Organization: Firefighters Association, General Employees Unit and Supervisor, Professional, and Technical Employees Unit

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representative: Robert Sawyer

Unrepresented Employees:

Human Resource Staff Assistant

Management Assistant

Human Resources Analyst (2)

City Clerk Staff Assistant

Staff Assistant

Human Resource Analyst II

Public Information Officer

Multimedia Content Creator

Battalion Chief (3)

Police Lieutenant (3)

Police Commander I

Economic Development Manager

Project Manager Civil

Principal Engineer

Information Technology Administrator

City Clerk

Chief of Fire

Director of Public Works

Assistant Director of Community Development
Director of Finance
Director of Human Resource
Director of Community Services
Director of Community Development
Chief of Police
Director of Library

CONFERENCE WITH LEGAL COUNSEL:

Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): One potential case

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:

Pursuant to Government Code Section 54957

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Pursuant to Government Code Section 54957

Title: City Attorney

Motion carried unanimously.

Closed Session concluded at 11:58 p.m. (All present)

City Council recessed to 12:00 p.m.

OPEN SESSION

The El Centro City Council met in a special meeting on Tuesday, April 28, 2026, at 12:11 p.m. in Council Chambers, El Centro City Hall, 1275 Main Street, El Centro, California.

PRESENT: Council: Carter, Camarena, Crankshaw, Ellett, Marroquin
Deputy Abbott, City Manager Sawyer, City Attorney Hoff

ABSENT: None

Invocation was given by Council Member Ellett and Pledge of Allegiance to the flag of the United States of America was led by Council Member Marroquin.

CITY ATTORNEY REPORT ON CLOSED SESSION

No reportable action.

PUBLIC COMMENT:

No comments were received.

PRESENTATIONS AND ANNOUNCEMENTS BY MAYOR:

1. Proclamation – Month of the Military Child, April 2026 by Cassandra Gregory.

CONSENT AGENDA:

2. Approval of the Warrants Registers for the month of March 2026.
3. Approval of the Payroll Registers for the month of March 2026.
4. Approval of the Treasurer's Report for the month of March 2026.
5. Adoption of **Resolution No. 26-25**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE EL CENTRO BUENA VISTA LANDSCAPING AND LIGHTING DISTRICT FOR FISCAL YEAR 2026-2027 AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT IN CONNECTION THEREWITH.
6. Adoption of **Resolution No. 26-26**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS RELATED TO THE EL CENTRO BUENA VISTA LANDSCAPING AND LIGHTING DISTRICT FOR FISCAL YEAR 2026-2027.
7. Adoption of **Resolution No. 26-27**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO FOR PRELIMINARY APPROVAL OF THE ENGINEER'S ANNUAL LEVY REPORT REGARDING THE EL CENTRO BUENA VISTA LANDSCAPING AND LIGHTING DISTRICT; FOR THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED THERETO FOR FISCAL YEAR 2026-2027.
8. Adoption of **Resolution No. 26-28**, RESOLUTION OF THE CITY COUNCIL OF CITY OF EL CENTRO FOR PRELIMINARY APPROVAL OF THE ENGINEER'S ANNUAL LEVY REPORT REGARDING THE EL CENTRO LEGACY RANCH LANDSCAPING AND LIGHTING DISTRICT; AND THE LEVY AND COLLECTION OF ANNUAL ASSESSMENT RELATED THERETO FOR FISCAL YEAR 2026-2027.
9. Adoption of **Resolution No. 26-29**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE EL CENTRO LEGACY RANCH LANDSCAPING AND LIGHTING DISTRICT, FOR FISCAL YEAR 2026-2027; AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT IN CONNECTION THEREWITH.
10. Adoption of **Resolution No. 26-30**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS RELATED TO THE EL CENTRO LEGACY RANCH LANDSCAPING AND LIGHTING DISTRICT FOR FISCAL YEAR 2026-2027.
11. Adoption of **Resolution No. 26-31**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR THE EL CENTRO TOWN CENTER LANDSCAPING AND LIGHTING DISTRICT FOR FISCAL YEAR 2026-2027 AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT IN CONNECTION THEREWITH.

12. Adoption of **Resolution No. 26-32**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, FOR PRELIMINARY APPROVAL OF THE ENGINEER'S ANNUAL LEVY REPORT REGARDING THE EL CENTRO TOWN CENTER LANDSCAPING AND LIGHTING DISTRICT; AND THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED THERETO FOR FISCAL YEAR 2026-2027.
13. Adoption of **Resolution No. 26-33**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS RELATED TO THE EL CENTRO TOWN CENTER LANDSCAPING AND LIGHTING DISTRICT FOR FISCAL YEAR 2026-2027.
14. Adoption of **Resolution No. 26-34**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO INITIATING PROCEEDINGS FOR THE LEVY AND COLLECTION OF ASSESSMENTS FOR LOTUS RANCH LANDSCAPING AND LIGHTING DISTRICT FOR FISCAL YEAR 2026-2027 AND ORDERING THE PREPARATION OF AN ENGINEER'S REPORT IN CONECTION THEREWITH.
15. Adoption of **Resolution No. 26-35**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, FOR PRELIMINARY APPROVAL OF HE ENGINEER'S ANNUAL LEVY REPORT REGARDING LOTUS RANCH LANDSCAPING AND LIGHTING DISTRICT; AND THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS RELATED THERETO FOR FISCAL YEAR 2026-2027.
16. Adoption of **Resolution No. 26-36**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO DECLARING ITS INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS RELATED TO LOTUS RANCH LANDSCAPING AND LIGHTING DISTRICT FOR FISCAL YEAR 2026-2027.
17. Awarding the Task Order #1 to Nicklaus Engineering, Inc. for Construction Management Services related to the Valley Center Point Plaza Demolition Project.

AYES: Carter, Camarena, Crankshaw, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

PUBLIC HEARINGS:

18. This was the scheduled date and time for a public hearing regarding an ordinance to extend the moratorium on tobacco retail shops. Presentation by Andrea Montano, Associate Planner.

Mayor Crankshaw opened the public hearing and invited anyone wishing to speak to come forward. Seeing no one come forward to make a comment, the public hearing was closed.

Motion by Ellett, second by Camarena, approval of **Ordinance No. 26-01**, AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, EXTENDING AN INTERIM MEASURE IMPOSING A CITYWIDE MORATORIUM ON THE ESTABLISHMENT OF NEW AND RELOCATION OR PHYSICAL EXPANSION OF EXISTING TOBACCO RETAIL SHOPS, AND RENEWAL OR ISSUANCE OF NEW BUSINESS LICENSCE FOR TOBACCO RETAIL SHOPS WITHING THE CITY, waived reading and adopted by title only.

AYES: Carter, Camarena, Crankshaw, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

19. This was the scheduled date and time for a public hearing to consider the recommendation of the Planning Commission regarding the update the multi-family residential zone permitted uses. Presentation by Angel Hernandez, Community Development Director.

Mayor Crankshaw opened the public hearing and invited anyone wishing to speak to come forward. Seeing no one come forward to make a comment, the public hearing was closed.

Council members had a few questions regarding the update to the multi-family residential zones permitted uses.

Motion by Camarena, second by Ellett, approval of **Ordinance No. 26-02**, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AMENDING CHAPTER 29 OF THE EL CENTRO MUNICIPAL CODE REGARDING RESIDENTIAL ZONES USE REGULATIONS, waive reading and authorize City Clerk to place on the next agenda for second reading and adoption.

AYES: Carter, Camarena, Crankshaw, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

20. This was the scheduled date and time for a public hearing to consider the approval of the Draft 2026-2027 Annual Action Plan. Presentation by Angel Hernandez, Community Development Director.

Mayor Crankshaw opened the public hearing and invited anyone wishing to speak to come forward. Peter Rodriguez provided comment. Seeing no one else come forward to make a comment, the public hearing was closed.

Motion by Marroquin, second by Carter, adoption of **Resolution No. 26-37**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, APPROVING THE ONE-YEAR ACTION PLAN FOR THE 2026-2027 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT.

AYES: Carter, Camarena, Crankshaw, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

NEW BUSINESS:

21. Motion by Marroquin, second by Camarena, adoption of **Resolution No. 26-38**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING A PURCHASE AGREEMENT WITH ROSENBAUER SOUTH DAKOTA, LLC FOR THE PURCHASE OF A FIRE ENGINE AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT.

Public comment was received by Peter Rodriguez.

AYES: Carter, Camarena, Crankshaw, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

22. Presentation and discussion regarding residential uses in the Downtown Commercial (CD) Zone.

Item was discussion only.

Various Council Members had comments and suggestions regarding residential uses in the downtown area. They asked if it was possible to build apartment buildings in the downtown area and make it affordable housing. Mr. Hernandez stated that apartments can be build on commercial buildings, similar to the City of Imperial.

Mr. Hernandez asked Council members how they felt about transitional housing in the downtown area. Mayor Pro-Tem Camarena stated that we already have transitional housing on State Street and it is important to develop the area so people can live in the areas. The city needs to address the downtown area problems and grow like other cities have.

Mayor Crankshaw and Council member Ellett feel the same way as other Council member and ask that we be pro-active about the downtown area.

23. Presentation by Abraham Campos, Public Works Director/City Engineer, award of bid for Jacaranda Gardens AHSC Grant Bike Lane and Street Improvements.

Mayor Pro-Tem Camarena suggested more landscape and definitely more trees need to be added to the location. Mayor Crankshaw made several suggestions for the landscape and material that will be used on the location.

Moved by Ellett, second by Carter, adoption of **Resolution No. 26-39**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE JACARANDA GARDENS PROJECT AFFORDABLE HOUSING AND SUSTAINABLE COMMUNITIES (AHSC) GRANT.

AYES: Carter, Camarena, Crankshaw, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

24. Presentation by Abraham Campos, Public Works Director/City Engineer, discussion and any necessary action regarding the award of TAG Alleyway Paving Project.

Motion by Carter, Second by Camarena, adoption of **Resolution No. 26-40**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE TAG ALLEYWAY PAVING PROJECT.

AYES: Carter, Camarena, Crankshaw, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

25. Motion by Marroquin, second by Ellett, adoption of **Resolution No. 26-41**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE 2026 STREETS OVERLAY PROJECT.

AYES: Carter, Camarena, Crankshaw, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

26. Motion by Marroquin, second by Camarena, adoption of **Resolution No. 26-42**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, RESCINDING RESOLUTION NO. 26-021 INITIATING PROCEEDINGS FOR PROPOSED WATER AND WASTEWATER RATE ADJUSTMENTS AND POSTPONING THE PROPOSITION 218 PUBLIC HEARING.

AYES: Carter, Camarena, Crankshaw, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

LEGISLATIVE ACTION:

None

INFORMATIONAL ITEMS:

27. Update Emergency Declaration – WWTP Bar Screen Failure

28. Application of Pacific Gas and Electric Company to recover in customer services rates the costs to support extended Operation of Diablo Canyon Power Plant from January 1 through December 31, 2027, and for approval of Planned Expenditures of 2027 Volumetric.

TASK FORCE AND MAYOR & COUNCIL MEMBERS REPORTS

Council Members provided updates on their activities since the last City Council meeting and shared information on upcoming events.

CITY MANAGER REPORT

Reported on recent activities.

ADJOURNMENT

With no further business to come before City Council, the special meeting adjourned at 2:36 p.m.

Norma Wyles, City Clerk

APPROVED BY:

Michael Crankshaw, Mayor

REGULAR MEETING
EL CENTRO CITY COUNCIL
COUNCIL CHAMBERS
1275 MAIN STREET, EL CENTRO, CA
TUESDAY, MAY 5, 2026, 3:30 P.M.

OPEN SESSION

The El Centro City Council met in a regular meeting on Tuesday, May 5, 2026 at 3:40 p.m. in Conference Room A, El Centro City Hall, 1275 W. Main Street, El Centro, California for the purpose of closed session.

PRESENT: Council: Carter, Camarena, Crankshaw, Ellett, Marroquin
City Clerk Wyles, City Manager Sawyer, City Attorney Hoff

ABSENT: None

CLOSED SESSION PUBLIC COMMENT

None

CITY COUNCIL CLOSED SESSION

Moved by Carter, second by Ellett, to adjourn into closed session for:

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representative: Patrick Clark

Employee Organization: Firefighters Association, General Employees Unit and Supervisor, Professional, and Technical Employees Unit

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency Designated Representative: Robert Sawyer

Unrepresented Employees:

Human Resource Staff Assistant

Management Assistant

Human Resources Analyst (2)

City Clerk Staff Assistant

Staff Assistant

Human Resource Analyst II

Public Information Officer

Multimedia Content Creator

Battalion Chief (3)

Police Lieutenant (3)

Police Commander I

Economic Development Manager

Project Manager Civil

Principal Engineer

Information Technology Administrator

City Clerk

Chief of Fire

Director of Public Works
Assistant Director of Community Development
Director of Finance
Director of Human Resource
Director of Community Services
Director of Community Development
Chief of Police
Director of Library

PUBLIC EMPLOYEE PERFORMANCE EVALUATION:

Pursuant to Government Code Section 54957

Title: City Attorney

Motion carried unanimously.

Closed Session concluded at 6:00 p.m. (All present)

City Council recessed to 6:00 p.m.

OPEN SESSION

The El Centro City Council met in a regular meeting on Tuesday, May 5, 2026, at 6:11 p.m. in Council Chambers, El Centro City Hall, 1275 Main Street, El Centro, California.

PRESENT: Council: Carter, Camarena, Crankshaw, Ellett, Marroquin
City Clerk Wyles, City Manager Sawyer, City Attorney Hoff (Via Zoom)

ABSENT: None

Invocation was given by Council Member Ellett and Pledge of Allegiance to the flag of the United States of America was led by Council Member Marroquin.

CITY ATTORNEY REPORT ON CLOSED SESSION

No reportable action.

PUBLIC COMMENT:

Public comment was received by Robert Powell and Jake Tison.

PRESENTATIONS AND ANNOUNCEMENTS BY MAYOR:

1. Proclamation – International Firefighters Day – May 4, 2026, received by Fire Chief Bernal.
2. Proclamation – National Police Officers Week – May 10-16, 2026, received by Police Chief Brown.
3. Presentation regarding Lithium Valley by Tyler Brinkerhoff.
4. Presentation by Dr. Guillermina Gina Nunez-Mchiri, Dean, San Diego State University, Imperial Valley.

CONSENT AGENDA:

Moved by Marroquin, second by Camarena, approving consent items # 5-8.

5. Adoption of **Resolution No. 26-43**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING A VENDOR AGREEMENT WITH PARKSON CORPORATION FOR THE PURCHASE OF EQUIPMENT FOR THE CITY’S WASTEWATER TREATMENT PLANT.
6. Adoption of **Resolution No. 26-44**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, APPROVING A CONSTRUCTION SERVICES AGREEMENT WITH CHOLLA CONSTRUCTION FOR THE EMERGENCY REPAIRS OF THE BAR SCREEN REHABILITATION PROJECT AT THE WASTEWATER TREATMENT PLANT.
7. Approval plans and specifications for the Swarthout and Legacy Parks Basketball Courts Project and authorize the soliciting of bids.
8. Adoption of **Resolution No. 26-45**, RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, AUTHORIZING THE EXECUTION OF THE PROGRAM SUPPLEMENT AGREEMENT NO. 00000B010 TO THE ADMINISTERING AGENCY-STATE AGREEMENT FOR STATE FUNDED PROJECTS NO. 11-5169S21 WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION.

AYES: Carter, Camarena, Crankshaw, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: None

NEW BUSINESS:

9. Moved by Camarena, second by Crankshaw, approval of a community sponsorship Change Makers for their Black Wall Street Annual 3-on-3 Basketball Tournament in the amount of **\$500.00**.

AYES: Camarena, Crankshaw, Ellett, Marroquin
NOES: None
ABSENT: None
ABSTAINED: Carter

10. Authorizing the application for the Permanent Local Housing Allocation (PLHA) Program Calendar Year 2023 Formula Allocation.
Presentation was withdrawn by Community Services Department to be presented at a future meeting.
11. Presentation by Adriana Nava, Community Services Director, presentation and related action regarding selection of signage wording for the Clean California “Embellece” Downtown Beautification Project.

Council members were given different choices of signage wording for the Clean California “Embellece” Downtown Beautification Project.

Council members discussed the options and decided on two options.

Motion by Marroquin, seconded by Carter, to approve the signage wording as follows:

- Entrance off of 8th Street: “Downtown Main Street”
- Entrance off of 4th Street: “Downtown Main Street”
- Town Square signage on both the Main Street and 7th Street sides: “El Centro Townsquare”

AYES: Carter, Camarena, Ellett, Marroquin
NOES: Crankshaw
ABSENT: None
ABSTAINED: None

LEGISLATIVE ACTION:

None

INFORMATIONAL ITEMS:

None

TASK FORCE AND MAYOR & COUNCIL MEMBERS REPORTS

Council Members provided updates on their activities since the last City Council meeting and shared information on upcoming events.

CITY MANAGER REPORT

Reported on recent activities.

ADJOURNMENT

With no further business to come before City Council, the special meeting adjourned at 7:54 p.m.

Norma Wyles, City Clerk

APPROVED BY:

Michael Crankshaw, Mayor

**SPECIAL MEETING
EL CENTRO CITY COUNCIL
CONFERENCE ROOM A
1275 W MAIN STREET, EL CENTRO, CA
FRIDAY, MAY 15, 2026, 8:00 A.M.**

OPEN SESSION

The El Centro City Council met in a special meeting on Friday, May 15, 2026 at 8:07 a.m. in Conference Room A, 1275 W Main Street, El Centro, CA 92243.

PRESENT: Council: Carter, Camarena, Crankshaw, Ellett, Marroquin
City Clerk Wyles, City Manager Sawyer, City Attorney Hoff

MOTION TO GO INTO CLOSED SESSION:

Moved by Carter, second by Ellett to go into closed session at 8:07 a.m.

CLOSED SESSION PUBLIC COMMENT:

No comments were received.

CITY COUNCIL CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS:

Pursuant to Government Code Section 54956.8

Property:

Properties within El Centro, CA 92243 at the following addresses:

El Centro Regional Medical Center, 1415 Ross Ave.

ECRMC Medical Office Building, 1271 Ross Ave.

El Centro Outpatient Clinic, 385 W. Main St.

1204 Poplar Dr.

1258 Poplar Dr.

1295 Poplar Dr.

1455 Pepper Dr.

1215 Ross Ave.

1225 Ross Ave.

1243 Ross Ave.

1251 Ross Ave.

1271 Ross Ave.

135 South 4th St.

Agency Negotiators: Sheppard Mullin (Eric Newsom, Megan Rooney, Christina Nguyen)

Negotiating Parties: Imperial Valley Healthcare District (IVHD)

Under Negotiation: Price and Term of Payment

CITY ATTORNEY REPORT ON CLOSED SESSION:

No reportable action.

ADJOURNMENT

With no further business to come before City Council, the meeting adjourned at 10:02 a.m.

Norma Wyles, City Clerk

APPROVED BY:

Michael Crankshaw, Mayor



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED
ACTION ITEM (ID # 2026-72)

Item: 3.

Meeting: 6/2/2026 3:30 PM

Department: City Clerk

Category: Action Item

Prepared by: Norma Wyles, City Clerk

Department Head: Norma Wyles

DOC ID: 2026-72

Authorize the City Clerk to send notifications for the 2026 Conflict of Interest Code Biennial Notice.

CITY MANAGER'S RECOMMENDATION:

Authorize the City Clerk to notify each City Agency to review their code and submit a notice that either amendments are required or no amendments are necessary.

FISCAL IMPACT:

None

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

N/A

BACKGROUND:

The Political Reform Act requires every local government agency to review their conflict of interest biennially to determine if it is accurate or if changes are needed.

DISCUSSION:

Upon review, should any conflict of interest codes require changes, notification that amendments are needed will be submitted to the City Council by October 1, 2026. Any changes to the code must be approved by City Council within 90 days of notification.

CONCLUSION:

Staff recommends City Council authorize the City Clerk to notify each City Agency to review their Conflict of Interest Code and return the completed 2024 Local Agency Biennial Notice to the City Clerk.

ATTACHMENTS:

1. 2026 Local Agency Notice Instructions
2. 2026 Local Biennial Notice Final

2026 Conflict of Interest Code Biennial Notice Instructions for Local Agencies

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

By **July 1, 2026**: The code reviewing body must notify agencies and special districts within its jurisdiction to review their conflict of interest codes.

By **October 1, 2026**: The biennial notice must be filed with the agency's code reviewing body.

The FPPC has prepared a 2026 Local Agency Biennial Notice form for local agencies to complete or send to agencies within its jurisdiction to complete before submitting to the code reviewing body. The City Council is the code reviewing body for city agencies. The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county (e.g., school districts, including certain charter schools). The FPPC is the code reviewing body for any agency with jurisdiction in **more than one county** and will contact them.

The Local Agency Biennial Notice is not forwarded to the FPPC.

If amendments to an agency's conflict of interest code are necessary, the amended code must be forwarded to the code reviewing body for approval within 90 days. An agency's amended code is not effective until it has been approved by the code reviewing body.

If you answer yes, to any of the questions below, your agency's code probably needs to be amended.

- Is the current code more than five years old?
- Have there been any substantial changes to the agency's organizational structure since the last code was approved?
- Have any positions been eliminated or re-named since the last code was approved?
- Have any new positions been added since the last code was approved?
- Have there been any substantial changes in duties or responsibilities for any positions since the last code was approved?

If you have any questions or are still not sure if you should amend your agency's conflict of interest code, please contact the FPPC. Additional information including an online webinar regarding how to amend a conflict of interest code is available on [FPPC's website](#).

2026 Local Agency Biennial Notice

Name of Agency: _____

Mailing Address: _____

Contact Person: _____ Phone No. _____

Email: _____ Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that *(check one BOX)*:

An amendment is required. The following amendments are necessary:

(Check all that apply.)

Include new positions

Revise disclosure categories

Revise the titles of existing positions

Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions

Other *(describe)* _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2026**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2026-159)

Item: 4.

Meeting: 6/2/2026 3:30 PM

Department: Public Works

Category: Action Item

Prepared by: Abraham Campos, Public
Works Director/City Engineer

Department Head: Abraham Campos

DOC ID: 2026-159

Approval of Abandonment Agreement between Imperial Irrigation District and City of El Centro.

CITY MANAGER'S RECOMMENDATION:

Authorize the City Manager to execute the Abandonment Agreement as recommended by staff.

FISCAL IMPACT:

NA

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

NA

BACKGROUND:

As part of the construction of the I-8 Interstate bridge at Imperial Avenue, IID, Caltrans and the City coordinated to relocate utilities, including City storm drains and IID drains. Certain easements are no longer required to be kept by the IID as the plots of land no longer include IID infrastructure.

DISCUSSION:

IID has prepared and executed a Quitclaim Deed relinquishing to the City two storm drains: one serving the northwest quadrant and one serving the southwest quadrant of the I-8 and Imperial Avenue intersection. The quitclaim deed and legal description attached to this report identify the affected areas. Upon acceptance, the City will assume full maintenance responsibility for the infrastructure without IID involvement. The City currently maintains these areas under an IID encroachment permit, which will no longer be required once the infrastructure is transferred to the City.

CONCLUSION:

Authorize the City Manager to execute the Abandonment Agreement as recommended by staff.

ATTACHMENTS:

1. Abandonment Agreement



IMPERIAL IRRIGATION DISTRICT
Real Estate Section
 333 East Barioni Boulevard
 P.O. Box 937
 Imperial, California 92251
 (760) 339-9239

LETTER OF TRANSMITTAL

DATE	04/28/2026	JOB NO.
ATTENTION Felix De Leon Jr.		
RE: IID – CALTRANS El Centro Joint Use		
Abandonment Agreement		

TO City of El Centro
Planning Dept.
1275 W. Main St.
El Centro, CA 92243

WE ARE SENDING YOU Attached Under Separate Cover Via _____ The Following Items:

Drawings Prints Plans Samples Specifications
 Copy Of Letter Change Order Original Executed Document

COPIES	DATE	DESCRIPTION
1	04/22/2026	Abandonment Agreement

THESE ARE TRANSMITTED As Checked Below:

- For Approval Approved As Submitted Resubmit _____ Copies For Approval
- For Your Use Approved As Noted Submit _____ Copies For Distribution
- As Requested Returned For Corrections Return _____ Corrected Prints
- For Review And Comment Original Documents for recording with Imperial County Recorder
- FOR BIDS DUE _____ PRINTS RETURNED AFTER LOAN TO US

REMARKS _____

COPY TO _____

City of El Centro
RECEIVED

APR 28 2026

RECEIVED BY: Engineering Dept. El Centro, California

SIGNED Jorge Pacheco
 Jorge Pacheco, Real Estate Section

ABANDONMENT AGREEMENT
BETWEEN
IMPERIAL IRRIGATION DISTRICT AND
CITY OF EL CENTRO

The Parties to this Abandonment Agreement ("Agreement"), are Imperial Irrigation District, an irrigation district established under the Irrigation District Law (California Water Code sec.'s 20500 et. seq.) ("IID"), and the City of El Centro (City), which is the intended successor and assign of the facilities described in this Agreement. This Agreement shall be deemed effective as of the date on which this Agreement is fully executed by the Parties (such date, the "Effective Date").

1.0 Abandonment of Drain Pipe Facilities: As of the Effective Date, IID does hereby remise, release and forever relinquish all rights, title and interest in the below-described facilities:

That certain drain/waste pipe, as now constructed, including an existing 12-inch diameter RCP pipe discharging from a location west of the northwest corner of the Imperial Avenue, Interstate 8 interchange into IID's Date Drain located adjacent to Wake Avenue within the City of El Centro, the same being described and reflected in Exhibit "A", attached hereto and hereby incorporated by this reference.

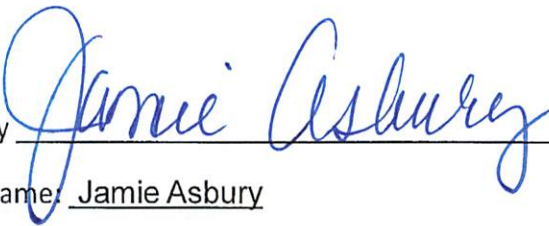
2.0 City Acceptance: City, accepts the aforementioned facilities and, as of the Effective Date, assumes ownership of the abandoned portion of the drain/waste pipe described in paragraph 1.0 of this Agreement. Notwithstanding the foregoing, City acknowledges that City has utilized the aforementioned facilities for urban storm water discharge beginning as of September 3, 2019 per IID Encroachment Permit 3973 issued to the City and that IID has not, from and after the commencement of City's use of the aforementioned facilities, utilized, nor operated or maintained said facilities.

3.0 Successors and Assigns: This Agreement shall bind and inure to the benefit of the Parties and their respective successors, successors-in-title and permitted assigns. This Agreement shall not confer any rights or remedies upon any person other than the Parties hereto and their respective successors, successors-in-title and permitted assigns.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed and effective as of the execution date.

IMPERIAL IRRIGATION DISTRICT

Date April 22, 2024

By 

Name: Jamie Asbury

Title: General Manager

CITY OF EL CENTRO

Date _____

By _____

Name: _____

Title: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

Civil Code §1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

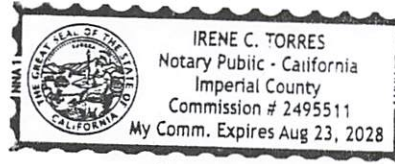
State of California)
) ss.
County of Imperial)

On April 22, 2026, before me, Irene C. Torres, Notary Public, personally appeared Jamie Asbury, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Irene C. Torres
Signature



CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

Civil Code §1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
) ss.
County of Imperial)

On _____, before me, _____, Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

Recording Requested By:
Imperial Irrigation District

And When Recorded Mail To:

City of El Centro
Department of Public Works
Engineering Division
1275 W. Main Street
El Centro, CA 92243

IID-907A

Space Above This Line For Recorder's Use

APN: Portion Interstate 8

File#: 1276, 748

Documentary Transfer Tax \$ R&T \$11911

Computed on Full Value of Property conveyed, or

Computed on Full Value less liens and encumbrances

Remaining thereon at time of sale

Signature of Declarant or Agent Determining Tax - Firm Name

Quitclaim Deed

IMPERIAL IRRIGATION DISTRICT, an irrigation district for valuable consideration, receipt of which is hereby acknowledged, does hereby remise, release and forever quitclaim to City of El Centro, a municipal corporation and a charter city, all rights and interest in those certain right-of-way easements within Tracts 60 and 63, Township 16 South, Range 14 East, San Bernardino Meridian, in the City of El Centro, County of Imperial, State of California, described as follows:

- 1) That certain Parcel "1b", being an easement for waste pipe crossing at Station 701+35 lying within State of California State Highway Right of Way for the Interstate 8 Freeway, as conveyed by State of California, acting by and through its Department of Public Works, Division of Highways to Imperial Irrigation District in that certain Joint Use Agreement No. 12991-B dated January 13, 1972, as shown on Exhibit "B", attached hereto and made a part hereof; the foregoing being a portion of land, described in both (i) that certain Right of Way Deed, conveyed to the Imperial Irrigation District, in document recorded May 14, 1942, in Book 586, Page 461, Official Records, County of Imperial, State of California, located within State of California State Highway Right of Way for the Interstate 8 Freeway being shown as Parcel 35510-1A of California State Highway Right of Way for the Interstate 8 Freeway Map No. 71589.3,

and;

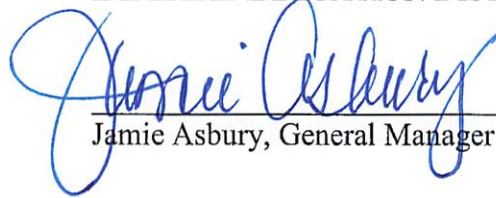
- 2) That certain Right of Way Deed, conveyed to the Imperial Irrigation District, in document recorded March 17, 1943 as document #23 in Book 601, Page 338, of Official Records, County of Imperial, State of California located within State of California State Highway Right of Way for the Interstate 8 Freeway being shown as Parcel 35571-A on California State Highway Right of Way for the Interstate 8 Freeway Map No. 71589.5.

This Quitclaim Deed is made for the purpose of relinquishing Imperial Irrigation District's right, title and interest only as expressly described herein. All right, title and interest of Imperial Irrigation District set forth in said Joint Use Agreement No. 12991-B, dated January 13, 1972, which are not expressly conveyed hereby, are retained by Imperial Irrigation District and remain in full force and effect. By acceptance of this Quitclaim Deed, City of El Centro accepts and assumes ownership of all right, title and interest as expressly described herein to be relinquished to the City of El Centro.

SEE ATTACHED "EXHIBIT A" AND "EXHIBIT B"

WITNESS our hands this ____ day of, 2026.

IMPERIAL IRRIGATION DISTRICT



Jamie Asbury, General Manager

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

Civil Code §1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

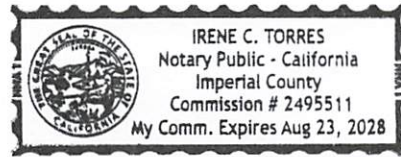
State of California)
) ss.
County of Imperial)

On April 22, 2020 before me, Irene C. Torres, Notary Public, personally appeared Jamie Asbury, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that ~~he/she/they~~ executed the same in ~~his/her/their~~ authorized capacity(ies), and that by ~~his/her/their~~ signature(s) on the instrument the person, or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Irene C. Torres
Signature



(seal)

CITY OF
EL CENTRO
COUNTY OF
IMPERIAL

GOVT TRACT
63

MAP 12-1



MAP
11-22
GOVT
TRACT
90

MAP
9-64

QC FROM IID TO CoEC

TRACT LINE

C LINE

6



700

701

702

703

704

705

706

$N30^{\circ}12'24''W$
346.28

PREVIOUS STATE RW

40.00'

701+35.00

RIGHT-OF-WAY RECORDED
3/17/1943 IN BOOK 601, PAGE 338,
OFFICIAL RECORDS BEING
SHOWN AS PARCEL 35571-A OF
CALTRANS RIGHT-OF-WAY FOR
THE INTERSTATE 8 FREEWAY
MAP No. 71589

GOVT TRACT 60
MAP 21-31

TRACT LINE

GOVT TRACT 86
MAP 17-49

(J.U.A. 12991B-1b PER LO-MAP 71589)
To: IMPERIAL IRRIGATION DISTRICT

RIGHT-OF-WAY RECORDED
5/17/1942 IN BOOK 586, PAGE 461,
OFFICIAL RECORDS BEING
SHOWN AS PARCEL 35510-1A
OF CALTRANS RIGHT-OF-WAY
FOR THE INTERSTATE 8 FREEWAY
MAP No. 71589.3

$N1^{\circ}52'10''W$ 580.70'

LEGEND

- ACCESS CONTROLLED RIGH OF WAY
- CENTERLINE OF 40' WIDE J.U.A.



IMPERIAL IRRIGATION DISTRICT

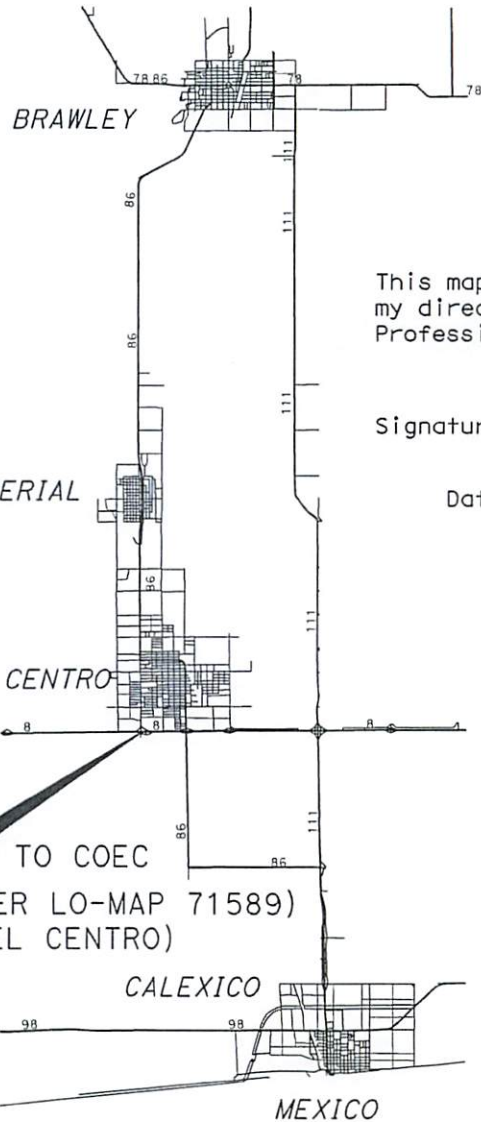
IMPERIAL, CALIFORNIA
WATER DEPARTMENT

EXHIBIT

EXHIBIT "A"

RIGHT OF WAY MAP No. POR 71589
NO SCALE

COUNTY OF IMPERIAL



This map has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors Act.

Signature

Date SEPTEMBER 9, 2025



QC FROM IID TO COEC
(J.U.A. 12991B-1b PER LO-MAP 71589)
To: CITY OF EL CENTRO)

KEY MAP

STATE OF CALIFORNIA
CALIFORNIA STATE TRANSPORTATION AGENCY
DEPARTMENT OF TRANSPORTATION
RIGHT OF WAY
EXHIBIT "B"
QUITCLAIM TO CITY OF EL CENTRO
RIGHT OF WAY MAP NO. POR 71589
NO SCALE

PID	EA	DISTRICT	COUNTY	ROUTE	PM	SHEET
1112000095	41040	11	IMP	8	36.9	1 OF 2



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2026-166)

Item: 5.

Meeting: 6/2/2026 3:30 PM

Department: Human Resources

Category: Reports

Prepared by: Dulce Bedolla, Human
Resource Director

Department Head: Dulce Bedolla

DOC ID: 2026-166

AB 2561 Presentation: Status of Vacancies and Recruitment and Retention Efforts .

CITY MANAGER'S RECOMMENDATION:

Recommendation to open the public hearing and approve the reporting on City of El Centro Vacancies, and Recruitment and Retention Efforts Policy in compliance with AB 2561 Local Public Employees: Vacant Positions.

FISCAL IMPACT:

N/A

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Financial & Governance Stability & Sustainability

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

BACKGROUND:

Pursuant to Assembly Bill 2561, a public agency is required to present the status of job vacancies, as well as its recruitment and retention efforts, at a public hearing at least once per fiscal year. The agency must also allow the recognized employee organization to present at the hearing. If job vacancies within a single bargaining unit equal or exceed 20% of the total number of authorized full-time positions, the agency is required - upon request of the recognized employee organization - to include specified information at the public hearing.

DISCUSSION:

Assembly Bill 2561 provides an opportunity to formally review and discuss current vacancies and recruitment/retention efforts with the public and employee organizations in a transparent setting.

CONCLUSION:

Accept report as presented.

ATTACHMENTS:

1. AB2561 presentation 2026 - June 2

Assembly Bill 2561 Presentation



June 2, 2026

Overview to AB 2561

- ❖ This legislative measure is aimed to enhance transparency and accountability in addressing staffing shortages in local public sectors.
- ❖ Public sectors can identify necessary changes to policies, procedures, and recruitment activities that may exacerbate staffing challenges.
- ❖ Public sectors can ensure it is actively responding to community needs by being staffed appropriately:
 - High job vacancies impact public service delivery.
 - Additional workload for current employees due to understaffing leads to burnout and increased turnover.

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202320240AB2561



Annual Public Hearing Requirements

- ❖ Assembly Bill 2561 (AB 2561) requires public agencies to present the status of job position vacancies and recruitment and retention efforts at a public hearing before the agency's governing board at least once per fiscal year before the adoption of the annual budget.
- ❖ If job vacancies within a single bargaining unit meets or exceeds 20% of the total number of authorized full-time positions, the public agency would need to provide additional reporting information for the high vacancy rates.
- ❖ City of El Centro currently maintains vacancies below 20% within each bargaining unit for its authorized full-time positions.

City of El Centro

Position Vacancy Information – Bargaining Units*

Bargaining Unit	# of Budgeted FTE	# of FTE Vacancies	% of FTE Position Vacancies
Certified WTP Operators, Certified WWTP Operators & Certified WD Operators/Sewer	33	1	3.03%
General Employees Unit	126	10	7.94%
Firefighters Association	36	0	0.00%
Police Officers Association Including Sergeants & Police Dispatchers	59	6	10.17%
Supervisory, Professional & Technical Employees	15	1	6.67%

*as of May 26, 2026



Status of Current Job Vacancies

Certified WTP Operators, Certified WWTP Operators &
Certified WD Operators/Sewer

Position	Status as of May 26, 2026
Certified Water Distribution Operator/Sewer II	In recruitment



Status of Current Job Vacancies

General Employees Unit


Position	Status as of May 26, 2026
Secretarial Assistant	In background
Park Maintenance Worker II	In recruitment
Permit Coordinator II	In recruitment
Senior Traffic Signal Lead	In recruitment
Traffic Signal Technician II	In recruitment
Stepping Stones Program Coordinator	In recruitment
Community Service Officer (3)	In recruitment
Police Records Clerk II	In recruitment



Status of Current Job Vacancies

Firefighters Association

Fully Staffed!



Status of Current Job Vacancies

Police Officers Association Including Sergeants & Police Dispatchers

Position	Status as of May 26, 2026
Police Officer (4)	In background
Public Safety Dispatcher (2)	(1) Swear in – June 9 th (1) In background



Status of Current Job Vacancies

Supervisor, Professional, and Technical Employees Unit

Position	Status as of May 26, 2026
Civilian Supervisor	In recruitment



Seasonal Summer Staffing

- ❖ Recruitment occurs in April and Onboarding occurs May 5th through June 5th of each year.
- ❖ Community Summer Programs:
 1. Recreation Center Youth Programs - Recreational Leaders
 - ✓ Hired 32 in 2026
 2. Aquatic Center – Lifeguards
 - ✓ Hired 39 in 2026



Recruitment and Retention Efforts

- ◆ Implementation a Recruitment Management System (NeoGov/ Government Jobs) to streamline hiring process
- ◆ Completed a compensation study, and staff salaries are being adjusted to align with current market rates
- ◆ Additional recruiter dedicated to support Public Safety departments
- ◆ Converted 21 temporary positions to full-time regular position roles to enhance operational stability and ensure continuity of services
- ◆ Participated in job fairs to expand candidate outreach
- ◆ Implemented recruitment and retention incentives for critical positions



Thank you.



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED
ACTION ITEM (ID # 2026-86)

Item: 6.

Meeting: 6/2/2026 3:30 PM

Department: Public Works

Category: Resolution

Prepared by: Catherine Gutierrez,
P.W. Analyst

Department Head: Abraham Campos

DOC ID: 2026-86

Public Hearing to consider the approval of a rate increase for the collection, transportation, recycling, processing and disposal of solid waste for FY 2026/2027.

CITY MANAGER'S RECOMMENDATION:

Adopt Resolution No. 26- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, RESCINDING RESOLUTION NO. 25-42 AND INCREASING RATES FOR THE INTEGRATED WASTE MANAGEMENT SERVICES FOR THE COLLECTION, TRANSPORTATION, RECYCLING, PROCESSING AND DISPOSAL OF SOLID WASTE FOR FISCAL YEAR 2026-2027.

FISCAL IMPACT:

Summary of Rates Adjustments by service category as shown on attachment 1 (Based on Staff's and HF&H Consultant's review of CR&R request).

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Environmental Sustainability & Infrastructure
Economic Opportunity

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

CR&R is currently under a contract with the city. HF&H Consultants has assisted the city with the review of all prior proposed rate increase requests.

BACKGROUND:

The following report provides the history of the existing Agreement and modifications that have occurred since the contract was originally approved.

Original Contract:

- In 2006, HF&H was hired to assist City staff in the RFP Process for a new Waste Disposal Contract. HF&H (Hilton Farnkopf & Hobson) is a Consulting Firm that specializes in recycling and solid waste.
- On March 20, 2007, the City entered into a Franchise Agreement for Integrated Solid Waste Management Services with CR&R. These services include, but are not limited to, residential automated curbside collection, multi-family and commercial refuse and recycling bin collection and roll-off refuse and recyclable material processing and collection. CR&R commenced services to the City on July 1, 2007.
- Various amendments and annual rate increases occurred between 2007 and 2021 in response to new State requirements and modified services.
- On April 5, 2022, through Resolution 22-33, Council approved an amended and restated agreement with CR&R that consolidated all prior contract amendments and enabled implementation of programs to achieve compliance with AB 1826 and SB

1383. The amended contract commenced on May 1, 2022 and expires on June 30, 2027.

- On June 21, 2022, through Resolution 22-59, Council declared the results of the property owner protest ballot proceeding (Prop 218) conducted for the increase of residential and commercial/multifamily solid waste rates, commencing in fiscal year 2022/2023 and the subsequent four fiscal years, making findings and approving such rates and certain related actions. The process further authorizes City Council to adjust customer rates starting July 1, 2023 through June 30, 2027. The rates may be adjusted by employing the rate adjustment methodology specified in Article 6 of the Agreement for each respective rate year up to a maximum of 4% per year.
- On April 15, 2025, through Resolution No. 25-15, Council approved an extension to the CR&R Franchise Agreement for an additional 5-year period ending June 30, 2032.

Rate Adjustment Methodology:

The maximum rates that CR&R can charge its customers are comprised and derived from the following cost component categories: "labor", "fuel", "equipment", "insurance", "disposal", and "all other". These cost component categories are based on published price indices, as designated and approved by contract. Annual rate adjustments are based on the percent change in the index for each of the aforementioned cost component categories. However, effective July 1, 2023, the maximum rate increase from year to year is limited to 4% per Resolution 22-59 and pursuant to the requirements of Proposition 218. In addition, each of these cost components are weighted differently depending upon the service category (i.e. two categories: 1) carts and bins and 2) roll-off boxes), resulting in different rate adjustments for each service category. Disposal costs are adjusted by the actual change in the tipping fee CR&R pays at the landfill.

Per section 6.3 of the agreement:

"Adjustment to the maximum rates is subject to the approval of the City Council at a public hearing, although the City Council's discretion shall be limited to determining, based on substantial evidence, whether the requested maximum rate adjustment meets the requirements as set forth herein."

Rate Increases:

1. April 5, 2022, Resolution No. 22-33. City Council approved the amended and restated agreement which included a rate increase to commence July 1, 2022 to June 30, 2023. Residential rates increased by 11.2%
2. June 6, 2023, Resolution No. 23-60. City Council approved CR&R's second request for a rate increase to commence July 1, 2023. Residential rates increased by 4%
3. June 4, 2024, Resolution No. 24-46. City Council approved CR&R's third request for a rate increase to commence July 1, 2024. Residential rates increased by 2.5%
4. June 17, 2025, Resolution No. 25-42. City Council approved CR&R's fourth request for a rate increase to commence July 1, 2025. Residential rates increased by 2.3%

DISCUSSION:

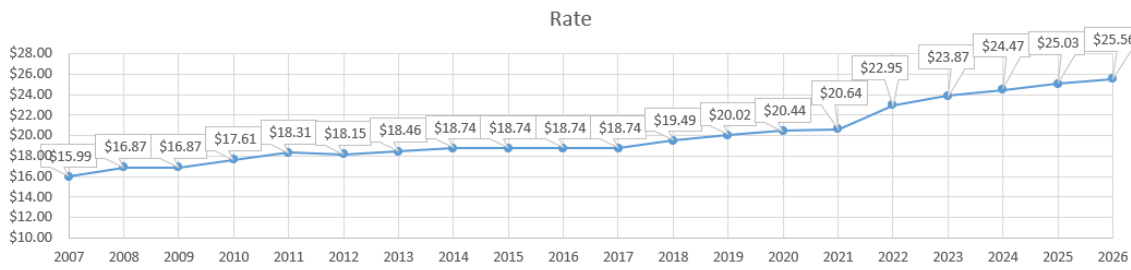
In accordance with Section 6.3 of the Agreement, CR&R submitted an annual rate adjustment request in writing prior to the March 30 contract established deadline. The prior rate increase occurred in 2025. There were no rate increases for FY 2016, 2017 and

2018. The request was submitted on March 26, 2026 by CR&R for the July 1, 2026 through June 30, 2027 rate, as such, the new rate increase would be effective July 1, 2026 and appear to residents in their mail early August as part of their July water/sewer/trash invoice.

The City contracted HF&H to review the rate increase request and supporting documentation and HF&H recommended some minor clean-up comments to CR&R, which they addressed. The revisions did not result in a change to the calculated rate adjustment being proposed.

HF&H provided CR&R their rate adjustment calculations and on April 15, 2026, CR&R submitted an updated rate adjustment calculations to reflect the minor clean-up comments noted during HF&H's review. CR&R revised proposal is hereto attached as Attachment 1.

RESIDENTIAL RATE HISTORY



Summary of Rate Adjustment by Service Category

Service Category	Requested by CR&R	(Starting July 1, 2026) As Calculated by HF&H
Residential and Commercial	2.1%	2.1%
Roll-off Box - Service/Pull Rate	2.3%	2.3%
Roll-off Box - Tonnage Charge	2.6%	2.6%

Based on HF&H Consultant's review of CR&R request, staff requests the annual rate increase as calculated by HF&H be approved. Staff further requests that the new rates as identified by HF&H's report be incorporated in the proposed 2026-2027 rate schedule as presented by CR&R.

Notice of this public hearing was published on **May 23, 2026**, in English and Spanish.

Staff requests Council open a public hearing, and after considering input, find that based on substantial evidence as submitted by CR&R and verified by HF&H's independent review, that the rate increase request meets the requirements of Contract Section 6.3 for rate increases and proceed to adopt the here proposed Resolution.

CONCLUSION:

Adopt Resolution No. 26- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, RESCINDING RESOLUTION NO. 25-42 AND INCREASING RATES FOR THE INTEGRATED WASTE MANAGEMENT SERVICES FOR THE COLLECTION, TRANSPORTATION, RECYCLING, PROCESSING AND DISPOSAL OF SOLID WASTE FOR FISCAL YEAR 2026-2027.

ATTACHMENTS:

1. Resolution No. 26 - w. Exhibits
2. Attachment 1 - Proposed New Rates and Calculations 2026-2027
3. Attachment 2 - HF&H 2026 El Centro Rate Adjustment Review Letter
4. Attachment 3 - Dated English Public Hearing Notice
5. Attachment 4 - Dated Spanish Public Hearing Notice

RESOLUTION NO. 26 -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO,
CALIFORNIA, RESCINDING RESOLUTION NO. 25-42 AND
INCREASING RATES FOR INTEGRATED WASTE MANAGEMENT
SERVICES FOR THE COLLECTION, TRANSPORTATION, RECYCLING,
PROCESSING AND DISPOSAL OF SOLID WASTE FOR FISCAL YEAR
2026-2027

WHEREAS, Section 12-4 of Chapter 12 of the Code of the City of El Centro, California (the “City”) provides that the monthly rates for the collection of solid waste, green waste and recyclables (“integrated waste management services”) shall be adopted by resolution of the City Council of the City of El Centro, California (the “City Council”); and

WHEREAS, the City Council approved an Integrated Waste Management Services Agreement with CR&R Incorporated, a California corporation, (“CR&R”) on April 18, 2007, which Agreement was amended and restated on April 5, 2022 to address numerous changes in the State law governing integrated waste management services and solid waste collection rates, among other things and amended by Resolution No. 25-015 on April 15 2025, to extend its term (the “Franchise Agreement”); and

WHEREAS, in accordance with State law and specifically the requirements of Proposition 218, the City Council conducted a mail ballot proceeding to obtain approval of solid waste collection rates for solid waste collection services for the five-year (5-year) period of the Agreement commencing July 1, 2022 through June 30, 2027; and

WHEREAS, the rates for solid waste collection now may be adjusted by employing the rate adjustment methodology specified in Article 6 of the Franchise Agreement for each fiscal year up to a maximum of four percent 4% per year; and

WHEREAS, CR&R may request that rates be adjusted annually under section 6.3.1 of the Franchise Agreement by following the procedures of Section 6.4 “Method of Adjustments” of the Franchise Agreement; and

WHEREAS, upon the City’s receipt of such request, it is reviewed by HF&H Consultants, LLC, an independent consultant retained by the City to determine that such increase meets the requirements of the Franchise Agreement; and

WHEREAS, adjustments to the rates are subject to approval by City Council at a noticed public hearing; and

WHEREAS, City Council discretion is limited by the Franchise Agreement to determine, based on substantial evidence, whether the requested rate adjustment meets the requirements of the Franchise Agreement, including Section 6.4 “Method of Adjustments”; and

WHEREAS, rates were last set out beginning July 1, 2025 pursuant to Resolution No. 25-42; and

WHEREAS, CR&R now has requested that the City approve a 2.1% annual increase to the solid waste disposal service charges for residential and commercial cart and bin services pursuant to Section 6 of the Franchise Agreement, effective July 1, 2026; and

WHEREAS, CR&R also has requested that the City approve a 2.3% annual increase to the solid waste disposal service charges for roll-off box services pursuant to Section 6 of the Franchise Agreement, effective July 1, 2026; and

WHEREAS, CR&R also has requested that the City approve a 2.6% annual increase to the solid waste disposal service charges for roll-off box tonnage service pursuant to Section 6 of the Franchise Agreement, effective July 1, 2026; and

WHEREAS, such rates have been reviewed and determined to be supported by the necessary documentation by HF&H Consultants, LLC based upon the factors and percentages set out in Section 6 of the Franchise Agreement; and

WHEREAS, timely notice of the public hearing and the rate increase has been provided in English and Spanish by publication in a newspaper of general circulation; and

WHEREAS, on June 2, 2026, the City Council conducted a duly noticed public hearing on the proposed rate increases at which all those wishing to be heard appeared and were heard; and

WHEREAS, after notice and hearing and based upon the report of the consultant, HF&H Consultants, LLC, the City Council desires to approve the proposed increased rates, which are within the rates approved by the City Council in the Franchise Agreement; and

WHEREAS, it is in the best interests of the City to increase said rates as set forth herein below.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The foregoing recitals are true, correct and incorporated fully herein as findings.
2. The City Council hereby rescinds Resolution No. 25-42 in its entirety.

3. The City Council hereby finds that, based on substantial evidence, the requested rate adjustments meet the requirements of the Franchise Agreement, including Section 6.4 “Method of Adjustments.”

4. The rates for the collection, transportation, recycling, processing and disposal of solid waste shall hereby be increased as set forth in the following exhibits which are attached hereto and made a part hereof:

Exhibit 1 – Solid Waste Collection Rate Schedule, July 1, 2026 to June 30, 2027 Rates.

Exhibit 2 – Calculation of the July 1, 2026 Rate Adjustment, Single Family & Commercial Rate Calculation/ Roll-Off Rate Calculation.

3. That the effective date of the new rate schedule will be July 1, 2026.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California held on _____ day of _____, 2026.

CITY OF EL CENTRO

By _____
Michael Crankshaw, Mayor

ATTEST:

By _____
Norma Wyles, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By _____
Joanna Hoff, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, Norma Wyles, City Clerk of the City of El Centro, California do hereby certify that the foregoing Resolution No. 26-_____ was duly and regularly adopted at a regular meeting of the City Council of the City of El Centro, California, held on the _____ day of _____, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAINED:

By _____
Norma Wyles, City Clerk

CR&R Proposed Rate Schedule Effective July 1, 2026

EXHIBIT 3A
Effective Rates as of July 1, 2026

Residential and Commercial:	2.1%
Rolloff Service	2.3%
Rolloff Tonnage	2.6%

Residential Service	Rate
Cart Service - one each refuse, recycling, and green waste cart	\$ 25.56 per month
Additional Refuse Cart	\$ 15.96 per month
Additional Recycling Cart at 50% of extra refuse rate	\$ 7.99 per month
Additional Organics Waste Cart at 50% of extra refuse rate	\$ 7.99 per month
Additional Overage pickup for Automated Cart Customers	\$ 7.99 per month
Additional Bulky item pickups (in excess of three per year)	\$ 31.98 per month
Used Oil/Filter Collection per Eligible Home	\$ 0.06 per month

Apartment Houses, Courts and Similar Dwellings	Rate	Total w Used C
First Unit	\$ 25.56 per month	\$ 25.62
Units 2-15	\$ 15.58 per month	\$ 15.64
Units 16-30	\$ 14.04 per month	\$ 14.10
Units 31-50	\$ 12.54 per month	\$ 12.60
Units 51-75	\$ 11.51 per month	\$ 11.57

Trailer Courts and Mobile Home Parks	Rate	
First Unit	\$ 25.56 per month	\$ 25.62
Units 2-5	\$ 13.28 per month	\$ 13.34
Units 6-10	\$ 12.54 per month	\$ 12.60
Units 11-20	\$ 12.02 per month	\$ 12.08
Units 21-30	\$ 11.51 per month	\$ 11.57
Units 31-50	\$ 10.48 per month	\$ 10.54
Units 51-100	\$ 9.96 per month	\$ 10.02

Bin and Commercial Cart Rates							
MSW Service Container Size	Monthly Rate (Based on pickups per week)						Rate per Extra P/U
	1	2	3	4	5	6	
96-gallon	\$ 44.59	\$ 75.35	\$ 106.07	\$ 136.84	\$ 167.59	\$ 198.31	\$ 23.06
2 cubic yard	\$ 113.77	\$ 206.01	\$ 298.23	\$ 390.49	\$ 482.72	\$ 575.00	\$ 30.37
3 cubic yard	\$ 129.13	\$ 236.76	\$ 344.36	\$ 451.98	\$ 559.59	\$ 667.23	\$ 34.51
4 cubic yard	\$ 144.50	\$ 267.51	\$ 390.49	\$ 513.48	\$ 636.44	\$ 759.42	\$ 40.36
5 cubic yard	\$ 270.59	\$ 401.28	\$ 539.61	\$ 678.00	\$ 816.36	\$ 954.71	\$ 46.83
6 cubic yard	\$ 321.33	\$ 467.34	\$ 621.10	\$ 774.83	\$ 928.56	\$ 1,082.30	\$ 53.89

Compactor Service Container Size	Monthly Rate (Based on pickups per week)						Rate per Extra P/U
	1	2	3	4	5	6	
4 yard compactor	\$ 245.11	\$ 468.67	\$ 692.23	\$ 915.83	\$ 1,139.38	\$ 1,362.94	\$ 150.86
2 yard compactor	\$ 186.83	\$ 337.89	\$ 489.12	\$ 640.40	\$ 791.68	\$ 943.00	\$ 49.81

Organics Service Container Size	Monthly Rate						EXTRA PU
	1	2	3	4	5	6	
35 Gal Food	\$ 44.59	\$ 89.17	\$ 133.79	\$ 178.39	\$ 222.98	\$ 267.56	\$ 23.06
60 Gal Food	\$ 44.59	\$ 89.17	\$ 133.79	\$ 178.39	\$ 222.98	\$ 267.56	\$ 23.06
2 cubic yard	\$ 180.17	\$ 360.31	\$ 540.51	\$ 720.67	\$ 900.84	\$ 1,080.97	\$ 93.24

Multi-Family Organics Container Size	Monthly Rate						EXTRA PU
	1	2	3	4	5	6	
90 Gal Green (MF)	\$ 44.59	\$ 89.17	\$ 133.79	\$ 178.39	\$ 222.98	\$ 267.56	\$ 23.06
300 Gal Green (MF)	\$ 133.79	\$ 267.56	\$ 401.37	\$ 535.16	\$ 668.94	\$ 802.71	\$ 69.23

Comm Recy Service Container Size	Monthly Rate (75% of MSW as of 7/1/23)						EXTRA PU
	1	2	3	4	5	6	
96-gallon	\$ 33.44	\$ 56.51	\$ 79.55	\$ 102.63	\$ 125.69	\$ 148.73	\$ 17.30
2 cubic yard	\$ 85.33	\$ 154.51	\$ 223.67	\$ 292.87	\$ 362.04	\$ 431.25	\$ 22.78
3 cubic yard	\$ 96.85	\$ 177.57	\$ 258.27	\$ 338.99	\$ 419.69	\$ 500.42	\$ 25.88
4 cubic yard	\$ 108.38	\$ 200.63	\$ 292.87	\$ 385.11	\$ 477.33	\$ 569.57	\$ 30.27

Roll-Off Box Charges	Rate
Standard Roll-Off Box - Rate per pull	\$ 287.22
Compactor Roll-Off Box - Rate per Pull (excluding rental)	\$ 383.51
COD Roll-off 10 or 40-yard (up to 10 tons) - C&D Processing	\$ 1,146.82
COD Roll-off 10 or 40-yard (up to 10 tons) - Landfill	\$ 1,013.62
Tonnage Charge, per ton (refuse)	\$ 73.42
Tonnage Charge, per ton (construction and demolition debris)	\$ 86.89
Recyclable Material Roll-Off Service	150% of Pull Rate
Overweight per Ton Charge (per ton beyond 10 tons/load)	150% of Gate Rate
Roll-Off Box Rental Charge - per day for each day beyond 14 days	\$ 24.06
Dry Run - pickup of empty roll-off box	\$ 160.47
Blocked Pickup	\$ 80.22
Overweight compactor transportation fee	\$ 629.94
Compactor Cleaning Service	\$ 411.77

Including all fees retained by, or paid to, City.

COD Roll-off Box Customers may be requested to pre-pay the Standard Roll-Off Box Pull Rate plus the per ton rate for up to ten (10) tons, with unused payment (the per ton payment for tons over actual tons collected) refunded within thirty (30) days of pull.

Service Category	Rate Per Service
Temporary Bin Services:	
3 cubic yard bin, per dump	\$ 76.84
4 cubic yard bin, per dump	\$ 92.23
6 cubic yard bin, per dump	\$ 138.37
Bin rental (when less than one dump each 14 day period)	\$ 46.14
Blocked pickup	\$ 53.83
Locking Bins - monthly service charge:	
1x week	\$ 7.69
2x week	\$ 15.37
3x week	\$ 23.06
4x week	\$ 30.77
5x week	\$ 38.43
6x week	\$ 46.14

Other Commercial Services:	Rate per Service
Commercial Bulky Item Pickup	\$ 30.77
Extra Bin Cleanings (beyond one free per year)	\$ 61.49
Bin Overflow Charge (after Customer has been notified of charge)	\$ 69.20
Contamination Charge, per occurrence	\$ 59.55
Commercial Setup Fee, per occurrence	\$ 29.79
Commercial CUB, Bin Delivery Fee, per occurrence	\$ 35.74
Commercial Cart Delivery Fee, per occurrence	\$ 29.79
Bin Redelivery Fee – Stop Service, per occurrence	\$ 35.74
Cart Replacement Fee – (Customer Damaged or Stolen)	\$ 61.85
Bulk Compost (per ton)	\$ 27.83

Other Residential Services:	Rate per Service
Cart Redelivery Fee – Stop Service, per occurrence	\$ 29.79
Cart Replacement Fee – After 1 free per 12-month period (Customer Damaged or Stolen)	\$ 61.85

**EI Centro
2026 Rate Adjustment
Single Family & Commercial Rate Calculation**

Step One: Calculate percentage change in indices

Line	Adjustment Factor	Index	A	B	C
			Old Index Value (P)	New Index Value	Percent Change
1	Labor	(1)	194.452	200.956	3.34%
2	Fuel	(2)	294.577	273.260	-7.24%
3	Equipment	(3)	164.302	166.830	1.54%
4	Insurance	(4)	159.774	166.023	3.91%
5	Disposal	(5)	322.007	330.506	2.64%
6	All Other	(5)	322.007	330.506	2.64%

PRELIM - DEC
PRELIM - DEC
PRELIM - DEC
PRELIM - DEC
FINAL - DEC
FINAL - DEC

(F) Final Index Value

Step Two: Determine Components

Line	Adjustment Factor	Index	Initial Cost Component	D	E	F
				Cost Factor Category Weighted as % of Component Total (6)	Percent Change in Index from Column (C)	Total Weighted Change
7	Labor	(1)	\$ 882,878	25.30%	3.34%	0.80%
8	Fuel	(2)	\$ 221,575	6.04%	-7.24%	-0.40%
9	Equipment	(3)	\$ 558,424	10.40%	1.54%	0.20%
10	Insurance	(4)	\$ 20,726	2.98%	3.91%	0.10%
11	Disposal	(5)	\$ 851,240	32.15%	2.64%	0.80%
12	All Other	(5)	\$ 1,217,334	23.12%	2.64%	0.60%
13	Total		\$ 3,752,176	100.00%		2.10%
	Maximum allowed per contract					4.00%

Step Three: Apply Percentage Change to Rates

Line	Rate Category	G	H	I	J
		Existing Customer Rate	Total Weighted Percentage Change (Row 13 Column F)	Rate Increase or Decrease (Column G x Column H)	Adjusted Monthly Rate (Column G + Column I)
14	Standard Service	\$ 25.03	2.1%	\$ 0.53	\$ 25.56
15	Second Unit	\$ 15.26	2.1%	\$ 0.32	\$ 15.58
16	Trailer Court 2nd unit	\$ 13.01	2.1%	\$ 0.27	\$ 13.28
17	Extra Refuse Cart	\$ 15.63	2.1%	\$ 0.33	\$ 15.96
18	Overage Pickup	\$ 7.83	2.1%	\$ 0.16	\$ 7.99
19	3 yard bin, 1 pickup/wk	\$ 126.47	2.1%	\$ 2.66	\$ 129.13
20	3 yard bin, 2 pickup/wk	\$ 231.89	2.1%	\$ 4.87	\$ 236.76
21	3 yard bin, 3 pickup/wk	\$ 337.28	2.1%	\$ 7.08	\$ 344.36

Step Five: Re-weight Cost Components

Line	Adjustment Factor	Index	K	L	M	N	O
			Cost Component (Column D)	Percentage Change as Applied to Rate Adjustment (Column E)	Increase In Cost Components (Column K x Column L)	Cost Component Increased (Column K + Column M)	Cost Components Reweighed to Equal 100% for Future Adjustments
22	Labor	(1)	25.300%	3.345%	0.846%	26.146%	25.60%
23	Fuel	(2)	6.040%	-7.236%	-0.437%	5.603%	5.49%
24	Equipment	(3)	10.400%	1.539%	0.160%	10.560%	10.34%
25	Insurance	(4)	2.980%	3.911%	0.117%	3.097%	3.03%
26	Disposal	(5)	32.150%	2.639%	0.849%	32.999%	32.31%
27	All Other	(5)	23.120%	2.639%	0.610%	23.730%	23.23%
28	Total		100.0%			102.13%	100.0%

Prior Notes - same as Exhibit

- (1) Producer Price Index, PCU562111562111, Solid Waste Collection
 - (2) Producer Price Index, WPU057303 not seasonally adjusted, Fuels and related products and power, #2 diesel fuel.
 - (3) Producer Price Index, PCU336120336120, Heavy duty truck mfg
 - (4) Producer Price Index, PCU524---524---, Insurance carriers and related activities
 - (5) Consumer Price Index for All Urban Consumers (CUUR0000SA0L1E), not seasonally adjusted, all items less food and energy index - U.S. city average.
 - (6) After the first rate adjustment, this column comes from Column O of the previous year's rate adjustment worksheet.
- December Final

**EI Centro
2026 Rate Adjustment
Rolloff Rate Calculation**

Step One: Calculate percentage change in indices

Line	Adjustment Factor	Index	A	B	C
			Old Index Value	New Index Value	Percent Change
1	Service Component (Pull Rate)				
2	Labor	(1)	194.45	200.96	3.3%
3	Fuel	(2)	294.58	273.26	-7.2%
4	Equipment	(3)	164.30	166.83	1.5%
5	Insurance	(4)	159.77	166.02	3.9%
6	All Other	(5)	322.01	330.51	2.6%
7	Tonnage Charge	(5)	322.01	330.51	2.6%

Step Two: Determine Components

Line	Adjustment Factor	Index	Initial Cost Component (6)	D	E	F
				Cost Factor Category Weighted as % of Component Total (6)	Percent Change in Index from Column (C)	Total Weighted Change
8	Service Component (Pull Rate)					
9	Labor	(1)	\$ 88,288	47.47%	3.3%	1.6%
10	Fuel	(2)	\$ 22,157	5.91%	-7.2%	-0.4%
11	Equipment	(3)	\$ 55,842	9.27%	1.5%	0.1%
12	Insurance	(4)	2,073	2.91%	3.9%	0.1%
13	All Other	(5)	\$ 121,733	34.44%	2.6%	0.9%
14	Service Component Rate		\$ 290,094	100.0%		2.3%
15	Tonnage Charge	(5)	100.00	100.0%	2.6%	2.6%
	Maximum allowed per contract					4.0%

Step Three: Apply percentage change to rates

Line	Rate Category	G	H	I	J
		Existing Customer Rate	Total Weighted Percentage Change (from Column F, Line 13)	Rate Increase or Decrease (Column G x Column H)	Adjusted Monthly Rate (Column G + Column I)
16	Standard Roffoff Box	\$ 280.76	2.3%	\$ 6.46	\$ 287.22
17	Compactor Rolloff Box	\$ 374.89	2.3%	\$ 8.62	\$ 383.51
18	Tonnage Charge (refuse)	\$ 71.56	2.6%	\$ 1.86	\$ 73.42
19	Tonnage Charge (C&D debris)	\$ 84.69	2.6%	\$ 2.20	\$ 86.89

Step Four: Re-weight service component cost components

Line	Adjustment Factor	Index	K	L	M	N	O
			Cost Component (Column D)	Percentage Change as Applied to Rate Adjustment (Column F)	Increase In Cost Components (Column K x Column L)	Cost Component Increased (Column K + Column M)	Cost Components Reweighted to Equal 100%
20	Labor	(1)	47.47%	3.34%	1.59%	49.06%	47.94%
21	Fuel	(2)	5.91%	-7.24%	-0.43%	5.48%	5.36%
22	Equipment	(3)	9.27%	1.54%	0.14%	9.41%	9.20%
23	Insurance	(4)	2.91%	3.91%	0.11%	3.02%	2.96%
24	All Other	(5)	34.44%	2.64%	0.91%	35.35%	34.55%
25	Total		100.0%			102.33%	100.00%

Prior Notes - same as Exhibit

- (1) Producer Price Index, PCU562111562111, Solid Waste Collection
 - (2) Producer Price Index, WPU057303 not seasonally adjusted, Fuels and related products and power, #2 diesel fuel.
 - (3) Producer Price Index, PCU336120336120, Heavy duty truck mfg
 - (4) Producer Price Index, PCU524---524---, Insurance carriers and related activities
 - (5) Consumer Price Index for All Urban Consumers (CUUR0000SAOL1E), not seasonally adjusted, all items less food and energy index - U.S. city average.
 - (6) After the first rate adjustment, this column comes from Column O of the previous year's rate adjustment worksheet.
- December Final

Proposed New Rates
July 1, 2026 – June 30, 2027

EXHIBIT 3A
Effective Rates as of July 1, 2026

Residential and Commercial:	2.1%
Rolloff Service	2.3%
Rolloff Tonnage	2.6%

Residential Service	Rate
Cart Service - one each refuse, recycling, and green waste cart	\$ 25.56 per month
Additional Refuse Cart	\$ 15.96 per month
Additional Recycling Cart at 50% of extra refuse rate	\$ 7.99 per month
Additional Organics Waste Cart at 50% of extra refuse rate	\$ 7.99 per month
Additional Overage pickup for Automated Cart Customers	\$ 7.99 per month
Additional Bulky item pickups (in excess of three per year)	\$ 31.98 per month
Used Oil/Filter Collection per Eligible Home	\$ 0.06 per month

Apartment Houses, Courts and Similar Dwellings	Rate	Total w Used C
First Unit	\$ 25.56 per month	\$ 25.62
Units 2-15	\$ 15.58 per month	\$ 15.64
Units 16-30	\$ 14.04 per month	\$ 14.10
Units 31-50	\$ 12.54 per month	\$ 12.60
Units 51-75	\$ 11.51 per month	\$ 11.57

Trailer Courts and Mobile Home Parks	Rate	
First Unit	\$ 25.56 per month	\$ 25.62
Units 2-5	\$ 13.28 per month	\$ 13.34
Units 6-10	\$ 12.54 per month	\$ 12.60
Units 11-20	\$ 12.02 per month	\$ 12.08
Units 21-30	\$ 11.51 per month	\$ 11.57
Units 31-50	\$ 10.48 per month	\$ 10.54
Units 51-100	\$ 9.96 per month	\$ 10.02

Bin and Commercial Cart Rates							
MSW Service Container Size	Monthly Rate (Based on pickups per week)						Rate per Extra P/U
	1	2	3	4	5	6	
96-gallon	\$ 44.59	\$ 75.35	\$ 106.07	\$ 136.84	\$ 167.59	\$ 198.31	\$ 23.06
2 cubic yard	\$ 113.77	\$ 206.01	\$ 298.23	\$ 390.49	\$ 482.72	\$ 575.00	\$ 30.37
3 cubic yard	\$ 129.13	\$ 236.76	\$ 344.36	\$ 451.98	\$ 559.59	\$ 667.23	\$ 34.51
4 cubic yard	\$ 144.50	\$ 267.51	\$ 390.49	\$ 513.48	\$ 636.44	\$ 759.42	\$ 40.36
5 cubic yard	\$ 270.59	\$ 401.28	\$ 539.61	\$ 678.00	\$ 816.36	\$ 954.71	\$ 46.83
6 cubic yard	\$ 321.33	\$ 467.34	\$ 621.10	\$ 774.83	\$ 928.56	\$ 1,082.30	\$ 53.89

Compactor Service Container Size	Monthly Rate (Based on pickups per week)						Rate per Extra P/U
	1	2	3	4	5	6	
4 yard compactor	\$ 245.11	\$ 468.67	\$ 692.23	\$ 915.83	\$ 1,139.38	\$ 1,362.94	\$ 150.86
2 yard compactor	\$ 186.83	\$ 337.89	\$ 489.12	\$ 640.40	\$ 791.68	\$ 943.00	\$ 49.81

Organics Service Container Size	Monthly Rate						EXTRA PU
	1	2	3	4	5	6	
35 Gal Food	\$ 44.59	\$ 89.17	\$ 133.79	\$ 178.39	\$ 222.98	\$ 267.56	\$ 23.06
60 Gal Food	\$ 44.59	\$ 89.17	\$ 133.79	\$ 178.39	\$ 222.98	\$ 267.56	\$ 23.06
2 cubic yard	\$ 180.17	\$ 360.31	\$ 540.51	\$ 720.67	\$ 900.84	\$ 1,080.97	\$ 93.24

Multi-Family Organics Container Size	Monthly Rate						EXTRA PU
	1	2	3	4	5	6	
90 Gal Green (MF)	\$ 44.59	\$ 89.17	\$ 133.79	\$ 178.39	\$ 222.98	\$ 267.56	\$ 23.06
300 Gal Green (MF)	\$ 133.79	\$ 267.56	\$ 401.37	\$ 535.16	\$ 668.94	\$ 802.71	\$ 69.23

Comm Recy Service Container Size	Monthly Rate (75% of MSW as of 7/1/23)						EXTRA PU
	1	2	3	4	5	6	
96-gallon	\$ 33.44	\$ 56.51	\$ 79.55	\$ 102.63	\$ 125.69	\$ 148.73	\$ 17.30
2 cubic yard	\$ 85.33	\$ 154.51	\$ 223.67	\$ 292.87	\$ 362.04	\$ 431.25	\$ 22.78
3 cubic yard	\$ 96.85	\$ 177.57	\$ 258.27	\$ 338.99	\$ 419.69	\$ 500.42	\$ 25.88
4 cubic yard	\$ 108.38	\$ 200.63	\$ 292.87	\$ 385.11	\$ 477.33	\$ 569.57	\$ 30.27

Roll-Off Box Charges	Rate
Standard Roll-Off Box - Rate per pull	\$ 287.22
Compactor Roll-Off Box - Rate per Pull (excluding rental)	\$ 383.51
COD Roll-off 10 or 40-yard (up to 10 tons) - C&D Processing	\$ 1,146.82
COD Roll-off 10 or 40-yard (up to 10 tons) - Landfill	\$ 1,013.62
Tonnage Charge, per ton (refuse)	\$ 73.42
Tonnage Charge, per ton (construction and demolition debris)	\$ 86.89
Recyclable Material Roll-Off Service	150% of Pull Rate
Overweight per Ton Charge (per ton beyond 10 tons/load)	150% of Gate Rate
Roll-Off Box Rental Charge - per day for each day beyond 14 days	\$ 24.06
Dry Run - pickup of empty roll-off box	\$ 160.47
Blocked Pickup	\$ 80.22
Overweight compactor transportation fee	\$ 629.94
Compactor Cleaning Service	\$ 411.77

Including all fees retained by, or paid to, City.

COD Roll-off Box Customers may be requested to pre-pay the Standard Roll-Off Box Pull Rate plus the per ton rate for up to ten (10) tons, with unused payment (the per ton payment for tons over actual tons collected) refunded within thirty (30) days of pull.

Service Category	Rate Per Service
Temporary Bin Services:	
3 cubic yard bin, per dump	\$ 76.84
4 cubic yard bin, per dump	\$ 92.23
6 cubic yard bin, per dump	\$ 138.37
Bin rental (when less than one dump each 14 day period)	\$ 46.14
Blocked pickup	\$ 53.83
Locking Bins - monthly service charge:	
1x week	\$ 7.69
2x week	\$ 15.37
3x week	\$ 23.06
4x week	\$ 30.77
5x week	\$ 38.43
6x week	\$ 46.14

Other Commercial Services:	Rate per Service
Commercial Bulky Item Pickup	\$ 30.77
Extra Bin Cleanings (beyond one free per year)	\$ 61.49
Bin Overflow Charge (after Customer has been notified of charge)	\$ 69.20
Contamination Charge, per occurrence	\$ 59.55
Commercial Setup Fee, per occurrence	\$ 29.79
Commercial CUB, Bin Delivery Fee, per occurrence	\$ 35.74
Commercial Cart Delivery Fee, per occurrence	\$ 29.79
Bin Redelivery Fee – Stop Service, per occurrence	\$ 35.74
Cart Replacement Fee – (Customer Damaged or Stolen)	\$ 61.85
Bulk Compost (per ton)	\$ 27.83

Other Residential Services:	Rate per Service
Cart Redelivery Fee – Stop Service, per occurrence	\$ 29.79
Cart Replacement Fee – After 1 free per 12-month period (Customer Damaged or Stolen)	\$ 61.85

**Proposed New Rates
Calculations
July 1, 2026 – June 30, 2027**

**EI Centro
2026 Rate Adjustment
Single Family & Commercial Rate Calculation**

Step One: Calculate percentage change in indices

Line	Adjustment Factor	Index	A	B	C
			Old Index Value (P)	New Index Value	Percent Change
1	Labor	(1)	194.452	200.956	3.34%
2	Fuel	(2)	294.577	273.260	-7.24%
3	Equipment	(3)	164.302	166.830	1.54%
4	Insurance	(4)	159.774	166.023	3.91%
5	Disposal	(5)	322.007	330.506	2.64%
6	All Other	(5)	322.007	330.506	2.64%

PRELIM - DEC
PRELIM - DEC
PRELIM - DEC
PRELIM - DEC
FINAL - DEC
FINAL - DEC

(F) Final Index Value

Step Two: Determine Components

Line	Adjustment Factor	Index	Initial Cost Component	D	E	F
				Cost Factor Category Weighted as % of Component Total (6)	Percent Change in Index from Column (C)	Total Weighted Change
7	Labor	(1)	\$ 882,878	25.30%	3.34%	0.80%
8	Fuel	(2)	\$ 221,575	6.04%	-7.24%	-0.40%
9	Equipment	(3)	\$ 558,424	10.40%	1.54%	0.20%
10	Insurance	(4)	\$ 20,726	2.98%	3.91%	0.10%
11	Disposal	(5)	851,240	32.15%	2.64%	0.80%
12	All Other	(5)	\$ 1,217,334	23.12%	2.64%	0.60%
13	Total		\$ 3,752,176	100.00%		2.10%
	Maximum allowed per contract					4.00%

Step Three: Apply Percentage Change to Rates

Line	Rate Category	G	H	I	J
		Existing Customer Rate	Total Weighted Percentage Change (Row 13 Column F)	Rate Increase or Decrease (Column G x Column H)	Adjusted Monthly Rate (Column G + Column I)
14	Standard Service	\$ 25.03	2.1%	\$ 0.53	\$ 25.56
15	Second Unit	\$ 15.26	2.1%	\$ 0.32	\$ 15.58
16	Trailer Court 2nd unit	\$ 13.01	2.1%	\$ 0.27	\$ 13.28
17	Extra Refuse Cart	\$ 15.63	2.1%	\$ 0.33	\$ 15.96
18	Overage Pickup	\$ 7.83	2.1%	\$ 0.16	\$ 7.99
19	3 yard bin, 1 pickup/wk	\$ 126.47	2.1%	\$ 2.66	\$ 129.13
20	3 yard bin, 2 pickup/wk	\$ 231.89	2.1%	\$ 4.87	\$ 236.76
21	3 yard bin, 3 pickup/wk	\$ 337.28	2.1%	\$ 7.08	\$ 344.36

Step Five: Re-weight Cost Components

Line	Adjustment Factor	Index	K	L	M	N	O
			Cost Component (Column D)	Percentage Change as Applied to Rate Adjustment (Column E)	Increase In Cost Components (Column K x Column L)	Cost Component Increased (Column K + Column M)	Cost Components Reweighed to Equal 100% for Future Adjustments
22	Labor	(1)	25.300%	3.345%	0.846%	26.146%	25.60%
23	Fuel	(2)	6.040%	-7.236%	-0.437%	5.603%	5.49%
24	Equipment	(3)	10.400%	1.539%	0.160%	10.560%	10.34%
25	Insurance	(4)	2.980%	3.911%	0.117%	3.097%	3.03%
26	Disposal	(5)	32.150%	2.639%	0.849%	32.999%	32.31%
27	All Other	(5)	23.120%	2.639%	0.610%	23.730%	23.23%
28	Total		100.0%			102.13%	100.0%

Prior Notes - same as Exhibit

- (1) Producer Price Index, PCU562111562111, Solid Waste Collection
 - (2) Producer Price Index, WPU057303 not seasonally adjusted, Fuels and related products and power, #2 diesel fuel.
 - (3) Producer Price Index, PCU336120336120, Heavy duty truck mfg
 - (4) Producer Price Index, PCU524---524---, Insurance carriers and related activities
 - (5) Consumer Price Index for All Urban Consumers (CUUR0000SA0L1E), not seasonally adjusted, all items less food and energy index - U.S. city average.
 - (6) After the first rate adjustment, this column comes from Column O of the previous year's rate adjustment worksheet.
- December Final

**EI Centro
2026 Rate Adjustment
Rolloff Rate Calculation**

Step One: Calculate percentage change in indices

Line	Adjustment Factor	Index	A	B	C
			Old Index Value	New Index Value	Percent Change
1	Service Component (Pull Rate)				
2	Labor	(1)	194.45	200.96	3.3%
3	Fuel	(2)	294.58	273.26	-7.2%
4	Equipment	(3)	164.30	166.83	1.5%
5	Insurance	(4)	159.77	166.02	3.9%
6	All Other	(5)	322.01	330.51	2.6%
7	Tonnage Charge	(5)	322.01	330.51	2.6%

Step Two: Determine Components

Line	Adjustment Factor	Index	Initial Cost Component (6)	D	E	F
				Cost Factor Category Weighted as % of Component Total (6)	Percent Change in Index from Column (C)	Total Weighted Change
8	Service Component (Pull Rate)					
9	Labor	(1)	\$ 88,288	47.47%	3.3%	1.6%
10	Fuel	(2)	\$ 22,157	5.91%	-7.2%	-0.4%
11	Equipment	(3)	\$ 55,842	9.27%	1.5%	0.1%
12	Insurance	(4)	2,073	2.91%	3.9%	0.1%
13	All Other	(5)	\$ 121,733	34.44%	2.6%	0.9%
14	Service Component Rate		\$ 290,094	100.0%		2.3%
15	Tonnage Charge	(5)	100.00	100.0%	2.6%	2.6%
	Maximum allowed per contract					4.0%

Step Three: Apply percentage change to rates

Line	Rate Category	G	H	I	J
		Existing Customer Rate	Total Weighted Percentage Change (from Column F, Line 13)	Rate Increase or Decrease (Column G x Column H)	Adjusted Monthly Rate (Column G + Column I)
16	Standard Roffoff Box	\$ 280.76	2.3%	\$ 6.46	\$ 287.22
17	Compactor Rolloff Box	\$ 374.89	2.3%	\$ 8.62	\$ 383.51
18	Tonnage Charge (refuse)	\$ 71.56	2.6%	\$ 1.86	\$ 73.42
19	Tonnage Charge (C&D debris)	\$ 84.69	2.6%	\$ 2.20	\$ 86.89

Step Four: Re-weight service component cost components

Line	Adjustment Factor	Index	K	L	M	N	O
			Cost Component (Column D)	Percentage Change as Applied to Rate Adjustment (Column F)	Increase In Cost Components (Column K x Column L)	Cost Component Increased (Column K + Column M)	Cost Components Reweighted to Equal 100%
20	Labor	(1)	47.47%	3.34%	1.59%	49.06%	47.94%
21	Fuel	(2)	5.91%	-7.24%	-0.43%	5.48%	5.36%
22	Equipment	(3)	9.27%	1.54%	0.14%	9.41%	9.20%
23	Insurance	(4)	2.91%	3.91%	0.11%	3.02%	2.96%
24	All Other	(5)	34.44%	2.64%	0.91%	35.35%	34.55%
25	Total		100.0%			102.33%	100.00%

Prior Notes - same as Exhibit

(1) Producer Price Index, PCU562111562111, Solid Waste Collection

(2) Producer Price Index, WPU057303 not seasonally adjusted, Fuels and related products and power, #2 diesel fuel.

(3) Producer Price Index, PCU336120336120, Heavy duty truck mfg

(4) Producer Price Index, PCU524---524---, Insurance carriers and related activities

(5) Consumer Price Index for All Urban Consumers (CUUR0000SAOL1E), not seasonally adjusted, all items less food and energy index - U.S. city average.

(6) After the first rate adjustment, this column comes from Column O of the previous year's rate adjustment worksheet.

December Final



HF&H Consultants
 1201 Dove Street, Suite 585
 Newport Beach, CA 92660
 Phone: (925) 977-6950
 Web: hfh-consultants.com

April 27, 2026

Robert Sawyer
 City Manager
 Abraham Campos, P.E.
 Public Works Director/City Engineer
 City of El Centro
 1275 West Main Street
 El Centro, California 92243

Sent via email: acampos@cityofelcentro.org

Subject: Review of CR&R’s 2026/27 Rate Adjustment Calculations

Dear Robert Sawyer and Abraham Campos,

We have reviewed the annual rate adjustment request for solid waste and recycling services for 2026-2027 submitted to the City of El Centro (City) by CR&R Incorporated (CR&R), dated March 26, 2026 (Exhibit 1).

Rates are adjusted annually under Section 6.3 of the Amended and Restated Agreement between City of El Centro and CR&R Incorporated for Integrated Solid Waste Management Services (Agreement) based on changes in specified cost components. Such cost components are weighted differently depending on the service categories: 1) single family and commercial rates; and 2) roll-off box service rates, resulting in potentially different rate adjustments for each service category. The per ton disposal components of roll-off box loads are also calculated separately.

Per Section 6.2 of the Agreement, any adjustment may not increase by more than four percent (4%) annually, there shall not be any carryforwards, and there shall be no decreases. The weighted changes calculated for each of the service categories did not exceed the 4% cap for the proposed July 1, 2026, rate adjustment.

The proposed increases are included in the table below.

CR&R’s Proposed Rate Adjustments.

Service Category	Proposed Increase
Residential and Commercial	2.1%
Roll-Off Box – Service/Pull Rate	2.3%
Roll-Off Box- Tonnage Charge	2.6%

During HF&H’s review, we noted two instances of existing customer rates used in CR&R’s calculation examples in the original submission dated March 26, 2026 did not agree with the prior year’s approved rates. HF&H recommended the “Single Family & Commercial Rate Calculation” be updated to properly reflect the existing customer rates. The rates in the proposed rate sheet were calculated using the correct existing customer rates and as such



were not affected by the issue noted in the example. CR&R submitted an updated calculation on April 15, 2026, to update the existing customer rates as noted above.

Additionally, during our review, we noted that the calculation of the cost components reweighting to be used within next year’s rate adjustment calculation needed to be updated. This calculation does not impact current rates, however, it would impact the 2027-2028 rates if not corrected. CR&R has revised the reweighting to total 100%.

HF&H agrees with the calculations contained in the updated submittal dated April 15, 2026.

Conclusion - Recommended Next Steps

Based on the analysis and findings described above, we recommend approving the FY 2026-2027 solid waste collection rates included as Exhibit 2. The rates are supported by the revised rate adjustment calculations submitted on April 15, 2026, included in Exhibit 3.

* * * * *

If you have any questions, please contact Laith at (949) 251-8902 or via email at lezzet@hfh-consultants.com or Lindsey at (949) 251-0231 or llagos@hfh-consultants.com.

Sincerely,

Laith Ezzet, CMC
Senior Vice President

Lindsey Lagos, CPA
Project Manager

Enclosures:

- Exhibit 1 – FY 2026-27 CR&R Rate Adjustment Letter
- Exhibit 2 – CR&R Proposed Rate Schedule Effective July 1, 2026
- Exhibit 3 – FY 2026-27 CR&R Rate Adjustment Calculations, Updated April 15, 2026



March 26, 2026

Mr. Robert Sawyer, Mr. Abraham Campos
City of El Centro
1275 W. Main Street
El Centro, California 92243

Re: Annual Rate adjustment for Solid Waste and Recycling Services for 2026-2027

Dear Mr. Sawyer and Mr. Campos:

We have prepared for your review the solid waste rate adjustments based upon the formulas within our Franchise Agreement.

As provided for in the 2022 restated and amended agreement in Article 6, Sections 6.3 through 6.4 of the Franchise Agreement between the City of El Centro and CR&R Incorporated for Integrated Solid Waste Management, the rates illustrated in Exhibit "3" shall be adjusted annually to reflect the change in various cost categories of the Producers Price Index (PPI) and the Consumer Price Index (CPI). The indexes used are the actual December to December indexes for 2024-2025. Due to the notification requirement, some indexes are considered preliminary (P), but often do not change when finalized. The annual adjustment is limited to a maximum of 4% annually and is implemented July 1st of each year.

As such, we have supplied copies of the U.S. Department of Labor Statistics for the 12-month change (December to December). The calculations utilized in the attached Forms give an exact number to each category, based upon our contractual arrangement. The contractual CPI index has also been utilized for the disposal change. Rates for services not listed in the attached worksheets will be adjusted according to the percentage change within each service type category.

With your review and approval, the adjustments will be implemented with both the City and CR&R's July 1, 2026 billing.

As always, it is a pleasure being of service to the City of El Centro.

Respectfully submitted,

Matthew Gray
Sustainability Specialist II
CR&R Environmental Services

cc: Dean Ruffridge
Francisco Ochoa
Chrystal Denning
Victor Carrillo

11292 Western Ave.
P. O. Box 125
Stanton, CA 90680

t: 800.826.9677
t: 714.826.9049
f: 714.890.6347

EXHIBIT 3A
Effective Rates as of July 1, 2026

Residential and Commercial: 2.1%
Rolloff Service 2.3%
Rolloff Tonnage 2.6%

Residential Service	Rate
Cart Service - one each refuse, recycling, and green waste cart	\$ 25.56 per month
Additional Refuse Cart	\$ 15.96 per month
Additional Recycling Cart at 50% of extra refuse rate	\$ 7.99 per month
Additional Organics Waste Cart at 50% of extra refuse rate	\$ 7.99 per month
Additional Overage pickup for Automated Cart Customers	\$ 7.99 per month
Additional Bulky item pickups (in excess of three per year)	\$ 31.98 per month
Used Oil/Filter Collection per Eligible Home	\$ 0.06 per month

Apartment Houses, Courts and Similar Dwellings	Rate	Total w Used C
First Unit	\$ 25.56 per month	\$ 25.62
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Units 6-10	\$ 12.54 per month	\$ 12.60
Units 11-20	\$ 12.02 per month	\$ 12.08
Units 21-30	\$ 11.51 per month	\$ 11.57
Units 31-50	\$ 10.48 per month	\$ 10.54
Units 51-100	\$ 9.96 per month	\$ 10.02

Bin and Commercial Cart Rates							
MSW Service Container Size	Monthly Rate (Based on pickups per week)						Rate per Extra P/U
	1	2	3	4	5	6	
96-gallon	\$ 44.59	\$ 75.35	\$ 106.07	\$ 136.84	\$ 167.59	\$ 198.31	\$ 23.06
2 cubic yard	\$ 113.77	\$ 206.01	\$ 298.23	\$ 390.49	\$ 482.72	\$ 575.00	\$ 30.37
3 cubic yard	\$ 129.13	\$ 236.76	\$ 344.36	\$ 451.98	\$ 559.59	\$ 667.23	\$ 34.51
4 cubic yard	\$ 144.50	\$ 267.51	\$ 390.49	\$ 513.48	\$ 636.44	\$ 759.42	\$ 40.36
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6 cubic yard	\$ 321.33	\$ 467.34	\$ 621.10	\$ 774.83	\$ 928.56	\$ 1,082.30	\$ 53.89

Compactor Service Container Size	Monthly Rate (Based on pickups per week)						
	1	2	3	4	5	6	
4 yard compactor	\$ 245.11	\$ 468.67	\$ 692.23	\$ 915.83	\$ 1,139.38	\$ 1,362.94	\$ 150.86
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2 cubic yard	\$ 180.17	\$ 360.31	\$ 540.51	\$ 720.67	\$ 900.84	\$ 1,080.97	\$ 93.24

Multi-Family Organics Container Size	Monthly Rate						EXTRA PU
	1	2	3	4	5	6	
90 Gal Green (MF)	\$ 44.59	\$ 89.17	\$ 133.79	\$ 178.39	\$ 222.98	\$ 267.56	\$ 23.06
300 Gal Green (MF)	\$ 133.79	\$ 267.56	\$ 401.37	\$ 535.16	\$ 668.94	\$ 802.71	\$ 69.23

Comm Recy Service Container Size	Monthly Rate (75% of MSW as of 7/1/23)						EXTRA PU
	1	2	3	4	5	6	
96-gallon	\$ 33.44	\$ 56.51	\$ 79.55	\$ 102.63	\$ 125.69	\$ 148.73	\$ 17.30
2 cubic yard	\$ 85.33	\$ 154.51	\$ 223.67	\$ 292.87	\$ 362.04	\$ 431.25	\$ 22.78
3 cubic yard	\$ 96.85	\$ 177.57	\$ 258.27	\$ 338.99	\$ 419.69	\$ 500.42	\$ 25.88
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Dry Run - pickup of empty roll-off box	\$ 160.47
Blocked Pickup	\$ 80.22
Overweight compactor transportation fee	\$ 629.94
Compactor Cleaning Service	\$ 411.77

Including all fees retained by, or paid to, City.

COD Roll-off Box Customers may be requested to pre-pay the Standard Roll-Off Box Pull Rate plus the per ton rate for up to ten (10) tons, with unused payment (the per ton payment for tons over actual tons collected) refunded within thirty (30) days of pull.

Service Category	Rate Per Service
Temporary Bin Services:	
3 cubic yard bin, per dump	\$ 76.84
4 cubic yard bin, per dump	\$ 92.23
6 cubic yard bin, per dump	\$ 138.37
Bin rental (when less than one dump each 14 day period)	\$ 46.14
Blocked pickup	\$ 53.83
Locking Bins - monthly service charge:	
1x week	\$ 7.69
2x week	\$ 15.37
3x week	\$ 23.06
4x week	\$ 30.77
5x week	\$ 38.43
6x week	\$ 46.14

Other Commercial Services:	Rate per Service
Commercial Bulky Item Pickup	\$ 30.77
Extra Bin Cleanings (beyond one free per year)	\$ 61.49
Bin Overflow Charge (after Customer has been notified of charge)	\$ 69.20
Contamination Charge, per occurrence	\$ 59.55
Commercial Setup Fee, per occurrence	\$ 29.79
Commercial CUB, Bin Delivery Fee, per occurrence	\$ 35.74
Commercial Cart Delivery Fee, per occurrence	\$ 29.79
Bin Redelivery Fee – Stop Service, per occurrence	\$ 35.74
Cart Replacement Fee – (Customer Damaged or Stolen)	\$ 61.85
Bulk Compost (per ton)	\$ 27.83

Other Residential Services:	Rate per Service
Cart Redelivery Fee – Stop Service, per occurrence	\$ 29.79
Cart Replacement Fee – After 1 free per 12-month period (Customer Damaged or Stolen)	\$ 61.85

**EI Centro
2026 Rate Adjustment
Single Family & Commercial Rate Calculation**

Step One: Calculate percentage change in indices

Line	Adjustment Factor	Index	A	B	C
			Old Index Value (P)	New Index Value	Percent Change
1	Labor	(1)	194.452	200.956	3.34%
2	Fuel	(2)	294.577	273.260	-7.24%
3	Equipment	(3)	164.302	166.830	1.54%
4	Insurance	(4)	159.774	166.023	3.91%
5	Disposal	(5)	322.007	330.506	2.64%
6	All Other	(5)	322.007	330.506	2.64%

PRELIM - DEC
PRELIM - DEC
PRELIM - DEC
PRELIM - DEC
FINAL - DEC
FINAL - DEC

(F) Final Index Value

Step Two: Determine Components

Line	Adjustment Factor	Index	Initial Cost Component	D	E	F
				Cost Factor Category Weighted as % of Component Total (6)	Percent Change in Index from Column (C)	Total Weighted Change
7	Labor	(1)	\$ 882,878	25.30%	3.34%	0.80%
8	Fuel	(2)	\$ 221,575	6.04%	-7.24%	-0.40%
9	Equipment	(3)	\$ 558,424	10.40%	1.54%	0.20%
10	Insurance	(4)	\$ 20,726	2.98%	3.91%	0.10%
11	Disposal	(5)	851,240	32.15%	2.64%	0.80%
12	All Other	(5)	\$ 1,217,334	23.12%	2.64%	0.60%
13	Total		\$ 3,752,176	100.00%		2.10%
	Maximum allowed per contract					4.00%

Step Three: Apply Percentage Change to Rates

Line	Rate Category	G	H	I	J
		Existing Customer Rate	Total Weighted Percentage Change (Row 13 Column F)	Rate Increase or Decrease (Column G x Column H)	Adjusted Monthly Rate (Column G + Column I)
14	Standard Service	\$ 25.03	2.1%	\$ 0.53	\$ 25.56
15	Second Unit	\$ 15.26	2.1%	\$ 0.32	\$ 15.58
16	Trailer Court 2nd unit	\$ 13.01	2.1%	\$ 0.27	\$ 13.28
17	Extra Refuse Cart	\$ 15.63	2.1%	\$ 0.33	\$ 15.96
18	Overage Pickup	\$ 7.83	2.1%	\$ 0.16	\$ 7.99
19	3 yard bin, 1 pickup/wk	\$ 126.47	2.1%	\$ 2.66	\$ 129.13
20	3 yard bin, 2 pickup/wk	\$ 231.89	2.1%	\$ 4.87	\$ 236.76
21	3 yard bin, 3 pickup/wk	\$ 337.28	2.1%	\$ 7.08	\$ 344.36

Step Five: Re-weight Cost Components

Line	Adjustment Factor	Index	K	L	M	N	O
			Cost Component (Column D)	Percentage Change as Applied to Rate Adjustment (Column E)	Increase In Cost Components (Column K x Column L)	Cost Component Increased (Column K + Column M)	Cost Components Reweighed to Equal 100% for Future Adjustments
22	Labor	(1)	25.300%	3.345%	0.846%	26.146%	25.60%
23	Fuel	(2)	6.040%	-7.236%	-0.437%	5.603%	5.49%
24	Equipment	(3)	10.400%	1.539%	0.160%	10.560%	10.34%
25	Insurance	(4)	2.980%	3.911%	0.117%	3.097%	3.03%
26	Disposal	(5)	32.150%	2.639%	0.849%	32.999%	32.31%
27	All Other	(5)	23.120%	2.639%	0.610%	23.730%	23.23%
28	Total		100.0%			102.13%	100.0%

Prior Notes - same as Exhibit

- (1) Producer Price Index, PCU562111562111, Solid Waste Collection
 - (2) Producer Price Index, WPU057303 not seasonally adjusted, Fuels and related products and power, #2 diesel fuel.
 - (3) Producer Price Index, PCU336120336120, Heavy duty truck mfg
 - (4) Producer Price Index, PCU524---524---, Insurance carriers and related activities
 - (5) Consumer Price Index for All Urban Consumers (CUUR0000SA0L1E), not seasonally adjusted, all items less food and energy index - U.S. city average.
 - (6) After the first rate adjustment, this column comes from Column O of the previous year's rate adjustment worksheet.
- December Final

**EI Centro
2026 Rate Adjustment
Rolloff Rate Calculation**

Step One: Calculate percentage change in indices

Line	Adjustment Factor	Index	A	B	C
			Old Index Value	New Index Value	Percent Change
1	Service Component (Pull Rate)				
2	Labor	(1)	194.45	200.96	3.3%
3	Fuel	(2)	294.58	273.26	-7.2%
4	Equipment	(3)	164.30	166.83	1.5%
5	Insurance	(4)	159.77	166.02	3.9%
6	All Other	(5)	322.01	330.51	2.6%
7	Tonnage Charge	(5)	322.01	330.51	2.6%

Step Two: Determine Components

Line	Adjustment Factor	Index	Initial Cost Component (6)	D	E	F
				Cost Factor Category Weighted as % of Component Total (6)	Percent Change in Index from Column (C)	Total Weighted Change
8	Service Component (Pull Rate)					
9	Labor	(1)	\$ 88,288	47.47%	3.3%	1.6%
10	Fuel	(2)	\$ 22,157	5.91%	-7.2%	-0.4%
11	Equipment	(3)	\$ 55,842	9.27%	1.5%	0.1%
12	Insurance	(4)	2,073	2.91%	3.9%	0.1%
13	All Other	(5)	\$ 121,733	34.44%	2.6%	0.9%
14	Service Component Rate		\$ 290,094	100.0%		2.3%
15	Tonnage Charge	(5)	100.00	100.0%	2.6%	2.6%
	Maximum allowed per contract					4.0%

Step Three: Apply percentage change to rates

Line	Rate Category	G	H	I	J
		Existing Customer Rate	Total Weighted Percentage Change (from Column F, Line 13)	Rate Increase or Decrease (Column G x Column H)	Adjusted Monthly Rate (Column G + Column I)
16	Standard Roffoff Box	\$ 280.76	2.3%	\$ 6.46	\$ 287.22
17	Compactor Rolloff Box	\$ 374.89	2.3%	\$ 8.62	\$ 383.51
18	Tonnage Charge (refuse)	\$ 71.56	2.6%	\$ 1.86	\$ 73.42
19	Tonnage Charge (C&D debris)	\$ 84.69	2.6%	\$ 2.20	\$ 86.89

Step Four: Re-weight service component cost components

Line	Adjustment Factor	Index	K	L	M	N	O
			Cost Component (Column D)	Percentage Change as Applied to Rate Adjustment (Column F)	Increase In Cost Components (Column K x Column L)	Cost Component Increased (Column K + Column M)	Cost Components Reweighted to Equal 100%
20	Labor	(1)	47.47%	3.34%	1.59%	49.06%	47.94%
21	Fuel	(2)	5.91%	-7.24%	-0.43%	5.48%	5.36%
22	Equipment	(3)	9.27%	1.54%	0.14%	9.41%	9.20%
23	Insurance	(4)	2.91%	3.91%	0.11%	3.02%	2.96%
24	All Other	(5)	34.44%	2.64%	0.91%	35.35%	34.55%
25	Total		100.0%			102.33%	100.00%

Prior Notes - same as Exhibit

(1) Producer Price Index, PCU562111562111, Solid Waste Collection

(2) Producer Price Index, WPU057303 not seasonally adjusted, Fuels and related products and power, #2 diesel fuel.

(3) Producer Price Index, PCU336120336120, Heavy duty truck mfg

(4) Producer Price Index, PCU524---524---, Insurance carriers and related activities

(5) Consumer Price Index for All Urban Consumers (CUUR0000SAOL1E), not seasonally adjusted, all items less food and energy index - U.S. city average.

(6) After the first rate adjustment, this column comes from Column O of the previous year's rate adjustment worksheet.

December Final



NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING BEFORE THE CITY COUNCIL OF THE CITY OF EL CENTRO REGARDING INCREASED RATES FOR THE COLLECTION, TRANSPORTATION, RECYCLING, PROCESSING, AND DISPOSAL OF SOLID WASTE FOR FISCAL YEAR 2026-2027 IN THE CITY OF EL CENTRO

NOTICE HEREBY IS GIVEN THAT on Tuesday, June 2, 2026, at the City Council Chambers, 1275 Main St., El Centro, at **6:00 P.M.** (or as soon thereafter as the agenda permits), the City Council of the City of El Centro will hold a public hearing regarding increased rates for the collection, transportation, recycling, processing, and disposal of solid waste for fiscal year 2026-2027.

The prior rate increase went into effect on July 1, 2025. As provided at the time of that increase and in the revised Franchise Agreement, commencing each year from July 1, 2023 to June 30, 2027, CR&R may request an annual increase not to exceed four percent 4% of the existing rate. Such increase is subject to the City Council's approval, except that it shall be limited to determining, based on substantial evidence, whether the requested rate increase meets the requirements of the Franchise Agreement.

A 2.1% rate increase is proposed for residential solid waste collection and related services as provided by the Franchise Agreement: residential cart service, which includes the blue, green and black carts, would increase from \$25.03 to \$25.56 per month. A 2.1% rate increase is also proposed for commercial bin and cart rates; rates vary by bin size. The Roll-off box service/pull rate is proposed to increase 2.3% and roll-off box service tonnage/charge is proposed to increase 2.6%

Copies of the complete list of proposed new rates, along with documents relating to the calculation of such proposed rates as required by the Franchise Agreement and verified by the City's independent consultant, are posted on the City's website under <https://www.cityofelcentro.org/1233/Rates> and are on file for inspection in the Office of the City Clerk, City of El Centro, at City Hall, 1275 Main Street, El Centro, California. If approved, the rate changes will be effective July 1, 2026.

At the public hearing, the City Council will hear and consider all comments regarding this proposed rate increase. All interested persons are invited to attend. For any questions, please call Frank Pacheco at 760-337-3177.

Dated: May 23, 2026

Norma Wyles, CMC
City Clerk



AVISO DE AUDIENCIA PUBLICA

AVISO DE AUDIENCIA PÚBLICA ANTE EL CONCEJO MUNICIPAL DE LA CIUDAD DE EL CENTRO SOBRE EL ESTABLECIMIENTO DE AUMENTO DE TARIFAS PARA LA RECOLECCIÓN, TRANSPORTE, RECICLAJE, PROCESAMIENTO Y DISPOSICIÓN DE RESIDUOS SÓLIDOS PARA EL AÑO FISCAL 2026-2027 EN LA CIUDAD DE EL CENTRO

POR LA PRESENTE SE NOTIFICA QUE el martes 2 de junio de 2026, en la Cámara del Concejo Municipal, 1275 Main St., El Centro, a las **6:00 P.M.** (o tan pronto como la agenda lo permita), el Concejo Municipal de la Ciudad de El Centro realizará una audiencia pública respecto a nuevas tarifas para la recolección, transporte, reciclaje, procesamiento y disposición de residuos sólidos para el año fiscal 2026-2027.

El último aumento de tarifas entró en efecto el 1 de julio de 2025. Como se explicó en el momento de ese aumento y en el contrato de franquicia revisado, cada año CR&R puede solicitar un aumento anual que no exceda el cuatro por ciento 4% a partir del 1 de julio de 2023 hasta el 30 de junio de 2027. Dicho aumento está sujeto a la aprobación del Concejo Municipal, excepto que esta se limitará a determinar, con base en evidencia sustancial, si el aumento de tarifa solicitado cumple con los requisitos del contrato de franquicia revisado.

Se propone un aumento de la tarifa del 2.1% para la recolección de desechos sólidos residenciales y los servicios relacionados según lo estipulado en el contrato de franquicia (es decir, el servicio de recolección de residuos residencial, que incluye los contenedores azul, verde y negro, aumentaría de \$25.03 a \$25.56 por mes). También se propone un aumento de la tarifa del 2.1% para las tarifas de contenedores y carros comerciales; las tarifas varían según el tamaño del contenedor. La tarifa del servicio de caja de descarga/retiro se propone aumentar un 2.3% y también se propone aumentar un 2.6% en el cargo de servicio por tonelada.

Copias de la lista completa de las nuevas tarifas propuestas, junto con los documentos relacionados con el cálculo de dichas tarifas propuestas según lo exige el contrato de franquicia y verificado por el consultor independiente de la Ciudad están disponibles en la página web de la ciudad <https://www.cityofelcentro.org/1233/Rates> y estan archivadas para su inspección en la Oficina de la Secretaria Municipal, Ciudad de El Centro, en el Ayuntamiento, 1275 Main Street, El Centro, California. Si se aprueba los cambios de tarifas, estas entrarán en vigencia el 1 de julio de 2026.

En la audiencia pública, el Concejo Municipal escuchará y considerará todos los comentarios sobre este aumento de tarifa propuesto. Todas las personas interesadas están invitadas a asistir. Para cualquier pregunta, llame a Frank Pacheco al 760-337-3177.

Fecha: 23 de Mayo de 2026

Norma Wyles, CMC
City Clerk



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2026-173)

Item: 7.

Meeting: 6/2/2026 3:30 PM

Department: Human Resources

Category: Resolution

Prepared by: Dulce Bedolla, Human
Resource Director

Department Head: Dulce Bedolla

DOC ID: 2026-173

Memorandum of Understanding for Firefighters Association.

CITY MANAGER'S RECOMMENDATION:

Adopt Resolution No. 26- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO ESTABLISHING TERMS AND CONDITIONS OF EMPLOYMENT INCLUDING COMPENSATION FOR JANUARY 1, 2026, THROUGH JUNE 30, 2027.

FISCAL IMPACT:

Compensation for the MOU will be paid by the General Fund

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Financial & Governance Stability & Sustainability

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

BACKGROUND:

The current Memorandum of Understanding (MOU) with the Firefighters Association expired December 31, 2025. Therefore, we have met and conferred on revised terms and conditions to the current MOU and have reached an agreement.

DISCUSSION:

The modified terms and conditions agreed to in a tentative agreement are being presented to the City Council for final approval. Major changes are as follows:

1. One and half (1 1/2) year agreement
2. Elimination of Step 6 in lieu of Longevity Pay based on years of service
 - Completion of 10 years: 3%
 - Completion of 15 years: 6%
 - Completion of 20 years: 9%
 - Completion of 25 years: 12%
3. Increase paramedic incentive pay to 12%
4. Bilingual pay, increase to \$50 per payroll
5. 2% COLA effective January 1, 2026, and July 1, 2026

CONCLUSION:

Adopt Resolution No. 26- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO ESTABLISHING TERMS AND CONDITIONS OF EMPLOYMENT INCLUDING COMPENSATION FOR JANUARY 1, 2026, THROUGH JUNE 30, 2027.

ATTACHMENTS:

1. FFA MOU 26-27.
2. FFA MOU 26-27 Reso- (CAO 05-27-26) (2)

MEMORANDUM OF UNDERSTANDING
between
CITY OF EL CENTRO
and
FIREFIGHTERS ASSOCIATION
January 1, 2026 – June 30, 2027

ARTICLE 1 GENERAL PROVISIONS.

Section 1.1 PARTIES TO AGREEMENT.

This Memorandum of Understanding (“MOU”) has been prepared pursuant to the terms of Resolution No. 02-71 "Resolution Adopting Rules and Regulations for the Administration of Employer-Employee Relations Pursuant to the Meyers-Milias-Brown Act” of the City of El Centro which is hereby incorporated by reference as if fully set forth herein, and has been executed by the City of El Centro (the “City”) and by the El Centro Firefighters Association (the “Association”).

Section 1.2 RECOGNITION.

The Association is hereby recognized as the Exclusive Representative pursuant to the Meyers-Milias-Brown Act for the employees occupying the job classifications set forth in Appendix A. Whenever the term "employee" is used herein, it shall refer only to the employees occupying the positions under the classifications set forth in Appendix A.

The City recognizes the Association as the exclusive bargaining representative with respect to all matters relating to employment conditions and employer-employee relations, including but not limited to, wages, hours, and other terms and conditions of employment pursuant to California Government Code section 3500 *et seq.*

Section 1.3 RATIFICATION.

It is agreed that this MOU is of no force and effect until ratified and approved by the membership of the Association and by Resolution duly adopted by the City Council of the City of El Centro.

Section 1.4 IMPLEMENTATION.

This MOU constitutes a mutual recommendation by the parties hereto to the City Council that it adopt this MOU affecting the changes enumerated herein relative to wages, hours, and other terms and conditions of employment for the employees represented by the Association.

Section 1.5 SCOPE OF REPRESENTATION.

The scope of representation of the Association shall be those as set forth in Resolution No. 02-71 "Resolution Adopting Rules and Regulations for the Administration of Employer-Employee Relations Pursuant to the Meyers-Milias-Brown Act" as from time to time amended.

Section 1.6 CONSTITUTIONALITY.

If any section, subsection, sentence, clause, or phrase of this MOU is for any reason held to be illegal or unconstitutional, such holding shall not affect the validity of the remaining portion of the

MOU.

Section 1.7 ASSOCIATION DUES.

- a. The City shall start or stop deductions for dues or benefit premiums, or both, following receipt of notice from the Association that authorization has been provided to the Association by an employee in the Unit. Should there be a dispute regarding the deduction of dues, the Association shall provide the City with a copy of the authorization(s) signed by the employee.
- b. The Association, in consideration for and as a condition of the City withholding and transmitting payroll and benefit deductions authorized by this Section and in compliance with SB 866 shall hold harmless and indemnify the City of El Centro, its officers, and employees from any liability that may result from making, canceling or changing requested deductions.

c. Exceptions to Payroll Deduction Authorization Card:

The member's earnings must be sufficient after other legal and required deductions are made to cover the amount of the dues deduction authorized. When a member is in a non-pay status for an entire pay period, no dues deduction shall be made from future earnings to cover that pay period, nor may the member be required to deposit, nor may the member deposit with the City of El Centro, the amount which would have been deducted if the member had been in a pay status during that period. In the case of a member who is in a non-pay status during only a part of the pay period and whose salary is insufficient to cover other legal and required deductions, no dues deduction or deposit shall be made.

d. Dues Deduction Check:

1. Dues deductions covering all such deductions shall be transmitted by electronic funds transfer to an account specified by the Association.
2. The City agrees to provide the Association with an electronic file that shows the total amount authorized for deduction from each member's check.
3. The City will, during the term of this MOU, deduct dues of the Association on a biweekly basis and remit in a timely fashion to the Association.

Section 1.8 EMPLOYEE INFORMATION.

Whenever the City hires an employee who is covered by this MOU, a copy of this MOU, the City's Personnel Rules and Regulations, and the employee's job description will be provided to the employee.

Section 1.9 NON-DISCRIMINATION.

- a. Discrimination Prohibited. Neither the City nor the Association shall discriminate against any employee covered by this MOU in a manner which would violate any applicable laws because of race, creed, color, national origin, age, sex or disability.

- b. Association Membership or Activity. Neither the City nor the Association shall interfere with the right of employees covered by this MOU to become or not become members of the Association, and there shall be no discrimination against any such employees because of lawful Association membership or non-membership activity or status.
- c. Association Fair Representation. The Association recognizes its responsibility as bargaining agent and agrees to fairly represent all employees in the bargaining unit.

Section 1.10 NOTICES.

All notices to be given under this MOU shall be in writing and shall be given by mail to the party entitled thereto at its address set forth below, or at such address as the party may provide to the other party in writing from time to time.

If to the Association:

El Centro Firefighters Association
P.O. Box 2701
El Centro, CA 92244
Email: ECFA@elcentrofirefighters.org

If to the City:

City of El Centro
Attention: Director of Human Resources
1275 Main St.
El Centro, CA 92243

Section 1.11 PERSONNEL RULES AND REGULATIONS.

- a. Incorporation. The City's Personnel Rules and Regulations are incorporated by reference in this MOU and shall be binding on the parties to the extent they do not conflict with this MOU.
- b. Items Subject to Bargaining. Items or issues contained within the City Personnel Rules and Regulations that are subject to bargaining under the Meyers-Milias-Brown Act will not be changed until an agreement is reached between the City and the affected employee collective bargaining groups.
- c. Layoff. However, should an employee be terminated due to layoff, then on the effective date of such termination, the provisions of this MOU shall be rendered null and void. Thereafter, the employee shall have only those rights and prerogatives regarding layoff and reemployment, which are prescribed in the Personnel Rules and Regulations.

Section 1.12 NO STRIKE - NO LOCKOUT.

- a. Services Necessary to Health, Safety, and Welfare. The Association and the employees covered by this MOU recognize and agree that the rendering of services to the community cannot under any circumstances or conditions be withheld, interrupted, or discontinued, and that to do so would endanger the health, safety, and welfare of the inhabitants thereof.

- b. No Strike. During the term of this MOU, neither the Association nor its agents nor any employee, for any reason, will authorize, institute, aid, condone, or engage in a slowdown, work stoppage, strike, or any other interference with the work and statutory functions or obligations of the City.
- c. Notification The Association agrees to notify all local officers and representatives of their obligation and responsibility for maintaining compliance with this Section, including their responsibility to remain at work during any interruption which may be caused or initiated by others and to encourage employees violating Section 1.12 to return to work.
- d. Violations. The Association agrees that the City's rights to deal with any violation of Section 1.12 include, without limitation, the administration of discipline, including discharge or suspension administered in accordance with Section 7.3, and the institution of an appropriate action at law on any or all employees participating therein and any or all of the Officers and Representatives of the Association.
- e. No Lockout. During the term of this MOU, neither the City nor its agents for any reason shall authorize, institute, aid, or promote any lockout of employees covered by this MOU.

Section 1.13 ASSOCIATION ACCESS TO EMPLOYEES.

- a. The City agrees that for purposes of representation on issues covered by this agreement, official representatives of the Association may meet with unit employees on City facilities during working hours, provided that prior notification has been given to the appropriate supervisor. The Association agrees that such meetings shall not interfere with the normal work duties of the employees.
- b. Solicitation for membership in the Association or other internal association business not directly connected to administration of this agreement shall be conducted during the nonwork hours of all employees involved.
- c. City facilities may be made available for use by City employees or the Association in accordance with such administrative procedures as may be established by the City Manager or Fire Chief.
- d. City will provide a written statement to each new bargaining unit employee that the classification is part of a bargaining unit represented by the Association, and the name of a representative of the Association. City will provide the Association President not less than ten (10) days' notice of the onboarding orientation meeting held between City's Human Resources representative(s) and new bargaining unit employees, including the date, time, and location of the orientation meeting. If a bargaining unit employee's first day of work begins less than ten (10) days after the date the employee is hired, the 10-day notice requirement may be reduced, and City will instead provide as much advance notice as reasonably possible of the orientation meeting.
- e. The City will allow a Business Representative of the Association and/or outside labor representative to spend up to fifteen (15) minutes with the new unit member at the end of the onboarding orientation meeting in order to provide information and materials about the MOU and related matters. No representative of City management shall be present during

the Association's presentation. A bargaining unit member attending the onboarding orientation meeting as the Association representative shall be given paid release time sufficient to cover the Association's presentation and related travel time. The Association will provide the Human Resources Department with the names of any bargaining unit members who they request to be released for this purpose as soon as reasonably possible, and at least 48 hours before the meeting.

f. To the extent required by Government Code Section 3558, City shall provide the Association President with a list of names and contact information (listed below) for any newly hired unit member within 30 days of the date of hire or by the first pay period of the month following hire. City shall also provide the Association a list of all unit member names and contact information on the last working day of September, January, and May. The information shall include the following information except for any information subject to exclusion pursuant to Government Code Section 6254.3(c):

- Employee name,
- Job title,
- Department,
- Work location,
- Home address, and
- Work, home and personal telephone numbers and personal email addresses on file with the City.

ARTICLE 2 RIGHTS OF THE PARTIES.

Section 2.1 CITY RIGHTS.

- a. Rights. The exclusive rights of the City include, but are not limited to, the following:
1. To determine its mission and policies and to set forth all standards of service offered to the public;
 2. To determine the merits, necessity, and organization of all services and activities conducted by the City;
 3. To determine and change the facilities, methods, means, departmental responsibility, and personnel by which City operations are to be conducted;
 4. To expand or diminish services;
 5. To determine and change the number of locations, relocations, and types of operations and the processes and materials to be employed in carrying out all City functions, including but not limited to, the right to contract any work or operation;
 6. To determine the size and composition of the work force and to assign work to employees in accordance with requirements as determined by the City;
 7. To relieve employees from duty because of lack of work or other non-disciplinary reasons, provided such is done in accordance with Article 7, Section 7.2;

8. To discharge, suspend, or otherwise discipline employees for proper cause;
 9. To determine job classifications;
 10. To determine policies, procedures, and standards for selection, training, and promotion of employees;
 11. To establish employee performance standards, including but not limited to, quality and quantity standards;
 12. To maintain the efficiency of governmental operations;
 13. To take any and all necessary actions to carry out its mission in emergencies;
 14. To exercise complete control and discretion over its organization and the technology of performing its work and services; and
 15. To establish reasonable work and safety rules and regulations in order to maintain the efficiency and economy desirable in the performance of City services.
- b. Discrimination Prohibited. The City, in exercising these rights and functions, will not unlawfully discriminate against any employee organization.

Section 2.2 EMPLOYEE RIGHTS.

Employees of the City shall have the right to form, join, and participate in the activities of employee organizations of their own choosing for the purpose of representation on all matters of wages, hours, and other terms and conditions of employment. Employees of the City shall also have the right to refuse to join or participate in the activities of employee organizations and shall have the right to represent themselves individually in their employment relations with the City. No employee shall be interfered with, intimidated, restrained, coerced, or discriminated against by the City or by any employee organization because of the exercise of these rights.

Section 2.3 ACCESS TO PREMISES.

- a. Working Hours. Association Representatives may be permitted to discuss any grievance or problem arising under the terms of this MOU with any employee during working hours; provided, however, that the employee's immediate supervisor is provided reasonable advance notice. It is agreed that there will be as little interference as possible by Association Representatives during the working hours of said employee. It is agreed that Association Representatives shall be permitted to conduct a reasonable amount of Association business regarding grievances during working hours without loss of compensation.
- b. Facilities. The City, at its discretion, may allow the Association to use City facilities to conduct meetings when such facilities are available. Association Representatives shall be permitted while on duty to attend Association meetings or to conduct Association business; provided, however, that the City shall be provided reasonable advance notice of such business. It is understood that such business shall not adversely affect operation of any City department.

ARTICLE 3 COMPENSATION.

Section 3.1 SALARY AND MERIT INCREASES.

- a. Pay Range. Effective as of the first full pay period in January 2026, no employee shall be paid less than Step 1 or more than Step 5.
- b. Step Removal/Replacement. Effective as of the first full pay period in January 2026, the City shall remove Step 6 from the Salary Schedule and implement longevity pay as set forth in Section 3.7 of this MOU. Any employee at Step 6 as of the first full pay period in January 2026, will receive longevity pay in accordance with Section 3.7.
- c. January 2026 COLA. Beginning with the first full pay period in January 2026, employees will receive a 2% cost-of-living-adjustment (“COLA”) for fiscal year 2025/2026, calculated on the employee’s base salary as of December 31, 2025.
- d. July 2026 COLA. Beginning with the first full pay period in July 2026, employees will receive a 2% COLA for fiscal year 2026/2027, calculated on the employee’s base salary as of June 30, 2026.
- e. Merit Increases.
 1. Eligibility: Employees will be eligible for a step increase on their anniversary date (as defined below), conditioned upon the employee’s evaluation rating his/her performance satisfactory or better.
 2. Timing: It is expected that the annual evaluation shall occur on an employee’s anniversary date. If the evaluation occurs after the anniversary date and the evaluation rates the performance at satisfactory or better, the step increase will be retroactive to the anniversary date.
- f. Step Ranges. Separate salary schedules showing the salary step ranges are shown in Appendix A attached and herein incorporated by reference.

Section 3.2 UNIFORM ALLOWANCE.

- a. Annual Allowance. For the purpose of defraying the cost of purchasing and maintaining uniforms and clothing prescribed by the City, employees shall receive one thousand five hundred dollars (\$1,500), annually, payable on the second payday during the month of July.
- b. New Employees.
 1. Items Issued: New employees of the City that are hired after the beginning of the fiscal year will be provided with the following:
 - A. Five (5) pairs of pants
 - B. Five (5) shirts (short or long, one of which must be long sleeve)

- C. Eight (8) cotton t-shirts
 - D. Three (3) PT shorts
 - E. One (1) nametag
2. Initial Allowance Issued: New hires will receive three hundred fifty dollars (\$350) upon successful completion of the probationary period, to be used towards the purchase of one (1) dress uniform.
 3. Annual Allowance: New employees hired between July 1st and December 31st will receive the full uniform allowance the following July. New employees hired between January 1st and June 30th will receive five hundred dollars (\$500) the following July.

Section 3.3 CALL-BACK PAY.

An employee who has been released from work and has left the work premises shall, if called back to duty, be paid for the reasonable estimate of the time required to travel to and from the employee's residence and the work area and for the time actually worked. The total paid time of call-back pay, including travel time, shall not be less than four (4) hours. Scheduled overtime shall not result in call-back pay.

Section 3.4 STAND BY PAY.

The Fire Chief, after determining that special conditions warrant, may place employees on standby with a pager. Employees who are placed on such standby status shall be available to report to duty within fifteen (15) minutes if called. Employees shall be compensated one hundred dollars (\$100) per shift for such status.

Section 3.5 OVERTIME COMPENSATION.

a. Rate of Pay.

1. 40-Hour Employees. Overtime shall be paid at the rate of time and one half for all hours worked in excess of 40 hours in a work period.
2. 24-Hour Employees. Overtime shall be paid at the rate of time and one half for all hours worked in a work period in excess of the maximum hours standard set forth in 29 CFR 553.230.

b. Computation.

1. Hours Worked. Hours worked for the purpose of computing overtime pay shall be in accordance with the provisions of the Fair Labor Standards Act (FLSA); provided, however, that scheduled use of vacation and compensatory time shall be considered "hours worked."
2. Hours Per Year. The regular hourly rate of pay shall be based on 2,080 hours per year and 2,912 hours per year for 40-hour employees and 24-hour shift employees,

respectively.

- c. Timing. Overtime shall be paid on the first payday following the end of each work period.

Section 3.6 COMPENSATORY TIME.

- a. Option to Accrue. Employees shall have the option to accrue compensatory time in lieu of overtime pay. The method of calculation to determine compensatory hours shall be the same method as used to calculate monetary compensation.
- b. Accumulation. Compensatory time may accumulate to a maximum of two hundred forty (240) hours. Prior to the end of December of each year, employees may irrevocably elect to be paid for up to one hundred (100) hours of compensatory time in the following calendar year that is accrued at the time of the payout.
- c. Use. An employee who has requested the use of such compensatory time shall be permitted to use such time within a reasonable period after making the request, if the use of compensatory time does not unduly disrupt operations of the City.
- d. Accrual Rate. Compensatory time shall accumulate at the rate of one and one-half times the number of overtime hours worked.

Section 3.7 LONGEVITY PAY.

Effective as of the first full pay period after an employee's requisite anniversary date, eligible employees shall earn longevity pay as set forth below.

Longevity pay shall be based on an employee's cumulative years of service with the City as documented in City records, which the City may verify using data from the California Public Employees' Retirement System ("CalPERS"). The term "years of service" for purposes of this Section 3.7 shall mean (i) a total of three hundred sixty-five (365) days if service is not continuous, or (ii) twelve (12) consecutive months if service is continuous.

Longevity pay shall be calculated as a fixed percentage of the employee's base salary, determined by the employee's years of service according to the following tiers:

Years of service tier:	Fixed percentage of pay:
Completion of 10 years of service	3% of base salary
Completion of 15 years of service	6% of base salary
Completion of 20 years of service	9% of base salary
Completion of 25 years of service	12% of base salary

The fixed percentage shall be that percentage assigned to the years of service tier and in no event shall be aggregated or compounded.

As set forth in Section 3.1 of this MOU, the parties agree to eliminate Step 6 of the Salary Schedule in exchange for implementing longevity pay pursuant to this Section 3.7.

Section 3.8 RETIREMENT CONTRIBUTIONS.

- a. Retirement Tier 1. Each employee covered by this agreement hired before January 1, 2013, shall receive the 3% @ 50 retirement formula. These Safety Members shall pay the entire nine percent (9%) of the CalPERS employee contribution on a pre-tax basis.
 - 1. Effective the first full pay period following July 1, 2023, the employee shall pay 9% of the member contribution plus an additional “cost share” pension contribution of 3%, total pension contribution shall be 12%.
 - 2. This cost sharing pension contribution shall initially be implemented outside of a CalPERS contract amendment as authorized by Government Code Section 20516(f). As soon as administratively feasible the City shall implement a contract amendment. This pension contribution shall extend beyond the expiration of this MOU.
- b. Retirement Tier 2: Employees hired on or after January 1, 2013, and covered by this resolution, shall be placed in the CalPERS 2.7% at 57 retirement plan. The City will contribute one hundred percent (100%) of the employer contribution amount as determined CalPERS. Employees required contribution amount shall be as determined by CalPERS.
- c. Classic Employees Hired after January 1, 2013. Employees hired on or after January 1, 2013, that are “Classic Members” in the CalPERS system and had a break in service of no more than 6 months, will be eligible for the 3% at 50 plan.
- d. Pre-Tax Payment. Employee contributions will be paid pre-tax under IRS section 414 (h) (2).

Section 3.9 HIGHER JOB CLASSIFICATION PAY.

- a. Eligibility. An employee who works at a higher job classification shall qualify for higher job classification pay when he/she commences work performing the duties at the assigned higher job classification as determined by the Fire Chief.
- b. Calculation. Said additional higher job classification pay shall be 10% percent above the employee's current base salary subject to the provisions of Section 3.12 below.

Section 3.10 HOLIDAY PAY.

- a. 24-Hour Employees. Twenty-four-hour employees are entitled to fourteen and a half (14½) holidays per year. Compensation for said holidays will be as follows:
 - 1. Forty-eight (48) hours of vacation leave (2 shifts), accrued at the employee’s current base rate of pay. Said hours are included in the accrual rate outlined in Section 6.1(b).
 - 2. Seventy-two (72) hours and eighteen (18) minutes accrued at the employee's current base rate of pay. Said pay shall be paid by separate check during the first

pay period of November of each year. Employees hired after October 1st of the previous year and twenty-four-hour employees that become forty-hour employees will receive seventy-two (72) hours and eighteen (18) minutes of holiday pay prorated based on the number of holidays observed since date of hire or change in schedule.

- b. 40-Hour Employees. Forty-hour employees are not entitled to holiday pay under this section.

Section 3.11 EDUCATIONAL AND TRAINING INCENTIVE PAY.

- a. Rates. Educational and training incentive pay shall be paid in the following manner:

- | | |
|-----------------------------------|-------------------------|
| 1. Fire Officer certificate | \$40 per pay period |
| 2. Hazardous Materials Technician | \$40 per pay period, or |
| 3. Hazardous Materials Specialist | \$60 per pay period |
| 4. Bomb Specialist | \$40 per pay period |
| 5. Confined Space Operational | \$40 per pay period, or |
| 6. Confined Space Technician | \$40 per pay period |
| 7. Fire Investigator I | \$20 per pay period, or |
| 8. Fire Investigator II | \$40 per pay period |
| 9. Fire Instructor I | \$20 per pay period, or |
| 10. Fire Instructor II | \$40 per pay period, or |
| 11. Fire Instructor III | \$60 per pay period |
| 12. Fire Prevention Officer | \$20 per pay period |
| 13. Fire Protection Specialist | \$40 per pay period |
| 14. Plans Examiner | \$60 per pay period |
| 15. Public Education Officer | \$20 per pay period |
| 16. Urban Search & Rescue (US&R) | \$40 per pay period |
| 17. Hazardous Material Instructor | \$40 per pay period |
| 18. Driver/Operator | \$40 per pay period |
| 19. Fire Mechanics | |

Level I	\$40 per pay period
or	
Level II	\$60 per pay period
or	
Level III	\$60 per pay period
20. AA or AS degree	\$50 per pay period
21. BA or BS degree	\$75 per pay period
22. Masters degree	\$100 per pay period

The maximum amount of educational incentive an employee may earn per pay period shall not exceed two hundred seventy dollars (\$270.00).

- b. Title Changes. In the event that the State Fire Marshal changes the title of the certification listed above, members will continue to be entitled to certification pay for that particular certification. The ECFA and City agree that an addendum to the MOU can be made to reflect any certification changes made by the State Fire Marshal upon written notification from this bargaining group along with the notification from the State Fire Marshal.
- c. EMT-P Recertification Bonus. Any employee recertified for EMT-P shall be paid a recertification bonus of two hundred dollars (\$200); provided however, that such bonus shall not be paid more frequently than once every two years.
- d. Advanced Emergency Medical Technician Incentive. Any employee with the certificate in Advanced Emergency Medical Technician (AEMT) will receive 5% of base salary.
- e. EMT-P Incentive. Any employee with the certification of EMT-P will receive 12% of base salary.
- f. Proof. The employee is responsible for providing proof of completion work required to obtain certificates, proof of certification, proof of renewal and good standing. If timely notification to Human Resources is not provided by the employee, retroactive certification pay shall be limited to the three months immediately preceding the furnishing of the documentation.
- g. Guidelines. The City will follow the guidelines of the California Office of the State Fire Marshal that is related to the Professional Certification Program.

Section 3.12 DIFFERENTIAL PAY.

- a. Eligibility. Any employee assigned to days will receive a 15% differential pay in their base pay. This will be effective if the assignment is over ten (10) consecutive days and will be retroactive to the first day worked when assigned to days. Those excluded from this 15% differential pay will be employees on modified/light duty, administrative leave, or for purposes of attending training.
- b. Higher Classification Pay. No employee shall be entitled to receive the higher classification

pay provided by Section 3.9 when said employee qualifies for differential pay under this Section.

Section 3.13 COURT PAY.

If an employee is subpoenaed for a court appearance during his/her off duty hours and the court places said employee on “on-call/standby” status for the morning court session, afternoon court session, or both, said employee shall receive a total of four (4) hours of regular pay.

Section 3.14 TUITION REIMBURSEMENT.

a. Guidelines. The City subscribes to and supports an educational tuition reimbursement and professional development program for the benefit of employees who want to further or continue their education in a manner that will enhance their job skills. Employees shall be eligible for reimbursement of up to one thousand five hundred dollars (\$1,500) per year for tuition reimbursement and/or professional development. Guidelines are as follows:

1. Eligible Employees. Employees who, in their sole discretion, want to broaden their knowledge by pursuing academic training and higher education on their off-duty hours may receive reimbursement for expenses as provided herein. Under this program, reimbursement is available for “regular” employees who are performing their job in a satisfactory manner. Expenses for tuition and textbooks under this program will be reimbursed subject to the approval of the department head and/or the Director of Human Resources.
2. Eligible Expenses. Continuing education under this program is defined as postsecondary college level course work necessary to obtain a diploma or degree. Reimbursement will be subject to the following criteria:
 - A. The degree or certificate sought must be job-related.
 - B. Courses may not be taken during the employee’s regular working hours; unusual exceptions require appropriate approval.
 - C. Completion of the course must be verified with a grade of “C” or better.
 - D. If the employee withdraws from a course, the employee will be responsible for any expenses incurred.
 - E. The employee must remain an active regular employee through the conclusion of the course.

b. Reimbursement Procedure.

1. Employee must complete a tuition reimbursement request form and submit it to department head for approval.
2. If approved, the department head will submit the request to Human Resources for approval.

3. If approved by Human Resources, a copy of the approved form will be returned to the employee.
4. The employee must then make all registration arrangements and pays for tuition and books/materials.
5. After completing the course, the employee will provide Human Resources with a grade sheet and receipts for tuition and books.
6. Human Resources will prepare a claim form for any reimbursements due to the employee.

Section 3.15 BILINGUAL PREMIUM.

- a. Employees will be eligible to receive fifty dollars (\$50) per pay period upon becoming certified to use a non-English language through a City-administered exam testing language proficiency. In order to be eligible, the use of a non-English language must be a necessary part of their daily work activities and used for work purposes during the majority of time spent in communication with the public, as determined by the Fire Chief.
 1. Examinations. Eligible employees who want to receive bilingual pay may request to be examined for proficiency in a non-English language by submitting a memorandum to the Fire Chief. The Fire Chief must sign the memorandum to certify that the use of a non-English language will be a necessary part of their daily work activities and used for work purposes during the majority of time spent in communication with the public. The memorandum must then be forwarded to the Human Resources Department. Exams will be arranged by the Human Resources Department.
 2. Expectations. Employees receiving bilingual pay are expected to translate for employees who are not bilingual in the event such services are needed, even if the employee needing assistance is not from the same department or work unit.
 3. Monitoring. The Fire Chief will be responsible for monitoring the employees who are receiving bilingual pay to ensure the use of a non-English language is a necessary part of their daily work activities. Audits may be conducted by the Human Resources Department at any time.
- b. In compliance with the CalPERS regulations and definition of “Special Compensation” (2 CCR §571), the monetary value of the bilingual pay provided in this Section 3.15 shall be reported to CalPERS as Special Compensation. The parties agree that this bilingual pay meets the definition of “Bilingual Premium” as set forth in Title 2 CCR, Section 571(a)(4). CalPERS shall determine whether this bilingual pay qualifies as Special Compensation.

ARTICLE 4 WORK SCHEDULES.

Section 4.1 WORK PERIOD.

- a. Work Periods. Employees covered by this MOU will work one of two work periods depending on assignment.
 - 1. 40-Hour Employees. The work period is seven (7) days commencing at 12:01 A.M. Tuesday and continuing through 12:00 midnight the following Monday. The normal work schedule for a forty-hour employee shall be five (5) eight-hour days, although a different work schedule may be mutually agreed upon between the employee and the department head consistent with the needs of the department.
 - 2. 48/96 Schedule. The 48/96 work cycle is twelve (12) days. The schedule consists of a (3) three-platoon system in which employees work two consecutive twenty-four-hour shifts for a total of forty-eight hours, and have ninety-six consecutive hours off. A typical work period is as follows: X= work day, and O=day off: XXOOOOXXOOOOXXOOO and so on.
 - 3. In the event one shift is scheduled to work both December 24th and December 25th of the same year, the shift assigned to work on December 23rd will be reassigned to work on December 24th. The shift originally scheduled to work on December 24th will be reassigned to work on December 23rd.

Section 4.2 PAYDAYS.

Paydays shall be on a bi-weekly basis occurring every other Friday. If a scheduled payday falls on a holiday recognized by this MOU, said payday shall be moved to the last working day before the holiday.

ARTICLE 5 INSURANCE.

Section 5.1 MEDICAL INSURANCE.

- a. Eligibility. Each employee filling a full-time position and in a pay status for at least thirty (30) hours per week shall have the opportunity to participate in the City's comprehensive major medical, dental, life, and vision care insurance program. The employees covered by this agreement may obtain coverage for their legal dependents under the same comprehensive major medical, dental, life, and vision care insurance program.
 - 1. 2022 Contribution. The City will contribute on behalf of the employee the following amounts to the health insurance premiums:

Employee Only	Up to \$754.56 per month
Spouse:	Up to \$1,155.19 per month
Child(ren):	Up to \$1,094.45 per month
Spouse & Children:	Up to \$1,475.52 per month
 - 2. Future Contributions. The City will either maintain the 2022 contribution for lowest cost plan only (Limited Plan) or contribute a dollar amount on behalf of the employee equal to 80%, by enrollment category, of the insurance premium

for the lowest cost plan (Limited Plan) whichever is greater. The employee shall be responsible for the difference between the City contribution and the actual premium for the plan selected by the employee.

- b. Exploration of Alternatives. The City and the ECFA agree to continue to explore alternative health insurance coverages during the term of this agreement and consider recommendations by the Health Insurance Committee.
- c. Leave of Absence. An employee on an approved leave of absence without pay from the City may continue to carry the City's comprehensive insurance by making full payments to the City for the costs of such insurance, in accordance with the City's Personnel Rules and Regulations.

Section 5.2 LIFE AND ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE.

The City shall provide for term life insurance and accidental death and dismemberment coverage in the amount of fifty thousand dollars (\$50,000) each for all employees covered by this MOU.

Section 5.3 DISABILITY

The City shall provide short and long-term disability insurance coverage for employees covered by this MOU effective July 1, 2026.

Section 5.4 1959 SURVIVOR BENEFITS.

The City will contract with CalPERS for the 4th level of 1959 Survivor benefits (Government Code section 21382.5) for all employees covered by this MOU. The City will pay the applicable employer cost, and each employee will pay the applicable employee cost.

Section 5.5 HEALTH INSURANCE CONTRIBUTION FOR RETIREES.

Employees who retire from the City with twenty (20) years or more of service and employees who are granted an industrial disability retirement who elect to remain on the City's health insurance program will receive three hundred nine dollars and fifty-one cents (\$309.51) per month towards retiree-only coverage until age sixty-five (65) and one hundred fifty-three dollars and sixty-two cents (\$153.62) thereafter. For all other employees separating their employment, the City will comply with state and federal requirements regarding post-employment health care coverage.

ARTICLE 6 LEAVE.

Section 6 .1 VACATION LEAVE.

- a. Eligibility. All employees shall be eligible for vacation leave with pay except for the following:
 - 1. Probationary. Probationary employees; provided, however, that vacation leave shall accumulate during the probationary period and shall be granted to the employee when permanent status is attained.
 - 2. Permanent Part-Time. Permanent part-time who are on a pay status less than 50%

of the time and temporary employees.

- b. Accrual. Vacation leave shall accrue on a biweekly basis for all eligible employees who are on pay status for 50% or more of that biweekly period. Vacation leave shall accrue at the following rates:

<u>Months of Service</u>	<u>24-Hour Employees Hours per Pay Period</u>	<u>24-Hour Employees on Light Duty Status Hours per Pay Period*</u>	<u>40-Hour Employees Hours Per Pay Period</u>
0-60	8.31 hours	5.94 hours	4.62 hours
61-72			4.92
73-84			5.23
85-96			5.54
97-108			5.85
109 +			6.15
61-120	10.15	7.25	
121+	12.00	8.57	

*If a twenty-four (24) hour employee assigned to work a forty (40) hour light duty work schedule because of a work-related disability has observed nine (9) or more holidays in the twelve (12) months preceding the December payment for holidays as provided in Section 3.10, then no payment of holiday pay shall be made pursuant to subsection b of Section 3.10.

- c. Accumulation. Vacation leave may be accumulated up to a maximum of one and one-half (1 ½) times the annual accrual rate. Accumulations in excess of the maximum must be approved by the City.
- d. Scheduling. The times during a calendar year at which an employee may take vacation leave shall be determined by the Fire Chief with due regard for the wishes of the employee and particular regard for the needs of the department. All vacation leave requires the prior approval of the Fire Chief.
- e. Illness within Vacation Time. If an employee becomes ill or injured during vacation leave which requires hospitalization or medical attention, those days for which proof of such hospitalization or medical attention is furnished shall not be charged against vacation leave.
- f. Payment of Vacation Hours at Termination. Employees who terminate employment shall be paid for any accumulated vacation leave at the employee's current rate of pay.
- g. Hardship Cash Out. Employees may cash-out vacation leave only in the event of a financial emergency where: (i) the employee can demonstrate that they have a real financial emergency caused by an event beyond their control, (ii) it would result in serious financial hardship if the cash payment were not made, and (iii) the amount of the cash payment is limited to the amount necessary to resolve the emergency. The City Manager or the City Manager's designee will determine, at their sole discretion, whether the criteria for a financial emergency is met and the amount of the cash payment. Hardship cash outs are

limited to one cash-out per fiscal year per employee.

Section 6.2 SICK LEAVE.

- a. Eligibility. All permanent, part-time permanent, and probationary employees who have completed the equivalent of one (1) month of service are eligible for sick leave. Temporary employees are not eligible for sick leave.
- b. Accrual. Sick leave shall accrue on a biweekly basis for all eligible employees who are on a pay status for 50% or more of that biweekly period. Sick leave shall accrue at the rate of 3.69 hours biweekly (in the case of forty-hour employees) and 5.54 hours biweekly (in the case of twenty-four-hour employees).
- c. Accumulation. Sick leave hours may be accumulated without restriction.
- d. Sick Leave Utilization Requirements. Employees with accrued sick leave credit shall be allowed to utilize such sick leave for the following purposes:
 1. Personal illness or injury: Any employee who has contracted or incurred and is suffering from any non-service-connected sickness or injury, which renders him/her unable to perform the duties of his/her position shall be eligible to receive paid sick leave. This also includes periods during which the employee is under an enforced quarantine in accordance with community health regulations, or restricted due to exposure to a contagious disease in accordance with a doctor's order. Employees shall also be eligible to utilize accrued sick leave pursuant to Section 6.2(e) Workers' Compensation.
 2. Family illness or injury: Employees shall be eligible to receive paid sick leave when there is a sickness or injury involving a member of their immediate family, which requires the employee's personal care and attendance, provided that requiring the employee to report for work would cause a serious hardship on the member of the immediate family suffering from the illness or injury.
 3. Vacation and Personal Leave: When an employee becomes eligible for paid sick leave (as provided above) while on vacation, sick leave may be used in place of vacation time, provided satisfactory evidence and certification of the illness or injury is presented in accordance with Section 6.2(g) (Sick Leave Certification and Approval) below, and subject to the approval of the City.
- e. Sick Leave Pay. The rate of sick leave pay shall be the employee's regular straight-time hourly rate of pay in effect for the employee's regular job at the time the sick leave is being taken.
- f. Sick Leave Notification.
 1. Employee Responsibility: It is the responsibility of each employee requesting paid sick leave to notify the employee's immediate supervisor. An employee who is requesting paid sick leave shall notify or cause notification to be made to his/her immediate supervisor at least one (1) hour before the time specified for the

beginning of the work shift or as soon as is reasonably possible. Where someone other than the employee is or has been requested to make the required notification, the employee will be solely responsible for the notification being made. If an employee becomes ill during the work shift, he/she must notify or cause notification to be made to the employee's immediate supervisor.

2. Failure to Notify: In the event sick leave notification is not given as provided above, the City shall consider and handle the employee's absence as an absence without pay, unless the employee can later substantiate and document that it was impossible to make or cause such notification.
 3. Required Daily: Sick leave notification as outlined above must be made each workday that paid sick leave is being requested, unless this requirement is expressly waived by the City.
- g. Sick Leave Certification and Approval.
1. Abuse: If the City has a preponderance of documentation supporting the conclusion that sick leave is being abused, it may at its discretion require any employee requesting paid sick leave to furnish substantiating evidence or a statement from his/her attending physician certifying that absence from work was required. The City may also request such a statement whenever sick leave is requested for five (5) or more consecutive workdays (in the case of forty-hour employees), or three (3) or more consecutive shifts (in the case of twenty-four-hour employees).
 2. Verification: The City shall have the right at its discretion to verify the report of the attending physician concerning the illness or disability of an employee, and to require the employee to be examined, at the City's expense, by a physician selected by the City to determine the nature and extent of the illness or disability.
 3. Approval/Denial: As a result of such physician's statements and examination, the City may approve or deny an employee's sick leave requests and establish limits and conditions for any further approved sick leave connected with the same illness or disability. The City has the right to discipline an employee for prohibited behaviors relating to abuse of sick leave or excessive absenteeism.
- h. Sick Leave Release. An employee who is sick or disabled for five (5) or more consecutive workdays (in the case of forty-hour employees), or three (3) or more consecutive shifts (in the case of twenty-four-hour employees), may be required at the City's discretion and at the City's expense; and any employee who is sick or disabled for ten (10) or more consecutive workdays (in the case of forty-hour employees), or five (5) or more consecutive shifts (in the case of twenty-four-hour employees), shall be required to secure and submit a physician's release certifying that he/she is fit to return to work. This release must be submitted to the employee's immediate supervisor before the employee will be permitted to return to work. The City may also require, at its discretion and its expense, that an employee take a medical physical in conjunction with the above sick leave release procedure.

- i. Reimbursement of Other Remuneration. Any employee injured or incurring an illness as the result of non-Fire Department employment or contracted work, and who receives sick leave pay from the City and other remuneration for lost income for said injury or illness shall pay said other remuneration to the City. Employee purchased remuneration benefits (such as LTD benefits) are exempt from the provisions of this Section.
- j. Workers' Compensation.
 - 1. An employee absent from work by reason of an injury or illness arising out of and in the course of his/her duties shall, in accordance with Labor Code section 4850, be allowed up to one year's leave of absence without loss of compensation but in lieu of temporary disability payments.
 - 2. An employee who is absent from work by reason of an injury or illness arising out of and in the course of his/her duties will continue to accrue sick leave and vacation benefits as though he/she were not on leave of absence.
 - 3. If an employee cannot return to work by the expiration of benefits under Labor Code section 4850, disability retirement may be requested by the city.
 - 4. Whenever such absence of an employee continues beyond the expiration of benefits under Labor Code section 4850, the employee may continue on a paid status by utilizing accrued sick leave, vacation and compensatory time, until the effective date of his/her retirement under the Public Employees Retirement Act.
 - 5. Time absent from work in excess of thirty (30) shifts per fiscal year by reason of an injury or illness arising out of and in the course of employee's duties shall not be considered as time performing his/her duties and responsibilities with regard to merit step advancement.

Section 6.3 SICK LEAVE CONVERSION.

An employee whose retirement date is within four (4) months of separation from employment may, in accordance with Government Code section 20965, convert all unused sick leave to additional service credit at the rate of 0.004 for each day of sick leave (two hundred fifty (250) sick leave days = one (1) additional year of service credit). In making this conversion, the City shall multiply the number of accrued sick leave hours for twenty-four-hour employees times 0.7143 divided by eight (8) hours to determine the proper number of days of sick leave credit.

Section 6.4 ASSOCIATION REPRESENTATIVES' ADMINISTRATIVE LEAVE.

The City shall allow Association representatives to use accumulated leave time to attend seminars or conferences relative to employer-employee relations. The total number of shifts off each fiscal year shall not exceed twelve (12).

Section 6.5 LEAVE CONVERSION PROCEDURE.

Twenty-four (24) hour employees reassigned to a forty (40) hour basis, or vice versa, shall have accrued leave converted on the following basis:

- a. 24-Hour Employees. To determine equivalent hours for new twenty-four (24) hour employees, multiply hours times a conversion factor of 1.4.
- b. 40-Hour Employees. To determine equivalent leave hours for new forty (40) hour employees, multiply leave hours times a conversion factor of .7143.

Section 6.6 STRIKE TEAM

- a. Portal-to-Portal (Strike Team Deployment). Overtime Pay for Extraordinary Duty (24-hour employees): Employees covered by this MOU may be required to commit to large-scale or catastrophic incidents or mutual aid events that may span multiple operational periods, including but not limited to floods, earthquakes, declared disasters, fires, and other prolonged emergency situations. Such assignments may extend beyond twenty-four (24) hours in duration and are considered extraordinary and beyond the scope of an employee’s normal duties. For purposes of compensation, employees shall be compensated at their regular rate of pay for any portion of an extraordinary duty assignment that falls on their regularly scheduled duty day(s). For any portion of an extraordinary duty assignment that falls on an employee’s regularly scheduled day(s) off, the City of El Centro intends to fairly compensate employees at an overtime rate of one and one-half (1½) times their regular rate of pay for direct and indirect work performed in order to protect life, property, and the environment. Overtime compensation for scheduled days off shall be calculated on a portal-to-portal basis, beginning at the time of initial dispatch from fire station and concluding upon return to fire station, consistent with applicable reimbursement guidelines, including those of the California Office of Emergency Services (Cal OES), when such assignments are eligible.
- b. Safety Time. At the discretion of the Fire Chief and subject to operational needs, employees who have been on extended strike team assignments of ten (10) days or longer may be authorized to use a minimum of twenty-four (24) hours of accrued leave upon their return.

ARTICLE 7 GRIEVANCE PROCEDURE LAYOFF AND REEMPLOYMENT, DISCIPLINARY ACTIONS.

Section 7.1 GRIEVANCE PROCEDURE.

- a. Purposes.
 - 1. To state the policy and provide the means for employees, recognized employee organizations, and management to settle grievances in an orderly manner within a reasonable time at the lowest possible level.
 - 2. To provide methods of administering employer-employee relations through the establishment of uniform and orderly methods of communication between employees and management.
 - 3. To provide a method of appeal and resolution of claims or unlawful employment discrimination on the basis of race, religious creed, color, disability, medical condition, national origin, ancestry, marital status, sex and age.

b. Policies.

1. Any employee has the right to submit a grievance with freedom from fear, intimidation, or coercion from any party.
2. Any employee may represent himself/herself or select an individual to represent him/her at any or all steps in the grievance procedure.
3. Grievances may be submitted by an employee or by a group of employees.
4. The first contact by the grievant shall be with the immediate non-unit supervisor. The parties shall attempt to resolve grievances orally at this level.
5. To the extent possible an employee shall investigate and present grievances during the employee's non-working time. The investigation and preparation of grievances while on duty must have the prior approval of the City. An employee may attend a grievance meeting in his/her own behalf during working time without loss of compensation.
6. Each party shall bear its own costs associated with any grievance or appeal procedure unless directed otherwise by a court of competent jurisdiction.

c. Grievance Defined. A “grievance” is a difference of opinion raised by an employee, or by a group of employees (with respect to a single common issue), or by the City relating to:

1. The meaning, interpretation or application of the express provisions of this MOU, the Fire Department’s Rules and Regulations and Standard Operating Procedures, the City's Personnel Rules and Regulations, and Resolution No. 75-12, as from time to time amended.
2. Discrimination on the basis of race, color, religion, disability, medical condition, age, national origin, ancestry, marital status, and sex.

d. Steps.

1. Step 1: Any employee covered by this MOU shall grieve a grievance orally with the appropriate non-unit supervisor in an attempt to resolve the grievance prior to Step 2 of this Section.
2. Step 2: If the grievance is not resolved in Step 1 and the employee wishes to proceed to Step 2 of this Section, the employee shall submit said grievance to the Fire Chief within fifteen (15) days after the employee concerned has become aware of, or should have become aware, through the use of reasonable diligence of the occurrence of the event giving rise to the grievance or, in the case of a disciplinary suspension, by the end of the day following said suspension; provided, however, that said grievance shall be in writing and signed by the aggrieved employee. The Fire Chief shall provide the employee with a written decision within five (5) working days after receipt of the written grievance. A copy of said decision shall be filed with the City Manager.

3. Step 3: If the grievance is not settled in Step 2 and the employee wishes to proceed to Step 3 of this Section, said grievance shall be referred in writing by the employee to the City Manager or his/her designee within five (5) working days after the Fire Chief's decision.
 4. Step 4: Within ten (10) working days from receipt of the grievance, a meeting between the City Manager or his/her designee, the employee, and the employee's representative (if one is desired by the employee) shall be held at a time mutually agreeable to the parties. If the grievance is resolved as a result of such meeting, the resolution shall be reduced to writing and signed by the City Manager or his/her designee, the employee, and the employee's representative (if any). If no resolution is reached, the City Manager shall give his/her written decision to the employee within ten (10) working days from said meeting. Notwithstanding any language in this MOU to the contrary, decisions of the City Manager resulting from non-disciplinary action grievances shall be final.
- e. Group Grievance. Employees may join in submitting a grievance as a group, provided the issues in the grievance and the corrective action sought are identical for all. A group grievance shall be processed as a single grievance in the name of one employee designated by the others to act for them. All employees joining in the grievance must be identified and all employees in the group must sign the grievance when it is placed in writing. If the employees do not designate an individual to carry the grievance, communications will be addressed to the employee whose name appeared first in the grievance. An employee may withdraw from a group grievance upon written notification, at any time before a decision is made; however, said employee may not then initiate the same or substantially similar grievance under this procedure. Any one employee in the group, if he/she is not satisfied with the decision at any stage, has the right to carry the grievance to succeeding stages of these procedures. A decision rendered on a group grievance applies to all employees in the group and each shall be provided a copy of the decision.
 - f. Discrimination Grievance. Grievances as defined in Section 7.1c2 shall be initiated at Step 3 of Section 7.1d.
 - g. Time Limits. No grievance shall be considered pursuant to Step 2 of this Section unless it is submitted within fifteen (15) working days after the employee concerned has become aware, or should have become aware, through the use of reasonable diligence of the occurrence of the event giving rise to the alleged grievance.
 1. Failure to Timely Present: If a grievance is not presented within the time limits set forth above or within any agreed upon extension, it shall be considered "waived."
 2. Failure to Proceed to Next Step: If a grievance has not proceeded to the next Step within the specified time limit or any agreed extension thereof, it shall be considered resolved on the basis of the department's last answer.
 3. Failure to Answer: If the department does not answer a grievance or an appeal thereof within the specified time limits, the employee may elect to treat the grievance as denied at that Step and immediately proceed to the next Step.

4. Extension: The time limit in each Step may be extended by mutual agreement of the City and the employee.
5. Working Days: The term "working days" as used in this Section shall include the days Monday through Friday and excludes Saturdays, Sundays, and holidays on which City Hall is closed.

Section 7.2 LAYOFF AND RE-EMPLOYMENT.

The City, in its discretion, shall determine whether layoffs are necessary, and shall be governed by the provisions of City of El Centro Personnel Rules and Regulations, specifically Chapter 9, Separations from Employment. Re-employment rights for individuals laid off are governed by said chapter.

Section 7.3 DISCIPLINARY ACTIONS.

- a. Examples of Prohibited Behaviors. In order to promote efficiency, effectiveness, productivity, and cooperation among employees, these guidelines identify types of behavior that are prohibited and may lead to disciplinary action up to and including termination.
 1. Insubordination, including (a) refusal to follow a work order or to perform a work assignment (b) insulting or demeaning the authority of a supervisor or manager or (c) foul or abusive language directed at a supervisor or manager.
 2. Intentional or negligent conduct that damages City property or the property of another employee. Note: property includes, but is not limited to, records, supplies, materials, equipment, or facilities.
 3. Intentional or negligent misuse of City property or the property of another employee.
 4. Removing the property of the City or a City employee or visitor from the City premises without authorization.
 5. Theft or dishonesty.
 6. Fighting or provoking a fight on City time or property.
 7. Engaging in horseplay or other action that endangers City property or others or disrupts work.
 8. Harassing, threatening, intimidating, or coercing any other employee or member of the community, including any violation of the City Harassment Policy.
 9. Violation of the City Equal Employment Opportunity Policy.
 10. Abusive language or actions toward fellow employees or general public.
 11. Gross failure to work cooperatively with others.

12. Bringing or possessing weapons or any other dangerous device onto City property while on duty, unless permitted by the City job classification.
13. Unauthorized use, sale, transfer, or possession of alcohol, prescription drugs or controlled substances while on duty or while on City premises or reporting to work under the influence of the use of alcohol, drugs, or controlled substances.
14. Gambling, conducting games of chance, or possessing illegal gambling devices on City time or property.
15. Disregarding any safety, fire prevention or security rule or practice, or engaging in activity that creates a safety, fire, or security hazard.
16. Failing to report a work-related accident or injury within the prescribed time period.
17. Causing or attempting to cause dissension or disruption of the work of others.
18. Soliciting or accepting reimbursement or gratuities for services during working hours or while on City premises.
19. Unauthorized vending, solicitation, or sales of goods or services during working hours or while on City premises.
20. Smoking in a restricted area at any time.
21. Unreported absence of three (3) consecutive shifts.
22. Excessive tardiness or absenteeism.
23. Failing to notify one's supervisor of absence and the reason for absence prior to the start of a shift.
24. Leaving City premises or one's assigned work area during working hours without permission.
25. Working unauthorized overtime.
26. Failing to meet acceptable performance standards or maintain satisfactory performance.
27. Submitting an employment application containing false or misleading information.
28. Falsifying or destroying any City record, including but not limited to, any time keeping record or inspection record.
29. Improper neglect of work.
30. Unauthorized use of City buildings, equipment, or materials, including but not limited to unauthorized knowledge, discussion, reproduction, or dissemination of employee records or files.

31. Conviction of a felony or conviction of a misdemeanor involving moral turpitude which relates to the employee's ability to perform the duties of his/her position. For purposes of these rules, a plea of nolo contendere or "no contest" will constitute a conviction.
32. Improper political activity.
33. Refusing to take or subscribe to any oath or affirmation which is required by law in connection with employment.
34. Failing to obtain or maintain any required license, registration, permit, or status required of the position, including but not limited to insurability to operate any and all vehicles and equipment required of the position.
35. Other misconduct which adversely affects the work environment or any other violation of established City policy.
36. Failure to comply with established City or departmental or operational procedures.

b. Pre-disciplinary Conference Procedures.

1. Rights of Firefighters to Appeal Disciplinary Action: The following appeals procedures are adopted pursuant to Government Code § 3254.5 of the Firefighters Procedural Bill of Rights Act and shall apply to any administrative appeal of a punitive action that is required to be afforded to a firefighter under the Act.
2. Definitions:
 - A. Firefighter: The term "firefighter" means an employee who is considered a "firefighter" under Government Code § 3251(a) except for the Fire Chief who is identified as such. The classifications of employees who are firefighters include: Firefighter, Fire Engineer, and Fire Captain.
 - B. Punitive Action: The term "punitive action" means any action defined as such by Government Code § 3251(c), i.e., "any action that may lead to dismissal, demotion, suspension, reduction in salary, written reprimand, or transfer for purposes of punishment."
3. Notification: Prior to taking punitive action, in the form of a written reprimand, suspension, demotion, or termination against a permanent employee, the department head shall notify the employee in writing of the following:
 - A. The proposed punitive action and effective date for such action;
 - B. The nature of the charges and/or violation of City regulations, policies, and/or MOU provisions;
 - C. The reasons and factual bases for the proposed action;
 - D. The materials upon which the action is based;

- E. The right of the employee to respond at a specified place and time verbally or in writing;
 - F. The right of the employee to be represented by an attorney or other representative at any further proceedings.
4. Response: Any employee notified pursuant to this section who desires to respond to said notification shall do so at the time and place specified in the notification. If the employee or his/her designated representative requests the right to respond orally to the proposed punitive action within the time frame specified in the notice, imposition of proposed punitive action shall be deferred until after the oral response is received by the department head. If the employee elects to respond in writing, imposition of discipline shall be deferred until receipt and review by the department head of the written response.
- A. Failure to Respond: Employee's failure to respond shall be deemed an intentional waiver of the employee's right to submit an oral or written response to the proposed disciplinary action before the action is taken.
 - B. Predisciplinary Conference: Where an oral response has been elected, the department head has the responsibility to conduct a pre-disciplinary conference. It is the department head's responsibility to coordinate the scheduling of the conference, including: (1) the date, time and place; and (2) forwarding of notices of such information to all interested parties within ten (10) working days of the employee's request. The department head or designated representative shall conduct the conference informally and shall be responsible for receiving the employee's and/or his/her representative's response to the proposed discipline. The conference shall be conducted informally and shall be limited to the presentation of information by and through the employee and/or his/her representatives in response to the charges and allegations set forth in the notice of proposed discipline.
 - C. Continuance: In the event the employee is unable to respond to the charges within the time permitted and demonstrates the reasonableness of a need for a continuance, the department head or hearing officer may grant a continuance of up to an additional five (5) calendar days. Demonstration of reasonableness shall be limited to matters which preclude the employee from making a timely response to the charge, such as personal injury to the employee or a death in his/her immediate family.
 - D. Modification of Time Limits: The time limits described herein are essential and may only be modified or enlarged by mutual consent of both the employee and the department head or his/her designee.
 - E. Consolidation: In the discretion of the department head and subject to the affected pre-discipline conferences of individual employee's consent, employees subject to discipline may be consolidated where related or

similar issues are present.

- c. Notice of Discipline. After conclusion of the pre-disciplinary conference and within 30 days of the department's final decision, but not less than forty-eight (48) hours prior to imposing discipline, the department head shall notify the employee in writing of the nature and extent of the discipline, if any, and the time of commencement thereof.

1. Requirements: The notice of discipline shall:

- A. Contain a statement of charges which shall set forth the acts or omissions with which the employee is charged in order that the employee will be able to prepare his/her defense,
- B. Specify the City rules, regulations, policies, and procedures which the employee is alleged to have violated,
- C. Advise the employee of his/her right to request an appeal hearing by filing a Notice of Appeal as provided under section (d) below, and
- D. Be served personally on the employee with a proof of service noticed and retained by the Department.

2. Notice of Appeal: The Notice of Appeal must be filed within fifteen (15) days after service upon the employee of the Notice of Discipline. Employee's failure to request an appeal hearing within the fifteen (15) day period will constitute waiver of the employee's right of appeal.

- d. Right to Appeal. Employees requesting to appeal disciplinary actions taken pursuant section (c), shall have the following administrative appeal rights, which the City and Association stipulate to as being in accordance with Chapter 5, section 11500 of the California Government Code and otherwise satisfying the administrative appeal right established under section 3250 of the California Government Code:

1. Appeal of Punitive Action Not Involving Discharge, Demotion, or a Suspension of a Firefighter for More than three (3) Days: Pursuant to Government Code § 11445.20, the following informal hearing procedure shall be utilized for an appeal by a firefighter of a punitive action not involving a discharge, demotion, or a suspension greater than three (3) days.

- A. Notice of Appeal: Within fifteen (15) calendar days of receipt by a firefighter of notification of punitive action as set forth above, the firefighter shall notify the Fire Chief in writing of the firefighter's intent to appeal the punitive action. The notice of appeal shall specify the action being appealed and the substantive and procedural grounds for the appeal.

- B. Presiding Officer: In an informal hearing, the Fire Chief or his/her designee

shall be the presiding officer. The Fire Chief or his/her designee shall conduct the informal hearing in accordance with these procedures. The determination of the Fire Chief shall be final and binding. If the Fire Chief cannot serve as the hearing officer because of actual bias, prejudice, or interest, as defined by Government Code §11425.40, then the City Manager or his/her designee shall serve as the Presiding Officer. In such cases, the determination of the City Manager shall be final and binding.

C. Burden of Proof: The employer shall bear the burden of proof at the hearing. If the action being appealed does not involve allegations of misconduct by the employee, the limited purpose of the hearing shall be to provide the employee the opportunity to establish a record of the circumstances surrounding the action. The Department's burden of proof shall be satisfied if the Department establishes by a preponderance of the evidence that the action was reasonable. The Department's burden of proof may be satisfied even though reasonable persons may disagree about the appropriateness of the action. However, if the punitive action involves charges of misconduct, the Department shall have the burden of proving by a preponderance of the evidence the facts which form the basis for the charge and that the punitive action was reasonable under the circumstances.

D. Conduct of Hearing:

(i) Rules of Evidence: The formal rules of evidence do not apply, although the Presiding Officer shall have discretion to exclude evidence which is incompetent, irrelevant, or cumulative, or the presentation of which will otherwise consume undue time.

(ii) Opening Statements: The parties may present opening statements.

(iii) Presentation of Evidence: The parties may present evidence through documents and testimony.

(i) Witnesses shall testify under oath.

(ii) Subpoenas may be issued pursuant to Government Code §§ 11450.05- 11450.50.

(iv) Cross-Examination: Unless the punitive action involves a loss of compensation, the parties shall not be entitled to confront and cross-examine witnesses.

(v) Closing Arguments: Following the presentation of evidence, if any, the parties may submit oral and/or written closing arguments for consideration by the Presiding Officer.

(vi) Recording of the Hearing: If the punitive action involves the loss of compensation, then the hearing shall be stenographically recorded

by a certified court reporter. Otherwise, the hearing may be tape recorded. The per diem cost of the court reporter shall be equally borne by the parties. The cost to receive a transcript of the hearing shall be borne by the party requesting the transcript.

- (vii) Representation: The firefighter may be represented by an association representative or attorney of his or her choice at all stages of the proceedings. All costs associated with such representation shall be borne by the firefighter.
- (viii) Decision: The decision shall be in writing pursuant to Government Code §11425.50. The decision shall be served by first class mail, postage pre-paid, upon the firefighter as well as his/her attorney or representative, and shall be accompanied by an affidavit or certificate of mailing, and shall advise the firefighter that the time within which judicial review of the decision may be sought is governed by Code of Civil Procedure § 1094.6.

2. Appeal Procedure for a Punitive Action Involving Discharge, Demotion, or Suspension for a Firefighter of More than Three (3) Days.

- A. Appeal Procedure: A formal appeal procedure shall be available for a disciplinary action involving discharge, demotion, suspension of more than three (3) days. The administrative appeal shall be conducted in accordance with Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the California Government Code.
 - (i) Notice of Discipline as Accusation: The final notice of discipline which may be issued at the conclusion of any pre-disciplinary procedures shall serve as the Accusation as described in Government Code §§ 11500, et seq. The notice shall be prepared and served in conformity with the requirements of Government Code §§11500, et seq.
 - (ii) Effective Date of Discipline: Pursuant to Government Code section 3254, subsection (f), the discipline shall not be effective sooner than forty-eight (48) hours of issuance of the final notice of discipline.
 - (iii) Service: The notice shall be prepared and served in conformity with the requirements of Government Code §§11500, et seq. A copy of Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the California Government Code shall be provided to the firefighter concurrently with the notice of discipline.
- B. Evidentiary Hearing Procedure: The Evidentiary Hearing Officer shall be selected in revolving order from a list designated by the Personnel Appeal

Board to hear an appeal. The list shall be made up of attorneys or other experienced hearing officers who have not been an employee of the City of El Centro within the last ten (10) years. The employee has the option to choose the Evidentiary Hearing Officer from the designated list. Such request must be specified in the employee's written request for an Evidentiary Hearing.

C. Appeal Procedure for Evidentiary Hearing:

- (i) Within fifteen (15) working days after an employee has received the decision from Department Head, the employee may file a written demand with the Human Resources Department requesting an Evidentiary Hearing.
- (ii) Appeal shall be in writing, signed by the appellant, addressed to the Human Resources Department, explaining the matter appealed from and setting forth therein a statement of the action desired by the appellant, with reasons therefore.
- (iii) The formality of a legal pleading is not required.

D. Notice of Evidentiary Hearing

- (i) Date of Hearing: Upon the filing of an appeal, the Human Resources Department shall, within thirty (30) working days from the date of filing, schedule a date for the Evidentiary Hearing on the appeal.
- (ii) Notice: The Human Resources Department shall immediately notify the Evidentiary Hearing Officer, the City Manager, the Personnel Appeal Board and other persons or officers named or affected by the appeal or the filing of the appeal and the date, time, and place of the Evidentiary Hearing.

E. Unless Otherwise Agreed Upon by the Parties:

- (i) Appearance: The appellant shall appear personally, unless physically unable to do so, before the Evidentiary Hearing Officer at the time and place of the hearings. He/she may be represented by any person the employee may select at their expense and may at the hearing produce on his/her behalf relevant oral or documentary evidence.
- (ii) Testimony: Oral evidence shall be taken only on oath or affirmation and shall be recorded verbatim.
- (iii) Presentation of Evidence: Each party shall have these rights:
 - (a) to call and examine witnesses;
 - (b) to introduce exhibits;

- (c) to cross-examine opposing witnesses on any matter relevant to the issues even though that matter was not covered in the direct examination;
 - (d) to impeach any witness regardless of which party first called him to testify; and
 - (e) to rebut the evidence against him/her.
- (iv) Employee Testimony: If the employee does not testify in his/her own behalf, he/she may be called and examined as if under cross-examination.
- (v) Rules of Evidence: The hearing need not be conducted according to technical rules relating to evidence and witnesses.
- (a) Admission of Relevant Evidence: Any relevant evidence shall be admitted if it is the sort of evidence on which responsible persons are accustomed to rely, regardless of the existence of any common law or statutory rule, which might make improper the admission of such evidence.
 - (b) Hearsay: Hearsay evidence may be used for the purpose of supplementing or explaining any direct evidence but shall not be sufficient in itself to support a finding.
 - (c) Exclusion of Evidence: Irrelevant and unduly repetitious evidence may be excluded.
- (vi) Subpoena Power:
- (a) The Evidentiary Hearing Officer shall have subpoena powers as provided in the City Code.
 - (b) The Evidentiary Hearing Officer may direct any person present to testify in a hearing whether or not such person was subpoenaed to testify.
- (vii) Order: The Evidentiary Hearing Officer shall require the maintenance of order in the hearing room, may order the exclusion of witnesses, and may expel anyone who disturbs the hearing.
- (viii) Evidentiary Objections: The Evidentiary Hearing Officer shall rule on objections raised by either party to the hearing.
- (ix) Order of Proof: The order of proof in the hearing shall be as follows:
- (a) The appointing authority shall present evidence in support of the charges;
 - (b) The employee or his counsel or representative shall produce

such evidence as he may wish to offer in his defense;

(c) Any party may then offer rebuttal evidence; and

(d) If evidence relative to the fitness and suitability of the employee is to be introduced, it may be introduced with evidence in support of the charges or after such evidence has been presented.

F. Official Notice: In reaching a decision, official notice may be taken, either before or after submission of the case for decision, of any fact, which may be judicially noticed by the courts of this state. Parties present at the hearing shall be informed of the matters to be noticed, and those matters shall be noted in the record, referred to therein or appended thereto. The parties shall be given a reasonable opportunity on request to refute the officially noticed matters by evidence or by written or oral presentation of authority, the manner of such refutation to be determined by the Evidentiary Hearing Officer.

G. Personnel Appeal Board Members:

(i) The Personnel Appeal Board will consist of five (5) members, to be appointed by the mayor with the approval of the council. All appointments and reappointments shall serve for a term of four (4) years.

(ii) Vacancies on the personnel appeal board shall be filled by appointment by the mayor with the approval of the council for the unexpired term. Each member shall serve until his successor is appointed and qualified.

(iii) Members of the personnel appeal board shall be residents of this city. No person shall be appointed to the board that holds any other city office or employment.

H. Findings and Decision: The decision of the Evidentiary Hearing Officer, including findings of fact and recommendations, shall be reduced to writing and forwarded to the Human Resources Department within ten (10) working days after the conclusion of the Evidentiary Hearing. The Human Resources Department shall schedule a meeting for the Personnel Appeal Board to meet to review the decision of the Evidentiary Hearing Officer within five (5) working days of notice of the decision. The board shall review the decision, and may sustain, reject, amend or modify the imposed disciplinary action against the employee. However, the board may not, in any case, increase the penalty contained in the notice of intent to discipline. The Personnel Appeal Board shall provide notice to the Human Resources Department of the action taken and the reasons therefore within ten (10) working days after the receipt of the decision of the Evidentiary Hearing

Officer. The Human Resources Department will distribute the written decision to all appropriate parties within five (5) working days. The Personnel Appeal Board decision shall be final.

e. Extraordinary Circumstances.

1. In those extraordinary circumstances wherein the City determines that the nature of the employee's act or the charges against him/her are such as to require the employee's immediate removal from the job site, the employee shall be suspended for not more than two (2) shifts pending service of the notice of disciplinary action and the effective date of the disciplinary action. In the case that discipline is not upheld, the employee shall be reinstated with all wages and benefits.
2. If the City determines that the employee's behavior is such that he/she is temporarily unable to perform his/her job and the intent is to remove him/her from the job site until he/she is able to return and function adequately, said employee shall be placed on sick leave and sent home until determined by the City that he/she is able to function adequately.

f. Releasing of Information Relative to Disciplinary Actions. In the interest of preventing undue embarrassment and subsequent loss of ability to perform city work effectively, the following policy will prevail regarding release of information by the City to the news media on personnel actions:

1. No information shall be released without prior approval of the City Manager.
2. No information will be released until final action has been determined and taken.
3. Even after final disposition of the matter, no details will be released other than the exact nature of the action taken and then nothing shall be released which constitutes an invasion of privacy.

Section 7.4 DEMOTION.

An employee may be demoted when his/her performance supported by documentation is determined to be unsatisfactory, or for reasons set forth in Section 7.3 a, or when the employee requests such demotion. An employee must meet the minimum qualifications of the position to which he/she is being demoted. Written notice of a demotion for disciplinary reasons shall be given as provided in Section 7.3 b. When an employee is demoted for disciplinary reasons, his/her salary shall be set in the new range pursuant to Section 7.6 hereof.

Section 7.5 SUSPENSION.

An employee may be suspended with or without pay at any time for reasons set forth in Section 7.3 a. Written notice of suspension shall be given as provided in Section 7.3 b.

Section 7.6 SALARY REDUCTION.

An employee may have his/her salary reduced for reasons set forth in Section 7.3 a. The reduced salary level may be at any step of the employee's salary range. Written notice of salary reduction

shall be given as provided in Section 7.3 b.

ARTICLE 8 MISCELLANEOUS PROVISIONS.

Section 8.1 REPAIR OR REPLACEMENT OF EMPLOYEE'S PERSONAL PROPERTY.

The City shall reimburse an employee for the then current value of personal property lost or damaged in the performance of his/her duties except where said loss or damage is the result of negligence on the part of the employee. The City shall pay the replacement value of any such authorized personal property with the following exception: watches to a maximum of one hundred fifty dollars (\$150), non-prescription sunglasses to a maximum of one hundred (\$100) and an engagement and/or wedding ring to a maximum of three hundred dollars (\$300). Personal electronics (cell phones, iPads etc.) are not eligible for reimbursement. If a claim is not approved, the grievance procedure shall serve as the final remedy to the claim.

The employee assigns the right of action against anyone from loss or damage to personal property up to the amount paid by the City and will allow any suit to be brought in his/her name by the City at the City's expense. Prior to the City commencing any civil action to recover City moneys expended pursuant to this Section, the City shall notify the affected employee of said fact.

Section 8.2 SAFETY EQUIPMENT.

The City shall purchase and issue to employees covered by this MOU all required safety equipment including station uniform boots. Replacement of safety equipment shall be determined by the Fire Chief. All new employees shall be issued well-fitting and serviceable safety equipment as required.

Section 8.3 SAFETY LAWS AND REGULATIONS.

In order to provide a safe workplace, the City agrees to comply with all laws applicable to its operations concerning the safety of employees covered by this MOU. Employees shall comply with all safety rules and regulations established by the City.

Section 8.4 APPLICATION OF BENEFITS UNDER THIS MOU.

The changes in benefits and rights conferred by this agreement shall only apply to association member and/or current employees covered by this agreement as of the date of the approval of this MOU by the El Centro City Council. No benefits or rights shall be conferred on employees who terminated their employment or retired from city service prior to the approval of this MOU.

Section 8.5 REMOVAL OF STANDARDIZED PROVISIONS.

Certain provisions of this MOU shall be removed and restated as part of the City's Rules and Regulations subject to the condition that all such provisions removed and restated shall not diminish any rights or privileges conferred by said provisions in this MOU. Prior to removal and restatement, the parties hereto shall meet and confer and agree on the language in each of these provisions.

Sections to be removed:

- Section 4.2 PAYDAYS
- Section 5.3 1959 SURVIVOR BENEFITS
- Section 6.2g SICK LEAVE CERTIFICATION AND APPROVAL
- Section 6.2h SICK LEAVE RELEASE

Section 8.6 PAYMENT OF RETROACTIVE PAY.

When providing payment for retroactive pay due under this agreement, the City shall accompany each payment with a spreadsheet itemizing the pay and deductions.

Section 8.7 CASH OUT OF VACATION OR ANNUAL LEAVE.

- a. Cap. No vacation leave will be accrued above the cap stated in Section 6.1(c) at any time or for any reason.
- b. Cash Out. Prior to the end of December of each year, employees may irrevocably elect to cash out in the following calendar year only the amount of the denied vacation leave hours accrued at the time of the payout, up to the maximum of eighty (80) hours when:
 - 1. He/she has taken a minimum of one (1) week of vacation leave during the current fiscal year;
 - 2. He/she thereafter is denied a request to take additional vacation leave in that fiscal year because of department or city workload or reasons beyond the control of either party to this MOU; and
 - 3. He/she for such reason is unable to take said vacation leave by the end of that fiscal year without triggering overtime the City
- c. One-Time Payment. Such a cash out shall be a one-time payment that is not compensable under PERS and is not part of the regular rate of pay.

Section 8.8 CONTRACTED THIRD PARTIES AND VENDORS.

Parties shall form an ad-hoc committee called the Co-Location Committee, which shall meet at least quarterly. The purpose of the Co-Location Committee shall be to study, and to provide recommendations regarding, the delineation of responsibilities between employees and third parties and vendors (including but not limited to American Medical Response, American Red Cross, Community Emergency Response Team) with regards to duties and use of areas of the fire stations.

ARTICLE 9 CONCLUSIVENESS OF AGREEMENT.

The City and the Association acknowledge that during the negotiations which resulted in this MOU, each party had the unlimited right and opportunity to make proposals with respect to any subject or matter not removed by law from the area of the negotiation process. Therefore, the City

and the Association for the term of the MOU, each voluntarily and unqualifiedly waive the right, and each agree that the other shall not be obligated to negotiate collectively with respect to any subject within this MOU.

ARTICLE 10 TERM OF AGREEMENT.

Except as specified otherwise herein, this MOU shall be effective January 1, 2026, and shall remain in full force and effect only until and through June 30, 2027.

IN WITNESS WHEREOF, the parties hereto have caused this MEMORANDUM OF UNDERSTANDING to be executed this ____ day of _____, 2026.

EL CENTRO FIREFIGHTERS
ASSOCIATION

CITY OF EL CENTRO

Date _____

Date _____

APPENDIX A- Firefighter Association Classifications

CLASSIFICATION	GRADE
FIREFIGHTER	F11
FIRE ENGINEER	F13
FIRE CAPTAIN	F16

Effective first full pay period for January 2026

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
F11	5350	5617	5898	6193	6503
F13	6062	6365	6683	7018	7368
F16	7218	7578	7957	8355	8773

Effective first full pay period for July 2026

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
F11	5457	5729	6016	6317	6633
F13	6183	6492	6817	7158	7516
F16	7362	7730	8117	8522	8948

RESOLUTION NO. -

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN CITY OF EL CENTRO AND FIREFIGHTERS ASSOCIATION FOR JANUARY 1, 2026 THROUGH JUNE 30, 2027

EL CENTRO FIREFIGHTERS ASSOCIATION

WHEREAS, the City Council of the City of El Centro, California ("City Council"), has previously adopted Resolution No. 22-71 concerning terms and conditions of employment, including compensation, for employees of the El Centro Firefighters Association ("Association"); and

WHEREAS, the employees are currently represented by a recognized employee bargaining unit and an exclusive representative, as those terms are defined in the Meyers-Milias Brown Act; and

WHEREAS, representatives of the City of El Centro, California ("the City") and the exclusive representative and bargaining team representing the employees covered by this bargaining unit have met and conferred in good faith concerning the terms and conditions of a memorandum of understanding; and

WHEREAS, the City Council finds that it is in the best interest of the City to approve and execute the proposed memorandum of understanding.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Rescind Previous Resolution: The City Council hereby rescinds Resolution No. 22-71.

Section 2. Agreement. The City Council hereby approves the Memorandum of Understanding between the City of El Centro and the Firefighters Association (a copy of which is on file in the office of the City Clerk).

Section 3. Effective Dates. The terms and conditions of the Memorandum of Understanding shall be effective as set out therein. This resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California, held on the 2nd day of June, 2026.

CITY OF EL CENTRO

By: _____
Michael Crankshaw, Mayor

ATTEST:

By: _____
Norma Wyles, City Clerk

APPROVED AS TO FORM
Office of the City Attorney

By: _____
Joanna Hoff, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, Norma Wyles, City Clerk of the City of El Centro, California do hereby certify that the foregoing Resolution No. 26-_____ was duly adopted at a regular meeting of the City Council of the City of El Centro, California, held on the _____ day of _____, 2026, by the following vote.

AYES:
NOES:
ABSENT:
ABSTAINED:

By: _____
Norma Wyles, City Clerk



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED
ACTION ITEM (ID # 2026-44)

Item: 8.

Meeting: 6/2/2026 3:30 PM

Department: Community Services

Category: Resolution

Prepared by: Clara Obeso, Economic
Development Manager

Department Head: Adriana Nava

DOC ID: 2026-44

Summary of Proposals Received for Fair Housing Services.

CITY MANAGER'S RECOMMENDATION:

Adopt Resolution No. 26- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING AN AGREEMENT WITH FAIR HOUSING FOUNDATION TO PROVIDE FAIR HOUSING SERVICES FOR THE CITY OF EL CENTRO.

FISCAL IMPACT:

The annual cost of \$25,000 will be funded through the CDBG Entitlement Program. No General Fund resources will be used for these services.

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Environmental Sustainability & Infrastructure

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

Since Fair Housing Foundation will be offering services to El Centro residents exclusively online and by phone, a business license will not be required.

BACKGROUND:

The City of El Centro receives Community Development Block Grant (CDBG) funding from the U.S. Department of Housing and Urban Development (HUD). As a recipient of CDBG funds, the City is required to affirmatively further fair housing and provide activities that promote equal housing opportunity and address housing discrimination.

To fulfill this requirement, the Economic Development Division released a Request for Proposals (RFP) on December 30, 2025, seeking qualified agencies to provide Fair Housing services. Three proposals were received from:

- CSA San Diego County
- Inland Fair Housing and Mediation Board (IFHMB)
- Fair Housing Foundation (FHF)

Staff reviewed each proposal based on experience, organizational capacity, proposed scope of services, reporting capabilities, staffing resources, and ability to meet the City's fair housing objectives.

DISCUSSION:

After reviewing the proposals submitted, staff recommends selecting Fair Housing Foundation (FHF) based on several factors:

Extensive Experience and Proven Performance

Fair Housing Foundation has more than six decades of experience providing fair housing services and currently administers programs for numerous municipalities. FHF has provided fair housing services to multiple jurisdictions and has extensive experience working with HUD-funded programs and requirements.

Strong Organizational Capacity and Staffing Resources

FHF demonstrated a larger and more specialized staffing structure consisting of experienced fair housing counselors, outreach coordinators, analysts, and support personnel dedicated to implementing fair housing activities. Staff determined that this organizational structure provides sufficient capacity to efficiently respond to community needs and maintain continuity of services.

Comprehensive Service Delivery Model

FHF proposed a comprehensive fair housing program including:

- Fair housing complaint intake, investigation, and resolution
- Landlord/tenant counseling and mediation services
- Education and outreach activities
- Fair housing workshops
- Community engagement and affirmative fair housing activities

The proposed program also includes outreach efforts designed to increase awareness and access to services throughout the community.

Expanded Accessibility and Community Outreach

FHF demonstrated strong community outreach methods, including multilingual services, virtual engagement opportunities, education workshops, distribution of informational materials, and broad community partnerships. Staff determined this approach would improve accessibility and increase awareness of fair housing among El Centro residents.

Enhanced reporting and Accountability Measures

FHF proposed detailed monthly, quarterly, and annual reporting mechanisms that provide performance tracking and measurable outcomes, which staff believes will improve program oversight and ensure compliance with CDBG and HUD requirements.

Based on the overall evaluation, staff determined that Fair Housing Foundation's proposal offered the greatest overall value and demonstrated the strongest ability to meet the City's fair housing objectives and HUD requirements.

CONCLUSION:

It is staff's recommendation that the City Council approve the selection of the above-referenced agency and adopt Resolution No. 26- A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO APPROVING AN AGREEMENT WITH FAIR HOUSING FOUNDATION TO PROVIDE FAIR HOUSING SERVICES FOR THE CITY OF EL CENTRO.

ATTACHMENTS:

1. Resolution FINAL
2. CSD - Fair Housing Final Agreement - Fair Housing Foundation 05.28.2026

RESOLUTION NO. 26-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, APPROVING AN AGREEMENT WITH FAIR HOUSING FOUNDATION TO PROVIDE FAIR HOUSING SERVICES FOR THE CITY

WHEREAS, the City of El Centro (“City”) issued a Request for Proposals (“RFP”) on December 30, 2025, with a submission deadline of January 30, 2026, to solicit qualified firms to provide fair housing services within the City; and

WHEREAS, City staff reviewed all proposals received in response to the RFP and determined that the Fair Housing Foundation is qualified to provide such services and has demonstrated a record of successfully delivering these services; and

WHEREAS, the City desires to enter into an agreement with the Fair Housing Foundation to provide fair housing services; and

WHEREAS, the City Council finds that this agreement is in the best interest of the City and will support compliance with applicable fair housing requirements and community needs.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The foregoing recitals are true, correct and incorporated fully herein as findings.
2. The City Council hereby approves an agreement between the City and the Fair Housing Foundation, a California nonprofit organization, to provide fair housing services for the City.
3. The City Manager is hereby authorized to sign this agreement on behalf of the City, a copy of which is on file in the Office of the City Clerk and thereafter to take the necessary actions to implement such agreement.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California, held on the day of , 2026.

CITY OF EL CENTRO

By: _____
Michael Crankshaw, Mayor

ATTEST:

By: _____
Norma Wyles, City Clerk

APPROVED AS TO FORM
Office of the City Attorney

By: _____
Joanna Hoff, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, Norma Wyles, City Clerk of the City of El Centro, California do hereby certify that the foregoing Resolution No. 26-_____ was duly adopted at a regular meeting of the City Council of the City of El Centro, California, held on the _____ day of _____, 2026, by the following vote.

AYES:
NOES:
ABSENT:
ABSTAINED:

By: _____
Norma Wyles, City Clerk

AGREEMENT FOR FAIR HOUSING SERVICES

THIS AGREEMENT for Fair Housing Services (“Agreement”) is made this 1st day of July, 2026 (“Effective Date”) by and between the City of El Centro, a municipal corporation (“City”), and **Fair Housing Foundation**, a California nonprofit corporation (“Consultant”), (individually referred to as “Party” and together referred to the “Parties”).

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as **Exhibit A** and **Exhibit B** and each of which is incorporated herein by this reference. Any reference to “work” or “services” shall mean the Scope of Work and any work or services necessary to complete the Scope of Work set forth in Exhibits A and B. Such work shall be provided at the time and place and in the manner specified in Exhibits A and B. In the event of a conflict in or inconsistency between the terms of this Agreement and any Exhibits attached hereto, this Agreement shall prevail.

- 1.1 Term of Services.** The term of this Agreement shall be for one (1) year following the Effective Date (“Term”). The City, in its sole discretion, may extend the Term by two (2) one-year extensions thereafter by providing written notice to Consultant. The “Term” shall include any extension. The time provided to Consultant to complete the services required by this Agreement shall not affect City’s right to terminate this Agreement in accordance with Section 5.
- 1.2 Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged in the geographical area in which Consultant practices their profession and to the sole satisfaction of City, as provided by the Contract Administrator. Consultant also shall meet the standards for contracts funded with federal funds set forth in **Exhibit F** attached hereto and incorporated herein by this reference.
- 1.3 Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the Term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving written notice from City of such desire of City, reassign such person or persons.
- 1.4 Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to satisfy Consultant’s obligations hereunder.
- 1.5 Authorization to Perform Services.** Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 2. COMPENSATION. City hereby agrees to pay Consultant a sum not to exceed Twenty-Five Thousand Dollars and 00/100 (\$25,000.00) (“Contract Amount”) as set forth in the Fee Schedule in **Exhibit C** attached hereto and incorporated herein by this reference, for services to be performed and reimbursable costs incurred under this Agreement notwithstanding any contrary indications that may be contained in Consultant's proposal. In the event of a conflict between this Agreement and any Exhibits attached hereto, including regarding the amount of compensation, this Agreement shall prevail. Consultant shall submit an invoice to City on a monthly-basis along with a monthly performance report. City shall pay Consultant for services rendered pursuant to this Agreement within thirty (30) days of receipt of an invoice.

2.2 Reimbursable Expenses. Reimbursable expenses consistent with the Fee Schedule are to be included within the Contract Amount, not in addition to the Contract Amount.

2.3 Payment of Taxes. Consultant is solely responsible for the payment of any taxes incurred for payment under this Agreement.

Section 3. STATUS OF CONSULTANT.

3.1 Independent Contractor. At all times during the Term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.

Section 4. LEGAL REQUIREMENTS.

4.1 Governing Law. The laws of the State of California as well as certain federal requirements shall govern this agreement.

4.2 Compliance with Applicable Laws. Consultant shall, and Consultant shall cause any permitted subcontractor to, comply with all applicable local, state and federal laws and regulations applicable to the performance of the work hereunder, including but not limited to the applicable standards for contracts funded with federal funds set forth in Exhibit F.

- 4.3 **Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any permitted subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions to perform the work and services under this Agreement. Consultant represents and warrants to City that Consultant and its employees, agents and any permitted subcontractors shall, at their sole cost and expense, keep in effect at all times during the term or this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions to perform the work and services under this Agreement. In addition to the foregoing, Consultant and any permitted subcontractors shall obtain and maintain during the term of this Agreement a valid business license from City.
- 4.4 **Insurance.** Consultant shall maintain prior to the beginning of and for the duration of this Agreement insurance coverage as specified in **Exhibit D**, which is attached hereto and incorporated herein by this reference.

Section 5. TERMINATION AND MODIFICATION.

- 5.1 **Termination.** City or Consultant may terminate this Agreement at any time and without cause upon prior written notification to the other Party.

In the event of termination, Consultant shall be entitled to compensation for services performed to the date of the notice to terminate; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or City in connection with this Agreement.

- 5.2 **Extension.** City may in its sole and exclusive discretion, extend this Agreement as set out in Section 1.1. Consultant understands and agrees that, if City elects to extend this Agreement, City shall have no obligation to provide Consultant with compensation or reimburse Consultant for any otherwise reimbursable expenses beyond the Contract Amount provided for in this Agreement.
- 5.3 **Amendments.** The Parties may amend this Agreement only by a writing signed by both Parties.
- 5.4 **Assignment and Subcontracting.** The Parties recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique personal competence, experience, and specialized personal knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the professional reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the Contract Administrator. Consultant shall not subcontract any portion of the performance of the work or

services contemplated and provided for herein without prior written approval of the Contract Administrator.

5.5 Survival. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

5.6 Options upon Breach by Consultant. If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, any or all of the following: immediately terminate this Agreement and retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement.

Section 6. KEEPING AND STATUS OF RECORDS.

6.1 Records Created as Part of Consultant's Performance. All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials (collectively "Materials"), in electronic or any other form that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of City. Consultant hereby agrees to deliver those Materials to City upon termination of this Agreement. It is understood and agreed that the Materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties unless required by law.

6.2 Consultant's Books and Records. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to Consultant pursuant to this Agreement.

Section 7. MISCELLANEOUS PROVISIONS.

7.1 Conflict of Interest. Consultant is subject to all Federal, State and local conflict of interest laws, regulations and policies applicable to public and procurement practices, including but not limited to California Government Code §§ 1090 *et seq.* and §§81000 *et seq.* Consultant shall complete one (1) or more statements of economic interest disclosing relevant financial interests as described on **Exhibit E**, entitled "Consultant's Statement of Financial Interest," which is attached hereto and incorporated herein by this reference, and which may be amended from time to time by City. Upon City's request, Consultant shall submit the necessary supplementary documentation to City.

- 7.2 **Attorneys' Fees.** If either Party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret any provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that Party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.
- 7.3 **Venue.** In the event that either Party brings any action against the other under this Agreement, the Parties agree that trial of such action shall be vested exclusively in Imperial County.
- 7.4 **No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 7.5 **Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the Parties.
- 7.6 **Consultant Representative.** All matters under this Agreement shall be handled for Consultant by _____ (“Consultant Representative”).
- 7.7 **City Contract Administration.** This Agreement shall be administered by Robert Sawyer, City Manager, or his designee (“Contract Administrator”). All correspondence shall be directed to or through the Contract Administrator.
- 7.8 **Notices.** Any written notices to City or Consultant shall be sent to the following:
- | | |
|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>City of El Centro
 Attn: City Manager
 1275 Main Street
 El Centro, CA 92243</p> | <p>Fair Housing Foundation
 Attn: Executive Director
 3605 Long Beach Blvd., Suite 302
 Long Beach, CA 90807</p> |
|-------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|
- With a copy to:
- City of El Centro
 Attn: Community Services Director
 1249 Main Street
 El Centro, CA 92243
- 7.9 **Integration.** This Agreement, including the Exhibits attached hereto, represent the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral.
- 7.10 **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

The Parties have executed this Agreement as of the Effective Date.

CITY OF EL CENTRO

FAIR HOUSING FOUNDATION

Robert Sawyer, City Manager



Stella Vanporppal, Executive Director

Date

5/27/26

Date

EXHIBIT A
SCOPE OF WORK

REQUEST FOR PROPOSAL COVER SHEET

PROPOSAL FOR A CONSULTANT TO PROVIDE FAIR HOUSING SERVICES FOR THE CITY OF EL CENTRO'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

DUE DATE: January 30, 2026, BY 5:00 PM

Any proposals received later than the date and time above will not be considered.

Carefully read all instructions, requirements, and specifications. Fill out all forms properly and completely. Please submit your proposal with all supplements and/or samples in an appropriately sized envelope or box.

RETURN PROPOSAL TO:

City of El Centro
Attn: Clara F. Obeso,
Economic Development Specialist
1249 Main Street
El Centro, CA 92243

Total Amount of Proposal: \$ 25,000 per Fiscal Year 2026-2027

Firm Name: Fair Housing Foundation

Firm Address: 3605 Long Beach Blvd. Ste 302

City, State, Zip Code: Long Beach, CA 90807

Taxpayer/Employer Identification Number: 95-6122678

DUNS Number: 148130768

Telephone Number: 562-989-1206 ext. 1100

Proposal Contact Person: Stella Vanporppal

Contact E-Mail: svanporppal@fhfca.org

Exhibit "B"

Fair Housing Services Request for Proposals

Debarment, Suspension, Termination Certification

The prime consultant, under penalty of perjury, certifies that, except as noted below, any person associated therewith in the capacity of owner, partner, director, officer, or manager:

1. Is not currently under suspension, debarment, voluntary exclusion or determination of ineligibility by any federal or state department or agency or private foundation source;
2. Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal or state department or agency or private foundation or funding source within the past five (5) years;
3. Does not have a proposed debarment pending; and
4. Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past five (5) years.

If there are any exceptions to this certification, describe the exception in an attachment to this exhibit and initial "Yes". The description should state the names of individuals and firms named in the action, the name of the initiating agency, department or organization, the nature of the exception and the date(s) of the action.

Exceptions will not necessarily result in denial of an award of contract but will be considered in determining Consultant responsibility.

Providing false information may result in criminal prosecution or administrative sanctions.

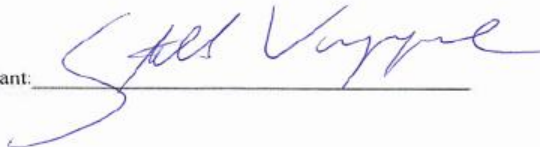
This Certification is to be included as part of any proposal submitted in response to the RFP. Signing this Certification shall constitute acknowledgement of the restrictions and consequences contained herein.

Exceptions: Yes _____ No

Name:

Title:

Signature of Consultant:



Fair Housing Foundation
2026-2027 Fair Housing Program Proposal

I. Executive Summary

The Fair Housing Foundation (FHF), a non-profit, non-partisan organization, incorporated in 1964 dedicated to eliminating discrimination in housing and promoting equal access to housing choices for everyone. FHF's Fair Housing Program provides for the elimination of discrimination against individuals seeking housing and promotes every person's right to exercise unqualified free choice in the selection and maintenance of housing which includes:

1. Fair Housing Discrimination Complaint Intake, Investigation, and Resolution
2. Education and Outreach Activities and Community Presence
3. Landlord and Tenant Counseling, Mediations, and Referrals
4. Affirmatively Further Fair Housing Activities

Currently FHF provides our comprehensive Fair Housing to twenty-seven (27) cities in Orange and Los Angeles counties. These cities include Aliso Viejo, Bellflower, Buena Park, Carson, Costa Mesa, Downey, Fullerton, Garden Grove, Gardena, Hawthorne, Huntington Beach, Huntington Park, Irvine, La Habra, Lancaster, Long Beach, Lynwood, Mission Viejo, Newport Beach, Norwalk, Orange, Paramount, Rosemead, San Clemente, South Gate, Tustin, and Westminster.

FHF's *Fair Housing Program* meets the U.S. Department of Housing and Urban Development (HUD) requirement that CDBG recipients must Affirmatively Further Fair Housing. FHF's *Fair Housing Program* and the National Objective to benefit low and moderate-income persons. Although not limited to, over 91% of households/individuals assisted are historically of low and moderate-income households.

The proposed Fair Housing Program for the City of El Centro, for the period of July 1, 2026 through June 30, 2027 includes:

- **Unduplicated Clients – 168**
 - Fair Housing -10
 - Landlord and Tenant Counseling – 158
- **Education and Outreach Activities**
 - Persons Impacted – 200
 - Community Relations Contact - 4
 - Community Meetings - 4
 - Fair Housing Workshops (virtually)– 4
 - Literature Distribution – 6,000
 - April Annual Poster Contest and Virtual Celebration-1

FHF proposes a continued funding level of \$25,000.

II. Needs Statement

FHF's *Fair Housing Program* meets the U.S. Department of Housing and Urban Development (HUD) requirement that CDBG recipients must Affirmatively Further Fair Housing. The following outlines this requirement:

- Title VIII of the Civil Rights Act of 1968
- Section 808(e)(5) of the Fair Housing Act
- Section 104(b)(2) of the Housing and Community Development Act of 1974, as amended
- Section 105(b)(3) of the National Affordable Housing Act of 1990

FHF's *Fair Housing Program* meets the National Objective to benefit low and moderate-income persons, area wide, throughout the entire city limits. The program specifically provides for the provision of public and community services for very low and moderate-income persons and persons with special needs. Historically, FHF provides direct client services to 91% low and moderate-income persons. The program provides services that benefit families and individuals by addressing general housing and fair housing issues in their living environment.

III. Description of Proposed Program or Project

The Fair Housing Foundation (FHF) offers a comprehensive Fair Housing Program that includes:

- 1) Fair Housing Discrimination Complaint Intake, Investigations, and Resolution: Counsel allegations of housing discrimination, intake of bonafide allegations, and testing and investigation to uncover whether-or-not there is evidence of discrimination. Case resolutions through conciliation.
- 2) Education and Outreach Activities: The goal is to engage the community as a whole, to provide education and services. These include, conducting tenant and landlord workshops, collaborating with local community organizations, assisting with City services and events.
- 3) Tenant and Landlord Counseling, Mediations, and Assistance: Provide practical and accurate information and guidance to landlords and tenants based on their rights and responsibilities. Provide mediations and provide effective referrals for unresolved complaints.
- 4) Affirmatively Further Fair Housing Activities: Assist cities in reporting their efforts to Affirmatively Further Fair Housing (AFFH), plan and implement activities, conduct audits and programs to address the Analysis of Impediments to Fair Housing Choice.

FHF has been reported by HUD to be a bonafide fair housing service and therefore our primary goal as an organization is the elimination of housing discrimination and to secure equal housing opportunity and choice.

FHF will not limit the number of El Centro clients served although the goal of unduplicated clients is 168 households with direct services and another 200 impacted through outreach activities.

I. Goals and Objectives

FHF proposes will meet or exceed the below Goals and Objects:

Program Objective	Goals
TOTAL UNDUPLICATED CLIENTS = 160	
Discrimination Services	
Fair Housing Inquiries	10
Landlord and Tenant Services	
Landlord and Tenant Counseling	150
Education & Outreach Services	
Persons Directly Assisted at Activities	200
Marketing and Advertising:	
PSA's Announcing Activities on City Cable	4
Flyers Announcing Activities (100 each)	3
Community Relations:	
Community Agency Contacts	4
Community Agency Meetings	2
Literature Distribution	4,000
Workshops:	
Fair Housing Workshops (virtual)	3
Affirmatively Further Fair Housing Activities	
Education & Outreach Services – Service Areas	
April Annual Poster Contest and Virtual Celebration	1

Discrimination and Landlord/Tenant services are primarily managed by phone, 91% of clients receive help this way. We also offer virtual appointments, website chat (www.fhfca.org), and email support at info@fhfca.org, with real-time translation in over 200 languages, including ASL. Clients can sign up for fair housing workshops online for El Centro, including any upcoming sessions.

FHF partners with the United States Postal Service to distribute literature through Door-to-Door mailers, focusing on low-income zip codes. Our outreach team contacts local community organizations to share information about our services and explore collaboration opportunities.

Addressing the Consolidated Plan and National Objective of serving low and moderate-income clients, FHF's data for over 30 years, reflects 91% direct client services are of low and moderate-income households. This, in addition to the special needs of those whom are disabled, veterans, female heads of households, seniors, are all targeted in our education and outreach marketing and activities.

FHF provides direct client services full-time, Monday through Friday, 8:00 am to 5:00 pm from a multitude of avenues, including telephone toll-free 800-446-3247 number, virtual & telephone appointments, website - instant chat, and email. Our main office is located at 3605 Long Beach Blvd., 302, Long Beach, CA 90807 or our satellite office is located at 1855 W. Katella Ave Ste 355, Orange, CA 92867.

To meet the goals and objectives for the 2026/2027 years, FHF will maintain a full-time staff of twelve (12) of which bilingual in Spanish, Vietnamese, and American Sign Language (ASL). Also, FHF is contracted with CLI for real time interpreting in +230 additional languages.

IV. Goals and Objectives

FHF proposes will meet or exceed the below Goals and Objects:

Program Objective	Goals
TOTAL UNDUPLICATED CLIENTS = 168	
Discrimination Services	
Fair Housing Inquiries	10
Landlord and Tenant Services	
Landlord and Tenant Counseling	158
Education & Outreach Services	
Persons Directly Assisted at Activities	200
Marketing and Advertising:	
PSA's Announcing Activities on City Cable	4
Flyers Announcing Activities (100 each)	4
Community Relations:	
Community Agency Contacts	4
Community Agency Meetings	4
Literature Distribution	6,000
Workshops:	
Fair Housing Workshops	4
Affirmatively Further Fair Housing Activities	
Education & Outreach Services – Service Areas	
April Annual Poster Contest and Virtual Celebration	1

V. Methods of Accomplishing Goals and Objectives

FHF provides a comprehensive and extensive education and outreach program. The purpose of this program is to educate tenants, landlords, owners, Realtors and property management companies on fair housing laws and to secure community involvement. FHF's Education and Outreach activities are a vital part of accomplishing our direct client services goals.

FHF has learned to utilize the expertise of all staff for the Education and Outreach Program. Although the Community Engagement Liaison is responsible for marketing, scheduling, and meeting all goals and requirements, all staff are utilized within their area of expertise and involved in community engagement.

To obtain the highest level of participation at every activity conducted, FHF has a checklist of marketing strategies and requirements to accomplish for each activity. This includes:

- Developing an activity flyer and social media post
- Marketing the flyer to City staff, community-based organizations and to our ever-growing database of tenants, landlords, and owners within the city
- Provide the public cable channel and local newsprint media and a public service announcement
- Announce the activity on social media including face-book and Twitter
- Add the activity to FHF's website and calendar, both of which accept RSVPs online

FHF believes that building working relationships and collaborations with individuals and groups throughout our service areas provides untapped avenues to reach the targeted population in the city. FHF has been making significant strides in solidifying collaborations with legal organizations to ensure clients will have the necessary assistance with legal proceedings such as evictions. FHF successfully implements multiple components to achieve our goals, objectives, and outcomes.

Since all clients receiving our direct client services of Discrimination and Tenant/Landlord, contact FHF for assistance, it is imperative that we continuously reach out to the community at large. Therefore, FHF's Education and Outreach program must be successful.

To ensure the highest level of participating at each activity conducted, FHF has a checklist of marketing strategies and requirements to accomplish for each activity. This includes developing a flyer, marketing the flyer to City staff, community-based organizations, and our ever-growing database of tenants, landlords, and property owners in the City. FHF adds this information to our website and provides a public service announcement to the City's public cable channel and local newsprint media for publication.

FHF provides the City with regularly updated flyers of scheduled activities for distribution. The outreach staff takes necessary steps to ensure all parties involved and/or interested, obtain this information. This takes an enormous level of organization, planning, scheduling and tracking, ALL of which FHF excels in.

The Education and Outreach program has evolved to adapt and stay current with the times. FHF has increased its online presence by offering virtual Fair Housing Workshops using zoom on a weekly basis and virtual one-on-one counseling with clients. FHF has updated our website to include language translations and instant chat. Additionally, we have increased our social media presence and activity and incorporating literature distribution using email lists collected from our clientele. Currently, our newsletter email list includes over 5,000 subscribers.

VI. Organization Experience

The Fair Housing Foundation (FHF) is a non-profit corporation formed in 1964 and dedicated to eliminating discrimination in housing and promoting equal access to housing choices for everyone. FHF has been continuously providing fair housing services to municipalities for 62 years.

FHF's Fair Housing Program meets the U.S. Department of Housing and Urban Development requirement that CDBG recipients must Affirmatively Further Fair Housing. This requirement is outlined in the following:

- Title VIII of the Civil Rights Act of 1968
- Section 808(e)(5) of the Fair Housing Act
- Section 104(b)(2) of the Housing and Community Development Act of 1974, as amended
- Section 105(b)(3) of the National Affordable Housing Action of 1990

FHF's Fair Housing Program meets the National Objective to benefit low and moderate-income persons, area wide, throughout the entire city limits. The program specifically allows for the provision of public and community services low and mod persons as well as persons with special needs. Organizationally, FHF provides direct client services to 91% low and mod income.

As a HUD Approved Housing Counseling Agency, FHF currently provides a comprehensive and viable Fair Housing Program to the following 27 cities in Los Angeles and Orange Counties: Aliso Viejo, Bellflower, Buena Park, Carson, Costa Mesa, Downey, Fullerton, Garden Grove, Gardena, Hawthorne, Huntington Beach, Huntington Park, Irvine, La Habra, Lancaster, Long Beach, Lynwood, Mission Viejo, Newport Beach, Norwalk, Orange, Paramount, Rosemead, San Clemente, South Gate, Tustin, and Westminster.

As a contractor with 27 cities, FHF receives multiple annual reviews and monitoring's including HUD Audits as a Subrecipient organization. Without exception, FHF has not received a single finding in the past 24-years. Additionally, FHF meets, but usually exceeds, the annual accomplishments, every year, for every City. Our ongoing relationship with City staff continues to excel. Each-and-every City listed above will provide exceptional references and support for FHF as a fair housing service provider. This includes those cities with 57+ years history of working with FHF, like Long Beach. FHF is a well-oiled machine that followings policies, procedures, and regulations.

FHF's data for FY 2024/2025, 91% of all clients served are extremely low, very low, low, and mod income households. Additionally, FHF provides direct client services to many of whom are disabled, veterans, seniors, and female headed households.

This Fair Housing Program provides programs and services which promote and encourage fair housing opportunities, protections, and remedies to all tenants, housing providers, and home-seekers regardless of their protected class including Race, Color National Origin, Disability, Religion, Gender, Familial Status, Marital Status, Source of Income, Sexual Orientation, and Age.

FHF specifically targets, promotes, and addresses the needs of specific groups including:

1. Extremely low-and low-income households - 91% of YTD clients
2. Those with physical, mental, and emotional disabilities - 24% of YTD clients
3. Non-English Speaking individuals - 15% of YTD clients

4. Female Headed Households - 45% of YTD Clients
5. Seniors - 20% of YTD Clients

As a 501(c) (3) corporation, FHF accepts, uses, and complies with the accounting practices set forth by federal regulations at 24 CFR part 85 and the Single Audit Act and OMB Circular A-133 audit requirements. The 2021/2022 A-133 Audit, for the 24th year running, cites no conditions, no findings, and no instances of noncompliance.

FHF, as a premier organization, provides in-depth testing and analysis for multiple and ongoing national research projects for the Urban Institute in partnership with the U.S. Department of Housing and Urban Development. To date, FHF has completed six (6) projects. The following are links to finalized and published studies:

https://www.huduser.org/portal/Publications/pdf/HUD-514_HDS2012.pdf
<https://www.huduser.gov/portal/sites/default/files/pdf/HDSFamiliesFinalReport.pdf>
https://www.huduser.gov/portal/sites/default/files/pdf/housing_discrimination_disability.pdf

Organizationally as well as historically, FHF exceeds the goals and objectives by 25% to 40%, as well as documenting that 91% of all households assisted with direct client services are of low and extremely low income.

FHF is awarded annually from HUD: Education and Outreach Initiative (EOI) grant to develop, implement, carry out, and coordinate education and outreach programs designed to inform members of the public concerning their rights and obligations under the provisions of the Fair Housing Act. Activities include developing and distributing material and conducting educational activities that inform people of their rights and responsibilities under the Fair Housing Act.

FHF was awarded from HUD: Private Enforcement Initiative (PEI) 3-year grant to conduct testing, investigate violations and obtain enforcement of the rights granted under the Fair Housing Act or substantially equivalent State or local laws, particularly in unserved and underserved jurisdictions.

VII. Management & Staff Experience

FHF maintains a staff of 12 full-time employees. All employees dedicate an allocated amount of time for the City of El Centro contract and include:

- Stella Verdeja, Executive Director, 20 years fair housing experience, bilingual in Spanish. HUD Certified Housing Counselor
- Martha Torres, Community Engagement Liaison, 26 years fair housing experience, bilingual in Spanish, HUD Certified Housing Counselor
- Christina Prado, Outreach Coordinator, 4 years fair housing experience
- Alicia Nguyen, Outreach Coordinator, 3 years fair housing experience, bilingual in Vietnamese
- Sindy Guzman, Fair Housing Specialist, 25 years fair housing experience, bilingual in Spanish, HUD Certified Housing Counselor
- Stacy Viramontes, Case Analyst, 2-year fair housing experience, bilingual in Spanish

- Lashawna Hughes, Case Analyst, 6-months fair housing experience,
- Elizabeth Castro, Project Specialist, 15 years fair housing experience, bilingual in Spanish & American Sign Language (ASL)
- Sonya Barto – Housing Counselor, 5 years fair housing experience, bilingual in Spanish
- Martin Salinas – Housing Counselor, 4 years fair housing experience, bilingual in Spanish
- Gary Williams – Housing Counselor, 2-year fair housing experience,
- Emely Estala – Housing Counselor, 6 months fair housing experience, bilingual in Spanish
- Elizabeth Calderon – Receptionist, 4 years of fair housing experience, bilingual in Spanish

FHF does not have consultants that perform direct program services although FHF has the following consultant contracts that are instrumental in compliance:

Method Technologies Inc. - IT support and consulting

VIII. Strategies for Building on Community Strengths

Through continued organizing and schedule of numerous education and outreach activities, FHF is imbedded in the City, therefore, FHF will continue to work with City staff and community organizations, institutions, and associations, in building strong working relationships and collaborations throughout the City of El Centro.

IX. Program Evaluation Process

Building working relationships and collaborations with individuals and groups throughout our service areas provides untapped avenues to reach the targeted population in the city. FHF and our programs continues to evolve. Our priority is to always move forward to meet the needs of the City and the ever-changing community. To achieve this goal, FHF utilizes four (4) components to ensure outcomes and objectives are specific, measurable and therefore meet the needs of the City and community at large.

The first is an extensive Fair Housing Case Management database. This database captures everything pertaining to a client like dates, addresses, household size, income and source of income, gender, race, and female head of household. Each client is assigned an ID# allowing for decades of information is maintained even with different addresses. With over 24 years of data available, the information available is priceless.

The second is the Education and Outreach database. It captures the date, time, staff, list of attendees, address, a narrative of every education and outreach activity conducted, the number of persons in attendance, and the pieces of literature distributed. The reports generated are in the narrative format and provided to the City.

The third, as part of a strategic planning process, developed a Program Outcome Based Analysis Reporting Tool (POBART). POBART is a tool put into place to assist FHF to track and monitor activities, inputs, and outputs. FHF utilizes the POBART for each department annually to review the effectiveness of each type of education and outreach activity. The result may include revising the activity to increase attendance or effectiveness or even revamping the entire activity to meet a new need currently unmet.

The fourth is our relationship and communication with City staff. The open communication between City staff and consultants with FHF staff in general but primarily directly with the Executive Director ensures the success of FHF's *Fair Housing Program* for the City. It is only with this level of communication that FHF is abreast of the needs and expectations of the City. Because FHF brings our services to the City, we are in the exceptional position of not just working for the City but working with the City.

FHF utilizes all four (4) components continuously to adapt, improve, and increase the effectiveness of our entire *Fair Housing Program*.

X. Similar Projects

FHF utilizes CDBG funds to accomplish the objectives and goals of the *Fair Housing Program* including: salaries, benefits, rent, communications, mileage, insurance, consultants, staff development, testing, general office supplies and equipment, printing, outreach, and advertising expenses.

FHF provides the proposed *Fair Housing Program* to 27 Cities, see below, and therefore expenses are allocated based on FHF's Cost Allocation Plan for CDBG funds. This plan is the basis for budget and scope of work justification. The Cost Allocation Plan consists of a calculation which takes into consideration the population, diversity, CDBG allocation to the city, and the funding level provided for fair housing services.

Aliso Viejo	Jennifer Lowe, Senior Planner, 12 Journey, Suite 100, Aliso Viejo, CA 92656, 949-425-2526, jlowe@avcity.org
Bellflower	Travis Sais, Management Analyst, 16600 Civic Center Drive, Bellflower, CA 90706, 562-804-1424 X 2286, tsais@bellflower.org
Buena Park	Sarabeth Suarez, Administrative Analyst, 6600 Beach Blvd., Buena Park, 714-562-3591, marchuleta@buenapark.com
Carson	Duane Cobb, Housing Analyst, 801 E. Carson St, Carson, CA 90745, 310-830-7600, dcobb@carsonca.gov
Compton	Aubrey Relf, Grants Compliance Manager, 205 S. Willowbrook, Compton, CA 90220, 310-605-5585, arelf@comptoncity.org
Costa Mesa	Mike Linares, CDBG/HOME Coordinator, 77 Fair Drive, Costa Mesa, CA 92628, 714-754-5678, MIKE.LINARES@costamesa.gov
Downey	Jose Vazquez, Housing Administrative Aid, 11111 Brookshire Avenue, Downey, CA, 90242, 562-904-7161, jvazquez@downeyca.org
Fullerton	Jessica Cuevas, Housing Assistant, 303 W. Commonwealth Avenue, Fullerton, CA 92832, 714-738-6544, JessicaC@ci.fullerton.ca.us
Garden Grove	Allison Mills, Neighborhood Improvement Manager, 11222 Acacia Parkway, Garden Grove, CA 92840, 714-741-5139, allisonj@ci.garden-grove.ca.us
Gardena	Mary Simonell, Administrative Analyst III, 1700 West 162nd Street, Gardena, CA 90247, 310-965-2311, msimonell@ci.gardena.ca.us
Hawthorne	Kimberly Mack, Director of Housing, 4455 W. 126 th St. Hawthorne, CA 90250, 310-349-1603
Huntington Beach	Charles Kovac, Housing Manager, 2000 Main Street, Huntington Beach, CA 92648, 714-375-53166, charles.kovac@surfcity-hb.org
Huntington Park	Renea Ferrell, Grants Division, 6550 Miles Avenue, Huntington Park, CA 90255, 323-584-6266, rferrell@huntingtonpark.org
Irvine	Herica Sanchez, MDG Consultant, 1 Civic Center Plaza, Irvine, CA 92606, 909-476-9696, hsanchez@mdg-ldm.com

La Habra	Susan Louie, Housing Specialist, 201 W. La Habra Blvd. La Habra, CA 90631, 562-383-4111, slouie@lahabracaca.gov
Lancaster	Lisa Anderson, Analyst-Accounting, 44933 Fern Ave. Lancaster, CA 93534, 661-723-6158, landerson@cityoflancasterca.gov
Long Beach	Alem Hagos, Development Project Manager, 411 W. Ocean Blvd. 3rd Floor, Long Beach, CA 90802, 562-570-6912, Alem.Hagos@longbeach.gov
Lynwood	Michelle Ramirez, Director of Community Development, 11330 Bullis Road, Lynwood, CA 90262, 310-603-0220 ext. 253, mramirez@lynwood.ca.us
Mission Viejo	Mike Linares, CDBG/Home Coordinator, 200 Civic Center Drive, Mission Viejo, CA 92691 714-754-5678, Mike mlinares@cityofmissionviejo.org
Newport Beach	Priscila Davila, Consultant, 34 Plaza Square, Orange, CA 92866 562-673-3388, prisciladh@yahoo.com
Norwalk	Rosio Medina, Community Development Assistant, 12700 Norwalk Blvd., Norwalk, CA 90651, 562-929-5952, RMEDINA@norwalkca.gov
Orange	Suzan Ehdai, Housing Analyst, E. Chapman Avenue, Orange, CA 92866, 714-744-7211, sehdaie@cityoforange.org
Paramount	Esther Luis, Consultant, MDG-LDM, 16400 Colorado Avenue, Paramount, CA 90723, 909-476-9696 X 107, eluis@mdg-ldm.com
Rosemead	Destiny Garcia, Management Analyst, 8838 E. Valley Blvd. Rosemead, CA 91770, 626-569-2153, degarcia@cityofrosemead.org
San Clemente	Mike Linares, Grant Administrator, Calle Negocio #100, San Clemente, CA 92673, 949-361-6188, LinaresM-TEMP@san-clemente.org
South Gate	Abel Torres, Housing Grants Manager, 8650 California Avenue, South Gate, CA 90280, 323- 563-9528, atorres@sogate.org
Tustin	Adrienne DiLeva, Community Development Director, 300 Centennial Way, Tustin, CA 92780, 714-573-3138, adileva@tustinca.org
Westminster	Alexa Smittle, Economic Development Manager, 8200 Westminster Blvd. CA92683, 714-548-3494, ASmittle@Westminster-CA.gov

XI. Fiscal Management

FHF, a 501(c) (3) corporation, accepts and uses the accounting practices set forth by federal regulations at 24 CFR Part 85 and OMB Circular number's A-87, A-110, A-122 and A-128.

The 2023/2024 A-133 Audit, for the 28th year running, cites no conditions, no findings, and no instances of noncompliance. The auditing firm of Maginis, Knechtel, and McIntyre, LLP uses FHF as an example of fiscal compliance in the non-profit atmosphere.

FHF fully maintains more than the standard insurance and includes:

- General Liability - \$2,000,000 limit
- Directors & Officers Liability - \$1,000,000 limit
- Automotive Liability - \$1,000,000 limit
- Workers Compensation – 1,000,000 limit

As outlined in FHF's Internal Controls and Fiscal Management Policy, FHF utilizes QuickBooks Pro for Non-Profits, follows stringent internal controls for storage, expense documentation, inventory, procurement, and property management.

XII. Reporting

FHF brings decades of experience to the process of recording and investigating fair housing complaints and general housing inquiries. We are committed to providing only high quality, prompt, and courteous service to all.

Utilizing the technically advanced Fair Housing Case Management and Education and Outreach databases, FHF has the capability to produce a multitude of reports. Due to the enormous amount of information maintained, the possibility of searching and reporting are endless.

In addition to completing the City required reporting documents; FHF provides the following standard reports utilizing both statistical and narrative reports:

1. Monthly Reports – submitted by the 15th day of each month

Fair Housing Discrimination - The number of complaints received, the allegation, number of investigations, resolution, status, ethnicity, income level, female head of household status and direct counseling time spent.

Landlord/Tenant - The number of inquiries, type of inquiry, ethnicity, income level, female head of household status, resolution of call, referral source given, mediations and time spent with client.

Education and Outreach - Includes the date, type of event, place of event, narrative of activity, total pieces of literature distributed at event and time spent on the event.

2. Quarterly Report

In addition to the above three (3) monthly reports, FHF also provides specific narrative information regarding every fair housing case opened. This includes the following two (2) documents:

Complaint Narrative - This document is a signed acknowledgement of the alleged allocation and income information.

Case Summary – This narrative document evolves as the case moves forward, steps taken to date, what investigations were conducted, the finding of those investigations, and eventually the resolution achieved and the case closure.

3. Year End Report

FHF provides the City with an annual report by the 60th day after the end of each fiscal year. The annual report, recaps the fiscal year, provides highlights and conclusions, as well as financial summaries.

XIII. Schedule of Project Activities

FHF historically reaches meeting ¼ of the total goals within the Scope of Work, each quarter. The *Fair Housing Program* Objective 1 and 2, are based on clients contacting FHF. Only Objective 3, allows for scheduling based on the Scope of Work outlined in IV. Goals & Objectives. For these activities FHF schedule activities for each goal spread out over the entire fiscal year as to ensure maintaining a continuous presence in the City. Example, 3-workshops are schedule 1-per quarter.

Objective	Tasks	Period of Performance
Objective 1 – Fair Housing	Counsel, Intake, Investigate, and Resolve Allegations of Housing Discrimination.	July 1, 2026 to June 30, 2027
Object 2 – Tenant & Landlord	Counsel, Assist and Resolve	July 1, 2026 to June 30, 2027
Objective 3 – Education and Outreach	Conduct Education & Outreach Activities in accordance with the proposed Scope of Work equally per month and/or quarter	July 1, 2026 to June 30, 2027

IX. Budget Narrative

FHF's annual budgets assumes the mission to Affirmatively Further Fair Housing. As a non-profit organization it is believed the budget should at minimum reflect 60% towards staffing to accomplish the direct client services, ensuring qualified staff. Leaving a maximum of 40% towards indirect cost assures a bare bones operation.

According to FHF's Cost Allocation plan:

FHF's Executive Director and Board Treasurer prepare the annual budget and budget assumptions for approval by the Board of Directors. The budget and assumptions will include all funding received from cities, program income, and all other funding sources.

A city's individual annual budget predicts the actual level of services provided. For all allowable costs under OMB Circular 1300.20, FHF has developed a cost allocation plan. Because city budget total predicts the level of services, and the level of services have equal costs, this allows the plan to be a simple mathematical formula based on total operational budget and individual city budget amounts.

Example

Income:	City of ABC	\$ 39,350
	City of KLM	\$ 86,000
	City of XYZ	<u>\$ 12,500</u>
Total Income:		\$137,850

Allocations: Allocation #1 = Personnel assigned to City ABC & XYZ
Allocation #2 = Direct overhead expenses equally allocated to All City Contracts
Allocation #3 = Expense is allocated to a specific City

Formulas: Allocation #1 = Total of City ABC & XYZ is \$51,850.00
City ABC is 75.9% of that expense
City XYZ is 24.1% of that expense

Allocation #2 = Total of City ABC, KLM, & XYZ is \$137,850.00
City ABC is 28.6% of that expense
City KLM is 62.4% of that expense
City XYZ is 9.0% of that expense

Allocation #3 = On-site test in City XYZ for \$100.00
City XYZ is 100% of expense

**EXHIBIT C
FEE SCHEDULE**

XIV. Program Budget

Column A Budget Item	Column B <i>CDBG Amount Requested</i>	Column C <i>Name of other funding source</i>	Column D <i>Amount of other funding committed</i>	Column E <i>Total Amount</i>
Overhead (list job titles below)	Salaries			
Executive Director	\$ 2,556	CDBG-Other Municipals	\$ 5,441	\$ 7,997
Community Engagement Liaison	\$ 2,098	CDBG-Other Municipals	\$ 47,272	\$ 49,371
Program Manager	\$ 1,737	CDBG-Other Municipals	\$ 37,548	\$ 39,285
Outreach Coordinator	\$ 976	CDBG-Other Municipals	\$ 22,808	\$ 23,784
Outreach Coordinator	\$ 1,366	CDBG-Other Municipals	\$ 32,300	\$ 33,665
Fair Housing Analyst	\$ 165	CDBG-Other Municipals	\$ 4,844	\$ 5,009
Case Analyst	\$ 195	CDBG-Other Municipals	\$ 2,875	\$ 3,070
Case Analyst	\$ 138	CDBG-Other Municipals	\$ 38,351	\$ 38,489
Housing Counselor	\$ 1,757	CDBG-Other Municipals	\$ 36,731	\$ 38,489
Housing Counselor	\$ 1,653	CDBG-Other Municipals	\$ 39,273	\$ 40,926
Housing Counselor	\$ 1,489	CDBG-Other Municipals	\$ 32,976	\$ 34,465
Housing Counselor	\$ 1,489	CDBG-Other Municipals	\$ 3,102	\$ 34,591
Receptionist	\$ 41	CDBG-Other Municipals	\$ 10,652	\$ 10,693
Testers	\$ 203	CDBG-Other Municipals	\$ 3,797	\$ 4,000
Fringe Benefits	\$ 2,401	CDBG-Other Municipals	\$ 42,648	\$ 45,048
*Contract Services:				
TOTAL PERSONNEL BUDGET:	\$ 18,263		\$ 440,620	\$ 458,882
Rent/Lease:	\$ 3,201	CDBG-Other Municipals	\$ 69,513	\$ 72,714
Communications:	\$ 633	CDBG-Other Municipals	\$ 14,082	\$ 14,715
Mileage & Travel:	\$ 346	CDBG-Other Municipals	\$ 9,888	\$ 10,234
Consultants:	\$ 166	CDBG-Other Municipals	\$ 17,782	\$ 17,948
Insurance:	\$ 831	CDBG-Other Municipals	\$ 18,053	\$ 18,884
Supplies:	\$ 1,559	CDBG-Other Municipals	\$ 38,173	\$ 39,732
Other:				
TOTAL NON-PERSONNEL BUDGET:	\$ 6,737		\$167,489	\$174,227
TOTAL PROJECT BUDGET FOR:	Column B \$ 25,000		Column D \$ 608,109	Column E \$ 633,109

EXHIBIT D

INSURANCE REQUIREMENTS

Without limiting CONSULTANT's indemnification of CITY, and prior to commencement of Work, CONSULTANT shall obtain, provide and maintain at its own expense during the term of this AGREEMENT, policies of insurance of the type and amounts described below and in a form satisfactory to CITY.

General liability insurance. CONSULTANT shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Professional liability (errors & omissions) insurance. CONSULTANT shall maintain professional liability insurance that covers the Services to be performed in connection with this AGREEMENT, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this AGREEMENT and CONSULTANT agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this AGREEMENT.

Workers' compensation insurance. CONSULTANT shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).

CONSULTANT shall submit to CITY, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of CITY, its officers, agents, employees and volunteers.

Other provisions or requirements

Proof of insurance. CONSULTANT shall provide certificates of insurance to CITY as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with CITY at all times during the term of this contract. CITY reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. CONSULTANT shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Work hereunder by CONSULTANT, his agents, representatives, employees or sub-consultants.

Primary/noncontributing. Coverage provided by CONSULTANT shall be primary and any insurance or self-insurance procured or maintained by CITY shall not be required to contribute

with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of CITY before the CITY's own insurance or self-insurance shall be called upon to protect it as a named insured.

CITY's rights of enforcement. In the event any policy of insurance required under this AGREEMENT does not comply with these specifications or is canceled and not replaced, CITY has the right but not the duty to obtain the insurance it deems necessary and any premium paid by CITY will be promptly reimbursed by CONSULTANT or CITY will withhold amounts sufficient to pay premium from CONSULTANT payments. In the alternative, CITY may cancel this AGREEMENT.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against CITY, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow CONSULTANT or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. CONSULTANT hereby waives its own right of recovery against CITY, and shall require similar written express waivers and insurance clauses from each of its sub-consultants.

Enforcement of contract provisions (non estoppel). CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of the CITY to inform CONSULTANT of non-compliance with any requirement imposes no additional obligations on the CITY nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the CITY requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the CITY.

Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to CITY with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that CITY and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to CITY and approved of in writing.

Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass through clause. CONSULTANT agrees to ensure that its sub-consultants, sub-contractors, and any other party involved with the project who is brought onto or involved in the project by CONSULTANT, provide the same minimum insurance coverage and endorsements required of CONSULTANT. CONSULTANT agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. CONSULTANT agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to CITY for review.

CITY's right to revise specifications. The CITY reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the CONSULTANT ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the CONSULTANT, the CITY and CONSULTANT may renegotiate CONSULTANT's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by CITY. CITY reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by CITY.

Timely notice of claims. CONSULTANT shall give CITY prompt and timely notice of claims made or suits instituted that arise out of or result from CONSULTANT's performance under this AGREEMENT, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. CONSULTANT shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

Claims-made limitations. The following provisions shall apply if any of the required policies are written on a claims-made basis:

- a. The Retroactive Date of the policy must be shown and must be before the date of the Agreement or the beginning of the contracted work.
- b. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement or the work.
- c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a Retroactive Date that precedes the date of this Agreement, Consultant must provide extended reporting coverage for a minimum of five (5) years after completion of the Agreement or the work. The Public Agency shall have the right to exercise, at the Consultant's sole cost and expense, any extended reporting provisions of the policy, if the Consultant cancels or does not renew the coverage.
- d. A copy of the claim reporting requirements must be submitted to the City prior to the commencement of any work under this Agreement.

EXHIBIT E

CONSULTANT FINANCIAL DISCLOSURE STATEMENT¹

Consultant will comply with all conflict-of-interest laws and regulations including, without limitations, City’s Conflict of Interest Code (on file in the City Clerk’s Office) as required by Section 4.10 of this Agreement. It is incumbent upon the Consultant to notify the City pursuant to Sections 7.1 and 7.5 of any staff changes relating to this Agreement. The City Manager has made the following determination and Consultant, by his/her signature, acknowledges said determination.²

- A. In accomplishing the scope of services of this Agreement, all officers, employees and/or agents of Consultant will be performing a very limited and closely supervised function, and, therefore, unlikely to have a conflict of interest arise. No disclosures are required of any officers, employees, and/or agents of Consultant. Consultant duties are as follows:

Robert Sawyer, City Manager

Consultant Signature & Title

- B. In accomplishing the scope of services of this Agreement, Consultant will be performing a specialized or general service for the City, and there is substantial likelihood that the Consultant may make or participate in making a governmental decision, which may have a foreseeable material effect on a financial interest. As a result, the Consultant shall be subject to the Disclosure Category “Consultant” of the City’s Conflict of Interest Code.

Robert Sawyer, City Manager

Consultant Signature & Title

¹ Title 2, Division 6. California Code of Regulations Section 18701(a)(2). Pursuant to a contract with a local government agency, a consultant shall be required to file a Statement of Economic Interest if that consultant will: “(A) Make a government decision whether to: (1) Approve a rate, rule or regulation; (2) Adopt or enforce a law; (3) Issue, deny, suspend or revoke any permit, license, application, certificate, approval, order or similar authorization or entitlement; (4) Authorize the agency to enter into, modify or renew a contract provided it is the type of contract which requires agency approval; (5) Grant agency approval to a contract which requires agency approval and which the agency is the party or to the specifications for such contract; (6) Grant agency approval to a plan, design, report, study or similar item; or (7) Adopt, or grant approval of policies, standards or guidelines for the agency or for any subdivision thereof; or (B) Serves in a staff capacity with the agency and in that capacity participates in making a governmental decision as defined in regulation 18702.2 or performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency’s Conflict of Interest Code, under Governmental Code Section 87302.”

² Disclosure by Consultants: Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the City’s adopted Conflict of Interest Code, subject to the following limitations: The City Manager may determine in writing that a particular consultant, although a “designated position”, is hired to perform a range of duties that is limited in scope and closely supervised, and, thus, is not required to comply with the disclosure requirements in the City’s adopted Conflict of Interest Code. Such written determination shall include a description of the consultant’s duties. The City Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as the City’s adopted Conflict of Interest Code.

EXHIBIT F

Additional Federal Requirements for all Contracts and Agreements (24 CFR Part 84/85).

Whereas, the work under this Agreement is subject to applicable Federal, State, and local laws and regulations, including but not limited to the regulations pertaining to the Community Development Block Grant program (24 CFR Part 84, Part 85, and Part 570). Contractor, sub-contractors, Consultants, and sub-consultants agree to comply with, and are subject to, all applicable requirements as follows:

1. **Equal Employment Opportunity** - Compliance with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity", as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR chapter 60). The Contractor/Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. Contractor/Consultant will ensure that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin. The Contractor/Consultant will take affirmative action to ensure that applicants are employed and the employees are treated during employment, without regard to their race color, religion, sex, or national origin. Such actions shall include, but are not limited to, the following: employment, up-grading, demotion, or transfer; recruitment or recruitment advertising; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor/Consultant agrees to post in a conspicuous place, available to employees and applicants for employment, notices to be provided by the County setting forth the provisions of this non-discriminating clause.

2. **Copeland "Anti-Kickback" Act** (18 U.S.C. 874 and 40 U.S.C. 276c: All contracts and subgrants in excess of \$2,000 for construction or repair awarded by recipients and subrecipients shall include a provision for compliance with the Copeland "Anti-Kickback" Act (18 U.S.C. 874), as supplemented by Department of Labor regulations (29 CFR part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. The recipient shall report all suspected or reported violations to HUD.

3. **Davis-Bacon Act, as amended** (40 U.S.C. 276a to a-7: When required by Federal program legislation, all construction contracts awarded by the recipients and subrecipients of more than \$2000 shall include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 276a to a-7) and as supplemented by Department of Labor regulations (29 CFR part 5, "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction"). Under this Act, contractors shall be required to pay wages to laborers and mechanics at a rate not less than the minimum wages specified in a wage determination made by the Secretary of Labor. In addition, contractors shall be required to pay wages not less than once a week. The recipient shall place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation and the award of a contract shall be conditioned upon the acceptance of the wage determination. The recipient shall report all suspected or reported violations to HUD.

4. **Contract Work Hours and Safety Standards Act** (40 U.S.C. 327 through 333: Where applicable, all contracts awarded by recipients in excess of \$2000 for construction contracts and in excess of \$2500 for other contracts that involve the employment of mechanics or laborers shall include a provision for compliance with Sections 102 and 107 of the Contract Work Hours and Safety Standards Act (40 U.S.C. 327–333), as supplemented by Department of Labor regulations (29 CFR part 5). Under Section 102 of the Act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than 1 1/2 times the basic rate of pay for all hours worked in excess of 40 hours in the workweek. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

5. **Rights to Inventions Made Under a Contract or Agreement**— Contracts or agreements for the performance of experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by HUD.

6. **Rights to Data and Copyrights** – Contractors and consultants agree to comply with all applicable provisions pertaining to the use of data and copyrights pursuant to 48 CFR Part 27.4, Federal Acquisition Regulations (FAR).
7. **Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.)**, as amended—Contracts and subgrants of amounts in excess of \$100,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to HUD and the Regional Office of the Environmental Protection Agency (EPA).
8. **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)**— Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient.
9. **Debarment and Suspension (E.O.s 12549 and 12689)**—No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non-procurement Programs in accordance with E.O.s 12549 and 12689, “Debarment and Suspension,” as set forth at 24 CFR part 24. This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under statutory or regulatory authority other than E.O. 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees.
10. **Drug-Free Workplace Requirements**—The Drug-Free Workplace Act of 1988 (42 U.S.C. 701) requires grantees (including individuals) of federal agencies, as a prior condition of being awarded a grant, to certify that they will provide drug-free workplaces. Each potential recipient must certify that it will comply with drug-free workplace requirements in accordance with the Act and with HUD's rules at 24 CFR part 24, subpart F.
11. **Access to Records and Records Retention:** The Consultant or Contractor, and any sub-consultants or sub-contractors, shall allow all duly authorized Federal, State, and/or County officials or authorized representatives access to the work area, as well as all books, documents, materials, papers, and records of the Consultant or Contractor, and any sub-consultants or sub-contractors, that are directly pertinent to a specific program for the purpose of making audits, examinations, excerpts, and transcriptions. The Consultant or Contractor, and any sub-consultants or sub-contractors, further agree to maintain and keep such books, documents, materials, papers, and records, on a current basis, recording all transactions pertaining to this agreement in a form in accordance with generally acceptable accounting principles. All such books and records shall be retained for such periods of time as required by law, provided, however, notwithstanding any shorter periods of retention, all books, records, and supporting detail shall be retained for a period of at least four (4) years after the expiration of the term of this Agreement.
12. **Federal Employee Benefit Clause:** No member of or delegate to the congress of the United States, and no Resident Commissioner shall be admitted to any share or part of this agreement or to any benefit to arise from the same.
13. **Energy Efficiency:** Mandatory standards and policies relating to energy efficiency which are contained in the State energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Pub. L. 94A 163, 89 Stat. 871).



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2026-121)

Item: 9.

Meeting: 6/2/2026 3:30 PM

Department: Public Works

Category: Resolution

Prepared by: Abraham Campos, Public Works Director/City Engineer

Department Head: Abraham Campos

DOC ID: 2026-121

Discussion and any necessary action regarding the award of the "Extension of Imperial Avenue from Danenberg Drive to Manuel Ortiz Avenue - Phase III in the City of El Centro" project.

CITY MANAGER'S RECOMMENDATION:

Award Resolution No. 26- , RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO AWARDING THE BID AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR STPL-5169(063) IMPERIAL AVENUE EXTENSION PHASE III FROM DANENBERG DRIVE TO MANUEL ORTIZ AVENUE

FISCAL IMPACT:

No Impact to the General Fund.

Requested amount is:

Award Amount	\$2,614,889.83
10% Contingency	\$261,000.00
Total	\$2,875,889.83

This project is funded by Surface Transportation Block Grant (STBG) Federal Funds and LTA Funds (Local Match). The available budget is as follows:

STBG (Federal FWHA Grant Funding):	\$2,194,115.00
Measure D (205):	Not Used
STREET Impact Funds (234):	\$420,777.83
Total	\$2,875,889.83

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Environmental Sustainability & Infrastructure

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

NA

BACKGROUND:

Engineering staff applied for the Surface Transportation Block Grant (STBG) Federal Funding through ICTC in 2022. The City was granted funding to construct an extension of South Imperial Avenue from Danenberg Drive to Manuel Ortiz Avenue. \$2,194,115.00 was awarded for the construction phase of the project.

This project is a continuation of the Imperial Avenue Phase I and Phase II projects, which built Imperial Avenue between Interstate 8 and Danenberg Drive. This Phase III will extend Imperial Avenue from Danenberg Drive to Manuel Ortiz Avenue, and connect the

Buenavista Subdivision homes to Imperial Avenue, thus reducing congestion on 8th Street and surrounding streets. This will further improve safety and response times for PD and Fire by creating a shorter drive to the city center.

The City is currently working in the design for Phase IV, which would extend Imperial Avenue to McCabe. Staff continues to look for funding for said Phase IV.

On October 19, 2020 City Council approved the preliminary engineering consulting agreement for the design of the project to The Holt Group, Inc. The Holt Group, Inc. has completed their design for this Phase III project. City of El Centro Engineering Staff has reviewed the plans and specifications provided and recommends approval. City staff also requests authorization to begin the bidding process.

City authorized the project to be released for public bidding on February 17, 2026

DISCUSSION:

On April 9, 2026, four (4) sealed bids were received and publicly opened for the above-referenced project. Engineering staff reviewed all bids for responsiveness and responsibility. The results are summarized as follows:

Bidder	Base Bid	Status
Rove Engineering	—	Non-Responsive
Pyramid Construction and Aggregates, Inc.	\$2,614,889.83	Responsive – Recommended
Granite Construction Co.	\$3,564,038.00	Responsive
RP Construction	—	Non-Responsive

Rove Engineering (apparent low bidder) was determined non-responsive. The bid submittal consisted of two separate bid document packages with conflicting unit quantities and costs that could not be reconciled, and the first set of bid documents was missing pages. A total bid amount could not be reliably determined.

RP Construction was determined non-responsive due to missing documents within the bid package, which precluded calculation of a complete total bid amount.

Pyramid Construction and Aggregates, Inc. (second lowest bidder) was determined to be the lowest responsive and responsible bidder. Engineering staff noted a mathematical discrepancy in the sum of the Base Bid and Additive Bid as submitted; however, this discrepancy is deemed immaterial as the contract will be awarded on the **basis of the Base Bid**.

Granite Construction Co. (third lowest bidder) submitted a responsive bid with a total Base Bid of \$3,564,038.00.

Based on the foregoing analysis, Engineering staff finds that Pyramid Construction and Aggregates, Inc. is the lowest responsive and responsible bidder. Staff recommends award of the contract based on the Base Bid only.

CONCLUSION:

Staff recommends that the City Council award the construction contract to Pyramid

Construction and Aggregates, Inc., the lowest responsive and responsible bidder, for a total contract amount of \$2,614,889.83 (Base Bid only)

ATTACHMENTS:

1. BID Sheet
2. Reso 26-

BID SHEET



PROJECT: Imperial Ave Extension Phase 3

BID OPENING DATE: April 9, 2026

BID OPENING TIME: 2:00 p.m.

BIDDER NAME	TOTAL BID			
RP General Construction	\$3,127,146.60			
Pyramid Construction	\$2,614,889.83			
Rove Engineering	\$2,295,254.78			
Granite Construction	\$3,564,038.00			

RESOLUTION NO. 26-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, AWARDING AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR STPL-5169(063) IMPERIAL AVENUE EXTENSION PHASE III FROM DANENBERG DRIVE TO MANUEL ORTIZ AVENUE

WHEREAS, the plans and specifications have been adopted by the City Council of the City of El Centro, California (the "City Council") and the notice inviting bids has been advertised as required by section 2-185.15 of the El Centro City Code for the Imperial Avenue Phase III Extension (the "Project"); and

WHEREAS, bids were received by the City of El Centro ("City") and opened on April 9, 2026, in accordance with applicable laws; and

WHEREAS, four (4) firms submitted bids, and Pyramid Construction and Aggregates, Inc., a California corporation, submitted the lowest responsive and responsible Total Base Bid in the amount of Two Million Six Hundred Fourteen Thousand Eight Hundred Eighty-Nine dollars and Eighty-Three cents (\$2,614,889.83) as calculated based on unit prices; and

WHEREAS, the City desires to award the contract to Pyramid Construction and Aggregates, Inc. for the Total Base Bid in the total amount of Two Million Six Hundred Fourteen Thousand Eight Hundred Eighty-Nine dollars and Eighty-Three cents (\$2,614,889.83) as calculated based on unit prices; and

WHEREAS, the City Council finds that the award of a contract with Pyramid Construction and Aggregates, Inc. for the Project will be in the best interest of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF EL CENTRO, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The foregoing recitals are true, correct and incorporated fully herein a findings.
2. The City Council hereby finds the bid of Pyramid Construction and Aggregates, Inc. for the Project to be the lowest responsive and responsible bid.
3. The City Manager is hereby authorized to execute a contract with Pyramid Construction and Aggregates, Inc. for the Project in the total amount of Two Million Six Hundred Fourteen Thousand Eight Hundred Eighty-Nine dollars and Eighty-Three cents (\$2,614,889.83), a copy of which is on file in the Office of the City Clerk, on behalf of the City.
4. The City Council hereby establishes a construction contingency fund of 10.00% or Two Hundred Sixty-One Thousand and zero cents (\$261,000.00) for the Project.
5. The City Manager is further authorized to approve and execute any change orders for the Project up to a total amount of Two Hundred Sixty-One Thousand and zero cents (\$261,000.00), whether individually or collectively, as needed for unanticipated construction

contingencies and is required to report all change orders to the City Council as soon as practical.

6. The City Council shall approve any change order that either individually exceeds the single change order amount or in combination with other approved change orders, exceed the amount established as the construction contingency fund for the Project as set forth herein.
7. That the contract for the Project shall be reviewed and approved as to form by the City Attorney prior to execution and placed on file in the Office of the City Clerk.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of El Centro, California held on the _____ day of _____, 2026.

CITY OF EL CENTRO

By _____
Michael Crankshaw, Mayor

ATTEST:

By _____
Norma Wyles, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By _____
Joanna Hoff, City Attorney

STATE OF CALIFORNIA)
COUNTY OF IMPERIAL) ss
CITY OF EL CENTRO)

I, Norma Wyles, City Clerk of the City of El Centro, California, do hereby certify that the forgoing Resolution No. 26-_____ was duly and regularly adopted at a regular meeting of the City Council of the City of El Centro, California, held on the _____ day of _____, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

By _____
Norma Wyles, City Clerk



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2026-148)

Item: 10.

Meeting: 6/2/2026 3:30 PM

Department: Public Works

Category: Action Item

Prepared by: Catherine Gutierrez,
P.W. Analyst

Department Head: Abraham Campos

DOC ID: 2026-148

PD Project - Arrington Watkins Architects Contract Amendment.

CITY MANAGER'S RECOMMENDATION:

Approve contract funding in the amount of \$88,940.00 and authorize the City Manager to approve Amendment No. 12 to the agreement with Arrington Watkins Architects, Inc.

FISCAL IMPACT:

No impact to the General Fund. No new project budget request.

Project funding request is within project budget authority of \$51,541,315.76 as approved by City Council on August 19, 2025.

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Environmental Sustainability & Infrastructure

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

NA. The consultant currently has an agreement with the city; this action is for an amendment to the agreement.

BACKGROUND:

On April 6, 2021, Council approved an agreement with Arrington Watkins Architects, Inc. for design services relating to the Police Station Project through Resolution No. 21-33 in the amount of \$2,372,152. Said amount included a 6% design contingency in the amount of \$130,556 to be approved by City staff for unforeseen design conditions.

The following amendments were approved at a staff level and were funded by the 6% design contingency and contract allowances:

1. On August 24, 2021, Amendment No.1 was approved for additional services in the amount of \$95,220. The additional services included the re-design of the new police station so that it could be constructed in one phase without the parking garage.
2. On December 29, 2021, Amendment No.2 was approved for additional services in the amount of \$59,435. The additional services were for the consultant to provide a cost for services to fully outfit the gun range. The original contract included providing a building shell for the gun range.
3. On December 29, 2021, Amendment No.3 was approved for additional services in the amount of \$24,250. The additional services included investigation of the new police station site to determine existing underground utility locations.

The total amount for Amendment No.1-3 is \$178,905.00. This amount exceeded the 6% design contingency by \$48,349. The excess amount was covered by reducing the budget of the contract allowances listed below. This allowed for the overall contract cost to remain within the approved contract cost.

As-Built Mapping of Existing Buildings

- Original budget \$30,000
- Revised budget \$5,750

\$24,250

Reimbursable Expenses

Original budget \$29,660

Revised budget \$5,562

\$24,098

The following amendment was approved at a staff level and was funded by reducing the Construction Administration budget:

4. On July 20, 2022, Amendment No. 4 was approved towards redesigning elements of the new Police station building and to provide deep foundations to the footings at Building A as recommended by the latest soils report in the amount of \$169,008. By reducing the Construction Administration budget, the overall contract remained within the approved contract amount limits.

On May 17, 2022, Council approved additional funding in the amount of \$169,008 to replenish the Construction Administration budget for a revised contract cost of \$2,541,160.00.

5. On January 10, 2023, staff approved Amendment No. 5 for Certified Access Specialist (CASp) to be employed to provide construction inspection to document compliance with California Building Code services in an amount of \$13,860 and for the design consultant to contract Bureau Veritas for building permit plan review services in an amount of \$44,048. This amendment was funded by reducing the Construction Administration budget. By reducing the Construction Administration budget, the overall contract remained within the approved contract limits.

6. On June 12, 2023, staff approved Amendment No. 6 to extend the term of the agreement for an additional one-year term until April 26, 2024. No change to contract budget.

7. On May 9, 2024, staff approved Amendment No. 7 to extend the term of the agreement for an additional one-year term until April 26, 2025. No change to contract budget.

8. On July 2, 2024, Council approved Amendment No. 8 for additional funding in the amount of \$251,053 to fund additional add service requests and to replenish the Construction Administration budget amongsts others, for a revised contract cost of \$2,792,213.

9. On October 2, 2024, staff approved Amendment No. 9 to add additional scope of work. No change to contract budget. Contract total remained unchanged at \$2,792,213.

10. On April 10, 2025, staff approved Amendment No. 10 to extend the term of the agreement for an additional one-year term until April 26, 2026. No change to contract budget.

11. On July 15, 2025, Council approved Amendment No. 11 to add additional scope of work and funding in the amount of \$81,545 for a revised contract cost of \$2,873,758.00.

DISCUSSION:

Project is in construction stage. Construction was extended to an anticipated end date of July 1, 2026.

The following additional service requests are being requested by the consultant:

- Add service No. 15 total fee is \$88,940. Cost impact of \$88,940. Contract total is increased to \$2,962,698. This request includes the services needed for the extended time of the construction administration (CA) services.

The requests are necessary for project progress and completion.

CONCLUSION:

Approve contract funding in the amount of \$88,940.00 and authorize the City Manager to approve Amendment No. 12 to the agreement with Arrington Watkins Architects, Inc.

ATTACHMENTS:

1. Amendment No. 12 00085971 w. Exhibits_Redacted

TWELFTH AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF EL CENTRO
AND ARRINGTON WATKINS ARCHITECTS, INC. FOR PROFESSIONAL SERVICES
FOR THE POLICE STATION PROJECT

This Amendment No. 12 to the Agreement (“Amendment No. 12”) is made and entered into by the City of El Centro, a municipal corporation (“City”), and Arrington Watkins Architects, Inc., a California corporation (“Consultant”), individually (“Party”) and collectively (“Parties”). This Amendment No. 12 shall be effective on the last signature date set forth below (“Effective Date”).

RECITALS

WHEREAS, the Parties entered into the *Consultant Agreement for Professional Services Between the City of El Centro and Arrington Watkins Architects, Inc. for Design Services Relating to the City of El Centro Police Station Project Architectural/Engineering Services*, approved and adopted on April 6, 2021 by City Council Resolution No. 21-33, and executed on April 27, 2021 (“the Agreement”); and

WHEREAS, the Parties entered into a First Amendment on August 24, 2021 for additional services; and

WHEREAS, the Parties entered into a Second Amendment and Third Amendment on December 29, 2021 for additional services; and

WHEREAS, the Parties entered into a Fourth Amendment on July 20, 2022 for additional services; and

WHEREAS, the Parties entered into a Fifth Amendment on January 10, 2023 for additional services; and

WHEREAS, the Parties entered into a Sixth Amendment on June 12, 2023 for additional services; and

WHEREAS, the Parties entered into a Seventh Amendment on May 9, 2024 to extend the term of the Agreement; and

WHEREAS, the Parties entered into an Eighth Amendment on July 19, 2024 for additional services; and

WHEREAS, the Parties entered into a Ninth Amendment on October 2, 2024, for additional services; and

WHEREAS, the Parties entered into a Tenth Amendment on April 10, 2025 to extend the term of the Agreement; and

WHEREAS, the Parties entered into an Eleventh Amendment on July 17, 2025 for additional services; and

WHEREAS, the Parties desire to enter into this Amendment No. 12 for additional services, additional corresponding payment, and to extend the term of the Agreement.

NOW, THEREFORE, in consideration of the above Recitals and the mutual covenants and conditions set forth herein and for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby set forth their mutual covenants and understandings as follows:

1. Section 1.1 “Scope of Services” of the Agreement shall be amended to add to Exhibit A - Scope of Work, the letter from Matt Gorman, Principal of the Consultant, to Abraham Campos, Re: El Centro Police Department Building – Add Service #15, dated April 16, 2026 as Exhibit A-15, which is attached hereto as Attachment 1 and incorporated herein by reference.
2. Section 2.1 “Term of Agreement” of the Agreement shall be amended in its entirety to read as follows:

This Agreement shall be effective as of the last signature date in this Agreement and will remain in effect until December 31, 2026, unless otherwise extended by mutual agreement of the Parties.

3. Section 3.1 “General” of the Agreement shall be amended to add to Exhibit B the fee schedule for the additional services added to Exhibit A – Scope of Work as Exhibit A-15 in the amount of eighty-eight thousand, nine hundred forty dollars (\$88,940), which is attached hereto as Attachment 2 and incorporated herein by reference.
4. Section 3.3 “Manner of Payment” of the Agreement is amended in its entirety to read as follows:

The Consultant shall complete all work required by this Agreement for a not to exceed sum of two million, nine hundred sixty-two thousand, six hundred ninety-eight dollars and zero cents (\$2,962,698.00).

5. All other terms and conditions of the Agreement shall remain in full force and effect.
6. This Amendment No. 12 may be executed in two (2) counterparts, each of which shall be deemed an original, but both of which together shall constitute one and the same instrument.

[Signatures on following page]

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment No. 12 as of the dates set forth below.

CITY OF EL CENTRO,
a municipal corporation

By _____
Robert Sawyer, City Manager

Date _____

ARRINGTON WATKINS
ARCHITECTS, INC.,
a California Corporation

By 

Print Name Matthew A Gorman

Title Principal Architect

Date May 13, 2026

ATTEST:

By _____
Norma Wyles, City Clerk

Date _____

APPROVED AS TO FORM:

By _____
Joanna Hoff, City Attorney

Date _____

ATTACHMENT 1

Exhibit A-15

Letter from Matt Gorman, Principal of the Consultant, to Abraham Campos, Re: El Centro
Police Department Building – Add Service #15, dated April 16, 2026



April 16, 2026

Abraham Campos
City of El Centro Public Works

Re: El Centro Police Department Building – Add Service #15

Dear Mr. Campos

This letter is to request additional funds. The City of El Centro has requested the following:

- AW to provide the services needed for the extended time of the construction administration (CA) services. The original contract anticipated 24 months of construction administration services. Per the new schedule provided by Barnhart Reece an additional 5 months has been added to the construction schedule. The anticipated end date of the CA is June 26, 2026. This additional time includes AW participating in weekly Owner's, Architect's, Contractor's virtual meetings, RFI and submittal reviews and two anticipated site visits. These site visits are due to change in sequence of work by contractor (delayed completion of Building B). The additional trips to the site are required to conduct additional inspections.
- See attached for services to be provided by LSW Engineers for additional time and inspection trips.
- See attached for services to be provided by Kitchell. Inspection of Building B and the sitework will now be conducted separately (adding one trip).

The total fee for this add-service is \$88,940.00. Please refer to the fee schedule below. A contract modification is not required.

Sincerely,

Arrington Watkins Architects

A handwritten signature in blue ink, appearing to read 'Matt Gorman', is written over a light blue horizontal line.

Matt Gorman / Principal

Fee Schedule Estimate Summary					
EI Centro Police - Add Service 15					
4/16/2026					
Arrington Watkins Architects					
SERVICES	TASK TOTAL	ARCHITECT FEE	CONSULT'S FEE TOTALS	CONSULTANTS' FEE	
				MPET LSW	Kitchell
Extended CA Time	\$70,060	\$ 52,780.00	\$17,280	\$13,160	\$4,120
SUBTOTAL		\$52,780	\$17,280	\$13,160	\$4,120
CONSULTANTS FEES		\$17,280			
TOTAL FIXED FEES		\$70,060			
ALLOWANCES:					
ESTIMATED REIMBURSABLES	\$ 1,600.00				
TOTAL ALLOWANCES		\$1,600			
TOTAL ESTIMATED FEES		\$88,940			

PROJECT: EI Centro Police - Add Service 15 **AWA NO.** 2020.052

Item	Hours	Rate	Fee	Totals
Extended CA Time				
Principal Architect	4	\$ 240.00	\$ 960.00	
Project Manager	220	\$ 205.00	\$ 45,100.00	
Project Architect	0	\$ 180.00	\$ -	
Project Coordinator	0	\$ 150.00	\$ -	
BIM/Drafter	24	\$ 130.00	\$ 3,120.00	
Admin	36	\$ 100.00	\$ 3,600.00	
Subtotal				\$ 52,780.00
TOTAL ARRINGTON WATKINS ARCHITECTS:				\$ 52,780.00

Hourly Rates for Additional Services

Principal Architect	\$ 240.00	****
Project Manager	\$ 205.00	
Project Architect	\$ 180.00	
Project Coordinator	\$ 150.00	
BIM/Drafter	\$ 130.00	
Admin	\$ 100.00	

March 18, 2026

Arrington Watkins Architects
3003 North Central Avenue Suite# 2400
Phoenix, AZ 85012

Attn: Matt Gorman, AIA

Re: El Centro Police Headquarters
Additional Site Visits
LSW Project No. 2021-167.000 A/S 8

Authorization for Additional Services No. 008

We have been requested to provide the following additional services:

The construction of the El Centro Police Headquarters has not been completed within the originally scheduled timeline. As a result, LSW Engineers' Construction Administration services are required to be extended through the end of June 2026.

The additional scope of work includes the following:

- Two additional field observations, including associated mileage and reporting
- Ongoing in house Construction Administration activities, estimated at 16 hours per month

Our fee for the above referenced work shall be a lump sum of \$13,160.00, plus travel expenses including rentals, fuel, airfare, meals, and reasonable incidentals.

All other terms and conditions of our original agreement shall apply. Please sign and return the original of this authorization to our office promptly so we may begin the work as requested.

Regards,

LSW ENGINEERS ARIZONA, INC.



Gerald Katafiasz, P.E., RCDD
Vice President

GK:dp:mc

APPROVED:  _____ DATE: _____

AWA Access Review of El Centro Police Facility - Fee Proposal									
Description	Engineering Department Director	Engineering Operations Manager	Senior Project Manager	Registered Architect	CASP	Job Captain	Clerical	Total Hrs	Total Fee
	\$240	\$215	\$210	\$195	\$195	\$145	\$95		
1: Project Initiation									
Project Setup					1			1	\$ 195
Kickoff Meeting (Virtual Conference Call)								0	\$ -
Subtotal Task 1	0	0	0	0	1	0	0	1	\$ 195
2: Document Review									
Drawings (Not Included)								0	\$ -
Specifications (Not Included)								0	\$ -
Subtotal Task 2	0	0	0	0	0	0	0	0	\$ -
3: Field Assessment									
Phase 2 Site Review (1 Trips: Travel and Report Included)			1		16		1	18	\$ 3,425
								0	\$ -
								0	\$ -
Subtotal Task 3	0	0	1	0	16	0	1	18	\$ 3,425
Total Hours	0	0	1	0	17	0	1	19	\$3,620
Total Fee Per Discipline	\$0	\$0	\$210	\$0	\$3,315	\$0	\$95		\$ 3,620
Expenses									\$ 500
Total									\$ 4,120

Notes:

- One site review for all applicable site ADA parameters including parking stalls, flatwork, access doors/gates, etc.
- Phase 1 and 2 building reviews is covered by the original agreement. Phase 1 building and portions of site was reviewed on 11/20/2025. Phase 2 building review is pending.
- Standard Form of Agreement of June 9, 2025 governs the work.

ATTACHMENT 2

Exhibit B

Fee Schedule for Exhibit A-15

Exhibit B - UPDATED FEE SCHEDULE

Fee Schedule Estimate Summary
 El Centro Police - With Add Service 1 - 15
 Arrington Watkins Architects

SERVICES	Current Contract Fees	Original Fee PHASE TOTALS	ARCHITECT FEE	CONSULT'S FEE TOTALS	Civil Eng NEI	CONSULTANTS' FEE				
						Struct Buehler	MPE/SEC/FP LSW	Estimating Cumming	Interiors White Baux	Landscape DeLorenzo
KICK-OFF / SCHEMATIC DESIGN	246,825.00	246,825.00	93,300.00	153,525.00	55,035.00	12,380.00	55,020.00	17,930.00	4,520.00	8,640.00
DESIGN DEVELOPMENT	398,085.00	398,085.00	132,400.00	265,685.00	74,385.00	49,860.00	85,600.00	32,390.00	16,880.00	6,570.00
90% CONSTRUCTION DOCUMENTS	663,890.00	663,890.00	214,115.00	449,775.00	68,685.00	141,800.00	189,570.00	27,910.00	14,720.00	7,090.00
100% CONSTRUCTION DOCUMENTS	199,425.00	199,425.00	115,695.00	83,730.00	21,260.00	20,420.00	24,030.00	4,960.00	5,920.00	7,140.00
BIDDING	28,440.00	28,440.00	7,880.00	20,560.00	3,000.00	2,640.00	7,200.00	-	5,920.00	1,800.00
CONSTRUCTION ADMINISTRATION	581,362.00	639,270.00	460,400.00	178,870.00	10,460.00	67,980.00	95,630.00	-	-	4,800.00
SUBTOTAL		2,175,935.00	1,023,790.00	1,152,145.00	232,825.00	295,080.00	457,050.00	83,190.00	47,960.00	36,040.00
CONSULTANTS FEES			1,152,145.00							
TOTAL FIXED FEES			2,175,935.00							
ALLOWANCES:										
ESTIMATED REIMBURSABLES	5,562.00	29,660.42								
AS-BUILT MAPPING OF EXISTING BLDGS	5,750.00	30,000.00								
LEGAL DESCRIPTION	6,000.00	6,000.00								
6% DESIGN CONTINGENCY OF BASE FEE	-	130,556.10								
TOTAL ALLOWANCES			196,216.52							
TOTAL ESTIMATED FEES			2,372,151.52							

95,220.00	<u>Add Serv 1</u>	95,220.00	
59,435.00	<u>Add Serv 2</u>	59,435.00	
24,250.00	<u>Add Serv 3</u>	24,250.00	
169,008.00	<u>Add Serv 4</u>	169,008.00	
13,860.00	<u>Add Serv 5</u>	13,860.00	
44,048.00	<u>Add Serv 6</u>	44,048.00	
4,690.00	<u>Add Serv 8</u>	4,690.00	
21,815.00	<u>Add Serv 9</u>	21,815.00	
224,548.00	<u>Add Serv 10</u>	178,583.00	Includes \$50,000 contingency allowance
	<u>Add Serv 11</u>	5,865.00	This fee is to be paid from contingency in add service 10
	<u>Add Serv 12</u>	40,100.00	Portion of this fee is to be paid from contingency in add service 10
24,620.00	<u>Add Serv 13</u>	28,655.00	Portion of this fee is to be paid from contingency in add service 10
56,925.00	<u>Add Serv 14</u>	56,925.00	
88,940.00	<u>Add Serv 15</u>	88,940.00	
Total Contract To Date	2,962,698.00	Total adds to date:	831,394.00
		AW total to date	1,855,184.00



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2026-144)

Item: 11.

Meeting: 6/2/2026 3:30 PM

Department: Public Works

Category: Informational Items

Prepared by: Elizabeth Zarate, Analyst

Department Head: Abraham Campos

DOC ID: 2026-144

Update Emergency Declaration - WWTP Bar Screen Failure.

CITY MANAGER'S RECOMMENDATION:

Informational Only

FISCAL IMPACT:

No impact to the General Fund. Project is funded by the wastewater enterprise working capital. Estimated cost are about \$800,000.00.

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

Environmental Sustainability & Infrastructure

DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE, CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:

N/A

BACKGROUND:

The first piece of equipment that receives incoming sewer flow. The purpose of the screen is to remove inorganic materials (plastics, debris, etc.) from the wastewater stream before it enters the treatment process and to divert these materials for disposal at a landfill. The trash bar failed on January 20, 2026, Council approved a local emergency resolution to allow the repairs to proceed quickly.

DISCUSSION:

Staff has obtained quotes from the equipment supplier and has placed the order. At the May 5th Council Meeting, two agreements were approved. The agreement with Cholla Construction has been approved and Cholla has mobilized to perform repairs. Parkson's agreement for the equipment is currently being routed for signatures, and a request for insurance certificates, payment bonds, and performance bonds has been made to consultants.

CONCLUSION:

Information only.

ATTACHMENTS:

None



City Council of the City of El Centro

1275 W. Main Street
El Centro, CA 92243

SUBMITTED

ACTION ITEM (ID # 2026-160)

Item: 12.

Meeting: 6/2/2026 3:30 PM

Department: City Clerk

Category: Informational Items

Prepared by: Norma Valenzuela,
Secretarial Assistant

Department Head: Norma Wyles

DOC ID: 2026-160

**Certificate of Mailing Notice of Application To the City, County and Municipal
Governmental Agencies.**

CITY MANAGER'S RECOMMENDATION:

FISCAL IMPACT:

STRATEGIC PLANNING PROGRAM 2022-2027 RELATION:

**DUE DILIGENCE CHECK FOR CONTRACTORS/CONSULTANTS: DID THE
DEPARTMENT VERIFY CURRENT EL CENTRO BUSINESS LICENSE,
CONTRACTOR'S LICENSE, REFERENCE CHECKS, INSURANCE, ETC.:**

BACKGROUND:

DISCUSSION:

CONCLUSION:

ATTACHMENTS:

1. 05152026_Certificate of Mailing Notice of Application To the Cit

Esté es un anuncio de que sus tarifas pueden cambiar. Para más detalles en español llame al 1-800-342-4545.

**NOTICE OF SOUTHERN CALIFORNIA GAS
COMPANY RATE INCREASE REQUEST
SOUTHERN CALIFORNIA GAS COMPANY
(SOCALGAS) AND SAN DIEGO GAS & ELECTRIC
COMPANY'S (SDG&E) SAP MIGRATION
PROGRAM APPLICATION TO THE CALIFORNIA
PUBLIC UTILITIES COMMISSION (CPUC)
A.26-05-002**

WHAT IS BEING REQUESTED?

SoCalGas is requesting an increase in revenue of approximately \$265 million over the life of the migration program to replace several technology systems by Systems, Applications, & Products in Data Processing (SAP) that will no longer be supported after December 31, 2027, and modernize certain technology functionality to improve business and operational processes.

Customer Class	Proposed Rate Increase (¢/th)	Percentage Rate Increase (%)
Residential	1.133 ¢	0.8%
Commercial	0.665 ¢	0.7%
Natural Gas Vehicles	0.223 ¢	0.6%
Large Industrial (distribution level service)	0.142 ¢	0.5%
Large Industrial (transmission level service)	0.042 ¢	0.5%
System Average Rate	0.414 ¢	0.6%

(Continued inside)

HOW WOULD THIS IMPACT THE AVERAGE RESIDENTIAL CUSTOMER?

If the request is approved, the typical residential gas customer using 35 therms per month would see a monthly bill increase of approximately \$0.40. This increase will be phased in beginning as early as 2028 through 2035.¹ The actual impact will vary based on usage, baseline territory and other factors.

ADDITIONAL INFORMATION

An administrative law judge will hold hearings, consider evidence, testimony, and public comments before drafting a proposed decision on this application. CPUC Commissioners will then vote on a final decision at a public meeting.

You can read more about the utility's request and make public comment by visiting apps.cpuc.ca.gov/c/A2605002. For questions about participating in CPUC matters, you can contact the Public Advisor's Office at Public.Advisor@cpuc.ca.gov, 1-866-849-8390, or 505 Van Ness Ave., San Francisco, CA 94102. Please reference A.26-05-002 in any communication with the CPUC.

QUESTIONS ABOUT THE REQUEST

For questions about this application, please contact SoCalGas at pdeang@socalgas.com or by mail 555 West Fifth Street, Los Angeles, CA 90013 and reference A.26-05-002 SAP Migration Program.

¹ Revenue requirements after 2035 may be included in a future SoCalGas General Rate Case Application. Increase calculated comparing 2028, which is the peak year bill impact, to current effective rates as of March 2025.



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CITY ATTORNEY
CALIFORNIA CITY HALL
21000 HACIENDA BLVD.
CALIFORNIA CITY, CA 93505

CITY CLERK
CALIFORNIA CITY HALL
21000 HACIENDA BLVD.
CALIFORNIA CITY, CA 93505

CITY ATTORNEY
CALIPATRIA CITY HALL
125 N. PARK AVENUE
CALIPATRIA, CA 92233

CITY CLERK
CALIPATRIA CITY HALL
101 NO. LAKE AVE.
CALIPATRIA, CA 92233

CITY ATTORNEY
CAMARILLO CITY HALL
601 CARMEN DRIVE
CAMARILLO, CA 93010

CITY CLERK
CAMARILLO CITY HALL
601 CARMEN DRIVE
CAMARILLO, CA 93010

CITY ATTORNEY
CANYON LAKE CITY
31532 RAILROAD CANYON RD, #101
CANYON LAKE, CA 92587

CITY CLERK
CANYON LAKE CITY
31532 RAILROAD CANYON RD, #101
CANYON LAKE, CA 92587

CITY CLERK
CARPINTERIA CITY HALL
5775 CARPINTERIA AVE.
CARPINTERIA, CA 93013

CITY CLERK
CULVER CITY HALL
9770 CULVER BLVD.
CULVER CITY, CA 90230

CITY ATTORNEY
CARSON CITY HALL
701 E. CARSON ST.
CARSON, CA 90745

CITY CLERK
CARSON CITY HALL
701 E. CARSON ST.
CARSON, CA 90745

CITY ATTORNEY
CATHEDRAL CITY HALL
68700 AVENIDA LALO GUERRERO
CATHEDRAL CITY, CA 92234

CITY CLERK
CATHEDRAL CITY HALL
68700 AVENIDA LALO GUERRERO
CATHEDRAL CITY, CA 92234

CITY ATTORNEY
CERRITOS CITY HALL
BLOOMFIELD AND 183RD ST.
CERRITOS, CA 90701

CITY CLERK
CERRITOS CITY HALL
BLOOMFIELD AND 183RD ST.
CERRITOS, CA 90701

CITY ATTORNEY
CHINO CITY HALL
13220 CENTRAL AVE.
CHINO, CA 91710

CITY CLERK
CHINO CITY HALL
13220 CENTRAL AVE.
CHINO, CA 91710

CITY CLERK
CLAREMONT CITY HALL
207 HARVARD AVE.
CLAREMONT, CA 91711

CITY ATTORNEY
CLAREMONT CITY HALL
207 HARVARD AVE.
CLAREMONT, CA 91711

CITY ATTORNEY
COACHELLA CITY HALL
1515 SIXTH ST.
COACHELLA, CA 92236

CITY CLERK
COACHELLA CITY HALL
1515 SIXTH ST.
COACHELLA, CA 92236

CITY ATTORNEY
COLTON CITY HALL
650 N. LACADENA DR.
COLTON, CA 92324

CITY CLERK
COLTON CITY HALL
650 N. LACADENA DR.
COLTON, CA 92324

CITY ATTORNEY
COMMERCE CITY HALL
5655 JILSON ST.
COMMERCE, CA 90040

CITY CLERK
COMMERCE CITY HALL
5655 JILSON ST.
COMMERCE, CA 90040

CITY ATTORNEY
COMPTON CITY HALL
205 SO. WILLOWBROOK AVE.
COMPTON, CA 90220

CITY CLERK
COMPTON CITY HALL
205 SO. WILLOWBROOK AVE.
COMPTON, CA 90220

CITY ATTORNEY
CORCORAN CITY HALL
1033 CHITTENDEN AVE.
CORCORAN, CA 93212

CITY CLERK
CORCORAN CITY HALL
1033 CHITTENDEN AVE.
CORCORAN, CA 93212

CITY ATTORNEY
CORONA CITY HALL
815 W. SIXTH ST.
CORONA, CA 91720

CITY CLERK
CORONA CITY HALL
815 W. SIXTH ST.
CORONA, CA 91720

CITY ATTORNEY
COSTA MESA CITY HALL
77 FAIR DRIVE
COSTA MESA, CA 92626

CITY CLERK
COSTA MESA CITY HALL
77 FAIR DRIVE
COSTA MESA, CA 92626

CITY ATTORNEY
COVINA CITY HALL
125 E. COLLEGE ST.
COVINA, CA 91723

CITY CLERK
COVINA CITY HALL
125 E. COLLEGE ST.
COVINA, CA 91723

CITY ATTORNEY
CUDAHY CITY HALL
5240 SANTA ANA ST.
CUDAHY, CA 90201

CITY CLERK
CUDAHY CITY HALL
5240 SANTA ANA ST.
CUDAHY, CA 90201

CITY ATTORNEY
CULVER CITY HALL
9770 CULVER BLVD.
CULVER CITY, CA 90230

DEP. CITY CLERK
FONTANA CITY
8353 SIERRA AVE.
FONTANA, CA 92335

CITY ATTORNEY
CYPRESS CITY HALL
5275 ORANGE AVE.
CYPRESS, CA 90630

CITY CLERK
CYPRESS CITY HALL
5275 ORANGE AVE.
CYPRESS, CA 90630

CITY ATTORNEY
DANA POINT CITY
33282 GOLDEN LANTERN ST.
DANA POINT, CA 92629

CITY CLERK
DANA POINT CITY
33282 GOLDEN LANTERN ST.
DANA POINT, CA 92629

CITY ATTORNEY
DELANO CITY HALL
1015 11TH AVE.
DELANO, CA 93215

CITY CLERK
DELANO CITY HALL
1015 11TH AVE.
DELANO, CA 93215

CITY ATTORNEY
DESERT HOT SPRINGS CITY HALL
65950 PIERSON BL.
DESERT HOT SPRINGS, CA 92240

CITY CLERK
DESERT HOT SPRINGS CITY HALL
65950 PIERSON BL.
DESERT HOT SPRINGS, CA 92240

CITY ATTORNEY
DIAMOND BAR CITY
21660 E. COPLEY DR. #100
DIAMOND BAR, CA 91765

CITY CLERK
DIAMOND BAR CITY
21660 E. COPLEY DR., #100
DIAMOND BAR, CA 91765

CITY ATTORNEY
DINUBA CITY HALL
1390 E. ELIZABETH WAY
DINUBA, CA 93618

CITY CLERK
DINUBA CITY HALL
1390 E. ELIZABETH WAY
DINUBA, CA 93618

CITY ATTORNEY
DOWNEY CITY HALL
11111 BROOKSHIRE AVE.
DOWNEY, CA 90241

CITY CLERK
DOWNEY CITY HALL
11111 BROOKSHIRE AVE.
DOWNEY, CA 90241

CITY CLERK
DUARTE CITY HALL
1600 HUNTINGTON DR.
DUARTE, CA 91010

CITY ATTORNEY
DUARTE CITY HALL
1600 HUNTINGTON DR.
DUARTE, CA 91010

CITY ATTORNEY
EL CENTRO CITY HALL
1275 MAIN ST.
EL CENTRO, CA 92243

CITY CLERK
EL CENTRO CITY HALL
1275 MAIN ST.
EL CENTRO, CA 92243

CITY ATTORNEY
EL MONTE CITY HALL
11333 VALLEY BLVD.
EL MONTE, CA 91734

CITY CLERK
EL MONTE CITY HALL
11333 VALLEY BLVD.
EL MONTE, CA 91734

CITY ATTORNEY
EL SEGUNDO CITY HALL
350 MAIN ST.
EL SEGUNTO, CA 90245

CITY CLERK
EL SEGUNDO CITY HALL
350 MAIN ST.
EL SEGUNDO, CA 90245

CITY ATTORNEY
EXETER CITY HALL
P. O. BOX 237
EXETER, CA 93221

CITY CLERK
EXETER CITY HALL
P. O. BOX 237
EXETER, CA 93221

CITY ATTORNEY
FARMERSVILLE CITY HALL
909 W. VISALIA RD.
FARMERSVILLE, CA 93223

CITY CLERK
FARMERSVILLE CITY HALL
909 W. VISALIA RD.
FARMERSVILLE, CA 93223

CITY ATTORNEY
FILLMORE CITY HALL
524 SESPE AVE.
FILLMORE, CA 93015

CITY CLERK
FILLMORE CITY HALL
250 CENTRAL AVENUE
FILLMORE, CA 93015

CITY ATTORNEY
FONTANA CITY HALL
8353 SIERRA AVE.
FONTANA, CA 92335

CITY ATTORNEY
HERMOSA BEACH CITY HALL
1315 VALLEY DR.
HERMOSA BEACH, CA 90254

CITY ATTORNEY
FOUNTAIN VALLEY CITY HALL
10200 SLATER AVE.
FOUNTAIN VALLEY, CA 92708

CITY CLERK
FOUNTAIN VALLEY CITY HALL
10200 SLATER AVE.
FOUNTAIN VALLEY, CA 92708

CITY ATTORNEY
FOWLER CITY
128 SOUTH FIFTH
FOWLER, CA 93625

CITY CLERK
FOWLER CITY
128 SOUTH FIFTH
FOWLER, CA 93625

CITY ATTORNEY
FULLERTON CITY HALL
303 W. COMMONWEALTH
FULLERTON, CA 92632

CITY CLERK
FULLERTON CITY HALL
303 W. COMMONWEALTH
FULLERTON, CA 92632

CITY ATTORNEY
GARDEN GROVE CITY HALL
11300 STANFORD AVE.
GARDEN GROVE, CA 92640

CITY CLERK
GARDEN GROVE CITY HALL
11300 STANFORD AVE.
GARDEN GROVE, CA 92640

CITY ATTORNEY
GARDENA CITY HALL
1700 W 162ND ST.
GARDENA, CA 90247

CITY CLERK
GARDENA CITY HALL
1700 W 162ND ST.
GARDENA, CA 90247

CITY ATTORNEY
GLENDALE CITY HALL
613 E. BROADWAY
GLENDALE, CA 91205

CITY CLERK
GLENDALE CITY HALL
613 E. BROADWAY
GLENDALE, CA 91205

CITY ATTORNEY
GLENDORA CITY HALL
116 E. FOOTHILL BLVD.
GLENDORA, CA 91740

CITY CLERK
GLENDORA CITY HALL
116 E. FOOTHILL BLVD.
GLENDORA, CA 91740

CITY ATTORNEY
GRAND TERRACE CITY HALL
22795 BARTON ROAD
GRAND TERRACE, CA 92324

CITY CLERK
GRAND TERRACE CITY HALL
22795 BARTON ROAD
GRAND TERRACE, CA 92324

CITY ATTORNEY
GROVER BEACH CITY HALL
154 SO. 8TH ST.
GROVER BEACH, CA 93833

CITY CLERK
GROVER BEACH CITY HALL
154 SO. 8TH ST.
GROVER BEACH, CA 93833

CITY ATTORNEY
GUADALUPE CITY HALL
918 OBISPO ST.
GUADALUPE, CA 93434

CITY CLERK
GUADALUPE CITY HALL
918 OBISPO ST.
GUADALUPE, CA 93434

CITY ATTORNEY
HANFORD CITY HALL
400 NO. DOUTY
HANFORD, CA 93230

CITY CLERK
HANFORD CITY HALL
400 NO. DOUTY
HANFORD, CA 93230

CITY ATTORNEY
HAWAIIAN GARDENS CITY HALL
21815 PIONEER BLVD.
HAWAIIAN GARDENS, CA 90716

CITY CLERK
HAWAIIAN GARDENS CITY HALL
21815 PIONEER BLVD.
HAWAIIAN GARDENS, CA 90716

CITY ATTORNEY
HAWTHORNE CITY HALL
4455 W. 126TH ST.
HAWTHORNE, CA 90250

CITY CLERK
HAWTHORNE CITY HALL
4455 W. 126TH ST.
HAWTHORNE, CA 90250

CITY ATTORNEY
HEMET CITY HALL
450 E. LATHAM AVE.
HEMET, CA 92343

CITY CLERK
HEMET CITY HALL
450 E. LATHAM AVE.
HEMET, CA 92343

CITY CLERK
HERMOSA BEACH CITY HALL
1315 VALLEY DR.
HERMOSA BEACH, CA 90254

CITY ATTORNEY
LA CANADA FLINTRIDGE
300 SOUTH GRAND SUITE 1500
LOS ANGELES, CA 90071

CITY ATTORNEY
HESPERIA CITY
9700 SEVENTH AVE.
HESPERIA, CA 92345

CITY CLERK
HESPERIA CITY
9700 SEVENTH AVE.
HESPERIA, CA 92345

CITY ATTORNEY
HIDDEN HILLS CITY HALL
6165 SPRING VALLEY RD.
HIDDEN HILLS, CA 91302

CITY CLERK
HIDDEN HILLS CITY HALL
6165 SPRING VALLEY RD.
HIDDEN HILLS, CA 91302

CITY ATTORNEY
HIGHLAND CITY
26985 BASE LINE
HIGHLAND, CA 92346

CITY CLERK
HIGHLAND CITY
26985 BASE LINE
HIGHLAND, CA 92346

CITY ATTORNEY
HOLTVILLE CITY HALL
121 W. 5TH ST.
HOLTVILLE, CA 92250

CITY CLERK
HOLTVILLE CITY HALL
121 W. 5TH ST.
HOLTVILLE, CA 92250

CITY CLERK
LA CANADA FLINTRIDGE CITY HALL
1327 FOOTHILL BLVD.
LA CANADA FLINTRIDGE, CA 91011

CITY CLERK
HUNTINGTON BEACH CITY HALL
2000 MAIN ST.
HUNTINGTON BEACH, CA 92648

CITY ATTORNEY
HUNTINGTON PARK CITY HALL
6550 MILES AVE.
HUNTINGTON PARK, CA 90255

CITY CLERK
HUNTINGTON PARK CITY HALL
6550 MILES AVE.
HUNTINGTON PARK, CA 90255

CITY ATTORNEY
IMPERIAL CITY HALL
420 SO. IMPERIAL AVE.
IMPERIAL, CA 92251

CITY CLERK
IMPERIAL CITY HALL
420 SO. IMPERIAL AVE.
IMPERIAL, CA 92251

CITY ATTORNEY
INDIAN WELLS CITY HALL
44-950 EL DORADO DR.
INDIAN WELLS, CA 92210

CITY CLERK
INDIAN WELLS CITY HALL
44-950 EL DORADO DR.
INDIAN WELLS, CA 92210

CITY ATTORNEY
INDIO CITY HALL
150 CIVIC CENTER MALL
INDIO, CA 92202

CITY CLERK
INDIO CITY HALL
150 CIVIC CENTER MALL
INDIO, CA 92202

CITY ATTORNEY
INDUSTRY CITY HALL
15651 STANFORD ST.
CITY OF INDUSTRY, CA 91744

CITY CLERK
INDUSTRY CITY HALL
15651 STANFORD ST.
CITY OF INDUSTRY, CA 91744

CITY ATTORNEY
INGLEWOOD CITY HALL
1 MANCHESTER BLVD.
INGLEWOOD, CA 90301

CITY CLERK
INGLEWOOD CITY HALL
1 MANCHESTER BLVD.
INGLEWOOD, CA 90301

CITY ATTORNEY
IRVINE CITY HALL
P. O. BOX 19575
IRVINE, CA 92713

CITY CLERK
IRVINE CITY HALL
P. O. BOX 19575
IRVINE, CA 92713

CITY ATTORNEY
IRWINDALE CITY HALL
5050 NO. IRWINDALE AVE.
IRWINDALE, CA 91706

CITY CLERK
IRWINDALE CITY HALL
5050 NO. IRWINDALE AVE.
IRWINDALE, CA 91706

CITY ATTORNEY
KINGSBURG CITY HALL
1401 DRAPER ST.
KINGSBURG, CA 93631

CITY CLERK
KINGSBURG CITY HALL
1401 DRAPER ST.
KINGSBURG, CA 93631

CITY ATTORNEY
LINDSAY CITY HALL
251 E. HONOLULU ST.
LINDSAY, CA 93247

CITY CLERK
LINDSAY CITY HALL
1245 NO. HACIENDA BLVD.
LA HABRA, CA 93247

CITY ATTORNEY
LA HABRA CITY HALL
CIVIC CENTER
LA HABRA, CA 90631

CITY CLERK
LA HABRA CITY HALL
CIVIC CENTER
LA HABRA, CA 90631

CITY ATTORNEY
LA HABRA HEIGHTS CITY HALL
1245 NO. HACIENDA BLVD.
LA HABRA HEIGHTS, CA 90631

CITY CLERK
LA HABRA HEIGHTS CITY HALL
1245 NO. HACIENDA BLVD.
LA HABRA HEIGHTS, CA 90631

CITY ATTORNEY
LA MIRADA CITY HALL
13700 SO. LA MIRADA BLVD.
LA MIRADA, CA 90638

CITY CLERK
LA MIRADA CITY HALL
13700 SO. LA MIRADA BLVD.
LA MIRADA, CA 90638

CITY ATTORNEY
LA PALMA CITY HALL
7822 WALKER ST.
LA PALMA, CA 90623

CITY CLERK
LA PALMA CITY HALL
7822 WALKER ST.
LA PALMA, CA 90623

CITY ATTORNEY
LA PUENTE CITY HALL
15900 E. MAIN ST.
LA PUENTE, CA 91744

CITY CLERK
LA PUENTE CITY HALL
15900 E. MAIN ST.
LA PUENTE, CA 91744

CITY ATTORNEY
LA QUINTA CITY HALL
P. O. BOX 1504
LA QUINTA, CA 92253

CITY CLERK
LA QUINTA CITY HALL
P. O. BOX 1504
LA QUINTA, CA 92253

CITY ATTORNEY
LA VERNE CITY HALL
3660 D STREET
LA VERNE, CA 91750

CITY CLERK
LA VERNE CITY HALL
3660 D STREET
LA VERNE, CA 91750

CITY ATTORNEY
LAGUNA BEACH CITY HALL
505 FOREST AVE.
LAGUNA BEACH, CA 92651

CITY CLERK
LAGUNA BEACH CITY HALL
505 FOREST AVE.
LAGUNA BEACH, CA 92651

CITY ATTORNEY
LAGUNA NIGUEL CITY
30111 CROWN VALLEY PKWY
LAGUNA NIGUEL, CA 92677

CITY CLERK
LAGUNA NIGUEL CITY
30111 CROWN VALLEY PKWY
LAGUNA NIGUEL, CA 92656

CITY ATTORNEY
LAKE ELSINORE CITY HALL
130 S. MAIN ST.
LAKE ELSINORE, CA 92330

CITY CLERK
LAKE ELSINORE CITY HALL
130 S. MAIN ST.
LAKE ELSINORE, CA 92330

CITY ATTORNEY
LAKEWOOD CITY HALL
5050 CLARK AVE.
LAKEWOOD, CA 90714

CITY CLERK
LAKEWOOD CITY HALL
5050 CLARK AVE.
LAKEWOOD, CA 90714

CITY ATTORNEY
LANCASTER CITY HALL
44933 N. FERN AVE.
LANCASTER, CA 93534

CITY CLERK
LANCASTER CITY HALL
44933 N. FERN AVE.
LANCASTER, CA 93534

CITY ATTORNEY
LAWNDALE CITY
611 ANTON BL., SUITE 1400
COSTA MESA, CA 92628

CITY CLERK
LAWNDALE CITY HALL
14717 BURIN AVE.
LAWNDALE, CA 90260

CITY ATTORNEY
LEMOORE CITY HALL
119 FOX ST.
LEMOORE, CA 93245

CITY CLERK
LEMOORE CITY HALL
119 FOX ST.
LEMOORE, CA 93245

CITY ATTORNEY
MONTEBELLO CITY HALL
1600 BEVERLY BLVD.
MONTEBELLO, CA 90640

CITY CLERK
MONTEBELLO CITY HALL
1600 BEVERLY BLVD.
MONTEBELLO, CA 90640

CITY ATTORNEY
LOMA LINDA CITY
25541 BARTON RD.
LOMA LINDA, CA 92354

CITY CLERK
LOMA LINDA CITY HALL
25541 BARTON RD.
LOMA LINDA, CA 92354

CITY ATTORNEY
LOMITA CITY HALL
24300 NARBONNE AVE.
LOMITA, CA 90717

CITY CLERK
LOMITA CITY HALL
24300 NARBONNE AVE.
LOMITA, CA 90717

CITY ATTORNEY
LOMPOC CITY HALL
100 CIVIC CENTER PLAZA
LOMPOC, CA 93438

CITY CLERK
LOMPOC CITY HALL
100 CIVIC CENTER PLAZA
LOMPOC, CA 93438

CITY ATTORNEY
LONG BEACH CITY HALL
333 W. OCEAN BLVD.
LONG BEACH, CA 90802

CITY CLERK
LONG BEACH CITY HALL
333 W. OCEAN BLVD.
LONG BEACH, CA 90802

CITY ATTORNEY
LOS ALAMITOS CITY HALL
3191 KATELLA
LOS ALAMITOS, CA 90720

CITY CLERK
LOS ALAMITOS CITY HALL
3191 KATELLA
LOS ALAMITOS, CA 90720

CITY ATTORNEY
LOS ANGELES
200 NO. MAIN ST – ROOM 800.
LOS ANGELES, CA 90012

CITY CLERK
LOS ANGELES
200 NO. MAIN ST. – ROOM 800
LOS ANGELES, CA 90012

CITY ATTORNEY
LYNWOOD CITY HALL
11330 BULLIS RD.
LYNWOOD, CA 90262

CITY CLERK
LYNWOOD CITY HALL
11330 BULLIS RD.
LYNWOOD, CA 90262

CITY ATTORNEY
MANHATTAN BEACH CITY HALL
1400 HIGHLAND AVE.
MANHATTAN BEACH, CA 90266

CITY CLERK
MANHATTAN BEACH CITY HALL
1400 HIGHLAND AVE.
MANHATTAN BEACH, CA 90266

CITY ATTORNEY
MARICOPA CITY HALL
P. O. BOX 548
MARICOPA, CA 93252

CITY CLERK
MARICOPA CITY HALL
P. O. BOX 548
MARICOPA, CA 93252

CITY ATTORNEY
MAYWOOD CITY HALL
4319 E. SLAUSON AVE.
MAYWOOD, CA 90270

CITY CLERK
MAYWOOD CITY HALL
4319 E. SLAUSON AVE.
MAYWOOD, CA 90270

CITY ATTORNEY
MCFARLAND CITY HALL
401 W. KERN
MCFARLAND, CA 93250

CITY CLERK
MCFARLAND CITY HALL
401 W. KERN
MCFARLAND, CA 93250

CITY ATTORNEY
MISSION VIEJO CITY
200 CIVIC CENTER
MISSION VIEJO, CA 92691-5519

CITY CLERK
MISSION VIEJO CITY
200 CIVIC CENTER
MISSION VIEJO, CA 92691-5519

CITY ATTORNEY
MONROVIA CITY HALL
415 SO. IVY AVE.
MONROVIA, CA 91016

CITY CLERK
MONROVIA CITY HALL
415 SO. IVY AVE.
MONROVIA, CA 91016

CITY ATTORNEY
MONTCLAIR CITY HALL
5111 BENITO ST.
MONTCLAIR, CA 91763

CITY CLERK
MONTCLAIR CITY HALL
5111 BENITO ST.
MONTCLAIR, CA 91763

CITY ATTORNEY
PALM DESERT CITY HALL
73510 FRED WARING DR.
PALM DESERT, CA 92260

CITY CLERK
PALM DESERT CITY HALL
73510 FRED WARING DR.
PALM DESERT, CA 92260

CITY ATTORNEY
MONTEREY PARK CITY HALL
320 W. NEWMARK AVE.
MONTEREY PARK, CA 91754

CITY CLERK
MONTEREY PARK CITY HALL
320 W. NEWMARK AVE.
MONTEREY PARK, CA 91754

CITY ATTORNEY
MOORPARK CITY HALL
799 MOORPARK AVE.
MOORPARK, CA 93021

CITY CLERK
MOORPARK CITY HALL
799 MOORPARK AVE.
MOORPARK, CA 93021

CITY ATTORNEY
MORENO VALLEY CITY HALL
P. O. BOX 1440
MORENO VALLEY, CA 92556

CITY CLERK
MORENO VALLEY CITY HALL
P. O. BOX 1440
MORENO VALLEY, CA 92556

CITY ATTORNEY
MORRO BAY CITY HALL
DUNES ST. & SHASTA AVE.
MORRO BAY, CA 93442

CITY CLERK
MORRO BAY CITY HALL
DUNES ST. & SHASTA AVE.
MORRO BAY, CA 93442

CITY ATTORNEY – CITY HALL
ONE TOWNE SQUARE
24601 JEFFERSON AVE
MURRIETA, CA 92562

CITY CLERK – CITY HALL
ONE TOWNE SQUARE
24601 JEFFERSON AVE
MURRIETA, CA 92562

CITY ATTORNEY
FRESNO CITY HALL
2600 FRESNO ST., 2ND FLOOR
FRESNO, CA 93721

CITY CLERK
FRESNO CITY HALL
2600 FRESNO ST., 2ND FLOOR
FRESNO, CA 93721

CITY ATTORNEY
NEWPORT BEACH CITY HALL
3300 NEWPORT BLVD.
NEWPORT BEACH, CA 92660

CITY CLERK
NEWPORT BEACH CITY HALL
3300 NEWPORT BLVD.
NEWPORT BEACH, CA 92660

CITY ATTORNEY
NORCO CITY HALL
2870 CLARK AVE.
NORCO, CA 92860

CITY CLERK
NORCO CITY HALL
2870 CLARK AVE.
NORCO, CA 92860

CITY ATTORNEY
NORWALK CITY HALL
12700 NORWALK BLVD.
NORWALK, CA 90650

CITY CLERK
NORWALK CITY HALL
12700 NORWALK BLVD.
NORWALK, CA 90650

CITY ATTORNEY
OJAI CITY HALL
401 SO. VENTURA ST.
OJAI, CA 93023

CITY CLERK
OJAI CITY HALL
401 SO. VENTURA ST.
OJAI, CA 93023

CITY ATTORNEY
ONTARIO CITY HALL
303 "B" ST.
ONTARIO, CA 91764

CITY CLERK
ONTARIO CITY HALL
303 "B" ST.
ONTARIO, CA 91764

CITY ATTORNEY
ORANGE CITY HALL
300 E. CHAPMAN AVE.
ORANGE, CA 92666

CITY CLERK
ORANGE CITY HALL
300 E. CHAPMAN AVE.
ORANGE, CA 92666

CITY ATTORNEY
ORANGE COVE CITY HALL
633 SIXTH ST.
ORANGE COVE, CA 93646

CITY CLERK
ORANGE COVE CITY HALL
633 SIXTH ST.
ORANGE COVE, CA 93646

CITY ATTORNEY
OXNARD CITY HALL
305 W. THIRD ST.
OXNARD, CA 93030

CITY CLERK
OXNARD CITY HALL
305 W. THIRD ST
OXNARD, CA 93030

CITY ATTORNEY
RANCHO CUCAMONGA CITY HALL
P. O. Box 807
RANCHO CUCAMONGA, CA 91729

CITY CLERK
RANCHO CUCAMONGA CITY HALL
P. O. Box 807
RANCHO CUCAMONGA, CA 91729

CITY ATTORNEY
PALM SPRINGS CITY HALL
P. O. BOX 2743
PALM SPRINGS, CA 92263

CITY CLERK
PALM SPRINGS CITY HALL
P. O. BOX 2743
PALM SPRINGS, CA 92263

CITY ATTORNEY
PALMDALE CITY HALL
708 EAST PALMDALE BLVD.
PALMDALE, CA 93550

CITY CLERK
PALMDALE CITY HALL
708 EAST PALMDALE BLVD.
PALMDALE, CA 93550

CITY CLERK
PALOS VERDES ESTATES
340 PALOS VERDES DRIVE W.
PALOS VERDES ESTATES, CA 90274

CITY ATTORNEY
PALOS VERDES ESTATES
30940 HAWTHORNE BLVD.
RANCHO PALOS VERDES, CA
90275

CITY ATTORNEY
PARAMOUNT CITY HALL
16400 SO. COLORADO ST.
PARAMOUNT, CA 90274

CITY CLERK
PARAMOUNT CITY HALL
16400 SO. COLORADO ST.
PARAMOUNT, CA 90274

CITY ATTORNEY
PARLIER CITY HALL
1100 E. PARLIER AVE.
PARLIER, CA 93648

CITY CLERK
PARLIER CITY HALL
1100 E. PARLIER AVE.
PARLIER, CA 93648

CITY ATTORNEY
PASADENA CITY HALL
100 NO. GARFIELD AVE.
PASADENA, CA 91109

CITY CLERK
PASADENA CITY HALL
100 NO. GARFIELD AVE.
PASADENA, CA 91109

CITY ATTORNEY
PASO ROBLES CITY HALL
801 4TH ST.
PASO ROBLES, CA 93446

CITY CLERK
PASO ROBLES CITY HALL
801 4TH ST.
PASO ROBLES, CA 93446

CITY ATTORNEY
PERRIS CITY HALL
101 NO. "D" ST.
PERRIS, CA 92370

CITY CLERK
PERRIS CITY HALL
101 NO. "D" ST.
PERRIS, CA 92370

CITY ATTORNEY
PICO RIVERA CITY HALL
6615 PASSONS BLVD.
PICO RIVERA, CA 90660

CITY CLERK
PICO RIVERA CITY HALL
6615 PASSONS
PICO RIVERA, CA 90660

CITY ATTORNEY
PISMO BEACH CITY HALL
1000 BELLO ST.
PISMO BEACH, CA 93449

CITY CLERK
PISMO BEACH CITY HALL
1000 BELLO ST.
PISMO BEACH, CA 93449

CITY ATTORNEY
PLACENTIA CITY HALL
401 E. CHAPMAN AVE.
PLACENTIA, CA 92670

CITY CLERK
PLACENTIA CITY HALL
401 E. CHAPMAN AVE
PLACENTIA, CA 92670.

CITY ATTORNEY
POMONA CITY HALL
505 SO. GAREY
POMONA, CA 91769

CITY CLERK
POMONA CITY HALL
505 SO. GAREY
POMONA, CA 91769

CITY ATTORNEY
PORT HUENEME CITY HALL
250 NO. VENTURA RD.
PORT HUENEME, CA 93041

CITY CLERK
PORT HUENEME CITY HALL
250 NO. VENTURA RD.
PORT HUENEME, CA 93041

CITY ATTORNEY
PORTERVILLE CITY HALL
291 NO. MAIN ST.
PORTERVILLE, CA 93257

CITY CLERK
PORTERVILLE CITY HALL
291 NO. MAIN ST.
PORTERVILLE, CA 93257

CITY ATTORNEY
SAN GABRIEL CITY HALL
532 WEST MISSION DR.
SAN GABRIEL, CA 91778

CITY CLERK
SAN GABRIEL CITY HALL
532 WEST MISSION DR.
SAN GABRIEL, CA 91778

CITY ATTORNEY
RANCHO MIRAGE CITY HALL
69-825 HIGHWAY 111
RANCHO MIRAGE, CA 92270

CITY CLERK
RANCHO MIRAGE CITY HALL
69-825 HIGHWAY 111
RANCHO MIRAGE, CA 92270

CITY CLERK
RANCHO PALOS VERDES
30940 HAWTHORNE BLVD.
RANCHO PALOS VERDES, CA
90275

CITY ATTORNEY
RANCHO PALOS VERDES
30940 HAWTHORNE BLVD.
RANCHO PALOS VERDES, CA 90275

CITY ATTORNEY
REDLANDS CITY HALL
P. O. BOX 280
REDLANDS, CA 92373

CITY CLERK
REDLANDS CITY HALL
P. O. BOX 280
REDLANDS, CA 92373

CITY ATTORNEY
REDONDO BEACH CITY HALL
415 DIAMOND ST.
REDONDO BEACH, CA 90277

CITY CLERK
REDONDO BEACH CITY HALL
415 DIAMOND ST.
REDONDO BEACH, CA 90277

CITY ATTORNEY
REEDLEY CITY HALL
845 "G" ST.
REEDLEY, CA 93654

CITY CLERK
REEDLEY CITY HALL
845 "G" ST.
REEDLEY, CA 93654

CITY ATTORNEY
RIALTO CITY HALL
150 SO. PALM AVE.
RIALTO, CA 92376

CITY CLERK
RIALTO CITY HALL
150 SO. PALM AVE.
RIALTO, CA 92376

CITY ATTORNEY
RIVERSIDE CITY HALL
3900 MAIN ST.
RIVERSIDE, CA 92522

CITY CLERK
RIVERSIDE CITY HALL
3900 MAIN ST.
RIVERSIDE, CA 92522

CITY ATTORNEY
ROLLING HILLS CITY HALL
#2 PORTUGUESE BEND RD.
ROLLING HILLS, CA 90274

CITY CLERK
ROLLING HILLS CITY HALL
#2 PORTUGUESE BEND RD.
ROLLING HILLS, CA 90274

CITY ATTORNEY
ROLLING HILLS ESTS. CITY HALL
4045 PALOS VERDES DR.
ROLLING HILLS ESTS., CA 90274

CITY CLERK
ROLLING HILLS ESTS. CITY HALL
4045 PALOS VERDES DR.
ROLLING HILLS ESTS., CA 90274

CITY ATTORNEY
ROSEMEAD CITY HALL
8838 E. VALLEY BLVD.
ROSEMEAD, CA 91770

CITY CLERK
ROSEMEAD CITY HALL
8838 E. VALLEY BLVD.
ROSEMEAD, CA 91770

CITY CLERK
SAN BERNARDINO CITY HALL
300 NO. "D" STREET
SAN BERNARDINO, CA 92418

CITY ATTORNEY
SAN BERNARDINO CITY HALL
300 NO. "D" STREET
SAN BERNARDINO, CA 92418

CITY ATTORNEY
SAN CLEMENTE CITY HALL
100 AVENIDA PRESIDIO
SAN CLEMENTE, CA 92672

CITY CLERK
SAN CLEMENTE CITY HALL
100 AVENIDA PRESIDIO
SAN CLEMENTE, CA 92672

CITY ATTORNEY
SAN DIMAS CITY HALL
245 E. BONITA AVE.
SAN DIMAS, CA 91773

CITY CLERK
SAN DIMAS CITY HALL
245 E. BONITA AVE.
SAN DIMAS, CA 91773

CITY ATTORNEY
SAN FERNANDO CITY HALL
117 MACNEIL ST.
SAN FERNANDO, CA 91340

CITY CLERK
SAN FERNANDO CITY HALL
117 MACNEIL ST.
SAN FERNANDO, CA 91340

CITY ATTORNEY
SHAFTER CITY HALL
336 PACIFIC AVE.
SHAFTER, CA 93263

CITY CLERK
SHAFTER CITY HALL
336 PACIFIC AVE.
SHAFTER, CA 93263

CITY ATTORNEY
SAN JACINTO CITY HALL
595 S. SAN JACINTO
SAN JACINTO, CA 92383

CITY CLERK
SAN JACINTO CITY HALL
595 S. SAN JACINTO
SAN JACINTO, CA 92383

CITY ATTORNEY
SAN JUAN CAPISTRANO CITY HALL
32400 PASEO ADELANTO
SAN JUAN CAPISTRANO, CA 92675

CITY CLERK
SAN JUAN CAPISTRANO CITY HALL
32400 PASEO ADELANTO
SAN JUAN CAPISTRANO, CA 92675

CITY ATTORNEY
SAN LUIS OBISPO CITY HALL
990 PALM STREET
SAN LUIS OBISPO, CA 93401

CITY CLERK
SAN LUIS OBISPO CITY HALL
990 PALM ST.
SAN LUIS OBISPO, CA 93401

CITY ATTORNEY
SAN MARINO CITY HALL
2200 HUNTINGTON DR.
SAN MARINO, CA 91108

CITY CLERK
SAN MARINO CITY HALL
2200 HUNTINGTON DR.
SAN MARINO, CA 91108

CITY ATTORNEY
SANGER CITY
1700 7TH STREET
SANGER, CA 93657

CITY CLERK
SANGER CITY
1700 7TH STREET
SANGER, CA 93657

CITY ATTORNEY
SANTA ANA CITY HALL
22 CIVIC CENTER PLAZA
SANTA ANA, CA 92701

CITY CLERK
SANTA ANA CITY HALL
22 CIVIC CENTER PLAZA
SANTA ANA, CA 92701

CITY ATTORNEY
SANTA BARBARA CITY HALL
DE LA GUERRA PLAZA
SANTA BARBARA, CA 93102

CITY CLERK
SANTA BARBARA CITY HALL
DE LA GUERRA PLAZA
SANTA BARBARA, CA 93102

CITY ATTORNEY
SANTA CLARITA CITY
23920 VALENCIA BLVD., #300
SANTA CLARITA, CA 91355

CITY CLERK
SANTA CLARITA CITY
23920 VALENCIA BLVD., #300
SANTA CLARITA, CA 91355

CITY ATTORNEY
SANTA FE SPRINGS CITY HALL
11710 TELEGRAPH RD.
SANTA FE SPRINGS, CA 90670

CITY CLERK
SANTA FE SPRINGS CITY HALL
11710 TELEGRAPH RD.
SANTA FE SPRINGS, CA 90670

CITY ATTORNEY
SANTA MARIA CITY HALL
110 EAST COOK ST.
SANTA MARIA, CA 93454

CITY CLERK
SANTA MARIA CITY HALL
110 EAST COOK ST.
SANTA MARIA, CA 93454

CITY ATTORNEY
SANTA MONICA CITY HALL
1685 MAIN ST.
SANTA MONICA, CA 90401

CITY CLERK
SANTA MONICA CITY HALL
1685 MAIN ST.
SANTA MONICA, CA 90401

CITY ATTORNEY
SANTA PAULA CITY HALL
970 VENTURA ST.
SANTA PAULA, CA 93060

CITY CLERK
SANTA PAULA CITY HALL
970 VENTURA ST.
SANTA PAULA, CA 93060

CITY ATTORNEY
SEAL BEACH CITY HALL
211 8TH ST.
SEAL BEACH, CA 90740

CITY CLERK
SEAL BEACH CITY HALL
211 8TH ST.
SEAL BEACH, CA 90740

CITY ATTORNEY
SELMA CITY HALL
1814 TUCKER ST.
SELMA, CA 93662

CITY CLERK
SELMA CITY HALL
1814 TUCKER ST.
SELMA, CA 93662

CITY ATTORNEY
TULARE CITY
411 E. KERN AVE.
TULARE, CA 93274

CITY CLERK
TULARE CITY
411 E. KERN AVE.
TULARE, CA 93274

CITY ATTORNEY
SIERRA MADRE CITY HALL
232 W. SIERRA MADRE BLVD.
SIERRA MADRE, CA 91024

CITY CLERK
SIERRA MADRE CITY HALL
232 W. SIERRA MADRE BLVD.
SIERRA MADRE, CA 91024

CITY ATTORNEY
SIGNAL HILL CITY HALL
2175 CHERRY AVE.
SIGNAL HILL, CA 90806

CITY CLERK
SIGNAL HILL CITY HALL
2175 CHERRY AVE.
SIGNAL HILL, CA 90806

CITY ATTORNEY
SIMI VALLEY CITY HALL
2929 TAPO CANYON RD.
SIMI VALLEY, CA 93065

CITY CLERK
SIMI VALLEY CITY HALL
2929 TAPO CANYON RD.
SIMI VALLEY, CA 93065

CITY ATTORNEY
SOLVANG CITY HALL
1644 OAK STREET
SOLVANG, CA 93463

CITY CLERK
SOLVANG CITY HALL
1644 OAK STREET
SOLVANG, CA 93463

CITY ATTORNEY
SOUTH EL MONTE CITY HALL
1415 SANTA ANITA DR.
SOUTH EL MONTE, CA 91733

CITY CLERK
SOUTH EL MONTE CITY HALL
1415 SANTA ANITA DR.
SOUTH EL MONTE, CA 91733

CITY ATTORNEY
SOUTH GATE CITY HALL
8650 CALIFORNIA AVE.
SOUTH GATE, CA 90280

CITY CLERK
SOUTH GATE CITY HALL
8650 CALIFORNIA AVE.
SOUTH GATE, CA 90280

CITY ATTORNEY
SOUTH PASADENA CITY HALL
1414 MISSION STREET
SOUTH PASADENA, CA 91030

CITY CLERK
SOUTH PASADENA CITY HALL
1414 MISSION STREET
SOUTH PASADENA, CA 91030

CITY ATTORNEY
STANTON CITY HALL
7800 KATELLA ST.
STANTON, CA 90680

CITY CLERK
STANTON CITY HALL
7800 KATELLA ST.
STANTON, CA 90680

CITY ATTORNEY
TAFT CITY HALL
209 E. KERN ST.
TAFT, CA 93268

CITY CLERK
TAFT CITY HALL
209 E. KERN ST.
TAFT, CA 93268

CITY ATTORNEY
TEHACHAPI CITY HALL
115 SO. ROBINSON ST
TEHACHAPI, CA 93561

CITY CLERK
TEHACHAPI CITY HALL
115 SO. ROBINSON ST
TEHACHAPI, CA 93561

CITY ATTORNEY
TEMECULA CITY
P. O. BOX 9033
TEMECULA, CA 92589-9033

CITY CLERK
TEMECULA CITY
P. O. BOX 9033
TEMECULA, CA 92589-9033

CITY ATTORNEY
TEMPLE CITY CITY HALL
9701 LAS TUNAS
TEMPLE CITY, CA 91780

CITY CLERK
TEMPLE CITY CITY HALL
9701 LAS TUNAS
TEMPLE CITY, CA 91780

CITY ATTORNEY
THOUSAND OAKS CITY HALL
2100 E. THOUSAND OAKS BLVD.
THOUSAND OAKS, CA 91362

CITY CLERK
THOUSAND OAKS CITY HALL
2100 E. THOUSAND OAKS BLVD.
THOUSAND OAKS, CA 91362

CITY ATTORNEY
TORRANCE CITY HALL
3031 TORRANCE BLVD.
TORRANCE, CA 90503

CITY CLERK
TORRANCE CITY HALL
3031 TORRANCE BLVD.
TORRANCE, CA 90503

CITY ATTORNEY
WOODLAKE CITY HALL
350 NO. VALENCIA BLVD.
WOODLAKE, CA 93286

CITY CLERK
WHITTIER CITY HALL
13230 PENN ST.
WHITTIER, CA 96062

CITY ATTORNEY
TUSTIN CITY HALL
300 CENTENNIAL WAY
TUSTIN, CA 92680

CITY CLERK
TUSTIN CITY HALL
300 CENTENNIAL WAY
TUSTIN, CA 92680

CITY ATTORNEY
UPLAND CITY HALL
460 NO. EUCLID AVE.
UPLAND, CA 91786

CITY CLERK
UPLAND CITY HALL
460 NO. EUCLID AVE.
UPLAND, CA 91786

CITY ATTORNEY
VENTURA CITY HALL
P. O. BOX 99
VENTURA, CA 93002

CITY CLERK
VENTURA CITY HALL
P. O. BOX 99
VENTURA, CA 93002

CITY ATTORNEY
VERNON CITY HALL
4305 SANTA FE AVE.
VERNON, CA 90058

CITY CLERK
VERNON CITY HALL
4305 SANTA FE AVE.
VERNON, CA 90058

CITY CLERK
CITY OF ALISO VIEJO
12 JOURNEY, SUITE 100
ALISO VIEJO, CA 92656

CITY ATTORNEY
WHITTIER CITY HALL
13230 PENN ST.
WHITTIER, CA 96062

CITY ATTORNEY
VILLA PARK CITY HALL
17855 SANTIAGO BLVD.
VILLA PARK, CA 92667

CITY CLERK
VILLA PARK CITY HALL
17855 SANTIAGO BLVD.
VILLA PARK, CA 92667

CITY ATTORNEY
VISALIA CITY HALL
707 W. ACEQUIA ST.
VISALIA, CA 93291

CITY CLERK
VISALIA CITY HALL
707 W. ACEQUIA ST.
VISALIA, CA 93291

CITY ATTORNEY
WALNUT CITY HALL
21201 LA PUENTE RD.
WALNUT, CA 91789

CITY CLERK
WALNUT CITY HALL
21201 LA PUENTE RD.
WALNUT, CA 91789

CITY ATTORNEY
WASCO CITY HALL
746 8th STREET
WASCO, CA 93280

CITY CLERK
WASCO CITY HALL
746 8th STREET
WASCO, CA 93280

CITY ATTORNEY
WEST COVINA CITY HALL
1444 W. GARVEY AVE.
WEST COVINA, CA 91790

CITY CLERK
WEST COVINA CITY HALL
1444 W. GARVEY AVE.
WEST COVINA, CA 91790

CITY ATTORNEY
WEST HOLLYWOOD CITY HALL
8300 SANTA MONICA BLVD.
WEST HOLLYWOOD, CA 90069

CITY CLERK
WEST HOLLYWOOD CITY HALL
8300 SANTA MONICA BLVD.
WEST HOLLYWOOD, CA 90069

CITY ATTORNEY
WESTLAKE VILLAGE CITY HALL
31200 OAK CREST DRIVE
WEST LAKE VILLAGE, CA 91361

CITY CLERK
WESTLAKE VILLAGE CITY HALL
31200 OAK CREST DRIVE
WEST LAKE VILLAGE, CA 91361

CITY ATTORNEY
WESTMINSTER CITY HALL
8200 WESTMINSTER AVE.
WESTMINSTER, CA 92683

CITY CLERK
WESTMINSTER CITY HALL
8200 WESTMINSTER AVE.
WESTMINSTER, CA 92683

CITY ATTORNEY
WESTMORLAND CITY HALL
355 SO. CENTER ST.
WESTMORLAND, CA 92281

CITY CLERK
WESTMORLAND CITY HALL
355 SO. CENTER ST.
WESTMORLAND, CA 92281

CITY CLERK
YUCCA VALLEY CITY HALL
57090 29 PALMS HIGHWAY
YUCCA VALLEY, CA 92284

CITY ATTORNEY
YUCCA VALLEY CITY HALL
57090 29 PALMS HIGHWAY
YUCCA VALLEY, CA 92284

CITY CLERK
TWENTYNINE PALMS CITY HALL
6136 ADOBE ROAD
TWENTYNINE PALMS, CA 92760

CITY CLERK
WOODLAKE CITY HALL
350 NO. VALENCIA BLVD.
WOODLAKE, CA 93286

CITY CLERK
YORBA LINDA CITY HALL
P. O. BOX 87014
YORBA LINDA, CA 92685

CITY ATTORNEY
YORBA LINDA
P.O. BOX 87014
YORBA LINDA, CA 92885

CITY ATTORNEY
YUCAIPA CITY
34272 YUCAIPA BLVD.
YUCAIPA, CA 92399

CITY CLERK
YUCAIPA CITY
34272 YUCAIPA BLVD.
YUCAIPA, CA 92399

CITY ATTORNEY
BUELLTON CITY HALL
P.O. BOX 1819
BUELLTON, CA 93427

CITY CLERK
BUELLTON CITY HALL
P.O. BOX 1819
BUELLTON, CA 93427

CITY ATTORNEY
CALABASAS CITY HALL
100 CIVIC CENTER WAY
CALABASAS, CA 91302

CITY CLERK
CALABASAS CITY HALL
100 CIVIC CENTER WAY
CALABASAS, CA 91302

CITY ATTORNEY
CALIMESA CITY HALL
908 PARK AVENUE
CALIMESA, CA 92320

CITY CLERK
CALIMESA CITY HALL
908 PARK AVENUE
CALIMESA, CA 92320

CITY ATTORNEY
CHINO HILLS CITY HALL
2001 GRAND AVENUE
CHINO HILLS, CA 91709-4869

CITY CLERK
CHINO HILLS CITY HALL
2001 GRAND AVENUE
CHINO HILLS, CA 91709-4869

CITY ATTORNEY
LAGUNA HILLS CITY HALL
24035 EL TORO RD.
LAGUNA HILLS, CA 92653

CITY CLERK
LAGUNA HILLS CITY HALL
24035 EL TORO RD.
LAGUNA HILLS, CA 92653

CITY ATTORNEY
LAGUNA WOODS CITY HALL
24035 EL TORO RD.
LAGUNA HILLS, CA 92653-3488

CITY CLERK
LAGUNA WOODS CITY HALL
24264 EL TORO RD
LAGUNA WOODS, CA 92653-3488

CITY CLERK
LAKE FOREST CITY HALL
25550 COMMERCENTRE DR., #100
LAKE FOREST, CA 92630

CITY CLERK
LAKE FOREST CITY HALL
25550 COMMERCENTRE DR., #100
LAKE FOREST, CA 92630

CITY ATTORNEY
MALIBU CITY HALL
23815 STUART RANCH RD
MALIBU, CA 90265

CITY CLERK
MALIBU CITY HALL
23815 STUART RANCH ROAD
MALIBU, CA 90265

CITY ATTORNEY
TWENTYNINE PALMS CITY HALL
6136 ADOBE ROAD
TWENTYNINE PALMS, CA 92760